** Piedmont Triad Regional Council**

 **Executive Committee**

 **Minutes**

 Wednesday, September 2, 2020

 12:00 noon

 PTRC Headquarters

 1398 Carrollton Crossing Drive

 Kernersville, NC 27284
 **Members Present:**

Councilwoman Marikay Abuzuaiter, City of Greensboro

Commissioner Kevin Austin, Yadkin County

Commissioner Alan Branson, Guilford County

Alderwoman Renee Bryant, City of Randleman

Mayor Rick Cross, Town of Bermuda Run

Benita Finney, Davie County

Commissioner Fleming El-Amin, Forsyth County

Mayor Alvin Foster, Town of Yanceyville

**MEMBERS**

**Counties**

**Alamance**

Caswell

**Davidson**

**Davie**

**Forsyth**

**Guilford**

**Montgomery**

**Randolph**

**Rockingham**

**Stokes**

**Surry**

**Yadkin**

**Municipalities**

**Archdale**

**Asheboro**

**Bermuda Run**

**Bethania**

**Biscoe**

**Boonville**

**Burlington**

**Candor**

**Clemmons**

**Cooleemee**

**Danbury**

**Denton**

**Dobson**

**East Bend**

**Eden**

**Elkin**

**Elon**

**Franklinville**

**Gibsonville**

**Graham**

**Green Level**

**Greensboro**

**Haw River**

**High Point**

**Jamestown**

**Jonesville**

**Kernersville**

**King**

**Lewisville**

**Lexington**

**Liberty**

**Madison**

**Mayodan**

**Mebane**

**Midway**

**Mocksville**

**Mount Airy**

**Mt. Gilead**

**Oak Ridge**

**Pilot Mountain**

**Pleasant Garden**

**Ramseur**

**Randleman**

**Reidsville**

**Rural Hall**

**Seagrove**

 **Sedalia**

**Stokesdale**

**Stoneville**

**Summerfield**

**Thomasville**

**Tobaccoville**

**Trinity**

**Troy**

**Village of Alamance**

**Walkertown**

**Wallburg**

**Walnut Cove**

**Wentworth**

**Winston-Salem**

**Yadkinville**

**Yanceyville**

Chairman Darrell Frye, Randolph County

Councilman Victor Jones, City of High Point

Councilman John Larson, City of Winston-Salem

Councilwoman Peggy Leight, Town of Walkertown

Commissioner Rick Morris, Stokes County

Commissioner Scott Needham, Town of Pilot Mountain

Commissioner Mark Richardson, Rockingham County

Commissioner Don Truell, Davidson County

Commissioner Steve Yokeley, City of Mount Airy

**Members Absent:**

Commissioner Eddie Boswell, Alamance County

Council Member Jim Butler, City of Burlington

Councilman Darryl Carter, City of Eden

Commissioner Nathaniel Hall, Caswell County

Councilman Ricky Hall, City of Graham

Councilman Rick McCraw, City of King

Commissioner Wayne Moore, Town of Jonesville

Commissioner Damon Prince, Town of Troy

Commissioner Terry Renegar, Davie County

Commissioner Dottie Robinson, Montgomery County

Mayor Carla Strickland, Town of Pleasant Garden

Commissioner Van Tucker, Surry County

Mayor Larry Ward, Town of Denton

**Chairman Kevin Austin welcomed the PTRC Executive Committee and called the meeting to order at 12:01 p.m. Mr. Austin requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.**

