

Counties

Alamance

Caswell

Davidson

Davie

Forsyth

Guilford

Montgomery

Randolph

Rockingham

Stokes

Surry

Yadkin

Municipalities

Archdale

Asheboro

Bermuda Run

Bethania

Biscoe

Boonville

Burlington

Candor

Clemmons

Cooleemee

Danbury

Denton

Dobson

East Bend

Eden

Elkin

Elon

Franklinville

Gibsonville

Graham

Green Level

Greensboro

Haw River

High Point

James town

Jonesville

Kernersville

King

Lewisville

Lexington

Liberty

Madison

Mayodan

Mebane

Midway

Mocksville

Mount Airy

Mt. Gilead

Oak Ridge

Pilot Mountain

Pleasant Garden

Ramseur

Randleman

Reidsville

Rural Hall

Seagrove

Sedalia

Stokesdale

Stoneville

Summerfield

Thomasville

Tobaccoville

Trinity

Troy

Village of Alamance

Walkertown

Wallburg

Walnut Cove

Wentworth

Winston-Salem

Yadkinville

Yanceyville



Piedmont Triad Regional Council Executive Committee

Agenda

Wednesday, May 6, 2020

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive

Kernersville, NC 27284

Item

Official

GoToMeeting

Executive Committee

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/735449597>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 735-449-597

Katie Mitchell

Clerk to the Board

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

Kevin Austin

Chair

B. Roll Call

Katie Mitchell

Clerk to the Board

C. Presentation: Fringe & Indirect Cost Plan and Revenue Projections for FY 2020-2021

Jarrold Hand

Finance Director

D. Action Items

- 1) Request for approval of April 1, 2020
PTRC Executive Committee Minutes (attachment)**

Kevin Austin

Chair

- 2) Request for approval to adapt the Section 8
Housing waiver practices**

Michael Blair

CD Director

- 3) Request for authorization to apply to the NC
Attorney General's Environmental Enhancement
Enhancement Grant program**

Jesse Day

Planning Director

- 4) Request for approval to enter into contract with
Davidson County for \$10,500**

Jesse Day

Planning Director

- | | |
|--|---|
| 5) Request for approval of application and Acceptance of POWER 2020 ARC fund to support the Dream. Career. Academy | Wendy Walker-Fox
<i>WFD Director</i> |
| 6) Request for approval to enter into a \$10,000 sole source contract with 180 skills | Wendy Walker-Fox
<i>WFD Director</i> |
| 7) Request for authorization to enter into contracts with funded nutrition partners | Adrienne Calhoun
<i>AAA Director</i> |
| 8) Request for authorization to submit the State State Fiscal Year 2021 Aging Funding Plan and Enter into contracts with NCDAAAS, county Governments and funded partners | Adrienne Calhoun
<i>AAA Director</i> |
| 9) Request for authorization to amend existing FCSP contracts with 5 funded partners | Adrienne Calhoun
<i>AAA Director</i> |

E. Executive Director’s Report

Matthew Dolge
Executive Director

F. Old Business

Kevin Austin
Chair

G. New Business

Kevin Austin
Chair

H. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Kevin Austin
Chair

I. Chairman’s Remarks and Announcements

Kevin Austin
Chair

- 1) **PTRC Executive Committee Meeting**
Wednesday, June 3, 2020 11:45 a.m.
TBD
- 2) **PTRC Board of Delegates Meeting**
Wednesday, June 17, 2020 11:45 a.m.
TBD
- 3) **2020 PTRC Meeting Dates**

PRESENTATION

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates

FROM: Jarrod R. Hand, Finance Director

DATE: May 6, 2019

RE: Information on Anticipated Revenues, Fringe Benefit, Indirect & Occupancy Allocations Plans for Fiscal Year 2020 - 2021

Attached is a summary of anticipated revenues for the next fiscal year. The numbers are not final, these are projections based on available information.

