

MINUTES
PTRC Board of Delegates
April 21, 2021

Present

Marikay Abuzuaiter, City of Greensboro
Leroy Ault, Village of Tobaccoville
Kevin Austin, Yadkin County
Rick Cross, Town of Bermuda Run
Anita Darnell, Town of Jonesville
Monta Davis-Oliver, Town of Yadkinville
Lynne DeVaney, Town of Summerfield
Fleming El-Amin, Forsyth County
Johnny Farmer, Town of Stoneville
Alvin Foster, Town of Yanceyville
Fred Franklin, Town of Lewisville
Darrell Frye, Randolph County
John Larson, City of Winston-Salem
Yvonne Maizland, Town of Gibsonville
George McClellan, Town of Oak Ridge
Davis Montgomery, Town of Elon
Rick Morris, Stokes County
Scott Needham, Town of Pilot Mountain
Mark Richardson, Rockingham County
Dottie Robinson, Montgomery County
Naydine Sharpe, Village of Alamance
Tobin Shepherd, City of Lexington
Don Truell, Davidson County
Van Tucker, Surry County
Larry Ward, Town of Denton
Filmore York, Town of Liberty

Absent

Kelly Allen, Town of Haw River
Daryl Dutch Anliker, Town of Biscoe
Wayne Atkins, Town of Dobson
Ian Baltutis, City of Burlington
Vaughn Benton, Town of Boonville
Sam Bishop, Town of Elkin
Layton Booker, Town of Candor
Renee Bryant, City of Randleman
Jim Butler, City of Burlington
John Byrum, Town of Midway
Mary Cameron, Village of Clemmons
James Cardwell, Town of Mayodan

Absent

Darryl Carter, City of Eden
Vicki Caudle, Town of Ramseur
Carly Cooke, Guilford County
Perry Conner, Town of Franklinville
David Fernandez, Town of Seagrove
James Festerman, City of Reidsville
Benita Finney, Davie County
John Flynt, Town of Stokesdale
Susan Gordon, Town of Rural Hall
Carissa Graves-Henry, Town of Green Level
Danny Hairston, Town of Walnut Cove
Nathaniel Hall, Caswell County
Ricky Hall, City of Graham
Archie Hicks, Town of East Bend
Victor Jones, City of High Point
Peggy Leight, Town of Walkertown
Rick McCraw, City of King
John McDermon, Town of Rural Hall
Richard McNabb, City of Trinity
Chip Miller, Town of Mt. Gilead
Lynn Montgomery, Town of Jamestown
Howard Morgan, Town of Sedelia
Dennis Paschal, Town of Wentworth
Patty Philipps, City of Mebane
William Phillips, Town of Madison
Brenda Platt, Town of Madison
Damon Prince, Town of Troy
Terry Renegar, Davie County
Randy Rogers, Town of Bethania
Karen Scotton, Town of Staley
David Smith, City of Asheboro
Bert Lance Stone, City of Archdale
Carla Strickland, Town of Pleasant Garden
Chris Thompson, Town of Kernersville
Craig Turner, Alamance County
Janet Whitt, Town of Danbury
Brian Williams, Town of Mocksville
Leonard Williams, Town of Gibsonville
Steve Yokeley, Coty of Mount Airy
Steve Yokeley, Town of Wallburg
Raleigh York, City of Thomasville

Chairman Kevin Austin welcomed the PTRC Board of Delegates and called the meeting to order at 12:04pm via Zoom. Chairman Austin requested a moment of silence and then led the Board in the Pledge of Allegiance. Chairman Austin welcomed our new Board of Delegates member: Commissioner Carly Cooke, Guilford Delegate. Clerk Katie Mitchell performed a roll call.

1. Consent Items, Mr. Kevin Austin, PTRC Chair

- a. Request for approval for new CDBG-NR contracts with the Town of Troy and the City of Reidsville
- b. Request for approval of revised compensation guide for the position of Executive Director

2. Action Item: Request for Approval of February 17, 2021 PTRC Board of Delegates minutes, Mr. Kevin Austin, Chair

3. Action Item: Request for approval of the fringe benefit, indirect and occupancy cost allocation plans for fiscal year 2021-2022, Mr. Jarrod Hand, Finance Director