1. **Action Item: Request for approval of the June 3, 2020 PTRC Executive Committee minutes, Kevin Austin, PTRC Chairman**
2. **Action Item: Request approval for the PTRDC Board Member appointment/ reappointment, Mr. Jesse Day, Planning Director**
	1. Mr. Hank Henning’s term expired in July of this year. Mr. Henning held the County Seat for Guilford. Alan Branson has agreed to serve. This reappointment was approved at the July PTRDC meeting pending approval of this Board. Mr. Branson’s term will expire in July 2023.
	2. Ms. Penny Whiteheart’s Private Sector seat expired in July of 2020. Ms. Whiteheart has agreed to renew her term for 3 years ending in July 2023. This reappointment was approved at the July PTRDC meeting pending approval of this Board.
3. **Action Item: Request for approval to enter into contract providing professional planning services from July – September to the City of Mebane with a contract not to exceed $7,500, Mr. Jesse Day, Planning Director**
	1. The Planning Department requests to enter into contract up to $7,500 for planning services with the City of Mebane for current planning support.
	2. These planning services will include providing sub-division administration, zoning administration, technical review committee and response to general planning questions. Our staff will also assist the new City Planner with public notices and other administrative needs. A PTRC staff person will be working remotely to support up to one day a week until Development Director returns from paternity leave.
4. **Action Item: Request for authorization to apply for two (2) 205 (j) planning grants and receive funds if successful from the NC Division of Water Resources totaling up to $50,000, Mr. Jesse Day, Planning Director**
	1. The PTRC Planning Department has utilized NCDWR 205(j) grants as a critical component of its annual budgets to support local, regional, and superregional water quality planning, restoration, and outreach work. The 205(j) grant proposals for this upcoming year must be received by September 11, 2020. The PTRC Planning Department is currently engaged in conversations to be an applicant for two (2) projects valued at up to a total of $50,000 for this coming grant cycle. The two (2) proposed projects would help inventory existing stormwater and drainage systems to reduce flooding and directly serve the communities of the Towns of Denton and Bermuda Run. These projects will partly support two full-time staff and a planning intern for 18 months.
	2. 205(j) grants do not require any cost share for the agreement, however, any in-kind match provided by project partners will increase grant competitiveness. In addition, 205(j) will only reimburse up to 10% of direct costs for indirect expenses. The remaining difference will be used as additional matching funds.
	3. Mr. Darrell Frye asked if it will be divided between the two projects equally? Mr. Day responded yes.
	4. Mr. John Larson asked if outside consultants will be hired. Mr. Day answered that this will all be done with existing staff.
5. **Action Item: Request for authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local service providers for state Senior Center General Purpose funding for the period July 1, 2020 to June 30, 2021, Ms.** **Adrienne Calhoun, Area Agency on Aging Director**
	1. Each year after approval by the North Carolina General Assembly, the North Carolina Division of Aging and Adult Services allocates funding to senior centers based on certification status throughout the region. This year, the North Carolina Division of Aging and Adult Services allocated funding based on the certified biennium budget from last year. This year’s total allocation to Region G is $234,838 the highest allocation to any region in North Carolina. Our region’s allocation is the result of a high number of senior centers who received Center of Excellence or Center of Merit designation.
	2. The chart (which can be found on page 7-8 in the September 2, 2020 Agenda Packet or by emailing kmitchell@ptrc.org) lists all of the senior centers in the region and the proposed contract amount. Of the 26 senior centers in Region G, there are 19 centers of Excellence, 3 centers of Merit, and 4 noncertified centers. The level of certification dictates the amount of Senior Center General Purpose funds allocated to a senior center. The chart reflects the amount by certification and the appropriate match.
	3. Mr. Matthew Dolge added that the Garden of Eden should have two stars beside their name. They just became certified as a center of Merit.
	4. Ms. Calhoun added that the City of King should not have a star; it lost its certification but they are working to get it back.
6. **Action Item: Request for authorization to enter into contract with the North Carolina Center for Health and Wellness at UNC Asheville for the grant period September 1, 2020 – September 30, 2023 in the amount of $350,712 Ms. Adrienne Calhoun, Area Agency on Aging Director**
	1. The North Carolina Center for Health and Wellness at UNC Asheville in collaboration with the Piedmont Triad Regional Council Area Agency on Aging and the Aging, Disability, & Transit Services of Rockingham County proposed a three-year demonstration project of person-centered carbohydrate controlled (carb-controlled) home delivered (HD) and congregate nutrition (CN) meals and wrap-around services to clients with pre-diabetes and diabetes who are enrolled in these services in Rockingham County to show the value of the Older Americans Act (OAA) Title III services in supporting health care.