Also included in the attachment are two versions of Fringe Benefit, Indirect Cost and Occupancy allocation plans for fiscal year 2020 – 2021. The first version is for current operations and the second version projects the addition of the Medicaid Healthy Opportunities Lead Pilot Entity to the Council.

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL
BUDGET BY AREA
2020 - 2021

	Fund 001	Fund 002 & 003	Total	% of Total Budget
Administration	260,000.00		260,000.00	0.77%
Management Services	-	325,000.00	325,000.00	0.96%
Crime Control and Public Safety	1,613,100.00	220,900.00	1,834,000.00	5.41%
General Fund / Dues	-	189,402.00	189,402.00	0.56%
Health and Human Services (Aging)	13,636,939.00	299,680.00	13,936,619.00	41.11%
Section 8 Housing	3,750,000.00	-	3,750,000.00	11.06%
Housing Services	1,725,000.00	-	1,725,000.00	5.09%
Misc. Local Projects		815,547.00	815,547.00	2.41%
Planning	628,100.00	737,600.00	1,365,700.00	4.03%
Workforce Development	5,544,900.00	75,000.00	5,619,900.00	16.58%
Weatherization	3,026,978.00	1,050,000.00	4,076,978.00	12.03%
Totals	30,185,017.00	3,713,129.00	33,898,146.00	
Original 19-20 Budget	29,855,981.00	3,836,963.00	33,692,944.00	
Difference	329,036.00	(123,834.00)	205,202.00	
	<u>19-20</u>	<u>20-21</u>		
Fringe Rate	45.50%	49.50%	4.00%	
Indirect Rate	37.00%	33.50%	-3.50%	

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL

Calculation of Fringe Benefits Rate

Fiscal Year 2020 - 2021

Total Salaries	4,526,414		
Salaries over SS Max	(51,899)		
Cafeteria Plan Deductions	(171,886)		
Plus Employee Compensation	9,840		
	<hr/>		
Social Security 6.2%	4,312,469	6.20%	267,373
Medicare 1.45%	4,364,368	1.45%	63,283
Group Health, Life and Dental Insurance			1,087,622
EAP/Wellness			48,441
Worker's Compensation Insurance			16,500
Unemployment - NC ESC			8,500
Accrued Vacation Leave			18,000
Health Reimbursement Arrangement			50,160
Staff Tuition Reimbursment Plan			5,000
Employer Contribution to Retirement System	4,261,682	10.28%	438,101
Employer Contribution to 401K	4,261,682	2.50%	106,542
Total Fringe Benefits			2,109,522
Fringe Benefits Rate:			
	<u>Total Fringe Benefits</u>	<u>2,109,522</u>	49.50%
	Salaries Subject to 401k & Retirement	4,261,682	

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL
Calculation of Indirect Cost Rate
Fiscal Year 2020 - 2021

Executive Director	75%	142,199
Assistant Executive Director	50%	63,357
Finance Director		104,185
Senior Accountant	33%	23,114
Technology Solutions Administrator		87,083
Information Technology Manager		64,183
Accounting Technician	50%	21,365
Accounting Technician		48,927
Accounting Technician		40,150
HR Engagement Specialist		50,493
Executive Assistant		37,110
HR Program Assistant		36,403
Receptionist - 20 Hours		15,260
Receptionist - 20 Hours		15,408
Maintenance	25%	13,604
Maintenance - 20 Hours		19,805
Maintenance - 20 Hours		13,924

TOTAL INDIRECT SALARIES 796,570

Fringe Benefits	(see Indirect TB)	49.50%	362,424
Fringe Benefits Indirect Part-Time		7.65%	4,926
Bonding, Fire Insurance & Public Officials Liability Insurance			27,500
Professional Services			16,750
Accounting Services - Audit			44,000
Advertising			5,000
Computer Services, Licensing & Fees			60,000
Equipment Rental			62,500
Telephone			25,250
Postage			18,000
Dues, Subscriptions, Memberships, Misc.			23,500
Office Supplies			82,250
Equipment and Vehicles Maintenance and Repair			10,000
Travel & Parking			24,000
Occupancy Costs - Admin Offices			57,312
Occupancy Costs - Common Areas			184,176
Payroll, OnBoarding, Bene Trac			36,025

