

Counties

- Alamance
- Caswell
- Davidson
- Davie
- Forsyth
- Guilford
- Montgomery
- Randolph
- Rockingham
- Stokes
- Surry
- Yadkin

Municipalities

- Archdale
- Asheboro
- Bermuda Run
- Bethania
- Biscoe
- Boonville
- Burlington
- Candor
- Clemmons
- Cooleemee
- Danbury
- Denton
- Dobson
- East Bend
- Eden
- Elkin
- Elon
- Franklinville
- Gibsonville
- Graham
- Green Level
- Greensboro
- Haw River
- High Point
- Jamestown
- Jonesville
- Kernersville
- King
- Lewisville
- Lexington
- Liberty
- Madison
- Mayodan
- Mebane
- Midway
- Mocksville
- Mount Airy
- Mt. Gilead
- Oak Ridge
- Pilot Mountain
- Pleasant Garden
- Ramseur
- Randleman
- Reidsville
- Rural Hall
- Seagrove
- Sedalia
- Stokesdale
- Stoneville
- Summerfield
- Thomasville
- Tobaccoville
- Trinity
- Troy
- Village of Alamance
- Walkertown
- Wallburg
- Walnut Cove
- Wentworth
- Winston-Salem
- Yadkinville
- Yanceyville



Piedmont Triad Regional Council

Board of Delegates

Agenda

Wednesday, December 16, 2020

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive

Kernersville, NC 27284

Item

Official

ZOOM

Board of Delegates

Please join my meeting from your computer, tablet or smartphone.

<https://zoom.us/j/98490276882>

You can also dial in using your phone.

+1 646 558 8656 US (New York)

Access Code: 984 9027 6882

Katie Mitchell

Clerk to the Board

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

Kevin Austin

Chair

B. Roll Call

Katie Mitchell

Clerk to the Board

C. Presentation of the PTRC Audit

Daniel Gougherty

Cherry Bekaert, LLP

D. Consent Items

Kevin Austin

Chair

1) Request for approval to apply for the NCHFA ESFRLP21 grants

2) Request for authorization to enter into contract with local funded partners for CARES Act Nutrition and Family Caregiver Services

3) Municipal Caucus Procedure

E. Action Items

1) Request for Approval of June 17, 2020
PTRC Board of Delegate Minutes *(attachment)*

Kevin Austin
Chair

2) Resolution of Membership- Town of Staley

Matthew Dolge
Executive Director

3) Officer Elections

Matthew Dolge
Executive Director

F. Roll Call Vote

Katie Mitchell
Clerk to the Board

G. Special Presentations

1) Recognition of Outgoing Delegates

2) 2020 Distinguished Service Award

3) 2020 Annual Grady Hunter Regional Excellence Award

4) 2020 Annual Randall Lake Billings Public Service Award

H. Executive Director's Report

Matthew Dolge
Executive Director

I. Old Business

Kevin Austin
Chair

J. New Business

Kevin Austin
Chair

K. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Kevin Austin
Chair

L. Chairman's Remarks and Announcements

Kevin Austin
Chair

1) PTRC Executive Committee Meeting
Wednesday, February 3, 2021 11:45 a.m.
TBD

2) PTRC Board of Delegates Meeting
Wednesday, February 17, 2021 11:45 a.m.
TBD

3) 2021 PTRC Meeting Dates

CONSENT ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Michael Blair, Community Development Director
DATE: December 16, 2020
RE: ESFRLP grant applications from the North Carolina Housing Finance Agency for 2021

The North Carolina Housing Finance Agency has released the dates for the ESFRLP21 grant cycle. The PTRC Community Development Department Staff requests Executive Committee approval to move forward with the PTRC applying for funds for Alamance, Ashe, Montgomery, Rockingham, Surry and Wilkes Counties.

The PTRC Housing Department has been successful in being awarded this grant in 14 counties currently, with all of the applicant counties being ones the PTRC has been awarded previously.

The grants are set up on a loan pool system, so once the initial five units are completed, the PTRC can continue to apply for funding for homes until the funding supply is depleted. As an example, in the Guilford ESFRLP17 grant cycle ending this year, PTRC committed to completing five units for \$175,000 and will close out the grant cycle with twenty-one units completed totaling \$742,362.00 in home repairs for residents of the county.

ACTION REQUESTED: The PTRC Community Development Department is requesting approval from the board to move forward with applying for the NCHFA ESFRLP21 grants.

CONSENT ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Adrienne Calhoun, Director, Area Agency on Aging
DATE: December 16, 2020
RE: Request authorization to enter into contract with additional local funded partners for CARES Act Nutrition Services and Family Caregiver Supportive Services for contract period December 1, 2020 - September 30, 2021

Per federal disaster declarations related to the Coronavirus pandemic, the Administration on Community Living (ACL) has awarded funding from the Coronavirus Aid, Relief and Economic Security Act, or CARES Act for Nutrition Services, Supportive Services and Family Caregiver Support Services for older adults and caregivers. The Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) serves as a pass-through agent, to disseminate CARES Act funds by making one-time grants to organizations delivering vital services to vulnerable residents in the region.

When the board gave authorization in September, not all funds were allocated at that time. This was due to not receiving proposals for funding in Yadkin and Stokes for Family Caregiver and Nutrition Services. Included with this memo are the additional organizations and funding amounts for the new contract period. No match is required. Please note, the organizations are requested as sole source.

