

## MEMBERS

### Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

### Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville



## PIEDMONT TRIAD REGIONAL COUNCIL

### Executive Committee

### Agenda

Wednesday, June 1, 2022

12:00 noon

1398 Carrollton Crossing Drive, Kernersville, NC 27284

#### **Item**

#### **ZOOM**

Executive Committee

<https://zoom.us/j/97334803681>

+1 646 558 8656 US (New York) Meeting ID: 973 3480 3681

#### **Official**

**Katie Mitchell**

*Clerk to the Board*

#### **A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance**

**Alvin Foster**

*Chair*

#### **B. Action Items**

- 1) Request for approval of May 4, 2022  
PTRC Executive Committee Minutes (attachment)** **Alvin Foster**  
*Chair*
- 2) Request for authorization of receipt of \$60,000  
in WIOA funds to be expended by June 30, 2022** **Wendy Walker-Fox**  
*WFD Director*
- 3) Request authorization to submit the State Fiscal  
Year 2023 Aging Funding Plan and enter into  
contracts with the NCDAAS, county governments  
and funded partners for grant period July 1, 2022-  
June 20, 2023** **Adrienne Calhoun**  
*AAA Director*
- 4) Request for authorization to enter into contract  
with three funded partners in the amount of  
\$150,000 each for grant period June 1, 2022-  
September 30, 2024** **Adrienne Calhoun**  
*AAA Director*
- 5) Request for authorization to enter into contract  
with funded partners for ARPA FCSP grants for  
period June 1, 2022-September 30. 2024** **Adrienne Calhoun**  
*AAA Director*

## MEMBERS

Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Sedalia  
Staley  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of  
Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville

- |   |   |
|---|---|
| <b>6) Request for authorization to enter into contract with Second Harvest Food Bank for period ending September 30, 2022 for \$17,133 in Caswell County for Home Delivered Meals</b> | <b>Adrienne Calhoun</b><br><i>AAA Director</i>    |
| <b>7) Request for approval to amend the PTRC Board of Delegates Bylaws</b>  | <b>Matthew Dolge</b><br><i>Executive Director</i> |
| <b>8) Request for approval to contract with GHHI for the Fall Prevention Program in Forsyth and Guilford Counties</b>   | <b>Michael Blair</b><br><i>CD Director</i>        |
| <b>9) Request for authorization to apply for and Receive \$25,376,653 in funds from NCDOT</b>   | <b>Jesse Day</b><br><i>Planning Director</i>      |
| <b>10) Request for approval of Fourth Budget Revision for FY 2021-2022</b>  | <b>Jarrold Hand</b><br><i>Finance Director</i>    |
| <b>11) Request for approval to amend the Uniform Guidance Procurement Policy</b>  | <b>Jarrold Hand</b><br><i>Finance Director</i>    |
| <b>12) Request for approval to enter into contract with Emphasys Computer Solutions</b>   | <b>Jarrold Hand</b><br><i>Finance Director</i>    |
| <b>13) Request for approval of Original Budget Ordinance for FY 2022-2023 (attachment)</b>  | <b>Jarrold Hand</b><br><i>Finance Director</i>    |

### **C. Old Business**

**Alvin Foster**  
*Chair*

### **D. New Business**

**Alvin Foster**  
*Chair*

### **E. Roll Call Vote**

**Katie Mitchell**  
*Clerk to the Board*

### **F. Executive Director's Report**

**Matthew Dolge**  
*Executive Director*

### **G. Around the Region**

*At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.*

**Alvin Foster**  
*Chair*

### **H. Chairman's Remarks and Announcements**

- 1) PTRC Executive Committee Meeting**  
Wednesday, August 3, 2022 12: 00noon (11:30 lunch) TBD
- 2) PTRC Board of Delegates Meeting**  
Wednesday, June 15, 2022 12: 00noon (11:30 lunch) Hybrid
- 3) 2022 PTRC Meeting Dates**

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Wendy Walker-Fox, Workforce Development Director  
DATE: June 1, 2022  
RE: Workforce Innovation and Opportunity Act (WIOA) Funds

The NC Division of Workforce Solutions (DWS) has existing operational guidance allowing the voluntary transfer of WIOA funds between Local Workforce Development Areas. Per the guidance, Local Areas may negotiate a voluntary transfer of current Program Year funds with the approval of the Workforce Development Board Chairman and the Chief Local Elected Official of both Local Areas, and the concurrence of the Division of Workforce Solutions (DWS).

Piedmont Triad Regional Workforce Development Board (PTRWDB) had the opportunity to receive \$60,000 in Dislocated Worker WIOA funding from the Eastern Carolina Workforce Development Board.

This funding will support services for Dislocated Workers. Activities to include work-based learning, classroom training, and supportive services. In addition to direct provision of services, these funds will allow the PTRWDB the ability to bolster overall workforce funding and ensure continuation of service, as we face looming cuts to the workforce development budget.

### **ACTION REQUESTED:**

Authorize receipt of \$60,000 in WIOA funds, to be expended by June 30, 2022 to provide services to Dislocated Workers in the PTRWDB 7-county Local Area.

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee  
FROM: Adrienne Calhoun, Area Agency on Aging Director  
DATE: June 1, 2022  
RE: Request authorization to submit the State Fiscal Year 2023 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2022 – June 30, 2023.

Each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC/AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. Attached for your review are funding allocations for the following programs:

- Home and Community Care Block Grant (HCCBG)
- Legal Services
- Family Caregiver Support Program (FCSP)

### **Home and Community Care Block Grant (HCCBG)**

The Home and Community Care Block Grant funds are administered by the PTRC AAA and are allocated to our 12 counties based on the North Carolina Intrastate Funding Formula (IFF). The formula, which is shown below, is weighted based on population with each county receiving a base of \$60,000. Funded Partners for HCCBG are recommended by County Aging Planning Committees and contracts are with PTRC/AAA and each county. A 10% local match, cash or in-kind, is required. HCCBG is adjusted based on population changes across the state.

Weight	Variable
50%	60+ population
30%	60+ poverty
10%	60+ rural
10%	60+ minority

**HOME AND COMMUNITY CARE BLOCK GRANT – STATE FISCAL YEAR  
2023**

<b>County</b>	<b>SFY 2022 HCCBG Allocation</b>	<b>Change (cut)</b>	<b>SFY 2023 HCCBG Allocation</b>
Alamance	1,017,222	61,072	1,078,293
Caswell	276,085	(2,757)	273,329
Davidson	1,076,496	41,291	1,117,787
Davie	331,367	19,298	350,665
Forsyth	2,035,604	106,617	2,142,220
Guilford	2,932,928	170,692	3,103,620
Montgomery	279,548	(13,983)	265,565
Randolph	897,253	34,642	931,895
Rockingham	711,092	13,993	725,085
Stokes	373,157	(4,427)	368,730
Surry	591,951	6,025	597,976
Yadkin	293,886	7,418	301,304
<b>TOTAL HCCBG</b>	<b>10,816,587</b>	<b>439,882</b>	<b>11,256,469</b>

## ACTION ITEM #3 CONTINUED

### Legal Services

The chart below indicates Legal Service funds for State Fiscal Year (SFY) 2023. Legal Services are required and mandated by the Older Americans Act and distributed as indicated in the chart below. A 10% local match, cash or in-kind, is required. Contracts for legal is between the provider and the PTRC/AAA. Following the PTRC Procurement Policy legal services will be procured.

County	SFY 2023 Allocation
Alamance	5,591
Caswell	1,205
Davidson	5,795
Davie	1,660
Forsyth	11,111
Guilford	16,236
Montgomery	1,110
Randolph	4,842
Rockingham	3,885
Stokes	1,811
Surry	2,856
Yadkin	1,416
<b>TOTAL LEGAL</b>	<b>\$57,520</b>

### Family Caregiver Support Program (FCSP)

The chart below indicates Family Caregiver Support Program (FCSP) funds for State Fiscal Year 2023 to our 12 counties. Each county receives a base of \$5,000 and additional funds based on the population over age 70. No match required. Contracts for FCSP are between the provider and the PTRC AAA. FCSP services will be procured by following PTRC's Procurement Policy. All information will be posted on the PTRC website in coming weeks.

ACTION ITEM #3 CONTINUED

**FAMILY CAREGIVER SUPPORT PROGRAM – STATE FISCAL YEAR 2023**

<b>County</b>	<b>SFY 2022 FCSP Allocation</b>	<b>Change (Cut)</b>	<b>SFY 2023 FCSP Allocation</b>
Alamance	57,755	802	58,557
Caswell	13,703	(38)	13,665
Davidson	58,842	736	59,578
Davie	20,949	123	21,072
Forsyth	110,438	2,873	113,311
Guilford	149,271	4,726	153,997
Montgomery	15,342	(330)	15,012
Randolph	50,738	369	51,107
Rockingham	37,950	189	38,139
Stokes	22,315	(1,388)	20,927
Surry	31,209	(996)	30,213
Yadkin	18,689	(270)	18,419
<b>TOTAL FCSP</b>	<b>\$587,201</b>	<b>\$6,796</b>	<b>\$593,997</b>

**ACTION REQUESTED:**

Request authorization to submit the State Fiscal Year 2023 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2022 – June 30, 2023.

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee  
FROM: Adrienne Calhoun, PTRC Area Agency on Aging Director  
DATE: June 1, 2022  
RE: Requesting authorization to enter into contract with three funded partners in the amount of \$150,000 each for the grant period June 1, 2022 – September 30, 2024.

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

Home Care Independence, based on the concept of Consumer Directed Services, is an option of In-home assistance using ARPA Supportive Services funds that offers potential consumers of service more direct control over who helps them, what help they need, how the help will be provided, and when they want the help provided. Home Care Independence uses a “Team Approach” to providing In-home Assistance. Members of the “Team” included are the participant, the representative, the personal assistant, the care advisor, and the financial management service. This is new to the region and will be monitored closely.

The PTRC AAA has three ARPA Supportive Services Home Care Independence mini grants of \$150,000 each

- Davidson County Department of Senior Services: \$150,000
- Davie County Division of Aging and Adult Services: \$150,000
- Montgomery Department of Social Services: \$150,000

### **ACTION REQUESTED:**

Request for authorization to enter into contract with three funded partners in the amount of \$150,000 each for the grant period June 1, 2022 – September 30, 2024.



## M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee  
FROM: Adrienne Calhoun, PTRC Area Agency on Aging Director  
DATE: June 1, 2022  
RE: Requesting authorization to enter into contract with funded partners for ARPA Family Caregiver Support Services grants for the grant period June 1, 2022 – September 30, 2024.

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

ARPA Family Caregiver Support funding provided an opportunity to create different grant offerings. The following were created and received:

- **Supportive Services Mini-Grant (offered 5 mini-grants of \$25,000 each = \$125,000) – received 5 RFAs totaling \$123,226**

Handy man/yard work; assistive technology; home modifications/accessibility; personal emergency response system installation; incontinence supplies; liquid nutritional supplements; home delivered meals (temporary and specific); legal assistance; transportation; and other services as approved by DAAS.