TOTAL INDIRECT COST 1,840,184

Indirect Cost Rate:	<u>Total Indirect Costs</u>	1,840,184	33.50%
	Total Direct Salaries & Fringe	5,492,267	

	Salaries	Fringe Benefits	Total
Total Direct Benefited Salaries & Fringe B	3,529,508	1,747,098	5,276,606
Total Direct FICA Only Salary & FICA	200,335	15,326	215,661
Minus Salaries not Subject to Indirect*	-	-	-
	<hr/>	<hr/>	<hr/>
	3,729,844	1,762,424	5,492,267

Total Salaries	4,526,414
Salaries not Subject to Indirect	-
	<hr/>
	4,526,414

Total Benefited Salaries	4,261,682
Benefited Salaries in Indirect Cost Pool	732,173
	<hr/>
	3,529,508

Total FICA Only Salaries	264,732
FICA Only Salaries in Indirect Cost Pool	64,397
	<hr/>
	200,335

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL

Calculation of Fringe Benefits Rate

Fiscal Year 2020 - 2021

Total Salaries	5,117,303		
Salaries over SS Max	(51,899)		
Cafeteria Plan Deductions	(171,886)		
Plus Employee Compensation	11,160		
	<hr/>		
Social Security 6.2%	4,904,678	6.20%	304,090
Medicare 1.45%	4,956,577	1.45%	71,870
Group Health, Life and Dental Insurance			1,245,040
EAP/Wellness			48,441
Worker's Compensation Insurance			16,500
Unemployment - NC ESC			10,000
Accrued Vacation Leave			23,500
Health Reimbursement Arrangement			57,420
Staff Tuition Reimbursment Plan			5,000
Employer Contribution to Retirement System	4,852,571	10.28%	498,844
Employer Contribution to 401K	4,852,571	2.50%	121,314
Total Fringe Benefits			2,402,020
Fringe Benefits Rate:			
	<u>Total Fringe Benefits</u>	<u>2,402,020</u>	49.50%
	Salaries Subject to 401k & Retirement	4,852,571	

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL

Calculation of Indirect Cost Rate

Fiscal Year 2020 - 2021

Executive Director	75%	142,199
Assistant Executive Director	50%	63,357
Finance Director		104,185
Senior Accountant	33%	23,114
Technology Solutions Administrator		87,083
Information Technology Manager		64,183
Accounting Technician	50%	21,365
Accounting Technician		48,927
Accounting Technician		40,150
HR Engagement Specialist		50,493
Executive Assistant		37,110
HR Program Assistant		36,403
Receptionist		15,260
Receptionist		15,408
Maintenance	25%	13,604
Maintenance - 20 Hours		19,805
Maintenance - 20 Hours		13,924

TOTAL INDIRECT SALARIES 796,570

Fringe Benefits (see Indirect TB)	49.50%	362,425
Fringe Benefits Indirect Part-Time	7.65%	4,926
Bonding, Fire Insurance & Public Officials Liability Insurance		27,500
Professional Services		16,750
Accounting Services - Audit		44,000
Advertising		10,000
Computer Services, Licensing & Fees		75,000
Equipment Rental		62,500
Telephone		25,250
Postage		18,000
Dues, Subscriptions, Memberships, Misc.		25,000
Office Supplies		101,500
Equipment and Vehicles Maintenance and Repair		10,000
Travel & Parking		24,105
Occupancy Costs - Admin Offices		57,312
Occupancy Costs - Common Areas		184,176
Payroll, OnBoarding, Bene Trac		36,025

TOTAL INDIRECT COST 1,881,040

Indirect Cost Rate:	Total Indirect Costs	1,881,040	29.50%
	Total Direct Salaries & Fringe	6,375,653	