	2. The goal of this project is to facilitate healthcare investments in OAA services by linking cost effective modernized OAA Title III-C and OAA Title III-D diabetes services to improved health outcomes. Our objectives include: 1) identifying cost-effective methods to provide palatable, carb-controlled HD and CN meals (OAA Title III-C); 2) increasing enrollment of older adults with prediabetes and diabetes in evidence-based prevention and self-management programs (OAA Title III-D); and 3) improving health outcomes among participants receiving meals and/or completing programs.
	3. Anticipated outcomes include: 1) improved consumption of and satisfaction with CN and HD meals; 2) increased knowledge of issues related to diabetes among participants receiving meals and/or completing programs; 3) improved self-reported self-efficacy among participants of health coaching and/or Diabetes Self-Management Education and Support; 4) increased availability and use of evidence-based tools and processes for engaging diverse partners in modernizing OAA services; and 5) increased understanding of the costs and return on investment for OAA services. Products to be developed include a project scorecard, “how to guide” for project replication, evidence-based stakeholder engagement tools, and palatable, cost-effective, and nutritious carb-controlled meals.
	4. Mr. Darrell Frye asked if this was based on greatest need. Ms. Calhoun stated that Rockingham was chosen because the 4th cause of death in that county is diabetes. This would help expand diabetes education.
	5. Mr. Kevin Austin asked if additional staff would be hired. Ms. Calhoun answered that this grant allows us to hire an “on the ground” Health Coordinator to work with program participants. A Grant Program Director will be hired but that will come through UNC Asheville.
7. **Action item- Request for authorization to enter into contract with the City of Burlington not to exceed $30,000 for housing services, Mr. Matthew Dolge, Executive Director**
	1. Mr. Matthew Dolge explained the City of Burlington is an entitlement city because of their size. Their current CD Division Director is leaving and they need help in the interim.  We’d like to request to enter into contract with the City of Burlington not to exceed $30,000; expires December 31, 2020 unless extended by both Burlington and the PTRC. We will be assisting with their CDBG, HOME Program, CDBG-CV grants, day to day administration, data entry in IDIS and Neighborly and federal compliance issues.
8. **Roll Call vote for the Abovementioned Action Items 1-7**
	1. A motion was made by Ms. Peggy Leight.
	2. The motion was seconded by Mr. Darrell Frye.
	3. Roll call vote- Ayes: Councilwoman Marikay Abuzuaiter, Commissioner Kevin Austin, Commissioner Alan Branson, Alderwoman Renee Bryant, Mayor Rick Cross, Commissioner Fleming El-Amin, Commissioner Benita Finney, Mayor Alvin Foster, Chairman Darrell Frye, Councilman Victor Jones, Councilman John Larson, Councilwoman Peggy Leight, Commissioner Rick Morris, Commissioner Scott Needham, Commissioner Mark Richardson, Commissioner Don Truell, Commissioner Steve Yokeley
	4. Nays: none
	5. Action Items 1-7 are approved.
9. **Executive Director’s Report, Matthew Dolge, Executive Director**
	1. Ms. Adrienne Calhoun presented a CARES ACT update. Proposals were due last Friday. Several million dollars will be designated for senior services and nutrition. A total of 40 applications were received. They are trying to work quickly so they can provide aid as soon as possible.
	2. Mr. Matthew Dolge shared that we are moving forward with the Outdoor Recreation website. We are using EDA funding to support this as an Economic Development project. We are developing a webpage tied to findyourcenternc.com which would be a calendar of events for outdoor recreation like 5ks, festivals, etc. Another part of the website we are working on is virtual job fairs. We are excited about this idea. We also continue to hold job fairs with the Mobile Unit.
	3. We are continuing to work with local governments on CBGB applications for rent and utility payments. The Triad is looking like one of the worst in the country when it comes to foreclosures. Helping people stay in their homes is the best options. In Forsyth County alone, there are 6,000 vacant homes. That would probably look similar throughout the region with special concern for rural communities.
		1. Mr. Scott Needham asked if landlords can request assistance. Mr. Dolge answered that the landlord can’t apply but renters can which would help both parties.
10. **Mr. Austin commented that he thought the update video from PTRC was a great way to receive information. He thanked everyone for their attendance and reminded everyone to make nominations for the Randall Lake Billings Public Service and Grady Hunter Awards.**

**There being no other business, the meeting was adjourned by general consensus at 1:04 p.m.**

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**Kevin Austin, PTRC Chair Katie Mitchell, Clerk to the Board**