- **Respite Mini-Grants (offered 8 mini-grants of \$16,250 each = \$130,000) – received 3 RFAs totaling \$48,750**

Services that provide caregivers with intermittent, occasional, and emergency supports or living arrangements for care recipients in order to provide a period of rest or relief from caregiving responsibilities.

- **Older Adults as Relative Caregivers (offered three (3) mini grants of \$50,000 each = \$150,000) - received 2 RFAs totaling \$100,000**

The goals of the FCSP are for caregivers to: be empowered through education; be informed of services available to them that can support their own well-being; and be connected to a support system that can help reduce their level of stress, social isolation, and caregiver burden.

ACTION ITEM #5 CONTINUED

**ARPA FCSP RFA PROPOSALS**

<b>Provider</b>	<b>Supportive Services</b>	<b>Older Adults As Relative Caregivers</b>	<b>Mini Respite</b>	<b>Totals</b>
<b>Senior Services of Forsyth County</b>	\$25,000.00	\$50,000.00	\$16,250.00	\$91,250.00
<b>Senior Resources of Guilford County</b>			\$16,250.00	\$16,250.00
<b>The Life Center of Davidson</b>	\$25,000.00	\$50,000.00	\$16,250.00	\$91,250.00
<b>Davie County Senior Services</b>	\$25,000.00			\$25,000.00
<b>Shepherd Center of GWS</b>	\$23,226.00			\$23,226.00
<b>Randolph Senior Adult Association</b>	\$25,000.00			\$25,000.00
<b>Total</b>	\$123,226.00	\$100,000.00	\$48,750.00	\$271,976.00

**ACTION REQUESTED:**

Request for authorization to enter into contract with funded partners for ARPA Family Caregiver Support Services grants for the grant period June 1, 2022 – September 30, 2024.

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee  
FROM: Adrienne Calhoun, PTRC Area Agency on Aging Director  
DATE: June 1, 2022  
RE: Request authorization to enter into contract with Second Harvest Food Bank for the grant period ending September 30, 2022 for \$17,133 in Caswell County for Home Delivered Meals

### **SUPPLEMENTAL NUTRITION FUNDING – HOME DELIVERED MEALS**

Per a Federal Major Disaster Declaration (MDD) related to the Coronavirus pandemic, the Administration for Community Living (ACL) awarded supplemental funding from the Consolidated Appropriation Act, 2021. Food insecurity was a problem prior to COVID-19, but this issue has been exacerbated during the pandemic. Projects funded through Supplemental Nutrition Funding for Home Delivered Meals (HDC5) will address the needs of older adults experiencing food insecurity. The funding was made available following the PTRC Procurement Policy.

The Caswell County Senior Services was awarded the funding in September 2021. To date the funding has not been spent and services have not been provided. Caswell County released the funding back to the PTRC/AAA for administration. PTRC/AAA contacted Second Harvest Food Bank to see if they would take the money and use it toward the home delivered meals routes that will serve the western part of the county under ARPA funds.

### **ACTION REQUESTED:**

Request for authorization to enter into contract with Second Harvest Food Bank for the grant period ending September 30, 2022 for \$17,133 in Caswell County for Home Delivered Meals.

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Matthew Dolge, Executive Director  
DATE: June 1, 2022  
RE: Bylaws Revision

As a local government, PTRC has been operating under the COVID-19 state of emergency issues by Governor Cooper. Additional flexibility for all local governments was codified by this order. Among the new powers granted, was a blanket procedure for governing boards to hold hybrid meetings (on digital platforms or with in person and remote participation). PTRC has been following these guidelines.

The emergency order will lapse on June 30, 2022. With that lapse, all local governments must go back to following the meeting procedures outlined in their governing documents. PTRC's Bylaws allow for in-person meetings and entirely electronic meetings which can only be used for limited purposes and allow electronic voting. The Board has expressed a desire to continue to allow some level of remote participation after the current rule lapses, which will require a Bylaw change.

Attached is a proposed change to the Bylaws that will provide for both current forms of meetings and add a hybrid meeting option. Ginger Booker, our attorney, drafted these for you to consider.

The recommendations on remote participation for Board of Delegates and Executive Committee meetings are based on articles by Frayda Bleustein at the UNC School of Government. (See especially <https://canons.sog.unc.edu/2021/07/public-meetings-after-the-lifting-of-the-state-level-state-of-emergency/>.)

In this amendment you will also notice a few additional cosmetic changes.

The Executive Committee will consider these changes on June 1<sup>st</sup> where they can choose to move them forward as is, offer amendments, or pull the proposal from the agenda. If this is moved forward by the Executive Committee the changes will be considered and acted upon by the full Board on June 15<sup>th</sup>. A change to the Bylaws requires a two-thirds vote in the affirmative.

### **ACTION REQUESTED:**

Request for approval to amend the PTRC Bylaws.

## Bylaws of the Piedmont Triad Regional Council

Adopted July 1, 2011

Amended April 17, 2013

Amended \_\_\_\_\_, 2022

### Preamble

The Piedmont Triad Regional Council has been established and shall be governed by provisions of Part 2 Regional Councils of Governments, Article 20, Chapter 160A of the General Statutes of North Carolina and by the provisions of the Charter establishing the **Piedmont Triad Regional Council (PTRC)**

### Article I. Board of Delegates

As provided in the Charter, each member governmental unit in the PTRC shall be represented by one delegate or, in his/her absence, by a designated alternate. Collectively, the delegates representing all member governments shall be known as the Board of Delegates (hereafter "Board" or "Board of Delegates") which shall be the governing board of the Piedmont Triad Regional Council.

### Article II Board of Delegates ~~Council~~ Meetings

#### Section 1. Frequency of Meetings

Regular meetings of the Piedmont Triad Regional Council **Board of Delegates** (~~hereinafter referred to as the "Council"~~) shall be held semi-monthly on a schedule and at a location approved by the **Board Council**. Ordinarily, meetings shall be held in the months of February, April, June, August, October, and December. The Executive Committee may call for a change in the date of any regular meeting provided notice of the change is given to each Delegate as provided below.

#### Section 2. Special Meetings

Special meetings of the **Board Council** may be called by the Chair, by the Executive Committee, or by the Chair upon the written request of 25% of the Delegates. Notice of any special meeting shall be given to each Delegate at least five (5) days before the date of the meeting. The notice shall set forth the purpose, time, place and matters to be considered at the special meeting. Any Delegate may waive notice as to himself.

#### Section 3. Notice of Meetings

## ACTION ITEM #7 CONTINUED

Notices of any regularly scheduled meeting, or substituted regular meeting, shall be given to each Delegate at least five (5) days before the meeting date setting forth the time and place of such meeting. Such notice shall also contain an agenda of matters to be considered at such meeting, but nothing herein shall be construed to limit or restrict the consideration of any matter which might properly come before the ~~Board of Delegates~~ ~~Council~~ meeting irrespective of whether such matter appeared on the agenda.

### Section 4. Rules of Order and Presiding

All meetings of the ~~Board of Delegates~~ ~~Council~~ shall be conducted in accordance with the provisions of Roberts Rules of Order except as otherwise provided in the Charter or these Bylaws. The Chair of the ~~Piedmont Triad Regional~~ Council or in his/her absence the Vice-Chair shall preside at all ~~Council~~ meetings ~~of the Board and the Executive Committee~~.

### Section 5. Public Meeting

All regular and special meetings of the ~~Council~~ ~~Board of Delegates and its committees~~ shall be subject to the provisions of Article 33C, Chapter 143, Meetings of Public Bodies, of the North Carolina General Statutes.

### ~~Section 6. Email and Telephone Voting~~ Section 6 Remote Participation and Electronic Voting

- A. Remote participation and electronic voting shall be allowed at Board of Delegates and Executive Committee meetings under the following circumstances:
- The technology used shall provide for simultaneous communication. Simultaneous communication means any communication by conference telephone, conference video, or other electronic means that allows all participants to hear each other simultaneously (see G.S.166A-19.24).
  - A quorum must be present in person in order to allow remote participation.
  - A Delegate who attends electronically may take part in debate and vote on any matter before the body.

The Board of Delegates may adopt policies, if desired, on such matters as notice to the Clerk requesting remote participation and number of meetings a delegate may attend remotely in a calendar year.

- B. Should a situation arise that requires immediate action before the next scheduled meeting of the Board of Delegates or Executive Committee, the Chair may call a meeting to be conducted by electronic means and simultaneous communication. A clear description of the item at hand and sufficient reason that it cannot be handled at a regular meeting shall be provided. Twenty-four hours notice shall be provided along with an electronic link for the meeting. Electronic meetings shall not be used to revise the bylaws, to change membership dues, or to revise the annual budget.

## ACTION ITEM #7 CONTINUED

- C. During a state-declared state of emergency all regular and special meetings of the Board of Delegates and its committees shall be subject to state law regarding meetings of public bodies (S.L. 2020-3, Section 4.31 as written or hereafter amended).

~~Email or telephone voting may be used by the Board of Delegates when an important issue must be discussed and decided upon prior to the next scheduled meeting of the Board. This form of voting may only be called by the Chair. A clear description of the item at hand and sufficient reason that it cannot be handled at a regular Board of Delegates meeting shall be provided by the Executive Director. Email or telephone voting will not be used to revise the bylaws, to change membership dues, or to revise the annual budget. Email or telephone voting is only suitable for straightforward motions. The vote shall be decided by a simple majority of those responding to the email or telephone vote within the time period set.~~

### Article III. Officers

#### Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the **Board of Delegates Council members**. ~~Appointment of The~~ Immediate Past Chair ~~to~~ shall serve as an ex-officio **member** of the nominating committee. Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.

#### Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December **Board of Delegates** meeting, which shall be considered the annual meeting of the **Piedmont Triad Regional Council**.

#### Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a ~~Council~~ office **in the Piedmont Triad Regional Council** shall be a minimum of one year as a **PTRC Council** Delegate.

#### Section 4. Duties of Officers

## ACTION ITEM #7 CONTINUED

- A. The Chair shall preside at all meetings of the ~~Council~~ **Board of Delegates and Executive Committee** and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the ~~Council~~ **meeting**. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. The Vice-Chair shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. The Treasurer shall review the financial transactions of the **Piedmont Triad Regional Council**, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. The Secretary shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

### **Article IV. Committees**

#### Section 1. Executive Committee; Advisory Committees Authorized

The adoption of these Bylaws hereby authorizes creation of an Executive Committee which shall be delegated certain responsibilities on behalf of the ~~Board of Delegates Council~~. In addition, a number of advisory committees or task forces may be established by the ~~Chair or the Board of Delegates Council~~ to assist the staff in its programmatic activities and the ~~Board Council~~ itself in policy deliberations.