	Salaries	Fringe Benefits	Total
Total Direct Benefited Salaries & Fringe B	4,120,397	2,039,595	6,159,992
Total Direct FICA Only Salaries & FICA	200,335	15,326	215,661
Minus Salaries not Subject to Indirect*	-	-	-
	<u>4,320,733</u>	<u>2,054,920</u>	<u>6,375,653</u>

Total Salaries	5,117,303
Salaries not Subject to Indirect	-
	<u>5,117,303</u>

Total Benefited Salaries	4,852,571
Benefited Salaries in Indirect Cost Pool	732,173
	<u>4,120,397</u>

Total FICA Only Salaries	264,732
FICA Only Salaries in Indirect Cost Pool	64,397
	<u>200,335</u>

PRESENTATION

PIEDMONT TRIAD REGIONAL COUNCIL BUILDING OCCUPANCY COST PLAN Fiscal Year 2020 - 2021

Interest Expense	52,939.20
Depreciation Expense (Building & Improvements)	251,750.29
Professional Services	14,750.00
Utilities Expense	43,500.00
Supplies and Materials	14,000.00
Lawn and Grounds Care Expenses	19,750.00
Misc Building Maintenance Expenses	22,000.00
Association Dues	5,000.00
Janitorial	27,100.00
	<hr/>
TOTAL ANNUAL OCCUPANCY COSTS	450,789.49
Monthly Occupancy Costs	37,565.79
Total Square Footage of the Facility	25,000
Calculated Cost per Square Foot	18.05
20-21 Rate Charged per Square Foot	18.00

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Michael Blair, Community Development Director
DATE: May 6, 2020
RE: Section 8 Housing Choice Voucher Waivers

In response to COVID-19, HUD issued PIH2020-5, dated April 10, 2020. This guidance allowed for substantial protocol changes or mega waivers for the Section 8 Housing Choice Voucher program. These waivers will continue our ability to operate effectively. The program staff has done a great job implementing procedures that are in compliance with HUD requirements while being able to continue running the program at 100% effectiveness remotely.

These are the waivers that the PTRC are currently utilizing:

- We can forego 3 party verification of income and self-certification will be the highest level of income verification. However, if they show up with an income discrepancy on future reports in this time frame they will have to pay money back.
- If household sizes are too large i.e. more than 2 per room, HUD is waiving that reg. to move them. HUD will allow tenants to reside in homes that may be too small so long as they are housed.
- Waiving any changes to the admin plan have to be approved by the board
- Verbal program briefings will be conducted with tenants over the phone. We have a modified form that we are mailing to tenants up for signatures and returns. This new form includes all consents we need for processing.
- If someone is absent from the home for longer than 180 days we can still keep their voucher active and pay the rent
- We can continue zero assistance past the 180 days but not past 12/31/20. With the uncertainty of jobs, this will be important moving forward.
- HQS inspections. We have implemented biannual inspections for any unit that passed the first inspection last year. If there are health or safety concerns we will do a physical or virtual inspection. We are still doing initial inspections on vacant units, and occupied units must pass screening questions. Additionally, PPE will be worn by staff conducting inspections.
 - If there are non-life-threatening deficiencies we can still let them move in and pay, allowing the landlord an additional 30 days to make the repairs. We will do this case by case.
 - Emergency inspections do not require a site visit. Contact the landlord and they can self-certify if it is not an issue, if it is, they need to provide paperwork that it has been repaired
 - Quality Control inspections are waived until 10/31/20.

Link to full document: https://www.hud.gov/sites/dfiles/PIH/documents/PIH2020-05.pdf?utm_medium=email&utm_source=govdelivery

ACTION REQUESTED:

The PTRC Community Development Department is requesting approval from the board to adopt the waiver practices as outlined above.