- a. The Finance Department has calculated two versions of Fringe Benefit, Indirect and Occupancy Cost Allocation Plans for fiscal year 2021 – 2022 for your review. The first version is based on current operations with fringe benefit rate of 52.25% and indirect cost rate of 28.25%. The second version projects the addition of the Medicaid Healthy Opportunities Lead Pilot Entity to the Council and results in a fringe benefit rate of 52.10% and indirect cost rate of 24.85%. The occupancy cost rate is remaining at \$18 per square foot.
- b. *Attachments can be found on pages 4-10 of the agenda or by emailing kmitchell@ptrc.org.*
- c. The two primary drivers of the increase are the employer contribution to the retirement system and health insurance. The state is trying to get the employer contribution to 90-95% so there is a yearly increase until we reach that.
- d. Mr. Matthew Dolge added that it has been a year since this board approved our LPE application and we are still waiting on that decision. It would be a huge program that would have a big effect on our budget if awarded. Mr. Hand has done a great job of projecting where we will be if that happens.
- e. Our major driver of our Fringe rate is health insurance. We are self-insured so we were able to build a plan around projected costs. We had a good experience this year. Based on projections, we predicted a flat year of no increase. However in anticipation of COVID slowing we went ahead and figured in a 5% increase to give ourselves some leeway. If we don't need the extra amount then our reserves will be strengthened.
- f. We hope to keep our fringe and indirect rates flat. We want as many of our dollars to pass through as possible.
- g. We will have to wait for confirmation of allocations to solidify but we expect cuts in Workforce Development. We expect an increase in Aging.
- h. Mr. Rick Cross asked where the state is in the employer contribution system if their goal is 90-95%. Mr. Hand responded that last year they were at 89%. NC is one of the best states in the way we fund the retirement system. Three years ago they implemented a 5 year plan to incrementally increase everyone's rate to get us to the goal. Another 2% will be added over the next two years.
- i. Mr. John Larson asked for an explanation of health reimbursement and wellness lines in the budget. Mr. Dolge answered that PTRC tried to come up with a creative plan. We

have been self-insured for three years. The HRA is the same as an HSA. We try to keep out of pocket costs low for employees and keep costs reasonable so we raised our deductible. But we don't want staff to have to pay that high deductible so we pay that gap with an HRA. The goal of the wellness program is to assess the health of each employee and set up an individual, person plan for each one. Our wellness programs features one on ones with dieticians and pharmacists. Our hope is that it will have a positive impact on health and in turn lower our insurance costs. The HRA does not carry over.

- j. Mr. Fleming El-Amin asked for a summary of savings from being self-insured. Mr. Dolge answered that with private insurance it was always a game of trying to control costs. We kept seeing large increases and maximum deductibles. Private carrier information is limited. Being self-insured enables us to see the data and know where our costs are going. We have the opportunity to put programs into place to help with costs. We assess every year to make sure it is still the right choice for us but it has been successful so far.
- k. Request for approval of the fringe benefit, indirect and occupancy cost allocation plans for fiscal year 2021-2022

4. Action Item: Request for approval of the PTRDC Board Member Appointments, Mr. Jesse Day, Planning Director

- a. The following public sector seats have been filled.
 - i. Commissioner Carly Cooke, Guilford County
 - ii. Ken Millett, Director of Business Inclusion and Advancement, City of Winston Salem
- b. The following Private/Nonprofit seats have been filled:
 - i. Kevin Franklin, President at Randolph County EDC
 - ii. Peter Pequeno II, Chief Lending Officer at Surrey Bank & Trust
 - iii. Have 3 more vacancies to fill.
- c. Request for approval of the PTRDC Board Member Appointments

5. Roll Call vote for the Abovementioned Consent Items 1 and Action Items 2-4

- a. A motion was made by Mr. Mark Richardson.
- b. The motion was seconded by Mr. Fleming El-Amin.
- c. Roll call vote- *Ayes: Marikay Abuzaiter, Leroy Ault, Kevin Austin, Anita Darnell, Monta Davis- Oliver, Rick Cross, Lynne DeVaney, Fleming El-Amin, Johnny Farmer, Alvin Foster, Fred Franklin, Darrell Frye, John Larson, George McClellan, Davis Montgomery, Rick Morris, Scott Needham, Mark Richardson, Dottie Robinson Naydine Sharpe, Tobin Shepherd, Don Truell, Van Tucker, Larry Ward, and Filmore York.*
- d. Nays: *none*
- e. Consent Items 1a and b and Action Item 2-4 are approved.

6. Executive Director's Report, Matthew Dolge, Executive Director

- a. Mr. Dolge expressed his thanks for great questions. We appreciate you being engaged.
- b. We had the roll out for our food assessment and had about 128 people. It was a good meeting and all of the information is available online. If you are interested in us presenting in your county or city, please let us know.
- c. Our Executive Committee meeting will be hybrid in May. We are opening up our office slowly with staggered scheduling, Masks are still required in public areas. We had a

vaccine event and many of our staff took advantage of that opportunity. The Town of Kernersville also participated. Outside guests are only allowed in the building by appointment.

- d. We look forward to the day we can break bread together again.

Mr. Kevin Austin thanked everyone for their attendance and encouraged everyone to get the vaccine. We should all do our part. There being no other business, the meeting was adjourned by general consensus at 12:58 pm.

Kevin Austin, PTRC Chair

Katie Mitchell, Clerk to the Board