#### Section 2. Composition of Executive Committee

The Executive Committee shall be comprised of the following voting members:

- the Delegate from each board of county commissioners of a member county;
- the Delegate from each city council of a member municipality over fifty-thousand (50,000) in population;
- the Chair, Vice-Chair, Treasurer, and Secretary; the immediate past chair shall be an ex-officio (non-voting) member of the Executive Committee and will sit on the nominating committee.
- one Delegate from a member municipality within each county, the municipality to be determined annually by a caucus of municipalities under fifty-thousand (50,000) in population in the county, as determined by the annual caucus the municipal Delegate may also be serving as an officer.



Section 3. Role of Executive Committee

The Executive Committee shall review actions, proposals, contracts and make recommendations to the full Board. In months when the full Board does not meet, the Executive Committee is authorized to approve action items including contracts, with the exception of the annual budget, on behalf of the ~~Board of Delegates Council~~. The Executive Committee also serves as the Budget Committee and as such, shall review the budget before it is presented to the Delegates.

Section 4. Distribution of Executive Committee Minutes

Minutes of all Executive Committee meeting shall be sent to the full Board following each meeting.

Section 5. Frequency of Executive Committee Meetings

Ordinarily, the Executive Committee will meet monthly, with the exception of July, or as often as there is business to be considered.

Section 6. Executive Committee Quorum and Voting

Quorum and voting procedures applicable to the Council set forth in the Charter shall also apply to the Executive Committee of the Council.

Section 7. Role of Advisory Committees and Task Forces

The Chair ~~or Board of Delegates~~ may appoint advisory committees or task forces with representative membership from among Delegates. They shall serve at the will of the Chair and the ~~Board Council~~. The advisory committees or task forces may work with the staff on studies or work elements in the Council's program of work; they may research and recommend revisions or new directions for the Council itself; or perform other authorized tasks.

**Article V. Finance**

Section 1. Budget Provided In Advance of Consideration

The budget and budget message for each fiscal year, and the estimated member assessment for such year, shall be mailed to each Delegate at least ten (10) days before the meeting at which the proposed budget is to be considered by the ~~Board of Delegates Council~~.

Section 2. Depositories

## ACTION ITEM #7 CONTINUED

The ~~Board of Delegates Council~~ shall authorize one or more corporate banking institutions in the State of North Carolina to be the depository of the funds of the ~~PTRC Council~~. All checks, drafts, and other orders for the payment of money, drawn in the name of the ~~Piedmont Triad Regional Council~~ against ~~PTRC Council~~ funds in such depository or depositories shall be honored and charged to ~~PTRC Council~~ funds when same shall bear the signatures of authorized signatories.

### Section 3. Budget Officer

The Executive Director shall serve as the Budget Officer of the ~~Piedmont Triad Regional Council~~ and shall perform such duties in this capacity as may be prescribed by the ~~Local Government Budget and Fiscal Control Act (Article 3, G.S. 159)~~ or by the ~~Board of Delegates Council~~, not inconsistent therewith.

### **Article V. Annual Report**

The ~~Board of Delegates Council~~ shall ~~authorize prepare~~ and submit an annual written report of its activities including a financial statement, to the participating local governmental units.

### **Article VI. Compensation**

No Delegate shall receive regular compensation for his time or services. For travel or any authorized business of the ~~PTRC Council~~, other than to attend ~~Board of Delegates or other committee Council~~ meetings, Delegates shall be reimbursed for their actual expenses.

### **Article VII. Amendments of Bylaws**

These Bylaws, as well as all amendments or additions thereto, may be altered or repealed and new Bylaws may be adopted with a thirty-day (30) notification to the ~~Board of Delegates Council~~ and by the affirmative vote of two-thirds (2/3) of the ~~Board Council~~ after the thirty-day (30) notification, provided, that the notice of the ~~Board Council~~ meeting at which said proposed amendment shall be considered, shall contain the proposed amendment and shall state that such amendment is to be considered at that meeting.

Approved by the Piedmont Triad Regional Council Board of Delegates, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022. ~~17<sup>th</sup> day of April, 2013.~~

\_\_\_\_\_  
ATTEST: Katie Mitchell, Clerk to the Board  
Piedmont Triad Regional Council

\_\_\_\_\_  
Alvin Foster, Chair  
Piedmont Triad Regional Council

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Michael Blair, Community Development Director  
DATE: June 1, 2022  
RE: Fall Prevention Project

The PTRC has been asked to be a provider for a Fall Prevention program funded by BCBS and administered by Green and Healthy Homes Initiative (GHHI) a nonprofit based in Baltimore, Maryland.

This program would make minor upgrades (grab bars, transition strips, rails, tub conversions to walk in, etcetera) to approximately 300 Elderly and Disabled BCBS members homes in Forsyth and Guilford. This is a part of a pilot project with three other BCBS areas in North Carolina.

The program would be a joint venture between the Community Development and AAA departments. CD will do the repair work with our new direct services crew and AAA will provide client services. Per unit costs of approximately \$700 per member with approximately \$1,300 for staff time, travel, and indirect.

**ACTION REQUESTED:**

Request for approval for the Community Development Department to contract with GHHI for the Fall Prevention Program in Forsyth and Guilford Counties

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Jesse Day, Planning Director  
DATE: June 1, 2022  
RE: \$31.7 Million Federal Multimodal Discretionary Grant Application

The PTRC planning department requests to apply for and if successful receive up to \$25,376,653 from the US Department of Transportation for planning and construction funds for bicycle and pedestrian infrastructure in Jonesville and Elkin, located in Yadkin and Surry Counties respectively. The Multimodal Project Discretionary Grant (MPDG) has a stated goal of “improving and expanding the surface transportation infrastructure in rural areas.” Specifically, the proposal includes linking the towns of Elkin and Jonesville via construction of a bicycle and pedestrian bridge over the Yadkin River in addition to sidewalk, side path, and greenway construction and/or expansion throughout the two communities.

### **About the Grant**

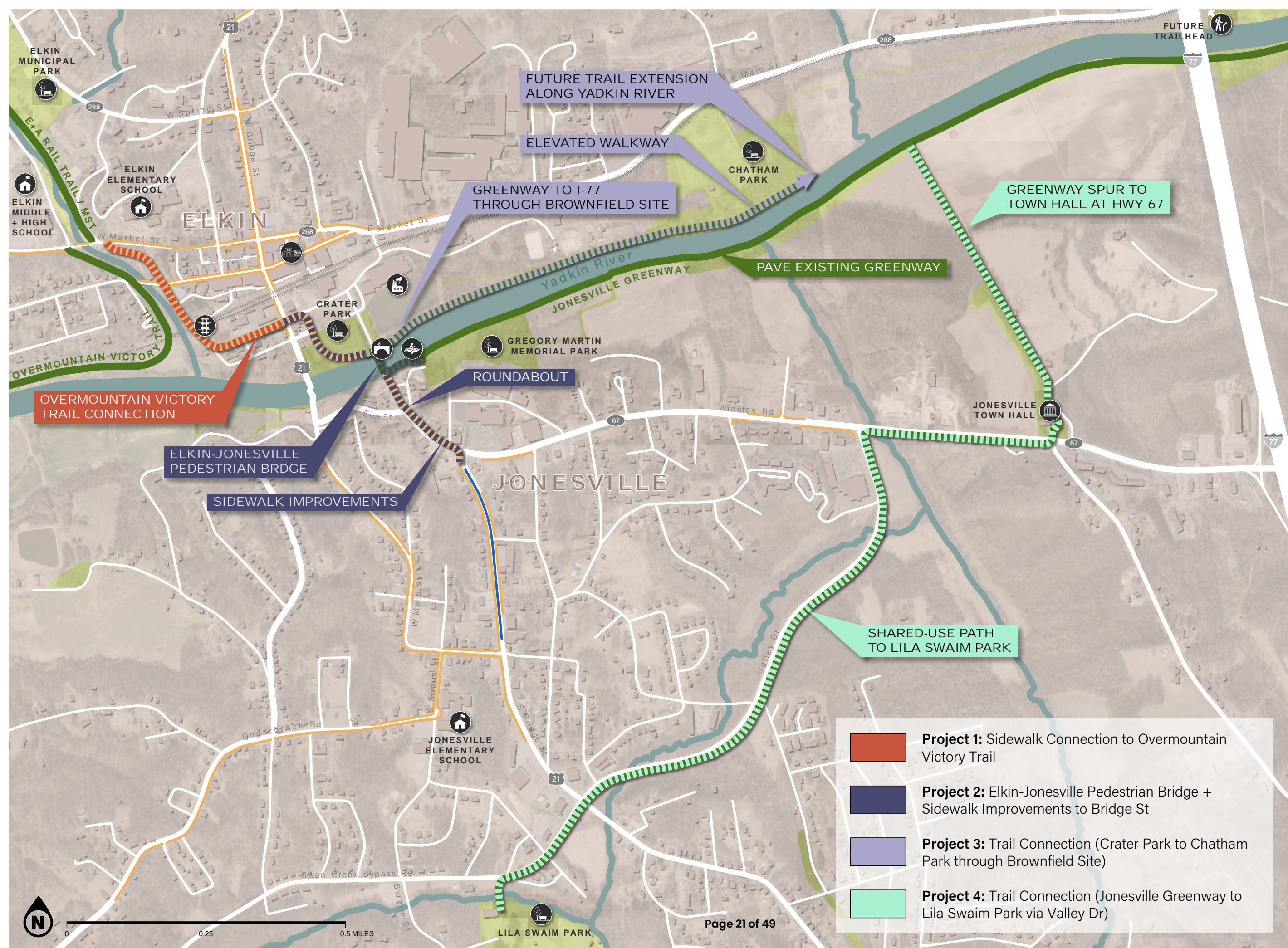
The Multimodal Project Discretionary Grant common application (MPDG) provides Federal financial assistance to highway and bridge, intercity passenger rail, railway-highway grade and separation, wildlife crossing, public transportation, marine highway, and freight and multimodal projects, or groups of such projects, of national or regional significance, as well as to projects to improve and expand the surface transportation infrastructure in rural areas. The Department seeks to:

- 1) Fund projects under the MPDG common application that reduce greenhouse gas emissions and are designed with specific elements to address climate change impacts
- 2) Award projects under the MPDG common application that address environmental justice, particularly for communities (including rural communities) that may disproportionately experience consequences from climate change and other pollutants.
- 3) Award projects under the MPDG common application that proactively address equity and barriers to opportunity, including automobile dependence as a form of barrier, or redress prior inequities and barriers to opportunity.

### **ACTION REQUESTED:**

The PTRC Planning Department requests that the Executive Committee authorize staff to apply for and receive \$25,376,653 in funds from the US Department of Transportation and administer the allocation of said funds. The request addresses the 80% share of project expenses to be paid by the federal government. Five million dollars has been requested from the North Carolina State Legislature to serve as match. The geography associated with the project is along the banks of the Yadkin River in Elkin and Jonesville and an expansion of bicycle and pedestrian facilities into southeast Jonesville. The project is supported by the towns of Elkin, Jonesville and Yadkin and Surry Counties.