In addition, PTRC AAA had originally award \$184,000 in Guilford to the Greensboro Farmers Market. After receiving the contract, they elected to decline the funding. The PTRC AAA approached Guilford Community Care Network and Senior Resources of Guilford to take additional funding for nutrition based on original proposals. The attached chart reflects the increased amounts.

I request authorization to enter into contract with local funded partners for CARES Act Nutrition Services and Family Caregiver Supportive Services, for the period of December 1, 2020 to September 30, 2021.

CONSENT ITEM #2 CONTINUED

CARES Act Funding Awards

December 1, 2020 – September 30, 2021

Nutrition Services		
Funding will be used to provide multiple types of meals, such as combinations of frozen, shelf-stable, and fresh foods, local restaurant, or catered meals and/or sending more than one meal for a day. Hot and cold meals will be provided at designated pick up sites or delivered to homebound individuals. Funding will also be used for groceries, produce boxes of fresh fruits and vegetables provided through farmers markets or grocery stores.		
County	Provider	Award Amounts
Guilford	Guilford County Care Network Senior Resources of Guilford	\$50,000
		\$134,730
Yadkin	YVEDDI	\$55,104

Family Caregiver Support Services		
Funding will be provided to organization that will support caregivers in the following ways:		
Information, access to services, support groups and training, respite care, supplemental services such as incontinence supplies, liquid nutrition supplements, assistive technology, handy man work, personal emergency response systems, emergency food boxes, cleaning supplies, internet connections for grandparents raising grandchildren, summer camp options for kids raised by grandparents		
County	Provider	Award Amounts
Stokes	Stokes County DSS	\$10,609
Yadkin	New Horizon	\$7,392

CONSENT ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Matthew Dolge, Executive Director
DATE: December 16, 2020
RE: Municipal Caucus Procedure

The Executive Committee is composed of one delegate from each county, one delegate from any municipality with 50,000 or more in population, and one municipal delegate from each county representing municipalities under 50,000. The Executive Committee is authorized to act for the Council on all matters other than the adoption of the annual budget and the adoption of the annual program of work. The Executive Committee meets 10 times per year (every month except January and July) and may conduct all the business of the Council in the months the full board does not meet.

According to Article III Section 2, regarding the composition of the Executive Committee, it is necessary for caucuses (for municipalities under fifty-thousand in population) to be held for the purpose of selecting a delegate to represent each county. In order to be on the Executive Committee, members need to be available to meet up to sixteen times per year, which will be six board meetings and ten executive committee luncheon meetings.

Caucuses will be held for the municipalities of Alamance, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin.

This year and going forward we propose to hold the caucuses electronically via email primarily. You will receive an email on a certain date (January 12th in 2021). You will be asked to respond by a certain date (January 15th in 2021). If you would still like to discuss it further we will set up the teleconference line for a teleconference. This year the teleconference, if requested, will be held on January 15th. These dates have been chosen with the intention of allowing your governing board seat and orient new members. If these dates are not conducive to that intention please let us know.

Action Requested: Approval for the municipal caucus to be held electronically via email and phone as necessary and according to the schedule provided.

ACTION ITEM #2



**RESOLUTION OF MEMBERSHIP AND RATIFYING THE CHARTER
OF
THE PIEDMONT TRIAD REGIONAL COUNCIL**

WHEREAS, NC General Statutes 160A-470 and 153A-445 authorize municipalities and counties to form and to join regional councils of governments; and

WHEREAS, the Town of Staley desires to join with other municipalities and counties which are members of the Piedmont Triad Regional Council; and

WHEREAS, the Town Council affirms the benefits of cooperation among local governments within a region and their elected and appointed officials;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Staley that the attached Charter of the Piedmont Triad Regional Council is hereby ratified and that membership in the Piedmont Triad Regional Council for the Town of Staley is hereby authorized, pending a majority vote of the member governments in the Piedmont Triad Regional Council.

This the 13th day of October, 2020.

Attest:

Jonna Hart

Clerk

Karen R. Scotton

Mayor

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Mr. Matthew Dolge
DATE: December 16, 2020
RE: Nomination of 2021 PTRC Officers

The Nominating Committee, comprised of current officers and four additional delegates (Renee Bryant, Alvin Foster, Darrell Frye, and Mark Richardson), met prior to the November Executive Committee to agree on the 2020 PTRC Officers. Their recommendation to the Board can be found below.

Position	Incumbent
Chair	Kevin Austin, Yadkin County
Vice-Chair	Alvin Foster, Town of Yanceyville
Treasurer	Don Truell, Davidson County
Secretary	Marikay Abuzuaiter, City of Greensboro
Immediate Past Chair	Steve Yokeley, City of Mount Airy

For reference, verbiage from the Bylaws regarding officers can be found below.

Article II. Officers

Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Appointment of Immediate Past Chair to serve as an ex-officio of the nominating committee. *Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.*

Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

ACTION ITEM #3 CONTINUED

Section 4. Duties of Officers

- A. **The Chair** shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. **The Vice-Chair** shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. **The Treasurer** shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. **The Secretary** shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

ACTION REQUESTED:

To approve the nominating committee's recommendation regarding 2021 Officers.

Meeting Dates 2021

1398 Carrollton Crossing Drive
Kernersville, NC 27284
12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 3, 2021	February 17, 2021
March 3, 2021	March - none
April 7, 2021	April 21, 2021
May 5, 2021	May - none
June 2, 2021	June 16, 2021
July - none	July - none
August 4, 2021	August 18, 2021
September 1, 2021	September - none
October 6, 2021	October 20, 2021
November 3, 2021	November - none
December 1, 2021	December 15, 2021