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Jesse Day, Regional Planning Director
DATE: May 6, 2020
RE: Authorization to apply to the NC Attorney General's Environmental Enhancement Grant program to support watershed planning and education

The PTRC's Planning Department is seeking approval to submit two applications to the NC Attorney General's Environmental Enhancement Grant (EEG) Program to support watershed planning and education in Greensboro (Guilford County) and Reidsville (Rockingham County). The proposed projects *will target two watersheds within the Cape Fear River Basin*; 1) Horsepen Creek, which flows from Piedmont Triad International Airport to Lake Brandt, and 2) Little Troublesome Creek, which flows from Reidsville to the Haw River. Both streams are considered impaired by the NC Division of Water Resources (DWR) because of their inability to support aquatic organisms and failure to meet water quality standards for turbidity. Few efforts have been made to address these impairments from nonpoint source runoff.

To address this need, PTRC is proposing to work with community members to develop two Watershed Action Plans that identify the most likely sources of pollution and outline a detailed strategy to restore water quality. The watershed planning process will be supplemented by a robust educational program, led by PTRC's Stormwater SMART, to increase public awareness about water quality issues and provide hands-on training for water quality monitoring and safe litter cleanup procedures. Both projects are anticipated to cost up to **\$50,000 each**, totaling \$100,000, and take **2 years to complete**.

Since 2002, the EEG Program has been made available on an annual basis for projects that restore and protect impaired, degraded, or endangered surface waters, or conserve and protect targeted natural areas. Priority is given to projects that directly improve water quality in the Cape Fear, Lumber, Neuse, Tar-Pamlico, and White Oak River Basin. Applications for this cycle are **due by Wednesday, May 27th**.

The EEG Program awards from \$5,000.00 to \$500,000.00 for projects and projects are expected to be completed within three (3) years from the date of the grant award. Grant funds are provided on a reimbursement basis for project costs incurred after the execution of a memorandum of understanding (MOU) and **indirect costs may not exceed 15%**. PTRC plans to use existing StormwaterSMART program funding to help cover remaining indirect expenses (\$7,490 each, or \$14,980 total). Other in-kind match will be provided by project partners, including the City of Greensboro, City of Reidsville, Soil & Water, Cooperative Extension, Haw River Assembly, Guilford College, Rockingham Community College, and other volunteers to increase grant competitiveness.

ACTION REQUESTED:

The PTRC Planning Department requests authorization to apply for Environmental Enhancement Grant program funding totaling up to \$100,000.

ACTION ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Jesse B. Day, Regional Planning Director
DATE: May 6, 2020
RE: Davidson County Zoning Ordinance Modernization

The Planning Department requests to enter into contract for planning services with Davidson County to update certain articles and sections of the zoning ordinance that are out of date and in need of modernization.

Beginning in October of 2020 and completing work by June 2021, the planning department staff will research definitions or best practices for event centers, signage, electronic gaming, tiny houses, wireless communications and other uses that are evolving with changing times. These updates will follow that basic updates required for towns, cities and counties to be compliant with NC General Statute changes related to Chapter 160D in effect January 1, 2021.

ACTION REQUESTED:

Request for approval to enter into contract with Davidson County for \$10,500 to provide these ordinance update services.

ACTION ITEM #5

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Wendy Walker-Fox, Workforce Development Director
DATE: May 6, 2020
RE: ARC POWER 2020 Grant Application

The Piedmont Triad Region Council (PTRC) Workforce Development Department is requesting Appalachian Regional Commission (ARC) 2020 Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) funding to support the Dream. Career. Academy. (DCA) Initiative in five counties located in the Appalachian Regional Commission region, Davie, Forsyth, Stokes, Surry and Yadkin. The DCA takes a holistic view of the community, assessing the current and future needs of businesses, and the available workforce and training programs. After identifying gaps and barriers, specific programs are then developed to align talent and jobs to support the overall economy. The DCA initiative includes a number of programs, all of which focus on economic and workforce development alignment and integration.