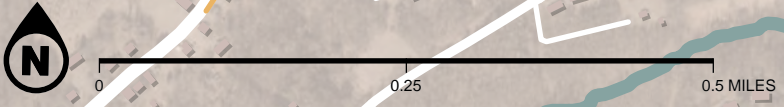
# YADKIN VALLEY GREENWAY

## LEGEND

- Existing Facility
- Proposed Facility
- Shared-Use Path / Greenway
- Sidewalk
- Bike Lane
- Parks + Protected Lands
- Water
- Building Footprints
- Railroad

- School
- Park
- Town Center
- Town Hall
- Pedestrian Bridge
- Kayak Launch
- Industrial Brownfield
- Downtown
- Railroad Crossing
- Future Trailhead

- Project 1:** Sidewalk Connection to Overmountain Victory Trail
- Project 2:** Elkin-Jonesville Pedestrian Bridge + Sidewalk Improvements to Bridge St
- Project 3:** Trail Connection (Crater Park to Chatham Park through Brownfield Site)
- Project 4:** Trail Connection (Jonesville Greenway to Lila Swaim Park via Valley Dr)





## **M-E-M-O-R-A-N-D-U-M**

TO: PTRC Board of Delegates  
FROM: Jarrod R. Hand, Finance Director  
DATE: June 1, 2022  
RE: Request for Approval of Fourth Budget Revision for FY 2021-2022

The Finance Department requests approval of a revision to the fiscal year 2021-2022 budget of the Piedmont Triad Regional Council. This revision shows a net increase, from the third revised budget, of \$2,047,888. The following pages include the revised Budget Ordinance and a summary of the changes by area.

It is recommended that the board adopt this budget revision to recognize a net increase of \$2,047,888 in the 2021-2022 budget.

**BUDGET ORDINANCE 2021-2022**

**Revision 4**

Be it ordained by the Piedmont Triad Regional Council (PTRC):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the Chart of Accounts heretofore established for PTRC:

General / Council	\$	218,423
Transfers to Special Revenue Funds for Match	\$	383,376
<b>TOTAL GENERAL FUND APPROPRIATION</b>	<b>\$</b>	<b>601,799</b>

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Fund Balance	\$	-
COG Dues		596,799
Interest		5,000
<b>TOTAL GENERAL FUND ESTIMATED REVENUES</b>	<b>\$</b>	<b>601,799</b>

Section 3. The following amounts are hereby appropriated in the Special Revenue Fund - Grant Project Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the Chart of Accounts heretofore established for PTRC:

Administration	\$	383,381
Crime Control and Public Safety		1,973,323
Health and Human Services (Aging)		25,165,700
Planning Services		1,223,892
PTR Development Corporation		512,676
Housing Rehab Projects		3,785,500
Section 8		3,750,000
Weatherization		4,409,164
Workforce Development		5,436,076
<b>TOTAL GRANT PROJECT APPROPRIATION</b>	<b>\$</b>	<b>46,639,712</b>

Section 4. It is estimated that the following revenues will be available in the Special Projects Fund - Grant Project Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Federal Grants		38,191,415
State Grants		7,984,957
Appropriated Fund Balance		-
Dues		439,065
Interest		-
Local Projects & Fees		24,275
<b>TOTAL GRANT PROJECT ESTIMATED REVENUES</b>		<b>46,639,712</b>

Section 5. The following amounts are hereby appropriated in the Special Revenue Fund- Local Projects Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the Chart of Accounts heretofore established for PTRC:

Administrative Services	990,605
Crime Control and Public Safety	575,188
Health and Human Services (Aging)	385,684
Planning Services	545,267
PTR Development Corporation	240,000
Misc. Local Projects	667,201
Workforce Development	367,699
Weatherization	1,634,700
TOTAL LOCAL PROJECTS APPROPRIATION	5,406,344

Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund - Local Projects Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

APPROPRIATED FUND BALANCE	-
COG DUES and INTEREST	161,178
LOCAL PROJECT FUND FEES	5,245,166
TOTAL LOCAL PROJECT ESTIMATED REVENUES	5,406,344

TOTAL APPROPRIATIONS	52,647,855
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Section 7: The Executive Director is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a department or function



**PIEDMONT TRIAD REGIONAL COUNCIL**

**BUDGET BY AREA**

**7/1/21 to 6/30/22**

**Revision 4**

	Fund 001	Fund 002 & 003	Total	% of Total Budget
Administration	383,381		383,381	0.7%
Administrative Services		990,605	990,605	1.9%
Crime Control and Public Safety	1,973,323	575,188	2,548,511	4.8%
General Fund / Dues		601,799	601,799	1.1%
Health and Human Services (Aging)	25,165,700	385,684	25,551,384	48.5%
Housing Rehab Projects*	3,785,500	-	3,785,500	7.2%
Misc. Local Projects		667,201	667,201	1.3%
Planning Services	1,223,892	545,267	1,769,159	3.4%
PTR Development Corporation	512,676	240,000	752,676	1.4%
Section 8*	3,750,000	-	3,750,000	7.1%
Workforce Development	5,436,076	367,699	5,803,775	11.0%
Weatherization*	4,409,164	1,634,700	6,043,864	11.5%
Totals	<hr/> 46,639,712	6,008,143	52,647,855	

**Note:**

* <i>Community Development Programs</i>	<i>11,944,664</i>	<i>1,634,700</i>	<i>13,579,364</i>	<i>25.8%</i>
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**PIEDMONT TRIAD REGIONAL COUNCIL  
BUDGET BY AREA  
7/1/21 to 6/30/22  
Revision 4**

	Fund 001	Fund 002 & 003	Total	Revision 4 2021-2022	Revision 3 2021-2022	Difference Between Revision 4 and Revision 3
Administration	383,381		383,381	383,381	333,381	50,000
Administrative Services		990,605	990,605	990,605	990,605	-
Crime Control and Public Safety	1,973,323	575,188	2,548,511	2,548,511	2,410,314	138,197
General Fund / Dues		601,799	601,799	601,799	601,799	-
Health and Human Services (Aging)	25,165,700	385,684	25,551,384	25,551,384	25,551,384	-
Housing Rehab Projects	3,785,500	-	3,785,500	3,785,500	3,785,500	-
Misc. Local Projects		667,201	667,201	667,201	667,201	-
Planning Services	1,223,892	545,267	1,769,159	1,769,159	1,696,109	73,050
PTR Development Corporation*	512,676	240,000	752,676	752,676	752,676	-
Section 8	3,750,000	-	3,750,000	3,750,000	3,750,000	-
Workforce Development	5,436,076	367,699	5,803,775	5,803,775	5,073,775	730,000
Weatherization	4,409,164	1,634,700	6,043,864	6,043,864	4,987,223	1,056,641
<b>Totals</b>	<b>46,639,712</b>	<b>6,008,143</b>	<b>52,647,855</b>	<b>52,647,855</b>	<b>50,599,967</b>	<b>2,047,888</b>
	46,639,712	6,008,143	52,647,855	52,647,855	50,599,967	2,047,888
	-	-	-	-	-	-

**PIEDMONT TRIAD REGIONAL COUNCIL**  
**TOTAL BUDGET (FUNDS 001, 002 & 003)**  
7/1/21 to 6/30/22  
**Revision 4**

**EXPENDITURES**

Salaries	4,919,261
Part Time Salaries - No Benefits	421,953
Fringe Benefits (49.5%)	2,471,937
Insurance & Bonds	7,424
Professional/Legal/Accounting Services	3,643,192
Consultants (sub & youth contractors)	2,929,081
Advertising	16,850
Printing & Binding	5,140
Computer Services & Licensing	308,067
Building Rent	15,000
Equipment Rent	8,500
Utilities	47,000
Trash Disposal/Recycling	24,000
Telephone & Internet	14,975
Postage	0
Publications & Newspapers	1,700
Dues & Memberships	13,693
Supplies	152,504
Special Materials	607,299
Capital Equipment	96,000
Repair & Maintenance	75,589
Travel/Conferences/Training	1,224,414
Sub-Reciepts	23,778,952
Fringe Benefits Part-Time (7.65%)	32,277
Occupancy Costs	232,057
Notes Payable & Interest exp	345,264
Local Match for Grants	383,376
Indirect Cost (28.5%)	2,228,666
Participant Costs, Development and Work Experier	1,099,205
Program Support Allocation	260,000
Housing Asst Payments	3,200,000
Weatherization Services	4,084,479
<b>TOTAL EXPENDITURES:</b>	<b>52,647,855</b>

**REVENUES**

Federal	38,191,415
State	7,984,957
Appropriated Fund Balance	0
Dues and Interest	1,202,042
Local Project Fees and Local Grants	5,269,441
<b>TOTAL REVENUES:</b>	<b>52,647,855</b>

Difference (0)

Fringe Indirect	0.5025	0.285	ARC 302(a)	ARC 302(a)	Inspire	ARC TA WATER	ARC TA WATER	ARC TA HOUSE	ARC TA HOUSE	PTRDC EDA LDD	PTRDC Davie Co Public Works EDA	EDA Disaster Recovery	PTRC EDA CARES Planning	PTRC EDA CARES RLF Adm	PTRC EDA Yadtel	PTRC EDA Forsyth Admi
001			12/31/2021	12/31/2022	12/21-11/22	10/20 - 9/21	10/21 - 9/22	10/20 - 9/21	10/21 - 9/22	00467	00473	00474	00477	00478	00481	00482
<b>REVENUE</b>																
00301	COG DUES		82,572	-												
00303	APPROPRIATED FUND BAL											28,147				
00311	FEDERAL OR FED PASS THROUGH		82,572	-	50,000	-	13,750	-	13,750	101,424	23,868	112,590	216,855	110,529	30,000	30,000
00312	STATE															
00314	INTEREST															
00316	LOCAL PROJECT FUND FEES															
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW															
<b>TOTAL REVENUES</b>			<b>165,144</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>13,750</b>	<b>-</b>	<b>13,750</b>	<b>101,424</b>	<b>23,868</b>	<b>140,737</b>	<b>216,855</b>	<b>110,529</b>	<b>30,000</b>	<b>30,000</b>
<b>ORDINANCE INFORMATION IS BY PROGRAM</b>																
	Adm			<b>383,381</b>					<b>PTRDC</b>	<b>512,676</b>						
<b>EXPENSES</b>																
00401	Direct Salaries		78,543	-	-	-	6,733	-	6,733	30,001	12,232	41,817	36,396	30,055	15,279	15,279
00402	Part time Salaries - FICA Only															
00409	Fringe Benefits (50.25%)		39,468	-	-	-	3,383	-	3,383	15,076	6,147	21,013	18,289	15,103	7,678	7,678
00490	Indirect Costs (28.5%)		33,633	-	-	-	2,883	-	2,883	12,847	5,238	17,907	15,585	12,870	6,543	6,543
00411	Insurance & Bonds															
00413	Professional Services				50,000							50,000	127,584	50,000	-	-
00414	Legal Services															
00415	Accounting Services									4,500						
00416	Consultants									24,000						
00417	Advertising															
00418	Printing & Binding															
00419	Computer Services & Licensing															
00420	Building Rent															
00421	Equipment Rent															
00422	Utilities															
00423	Trash Disposal/Recycling															
00424	Telephone & Internet															
00425	Postage															
00426	Publications & Newspapers															
00427	Dues & Memberships		-													
00428	Supplies											5,000				
00429	Special Materials												5,000			
00430	Capital Equipment															
00435	Repair & Maintenance															
00438	Mileage & Auto Allowance		1,000	-	-	-	751	-	751	2,500	251	2,500	1,001	1,001	500	500
00439	Lodging & Meals		5,000	-	-	-		-		5,000		1,000	1,000			
00440	Meeting Exp & Conf Reg		5,000	-	-	-		-		7,500		1,500	1,000	1,500	-	-
00441	Travel-Other		2,500										1,000			
00445	Staff Development & Training		-													
00448	Outreach & Promotions															
00449	Sub Recipients															
00450	Fringe Benefit Alloc Part Time (7.65%)															
00451	Occupancy Costs		-										10,000			
00461	Notes Payable & Interest exp															
00489	Local Match for Grants															
00491	Payroll Fees															
00708	Participant Costs															
00716	Participant Development															
00799	Program Support Allocation															
00800	Housing Asst Payments															
00901	Weatherization Services															
00903	HARRP Services															
<b>Page 28 of 49</b>																
<b>TOTAL EXPENSES</b>			<b>165,144</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>13,750</b>	<b>-</b>	<b>13,750</b>	<b>101,424</b>	<b>23,868</b>	<b>140,737</b>	<b>216,855</b>	<b>110,529</b>	<b>30,000</b>	<b>30,000</b>
			-	-	-	-	-	-	-	-	-	-	-	-	-	-
													<b>June 1, 2022</b>			





Fringe		0.5025				NCDOT Yadkin						CDBG		205J						
Indirect		0.285		III-D 90/10	ARPA	UNCA	UNCA	PTCOG	PTCOG	Valley Reg	EPA BF	EPA BF	CFAT	EDA	Liberty	Richland Creel				
001		Evidence Ba	IIID Health F	IIID Grant	Nutrition Grant	RPO-G	RPO-I	Bike Plan	Hazardous	Petroleum				BBBRC	Sewer Project	Watershed				
		10542	10535	10583	10584	21000	21010	21012	21021	21022			21041	21104	21223	21225				
<b>REVENUE</b>																				
00301	COG DUES	15,816	-	-	-	28,822	26,867	-	-	-	-	9,000	-	-	-	1,438				
00303	APPROPRIATED FUND BAL																			
00311	FEDERAL OR FED PASS THROUGH	134,439	239,262	-	190,894	115,287	106,375	-	25,150	158,179	36,000	500,000	116,176	5,047						
00312	STATE	7,908	-																	
00314	INTEREST																			
00316	LOCAL PROJECT FUND FEES	500	-																	
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW																			
<b>TOTAL REVENUES</b>		<b>158,663</b>	<b>239,262</b>	<b>-</b>	<b>190,894</b>	<b>144,109</b>	<b>133,242</b>	<b>-</b>	<b>25,150</b>	<b>158,179</b>	<b>45,000</b>	<b>500,000</b>	<b>116,176</b>	<b>6,485</b>						
<b>ORDINANCE INFORMATION IS BY PROGRAM</b>						Planning	<b>1,223,892</b>													
<b>EXPENSES</b>																				
00401	Direct Salaries	54,789	-	-	40,082	59,389	54,733	-	11,406	6,438	21,235	128,968	55,761	3,359						
00402	Part time Salaries - FICA Only	16,320	-	-	-	6,627	6,627													
00409	Fringe Benefits (50.25%)	27,533	-	-	20,141	29,843	27,503	-	5,732	3,235	10,671	64,806	28,022	1,688						
00490	Indirect Costs (28.5%)	28,469	-	-	17,164	27,464	25,470	-	4,884	2,757	9,093	55,226	23,878	1,438						
00411	Insurance & Bonds																			
00413	Professional Services	-	100,000	-	91,347	500	250													
00414	Legal Services																			
00415	Accounting Services																			
00416	Consultants	1,000																		
00417	Advertising																			
00418	Printing & Binding																			
00419	Computer Services & Licensing	1,878																		
00420	Building Rent																			
00421	Equipment Rent																			
00422	Utilities																			
00423	Trash Disposal/Recycling																			
00424	Telephone & Internet																			
00425	Postage																			
00426	Publications & Newspapers																			
00427	Dues & Memberships	400																		
00428	Supplies	1,000	1,000																	
00429	Special Materials	12,051	138,262	-	1,840	1,500	1,000	1,508	1,509	2,500										
00430	Capital Equipment																			
00435	Repair & Maintenance																			
00438	Mileage & Auto Allowance	3,000	-	-	8,625	1,500	1,774	832	678	1,501	1,000	2,500								
00439	Lodging & Meals	500	-	-	6,788	1,500	1,500	-	-	-	-	-								
00440	Meeting Exp & Conf Reg	3,000	-	-	4,907	2,500	2,500	-	-	-	-	-	1,015							
00441	Travel-Other	-																		
00445	Staff Development & Training																			
00448	Outreach & Promotions																			
00449	Sub Recipients																			
00450	Fringe Benefit Alloc Part Time (7.65%)	1,248	-	-	-	507	507	-	-	-	-	-	-							
00451	Occupancy Costs	7,475																		
00461	Notes Payable & Interest exp																			
00489	Local Match for Grants																			
00491	Payroll Fees																			
00708	Participant Costs																			
00716	Participant Development																			
00799	Program Support Allocation																			
00800	Housing Asst Payments																			
00901	Weatherization Services																			
00903	HARRP Services																			
<b>TOTAL EXPENSES</b>		<b>158,663</b>	<b>239,262</b>	<b>-</b>	<b>190,894</b>	<b>144,109</b>	<b>133,242</b>	<b>-</b>	<b>25,150</b>	<b>158,179</b>	<b>45,000</b>	<b>500,000</b>	<b>116,176</b>	<b>6,485</b>						
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
<b>Page 31 of 49</b>														<b>June 1, 2022</b>						





Fringe		0.5025							WIA		WIA		WIA		WIA	
Indirect		0.285		WILKES	YADKIN	DAVIE	SURRY	ROWAN CO	ZSR LRC	PSN	ADULT-REV	ADULT-REV	ADULT-EXP	DW-REV	DW-REV	DW-EXP
		TECS	TECS	TECS	TECS	TECS	TECS	TECS	TECS	NOTIF	52000	52001	52099	52500	52501	52599
001		30816	30817	30818	30819	30831	30850	30851			330,660	1,041,623		383,196	877,030	
<b>REVENUE</b>																
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
00303	APPROPRIATED FUND BAL															
00311	FEDERAL OR FED PASS THROUGH										330,660	1,041,623		383,196	877,030	
00312	STATE	250,000	120,000	91,000	190,000	250,000	2,000	15,205								
00314	INTEREST															
00316	LOCAL PROJECT FUND FEES															
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW															
<b>TOTAL REVENUES</b>		<b>250,000</b>	<b>120,000</b>	<b>91,000</b>	<b>190,000</b>	<b>250,000</b>	<b>2,000</b>	<b>15,205</b>			<b>330,660</b>	<b>1,041,623</b>	<b>-</b>	<b>383,196</b>	<b>877,030</b>	<b>-</b>
<b>ORDINANCE INFORMATION IS BY PROGRAM</b>																
											<b>WIOA</b>		<b>5,436,076</b>			
<b>EXPENSES</b>																
00401	Direct Salaries	11,964	11,964	11,964	55,262	11,964	-	3,219			-	-	281,962	-	-	173,128
00402	Part time Salaries - FICA Only												9,142			9,142
00409	Fringe Benefits (50.25%)	6,012	6,012	6,012	27,769	6,012	-	1,618			-	-	141,686	-	-	86,997
00490	Indirect Costs (28.5%)	5,123	28,527	30,140	23,664	5,123	-	1,379			-	-	43,241	-	-	26,929
00411	Insurance & Bonds															
00413	Professional Services	201,640	73,497	42,884	83,305	226,901	-	8,989								
00414	Legal Services															
00415	Accounting Services															
00416	Consultants															
00417	Advertising															
00418	Printing & Binding															
00419	Computer Services & Licensing	-		-									2,637			3,521
00420	Building Rent															-
00421	Equipment Rent															
00422	Utilities															
00423	Trash Disposal/Recycling															
00424	Telephone & Internet															-
00425	Postage															
00426	Publications & Newspapers															
00427	Dues & Memberships	-														
00428	Supplies	4,999			-		-									
00429	Special Materials	-														
00430	Capital Equipment												3,000			3,000
00435	Repair & Maintenance															
00438	Mileage & Auto Allowance	-							2,000							
00439	Lodging & Meals															
00440	Meeting Exp & Conf Reg	-			-		-									
00441	Travel-Other															-
00445	Staff Development & Training	10,000														
00448	Outreach & Promotions															
00449	Sub Recipients												725,000			675,000
00450	Fringe Benefit Alloc Part Time (7.65%)												700			699
00451	Occupancy Costs												6,810			6,810
00461	Notes Payable & Interest exp															
00489	Local Match for Grants															
00491	Payroll Fees															
00708	Participant Costs	10,262											63,105			180,000
00716	Participant Development															
00799	Program Support Allocation												95,000			95,000
00800	Housing Asst Payments															
00901	Weatherization Services															
00903	HARRP Services															
<b>Page 33 of 49</b>																
<b>TOTAL EXPENSES</b>		<b>250,000</b>	<b>120,000</b>	<b>91,000</b>	<b>190,000</b>	<b>250,000</b>	<b>2,000</b>	<b>15,205</b>			<b>-</b>	<b>-</b>	<b>1,372,283</b>	<b>-</b>	<b>-</b>	<b>1,260,226</b>
		-	-	-	-	-	-	-			330,660	1,041,623	(1,372,283)	383,196	877,030	(1,260,226)
<b>June 1, 2022</b>																