The City of Mount Airy has stepped up to be a significant partner in support of the Dream. Career. Academy initiative. The City has voted to offer PTRC the use of a building in the former Spencer's Mill located in downtown Mount Airy. Under the Dream. Career. Academy. (DCA) concept, the NCWorks Career Center will serve as the anchor tenant of the Spencer Mills facility. The Career Center will offer a fully outfitted computer lab, resource room and office space for career development staff. Staff of partners such as Surry Community College and Vocational Rehabilitation will also be housed in the space. The Spencer Mills location for the Career Center is optimal and helps to lessen transportation challenges facing many in the Mount Airy community. Along with the Career Center, training space will be available to facilitate short-term training and education programs to meet the needs of local business and industry.

This grant application is for Implementation funding in the amount of \$1,500,000, to build out a commercial kitchen, classrooms and other support space as well as funding to launch programs. In addition to providing support for the proposed project including administration, outreach, planning and facilitation services, the PTRC is offering to provide \$60,000 of Workforce Innovation and Opportunity Act (WIOA) funding for trainee participant support.

The Dream. Career. Academy. would address current as well as future workforce needs, serving both adults and youth. The goal of the initiative is to align talent with careers in innovative ways and to identify and engage currently disengaged populations to the workforce by removing barriers for these individuals. The core components of the Dream. Career. Academy. include: Career Exploration, Career Connection, Career Development and Business Support.

ACTION REQUESTED:

Request approval of the Grant Application and acceptance of POWER 2020 ARC funds in the amount of \$1,500,000 to be used to support the Dream. Career. Academy.

ACTION ITEM #6

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Wendy Walker-Fox, Workforce Development Director
DATE: May 6, 2020
RE: 180 Skills Sole Source Agreement

The Piedmont Triad Regional Workforce Development Department is requesting to enter into a sole source contract with our vendor 180 Skills to develop content and training modules on COVID-19 safety procedures, in partnership with Wake Forest Baptist Health.

The modules will be deployed virtually to employers and individuals via the 180 Skills Learning Management System (LMS) platform, as preparations are being made to move into Coronavirus recovery. Upon completion of the training modules, businesses and employees will receive “safe workplace” and “safe worker” designations and certificates of completion.

180 Skills is researching best practices and COVID-19 safety measures based on CDC and OSHA guidelines and building on their existing modules that focus on workplace safety. Current content will be expanded to focus on elements to ensure prevention and protection related to the Coronavirus. Career Center staff will use the tool to engage with both individual and employer customers as the workforce prepares to re-engage post Pandemic; providing a level of comfort along with valuable training needed to return to work.

ACTION REQUESTED:

Request approval to enter into a \$10,000 sole source contract with 180 Skills to develop COVID-19 online training modules.



BECAUSE YOU CAN'T LIVE

LIFE WITHOUT SKILLS

To: Wendy Walker Fox
Workforce Program Director
Piedmont Triad Regional Council
1398 Carrollton Crossing Dr
Kernersville, NC 27284

Date: 24 April, 2020

Subject: Online course development and delivery for PTRC

Dear Wendy,

Please find attached a proposal for the development and delivery of online courses for employer and employee "return to work".

These courses will focus upon the information required to ensure a safe and healthy return to work in the Piedmont Triad region.

Thank you for the opportunity to create these courses and to have an impact in the Piedmont Triad region.

Best,

Joe Kitterman
CEO
180 Skills, LLC



Proposal

1. Deliverables

- a. 180 Skills will create and deliver two self-paced, online courses on the following topics
 - i. COVID-19: Employee return to work guidelines
 - ii. COVID-19: Employer workplace preparation and maintenance
- b. Each course will include an post-course assessment of the students' knowledge.
 - i. Assessment pass mark to be determined by PTRC.
- c. The courses will be based upon the following publicly available information
 - i. OSHA COVID-19 guidelines
 - ii. CDC COVID-19 guidelines
 - iii. PTRC provided input
 - iv. PPE device information provided by PTRC and the Renfro Corporation / Nightingale Safe.
- d. 180 Skills will also provide the Learning Management System platform to deliver these courses to individuals and employers in the Piedmont Triad region.
 - i. 180 Skills will train PTRC designated personnel on the following Learning Management System procedures:
 1. User enrollment
 2. User reporting