Fringe		0.5025			53003			53003				
Indirect	0.285	WIA	WIA	WIA	WIA	WIA	WIA	4050 IFA	Finish Line	Finish Line	Finish Line	FLG
		YOUTH-REV	YOUTH-REV	YOUTH-EXP	ADMIN-Revenue	ADMIN-Revenue	ADMIN-Expense	Cost	DCCC	FTCC	RCC	SCC
001		52900	52901	52999	53000	53001	53100	53204	53211	53212	53214	53215
<b>REVENUE</b>												
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-
00303	APPROPRIATED FUND BAL											
00311	FEDERAL OR FED PASS THROUGH	759,150	1,041,812		177,459	328,941		98,058	14,661	121,920	15,391	13,147
00312	STATE											
00314	INTEREST											
00316	LOCAL PROJECT FUND FEES											
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW											
	<b>TOTAL REVENUES</b>	<b>759,150</b>	<b>1,041,812</b>	<b>-</b>	<b>177,459</b>	<b>328,941</b>	<b>-</b>	<b>98,058</b>	<b>14,661</b>	<b>121,920</b>	<b>15,391</b>	<b>13,147</b>
	<b>ORDINANCE INFORMATION IS BY PROGRAM</b>											
<b>EXPENSES</b>												
00401	Direct Salaries	-	-	106,017	-	-	150,223	-	-	-	-	-
00402	Part time Salaries - FICA Only			9,141			-					
00409	Fringe Benefits (50.25%)	-	-	53,274	-	-	75,487	-	-	-	-	-
00490	Indirect Costs (28.5%)	-	-	16,871	-	-	225,974	-	-	-	-	-
00411	Insurance & Bonds											
00413	Professional Services						5,000					
00414	Legal Services											
00415	Accounting Services											
00416	Consultants											
00417	Advertising											
00418	Printing & Binding											
00419	Computer Services & Licensing			1,125			7,357					
00420	Building Rent			-								
00421	Equipment Rent											
00422	Utilities											
00423	Trash Disposal/Recycling											
00424	Telephone & Internet			-								
00425	Postage											
00426	Publications & Newspapers						200					
00427	Dues & Memberships											
00428	Supplies											
00429	Special Materials											
00430	Capital Equipment											
00435	Repair & Maintenance											
00438	Mileage & Auto Allowance						1,500					
00439	Lodging & Meals						3,500					
00440	Meeting Exp & Conf Reg						14,855					
00441	Travel-Other			-			5,000					
00445	Staff Development & Training						2,304					
00448	Outreach & Promotions											
00449	Sub Recipients			880,000				98,058	14,661	121,920	15,391	13,147
00450	Fringe Benefit Alloc Part Time (7.65%)			699			-					
00451	Occupancy Costs			6,810			15,000					
00461	Notes Payable & Interest exp											
00489	Local Match for Grants											
00491	Payroll Fees											
00708	Participant Costs			657,025								
00716	Participant Development											
00799	Program Support Allocation			70,000								
00800	Housing Asst Payments											
00901	Weatherization Services											
00903	HARRP Services											
<b>Page 34 of 49</b>												
											<b>June 1, 2022</b>	
	<b>TOTAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>1,800,962</b>	<b>-</b>	<b>-</b>	<b>506,400</b>	<b>98,058</b>	<b>14,661</b>	<b>121,920</b>	<b>15,391</b>	<b>13,147</b>
		759,150	1,041,812	(1,800,962)	177,459	328,941	(506,400)	-	-	-	-	-





Fringe		0.5025												
Indirect		0.285												
		Yadkin	Bulington	Davidson	Guilford	Mecklenburg	Alamance	Ashe	Montgomery	Rockingham	Surry	Wilkes	ESFR	INDIRECT
		ESFR19	CD Admin	ESFR20	ESFR20	ESFR20	ESFR21	ESFR21	ESFR21	ESFR21	ESFR21	ESFR21	Operations	
001		80526	80528	80529	80530	80531	80532	80533	80534	80535	80536	80537	81010	00400
<b>REVENUE</b>														
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-	-	-
00303	APPROPRIATED FUND BAL													-
00311	FEDERAL OR FED PASS THROUGH	90,000	97,500	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	730,000	
00312	STATE													
00314	INTEREST													
00316	LOCAL PROJECT FUND FEES													
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW													
<b>TOTAL REVENUES</b>		<b>90,000</b>	<b>97,500</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>730,000</b>	<b>-</b>
<b>ORDINANCE INFORMATION IS BY PROGRAM</b>														
<b>EXPENSES</b>														
00401	Direct Salaries		49,929	-	-	-	-	-	-	-	-	-	197,298	653,682
00402	Part time Salaries - FICA Only												5,000	97,077
00409	Fringe Benefits (50.25%)	-	25,089	-	-	-	-	-	-	-	-	-	99,143	328,475
00490	Indirect Costs (28.5%)	-	21,380	-	-	-	-	-	-	-	-	-	86,020	(1,841,898)
00411	Insurance & Bonds												2,000	50,000
00413	Professional Services												208,500	26,750
00414	Legal Services													-
00415	Accounting Services													50,000
00416	Consultants	90,000		90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000		-
00417	Advertising													50,000
00418	Printing & Binding													-
00419	Computer Services & Licensing												4,000	100,000
00420	Building Rent													-
00421	Equipment Rent													85,000
00422	Utilities													-
00423	Trash Disposal/Recycling													-
00424	Telephone & Internet												1,200	25,250
00425	Postage													25,000
00426	Publications & Newspapers													-
00427	Dues & Memberships												2,893	100,000
00428	Supplies												15,000	125,000
00429	Special Materials												25,000	
00430	Capital Equipment													
00435	Repair & Maintenance												17,963	15,000
00438	Mileage & Auto Allowance		502										20,000	40,000
00439	Lodging & Meals												14,000	40,000
00440	Meeting Exp & Conf Reg												12,000	43,292
00441	Travel-Other												4,400	29,925
00445	Staff Development & Training													40,301
00448	Outreach & Promotions												3,000	
00449	Sub Recipients													
00450	Fringe Benefit Alloc Part Time (7.65%)	-	-	-	-	-	-	-	-	-	-	-	383	7,426
00451	Occupancy Costs		600										12,200	241,488
00461	Notes Payable & Interest exp													-
00489	Local Match for Grants													
00491	Payroll Fees													55,000
00708	Participant Costs													
00716	Participant Development													
00799	Program Support Allocation													
00800	Housing Asst Payments													
00901	Weatherization Services													
00903	HARRP Services													
<b>Page 37 of 49</b>														
<b>June 1, 2022</b>														
<b>TOTAL EXPENSES</b>		<b>90,000</b>	<b>97,500</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>730,000</b>	<b>386,768</b>
(from Fund 002)														

Fringe		0.5025
Indirect		0.285
		<b>TOTAL</b>
		<b>BUDGET</b>
<b>001</b>		<b>FUND 001</b>
<b>REVENUE</b>		
00301	COG DUES	439,065
00303	APPROPRIATED FUND BAL	-
00311	FEDERAL OR FED PASS THROUGH	38,191,415
00312	STATE	7,984,957
00314	INTEREST	-
00316	LOCAL PROJECT FUND FEES	24,275
00399	FUND BAL - RESTRICTED GRANT/PROJECT	-
	TRANSFER - ADULT & DW	-
<b>TOTAL REVENUES</b>		<b>46,639,712</b>
	<b>ORDINANCE INFORMATION IS BY PROGRAM</b>	50,425,212
<b>EXPENSES</b>		
00401	Direct Salaries	4,938,565
00402	Part time Salaries - FICA Only	164,076
00409	Fringe Benefits (50.25%)	2,481,636
00490	Indirect Costs (28.5%)	(386,768)
00411	Insurance & Bonds	52,300
00413	Professional Services	2,889,930
00414	Legal Services	7,500
00415	Accounting Services	61,500
00416	Consultants	2,627,328
00417	Advertising	51,850
00418	Printing & Binding	1,550
00419	Computer Services & Licensing	217,876
00420	Building Rent	-
00421	Equipment Rent	87,500
00422	Utilities	-
00423	Trash Disposal/Recycling	-
00424	Telephone & Internet	40,225
00425	Postage	25,000
00426	Publications & Newspapers	1,700
00427	Dues & Memberships	107,493
00428	Supplies	215,474
00429	Special Materials	549,882
00430	Capital Equipment	61,000
00435	Repair & Maintenance	59,843
00438	Mileage & Auto Allowance	218,410
00439	Lodging & Meals	125,888
00440	Meeting Exp & Conf Reg	136,677
00441	Travel-Other	65,693
00445	Staff Development & Training	145,013
00448	Outreach & Promotions	329,036
00449	Sub Recipients	23,735,619
00450	Fringe Benefit Alloc Part Time (7.65%)	12,551
00451	Occupancy Costs	456,295
00461	Notes Payable & Interest exp	-
00489	Local Match for Grants	-
00491	Payroll Fees	55,000
00708	Participant Costs	940,768
00716	Participant Development	-
00799	Program Support Allocation	260,000
00800	Housing Asst Payments	3,200,000
00901	Weatherization Services	1,736,537
00903	HARRP Services	966,765
<b>TOTAL EXPENSES</b>		<b>46,639,712</b>

Fringe Indirect	0.5025	Occupancy Costs	IT Services	EMS COUNCIL	SAFETY PARTNERSHIP	LRO Finance Officer	EMS BURWELL AWARD	EAP	DRUG TESTING	VACATION LEAVE	Upper Cape Fear	PTR Dev Corp	EDU	EMS	PTRDC Workforce Talent Porta	PTRDC BCBS/PTRC Food Initi	DUKE POWER MIS	AGING FAN PROG	AGING RESERVE	DAVIE NHICAC	STOKES NHICAC
	TRAINING												CONF								
002		00403	00404	00440	00441	00442	00443	00446	00447	00448	00461	00462	00466	00468	00470	00471	10547	10548	10549	10550	10553
REVENUE																					
00301		-																			
00303 APPROPRIATED FUND BAL																					
00311 FEDERAL OR FED PASS THROUGH																					
00312 STATE																					
00314 INTEREST																					
00310 LOCAL GRANTS																					
00316		452,010	74,191	5,000	4,000	1,000	15,000	3,000	10,000	100,000	20,000	40,000		3,000	35,000	165,000	15,000	20,000	20,000	1,000	2,000
00399 FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW																					
TOTAL REVENUES																					
		452,010	74,191	5,000	4,000	1,000	15,000	3,000	10,000	100,000	20,000	40,000	-	3,000	35,000	165,000	15,000	20,000	20,000	1,000	2,000
ORDINANCE INFORMATION																					
				Misc Local	667,201															Aging	385,684
EXPENSES																					
00401		-	-	-	-	-	-	-	-	-	-	-	-	-	-	47,849	-	-	-	-	-
00402 Part time Salaries - FICA Only																					
00409		-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,044	-	-	-	-	-
00490 Indirect Costs (28.5%)																					
00411		-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,490	-	-	-	-	-
00413 Insurance & Bonds																					
00413											100,000	18,500				36,500					7,000
00414 Legal Services																					
00415																2,000					
00415 Accounting Services																					
00416																1,500					
00416 Consultants (subcontractors)																					
00417																	34,000				
00417 Advertising																					
00418																					
00418 Printing & Binding																					
00419			74,191																		
00419 Computer Services & Licensing																					
00420																					
00420 Building Rent																					
00421																					
00421 Equipment Rent																					
00422		47,000																			
00422 Utilities																					
00423		24,000																			
00423 Trash Disposal/Recycling																					
00424																					
00424 Telephone & Internet																					
00425																					
00425 Postage																					
00426																					
00426 Publications & Newspapers																					
00427		5,000																			
00427 Dues & Memberships																					
00428																					
00428 Supplies																					
00429																					
00429 Special Materials																					
00430																					
00430 Capital Equipment																					
00435		30,746																			
00435 Repair & Maintenance																					
00438																					
00438 Mileage & Auto Allowance																					
00439												500									
00439 Lodging & Meals																					
00440																					
00440 Meeting Exp & Conf Reg																					
00441				5,000	4,000	1,000	15,000	3,000	10,000												
00441 Travel-Other																					
00445																					
00445 Staff Development & Training																					
00448																					
00448 Outreach & Promotions																					
00449																					
00449 Sub Recipients																					
00450																					
00450 Fringe Benefit Alloc Part Time (7.65%)																					
00451																					
00451 Occupancy Costs																					
00461		345,264	-																		
00461 Notes Payable & Interest exp																					
00489																					
00489 Local Match for Grants																					
00491																					
00491 Payroll Fees																					
00708																					
00708 Participant Costs																					
00716																					
00716 Participant Development																					
00799																					
00799 Program Support Allocation																					
00800																					
00800 Housing Asst Payments																					
00901																					
00901 Weatherization Services																					
00903																					
00903 HARRP Services																					
TOTAL EXPENSES																					
		452,010	74,191	5,000	4,000	1,000	15,000	3,000	10,000	100,000	20,000	40,000	-	3,000	35,000	165,000	15,000	20,000	20,000	1,000	2,000
BALANCING																					
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√

	0.5025	ELDER	West Health			KBR Public	BC NC Fou	CRIMINAL	CRIMINAL	OB BARKE	CATAWBA	SOAR	WSF	DAVIE	DAVIE	STOKES	SURRY	SURRY	YADKIN	YADKIN	STATESVILLE	
Indirect	0.285	SURRY	ABUSE	UNC	COMPASS	Fee For	Education Valt	Public Ed	JUSTICE	JUSTICE	CO FOUN	RE-ENTRY	RE-ENTRY	Housing	PRETRIAL	PRETRIAL	PRETRIAL	PRETRIAL	PRETRIAL	PRETRIAL	REENTRY	
		NHCAC	WALK	Study	STUDY	Service	Based Care	Value Based	MISC	LOCAL	PROJECT			Needs Assm	ADMIN	LOCAL	ADMIN	ADMIN	LOCAL	ADMIN	LOCAL	
002		10554	10558	10577	10580	10600	10601	10602	30000	30705	30708	30710	30711	30715	30800	30802	30803	30804	30806	30807	30809	30810
REVENUE																						
00301	COG DUES																					
00303	APPROPRIATED FUND BAL																					
00311	FEDERAL OR FED PASS THROUGH																					
00312	STATE																					
00314	INTEREST																					
00310	LOCAL GRANTS																					
00316	LOCAL PROJECT FUND FEES	1,000	15,000	1,000	34,979	10,000	159,332	106,373	-	50,000	55,843	15,700	10,000	-	28,350	95,187	71,652	33,500	111,100	14,109	83,223	6,524
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW																					
TOTAL REVENUES		1,000	15,000	1,000	34,979	10,000	159,332	106,373	-	50,000	55,843	15,700	10,000	-	28,350	95,187	71,652	33,500	111,100	14,109	83,223	6,524
ORDINANCE INFORMATION																						
										CJP	575,188											
EXPENSES																						
00401	Direct Salaries	-	-	-	-	-	-	-	-					5,180	13,337	58,415	1,854	17,183	56,422	7,225	54,656	
00402	Part time Salaries - FICA Only																					
00409	Fringe Benefits (50.25%)	-	-	-	-	-	-	-	-					2,602	6,702	29,354	932	8,634	28,352	3,630	27,465	-
00490	Indirect Costs (28.5%)	-	-	-	-	-	-	-	-					2,218	5,711	-	794	7,358	24,161	3,091	-	-
00411	Insurance & Bonds														2,600							
00413	Professional Services			1,000	34,979		159,332	106,373		10,000		15,700				68,072					6,524	
00414	Legal Services																					
00415	Accounting Services																					
00416	Consultants (subcontractors)																					
00417	Advertising																					
00418	Printing & Binding																			163	1,102	
00419	Computer Services & Licensing					5,000										6,250						
00420	Building Rent																					
00421	Equipment Rent										6,000											
00422	Utilities																					
00423	Trash Disposal/Recycling																					
00424	Telephone & Internet																					
00425	Postage																					
00426	Publications & Newspapers																					
00427	Dues & Memberships																					
00428	Supplies										6,147	18,656				1,168		325	1,234			
00429	Special Materials										10,394											
00430	Capital Equipment																					
00435	Repair & Maintenance																					
00438	Mileage & Auto Allowance	1,000									2,459								931			
00439	Lodging & Meals																					
00440	Meeting Exp & Conf Reg		15,000			5,000																
00441	Travel-Other																					
00445	Staff Development & Training																					
00448	Outreach & Promotions										15,000	10,000										
00449	Sub Recipients																					
00450	Fringe Benefit Alloc Part Time (7.65%)																					
00451	Occupancy Costs																					
00461	Notes Payable & Interest exp																					
00489	Local Match for Grants																					
00491	Payroll Fees																					
00708	Participant Costs											27,187										
00716	Participant Development																					
00799	Program Support Allocation																					
00800	Housing Asst Payments																					
00901	Weatherization Services																					
00903	HARRP Services																					
TOTAL EXPENSES		1,000	15,000	1,000	34,979	10,000	159,332	106,373	-	50,000	55,843	15,700	10,000	-	28,350	95,187	71,652	33,500	111,100	14,109	83,223	6,524
BALANCING		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√



Indirect	0.5025	0.285	Stormwater SMART	Stormwater SMART-MM	Planning Board	GIS Services	Jonesville Planning Svs	WS Foundation Bob Pate	Archdale Stormwater Mappin	Asheboro Parks	Lewisville Stormwater Ma	Surry TDA	Davidson Co Zoning Ordinance	Montgomery Current Planning	NCSU BAND NC	Alamance GREAT	Yadkin River State Trail Map Advisory Board	CADS	Summerfield LDP	Gibsonville LDP	
002			40020	40021	40030	40133	40158	40189	40209	40210	40212	40214	40220	40221	40222	40223	40224	40225	40227	40228	
<b>REVENUE</b>																					
00301	COG DUES		116,178	45,000																	
00303	APPROPRIATED FUND BAL																				
00311	FEDERAL OR FED PASS THROUGH																				
00312	STATE																				
00314	INTEREST																				
00310	LOCAL GRANTS																				
00316	LOCAL PROJECT FUND FEES		-	2,500	1,500	2,250	15,000	3,500	14,326	17,615	3,689	3,987	6,975	15,000	3,232	2,220	10,747	1,500	44,285	36,858	
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW																				
<b>TOTAL REVENUES</b>																					
			116,178	47,500	1,500	2,250	15,000	3,500	14,326	17,615	3,689	3,987	6,975	15,000	3,232	2,220	10,747	1,500	44,285	36,858	
<b>ORDINANCE INFORMATION</b>																					
				Planning	545,267																
<b>EXPENSES</b>																					
00401	Direct Salaries		34,384	6,160	-	1,165	4,000		6,902	8,865	1,910	2,065	3,587	7,510	379	1,020	5,437		9,299	14,307	
00402	Part time Salaries - FICA Only		-																		
00409	Fringe Benefits (50.25%)		17,278	3,095	-	585	2,010	-	3,468	4,455	960	1,038	1,802	3,774	190	513	2,732	-	4,673	7,189	
00490	Indirect Costs (28.5%)		14,724	2,638	-	499	1,713	-	2,955	3,796	818	884	1,536	3,216	162	437	2,328	-	3,982	6,126	
00411	Insurance & Bonds		988	1,536																	
00413	Professional Services		20,803												2,501				25,830	9,236	
00414	Legal Services																				
00415	Accounting Services																				
00416	Consultants (subcontractors)		11,000	32,571																	
00417	Advertising		-	1,500			3,500														
00418	Printing & Binding		-																		
00419	Computer Services & Licensing		2,500																		
00420	Building Rent		-																		
00421	Equipment Rent		-																		
00422	Utilities																				
00423	Trash Disposal/Recycling																				
00424	Telephone & Internet																				
00425	Postage		-																		
00426	Publications & Newspapers		-																		
00427	Dues & Memberships		-																		
00428	Supplies		2,500																		
00429	Special Materials		2,500																		
00430	Capital Equipment																				
00435	Repair & Maintenance																				
00438	Mileage & Auto Allowance		1,000			1	250		1,001	499	1		50	500		250	250		501		
00439	Lodging & Meals		1,000						-												
00440	Meeting Exp & Conf Reg		1,000		1,500		3,527		-												
00441	Travel-Other																				
00445	Staff Development & Training																	1,500			
00448	Outreach & Promotions		251																		
00449	Sub Recipients																				
00450	Fringe Benefit Alloc Part Time (7.65%)		-																		
00451	Occupancy Costs		6,250				3,500														
00461	Notes Payable & Interest exp																				
00489	Local Match for Grants																				
00491	Payroll Fees																				
00708	Participant Costs																				
00716	Participant Development																				
00799	Program Support Allocation																				
00800	Housing Asst Payments																				
00901	Weatherization Services																				
00903	HARRP Services																				
<b>TOTAL EXPENSES</b>																					
			116,178	47,500	1,500	2,250	15,000	3,500	14,326	17,615	3,689	3,987	6,975	15,000	3,232	2,220	10,747	1,500	44,285	36,858	
<b>BALANCING</b>																					
			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
			√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	