2. Expenses

- a. Content development
 - i. 180 Skills will create each course at an expense of \$5,000 each
 - ii. Total expense = \$10,000
- b. Content delivery
 - i. 180 Skills will charge \$5.00 for each user account created
 - ii. Users will be determined at the end of each calendar month
 - iii. Invoices will be send to PTRC based upon usage totals

3. Payment terms

- a. All payments are due net 15 days

ACTION ITEM #7

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee
FROM: Adrienne Calhoun, PTRC Area Agency on Aging Director
DATE: May 1, 2020
RE: Request authorization to enter into contracts with funded nutrition partners for the grant period May 1, 2020 – September 30, 2021.

FAMILIES FIRST CORONAVIRUS RESPONSE ACT GRANT (FFCRA)

Due to North Carolina's federal Major Disaster Declaration, the Older Americans Act Senior Nutrition Program is providing funding to meet the needs of eligible individuals impacted by the coronavirus. The Families First Coronavirus Response Act Grant funds are administered by PTRC AAA and are allocated to funded nutrition providers in our 12 counties based on the North Carolina Intrastate Funding Formula (IFF).

Weight	Variable
50%	60+ population
30%	60+ poverty
10%	60+ rural
10%	60+ minority

FAMILIES FIRST CORONAVIRUS RESPONSE ACT GRANT – May 2020 – September 2021

County	May 1, 2020 – September 30, 2021 FFCRA Allocation
Alamance	122,682
Caswell	28,946
Davidson	129,317
Davie	35,414
Forsyth	245,704
Guilford	346,210
Montgomery	27,088
Randolph	109,080
Rockingham	85,622
Stokes	40,633
Surry	66,339
Yadkin	32,892
TOTAL FFCRA	\$1,269,927

ACTION ITEM #8

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee
FROM: Adrienne Calhoun, PTRC Area Agency on Aging Director
DATE: May 1, 2020
RE: Request authorization to submit the State Fiscal Year 2021 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2020 – June 30, 2021.

Each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. Attached for your review are funding allocations for the following programs:

- Home and Community Care Block Grant (HCCBG)
- Family Caregiver Support Program (FCSP)
- Legal Services

Home and Community Care Block Grant (HCCBG)

HCCBG funds are administered by the PTRC AAA and are allocated to our 12 counties based on the North Carolina Intrastate Funding Formula (IFF). The formula, which is shown below, is weighted based on population with each county receiving a base of \$60,000. Funded Partners receiving HCCBG funds are recommended by County Planning Committees and contracts are with PTRC AAA and each county. A 10% local match, cash or in-kind, is required.

SFY 2021 HCCBG allocations are less than this year's funding due to a loss of \$969,549 in the state budget and also population adjustments.

Weight	Variable
50%	60+ population
30%	60+ poverty
10%	60+ rural
10%	60+ minority

Family Caregiver Support Program (FCSP)

The chart indicates Family Caregiver Support Program (FCSP) funds for State Fiscal Year 2021 to our region by county. Each county receives a base of \$5,000 and additional funds based on the population over age 70. No match required.

Legal Services

The chart indicates Legal Service funds for State Fiscal Year (SFY) 2021. Legal Services are required and mandated by the Older Americans Act and distributed as indicated in the chart below. A 10% local match of cash or in-kind, is required.

ACTION ITEM #8 CONTINUED

HOME AND COMMUNITY CARE BLOCK GRANT – STATE FISCAL YEAR 2021

(Nutrition Services Incentive Program (NSIP) entitlement funds provide 75 cents per meal)

County	SFY 2020 HCCBG Allocation	Change (Cut)	SFY 2021 HCCBG Allocation
Alamance	942,186	(3,267)	938,919
Caswell	272,421	(12,586)	259,835
Davidson	987,064	(1,002)	986,062
Davie	300,926	(9)	300,917
Forsyth	1,915,465	(37,673)	1,877,792
Guilford	2,637,585	(5,827)	2,631,758
Montgomery	268,829	(13,440)	255,389
Randolph	853,913	(23,964)	829,949
Rockingham	647,321	(16,542)	630,779
Stokes	353,797	(17,686)	336,111
Surry	577,139	(26,019)	551,120
Yadkin	287,112	(8,992)	278,120
TOTAL HCCBG	\$10,043,758	(\$167,007)	\$9,876,751

LEGAL SERVICES – STATE FISCAL YEAR 2021

Agency	SFY 2020 Allocation	Change (Cut)	SFY 2021 Allocation
Legal Aid of NC – Greensboro Office	46,447	(8,972)	37,475
Legal Aid of NC – Winston-Salem Office	0	10,846	10,846
Davie County - Aging & Adult Services	1,898	(335)	1,563
YVEDDI, Inc.	8,034	(1,860)	6,174
TOTAL LEGAL	\$56,379	(\$321)	\$56,058

ACTION ITEM #8 CONTINUED

County	SFY 2020 FCSP Allocation	Change (Cut)	SFY 2021 FCSP Allocation
Alamance	43,788	8,314	52,102
Caswell	11,357	1,351	12,708
Davidson	79,880	(26,891)	52,989
Davie	16,844	2,405	19,249
Forsyth	83,295	15,638	98,933
Guilford	121,440	11,974	133,414
Montgomery	12,752	1,490	14,242
Randolph	39,129	6,753	45,882
Rockingham	29,906	4,737	34,643
Stokes	17,950	2,500	20,450
Surry	59,889	(31,134)	28,755
Yadkin	15,348	1,921	17,269
TOTAL FCSP	\$531,578	\$(942)	\$530,636

Request authorization to submit the State Fiscal Year 2021 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2020 – June 30, 2021.

These preliminary allocations are tentative based on the NC General Assembly approved budget.

ACTION ITEM #9

M-E-M-O-R-A-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Adrienne Calhoun, Area Agency on Aging Director
DATE: May 6, 2020
RE: Request authorization to amend existing Family Caregiver Support Program contracts with 5 currently funded partners, totaling \$25,000 for the amended contract period of April 1, 2020 – June 30, 2020.

The PTRC Area Agency on Aging has additional Family Caregiver Support Program funding available. Inquiries of additional funding needs were made to all funded partners across the region. Funding in the amount of \$25,000 was requested by five counties in the region. This funding has no required local match.

The chart below lists the five organizations representing Alamance, Davidson, Guilford, Stokes, and Surry counties and their plans for this additional Family Caregiver Support Program funding.

Organization	Proposal Request	Amount of Funding Requested
Alamance ElderCare	Virtual Family Caregiver Resource Fair rescheduled for May 28, using media company for assistance	\$ 3,000
The Life Center of Davidson County, Inc.	Additional caregiver in-home and community respite services for working caregivers	\$ 5,000
Well-Springs Solution	In-Home respite services for community adult day caregiver clients, since ADC closed	\$ 5,000
Stokes County DSS	Additional in-home respite services for needy caregivers.	\$ 2,000
Surry County Health and Nutrition Center	Continuation of Intervention Program, providing 2-4 weeks of in-home respite services after hospital discharge, plus care packages for caregivers.	\$10,000

ACTION REQUESTED: Request authorization to amend the existing Family Caregiver Support Program contract with five funded partners in the amount of \$25,000 for the amended contract period of April 1, 2020 – June 30, 2020.

Meeting Dates 2020

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

PTRC Executive Committee 1 st Wednesday	PTRC Board of Delegates 3 rd Wednesday
January - none	January - none
February 5, 2020	February 19, 2020 cancelled
March 4, 2020	March - none
April 1, 2020	April 15, 2020 cancelled
May 6, 2020	May - none
June 3, 2020	June 17, 2020
July - none	July - none
August 5, 2020	August 19, 2020
September 2, 2020	September - none
October 7, 2020	October 21, 2020
November 4, 2020	November - none
December 2, 2020	December 16, 2020