Fringe		4 Year Project													High Point					
Indirect		Liberty	Montgomery	Rockingham	Ramseur	Reidsville	Jamestown	Randleman	Regional	Forsyth	Regional	Reidsville Area	Youth Summit	Golden Leaf	Mangement Ser	Forsyth Co	K'ville	Regional	Rockingham	High Point
0.5025		ADA	GIS Services	Planning Svs	LDP	LDP	Utility GIS	LDP	& Non Billing	ROAP	Collaboration	Found -Youth	Council	Transportation	Misc	Pay & Class	Pay Study	Drug Test	Pay Study	Pay Study
0.285		40229	40230	40231	40232	40233	40234	40235	42000	53501	53502	53506	53507	53508	60100	60107	60108	60112	60122	60128
REVENUE																				
00301 COG DUES																				
00303 APPROPRIATED FUND BAL																				
00311 FEDERAL OR FED PASS THROUGH																				
00312 STATE																				
00314 INTEREST																				
00310 LOCAL GRANTS																				
00316 LOCAL PROJECT FUND FEES																				
00399 FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW																				
TOTAL REVENUES																				
ORDINANCE INFORMATION																				
EXPENSES																				
00401 Direct Salaries																				
00402 Part time Salaries - FICA Only																				
00409 Fringe Benefits (50.25%)																				
00490 Indirect Costs (28.5%)																				
00411 Insurance & Bonds																				
00413 Professional Services																				
00414 Legal Services																				
00415 Accounting Services																				
00416 Consultants (subcontractors)																				
00417 Advertising																				
00418 Printing & Binding																				
00419 Computer Services & Licensing																				
00420 Building Rent																				
00421 Equipment Rent																				
00422 Utilities																				
00423 Trash Disposal/Recycling																				
00424 Telephone & Internet																				
00425 Postage																				
00426 Publications & Newspapers																				
00427 Dues & Memberships																				
00428 Supplies																				
00429 Special Materials																				
00430 Capital Equipment																				
00435 Repair & Maintenance																				
00438 Mileage & Auto Allowance																				
00439 Lodging & Meals																				
00440 Meeting Exp & Conf Reg																				
00441 Travel-Other																				
00445 Staff Development & Training																				
00448 Outreach & Promotions																				
00449 Sub Recipients																				
00450 Fringe Benefit Alloc Part Time (7.65%)																				
00451 Occupancy Costs																				
00461 Notes Payable & Interest exp																				
00489 Local Match for Grants																				
00491 Payroll Fees																				
00708 Participant Costs																				
00716 Participant Development																				
00799 Program Support Allocation																				
00800 Housing Asst Payments																				
00901 Weatherization Services																				
00903 HARRP Services																				
TOTAL EXPENSES																				
BALANCING																				
V																				

Indirect	0.5025	LRCOG				FYE 2021-2024				FYE 2022-2025				FYE 2022-2024			
	0.285	CCOG Moores	Maxton	Statesville	TJCOG-Chatham	Montgomery	Weaverville	TJCOG-Pittsboro	Thomasville	Mt. Airy	Warrenton	Shelby	Morehead	Conover	Asheboro	TJCOG-Fuquay-Varin	
		Pay & Class	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Asst City Mgr Search	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Market Pay Study	Market Study	
002		62204	62237	62242	62249	62256	62257	62258	62259	62260	62261	62262	62263	62264	62265	62266	
<b>REVENUE</b>																	
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
00303	APPROPRIATED FUND BAL																
00311	FEDERAL OR FED PASS THROUGH																
00312	STATE																
00314	INTEREST																
00310	LOCAL GRANTS																
00316	LOCAL PROJECT FUND FEES	8,000	5,850	12,000	17,850	6,500	7,500	13,000	4,250	18,000	2,500	6,200	6,400	13,500	9,000	5,280	
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL REVENUES</b>		<b>8,000</b>	<b>5,850</b>	<b>12,000</b>	<b>17,850</b>	<b>6,500</b>	<b>7,500</b>	<b>13,000</b>	<b>4,250</b>	<b>18,000</b>	<b>2,500</b>	<b>6,200</b>	<b>6,400</b>	<b>13,500</b>	<b>9,000</b>	<b>5,280</b>	
<b>ORDINANCE INFORMATION</b>																	
<b>EXPENSES</b>																	
00401	Direct Salaries	3,884	-	500	9,116	500	-	500	2,149	2,500	-	-	-	1,000	4,532	-	
00402	Part time Salaries - FICA Only	-	4,048	7,796		3,820	5,241	8,519		9,415	1,699	4,301	4,446	8,183		3,636	
00409	Fringe Benefits (50.25%)	1,952	-	251	4,581	251	-	251	1,080	1,256	-	-	-	503	2,277	-	
00490	Indirect Costs (28.5%)	1,663	1,242	2,606	3,904	1,386	1,608	2,828	920	3,959	521	1,320	1,364	2,939	1,941	1,115	
00411	Insurance & Bonds																
00413	Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
00414	Legal Services																
00415	Accounting Services																
00416	Consultants (subcontractors)																
00417	Advertising																
00418	Printing & Binding																
00419	Computer Services & Licensing																
00420	Building Rent																
00421	Equipment Rent																
00422	Utilities																
00423	Trash Disposal/Recycling																
00424	Telephone & Internet																
00425	Postage																
00426	Publications & Newspapers																
00427	Dues & Memberships																
00428	Supplies																
00429	Special Materials																
00430	Capital Equipment																
00435	Repair & Maintenance																
00438	Mileage & Auto Allowance	501	250	251	249	251	250	250	101	150	150	250	250	249	250	251	
00439	Lodging & Meals																
00440	Meeting Exp & Conf Reg																
00441	Travel-Other																
00445	Staff Development & Training																
00448	Outreach & Promotions																
00449	Sub Recipients																
00450	Fringe Benefit Alloc Part Time (7.65%)	-	310	596	-	292	401	652	-	720	130	329	340	626	-	278	
00451	Occupancy Costs																
00461	Notes Payable & Interest exp																
00489	Local Match for Grants																
00491	Payroll Fees																
00708	Participant Costs																
00716	Participant Development																
00799	Program Support Allocation																
00800	Housing Asst Payments																
00901	Weatherization Services																
00903	HARRP Services																
<b>TOTAL EXPENSES</b>		<b>8,000</b>	<b>5,850</b>	<b>12,000</b>	<b>17,850</b>	<b>6,500</b>	<b>7,500</b>	<b>13,000</b>	<b>4,250</b>	<b>18,000</b>	<b>2,500</b>	<b>6,200</b>	<b>6,400</b>	<b>13,500</b>	<b>9,000</b>	<b>5,280</b>	
<b>BALANCING</b>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	

	0.5025															
Indirect	0.285	Trinity	Tobaccoville	Metropolitan Sewerage District	Spindale Police & Fire	Creedmore	Iredell Co.	Caldwell Co.	Burlington	CFCOG Brunswick Co.	CFCOG Surf City	CFCOG Lake Waccamaw	Kings Mountain	New Bern	Trinity	
002		Executive Search	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Market Study	Pay Study	Executive Search	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Pay & Class	Manager Search	
		62267	62268	62269	62270	62271	62272	62273	62274	62275	62276	62277	62278	62279	62280	
<b>REVENUE</b>																
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
00303	APPROPRIATED FUND BAL															
00311	FEDERAL OR FED PASS THROUGH															
00312	STATE															
00314	INTEREST															
00310	LOCAL GRANTS															
00316	LOCAL PROJECT FUND FEES	6,000	1,600	16,600	1,700	6,500	45,000	22,000	24,000	85,000	15,000	5,000	28,000	20,000	6,000	
00399	FUND BAL - RESTRICTED GRANT/PROJECT TRANSFER - ADULT & DW	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>6,000</b>	<b>1,600</b>	<b>16,600</b>	<b>1,700</b>	<b>6,500</b>	<b>45,000</b>	<b>22,000</b>	<b>24,000</b>	<b>85,000</b>	<b>15,000</b>	<b>5,000</b>	<b>28,000</b>	<b>20,000</b>	<b>6,000</b>	
<b>ORDINANCE INFORMATION</b>																
<b>EXPENSES</b>																
00401	Direct Salaries	-	803	-	-	-	2,500	-	12,327	-	-	-	-	-	3,004	
00402	Part time Salaries - FICA Only	4,265	-	11,820	1,048	4,590	28,861	15,795	-	60,724	10,121	3,433	20,061	14,277	-	
00409	Fringe Benefits (50.25%)	-	404	-	-	-	1,256	-	6,194	-	-	-	-	-	1,510	
00490	Indirect Costs (28.5%)	1,308	344	3,626	321	1,408	9,925	4,846	5,278	18,630	3,105	1,053	6,155	4,380	1,286	
00411	Insurance & Bonds															
00413	Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
00414	Legal Services															
00415	Accounting Services															
00416	Consultants (subcontractors)															
00417	Advertising															
00418	Printing & Binding															
00419	Computer Services & Licensing															
00420	Building Rent															
00421	Equipment Rent															
00422	Utilities															
00423	Trash Disposal/Recycling															
00424	Telephone & Internet															
00425	Postage															
00426	Publications & Newspapers															
00427	Dues & Memberships															
00428	Supplies															
00429	Special Materials															
00430	Capital Equipment															
00435	Repair & Maintenance															
00438	Mileage & Auto Allowance	101	49	250	251	151	250	151	201	1,001	1,000	251	249	251	200	
00439	Lodging & Meals															
00440	Meeting Exp & Conf Reg															
00441	Travel-Other															
00445	Staff Development & Training															
00448	Outreach & Promotions															
00449	Sub Recipients															
00450	Fringe Benefit Alloc Part Time (7.65%)	326	-	904	80	351	2,208	1,208	-	4,645	774	263	1,535	1,092	-	
00451	Occupancy Costs															
00461	Notes Payable & Interest exp															
00489	Local Match for Grants															
00491	Payroll Fees															
00708	Participant Costs															
00716	Participant Development															
00799	Program Support Allocation															
00800	Housing Asst Payments															
00901	Weatherization Services															
00903	HARRP Services															
	<b>TOTAL EXPENSES</b>	<b>6,000</b>	<b>1,600</b>	<b>16,600</b>	<b>1,700</b>	<b>6,500</b>	<b>45,000</b>	<b>22,000</b>	<b>24,000</b>	<b>85,000</b>	<b>15,000</b>	<b>5,000</b>	<b>28,000</b>	<b>20,000</b>	<b>6,000</b>	
	<b>BALANCING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
		√	√	√	√	√	√	√	√	√	√	√	√	√	√	

Fringe								DEC HHF	DEC HHF	DEC HHF	DEC HHF	DEC HHF	DEC HHF	DEC HHF	DEC WAP	DEC WAP
Indirect		Wilson	Gibsonville	Spencer	Bischoe	Mocksville	Admin	Alamance	Caswell	Davidson	Forsyth	Gulfford	Randolph	Rockingham	Admin	Ops
0.5025		Pay & Class	Pay & Class	HR Services	Pay & Class	Pay & Class	70400	70401	70402	70403	70404	70405	70406	70407	70440	70450
0.285		62281	62282	62283	62284	62285	62300									
<b>002</b>																
<b>REVENUE</b>																
00301	COG DUES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
00303	APPROPRIATED FUND BAL															
00311	FEDERAL OR FED PASS THROUGH															
00312	STATE															
00314	INTEREST															
00310	LOCAL GRANTS															
00316	LOCAL PROJECT FUND FEES	2,000	7,500	10,000	5,500	5,000	19,650	55,000	4,000	25,500	115,000	135,000	18,000	40,500	42,500	850,000
00399	FUND BAL - RESTRICTED GRANT/PROJE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TRANSFER - ADULT & DW															
<b>TOTAL REVENUES</b>		<b>2,000</b>	<b>7,500</b>	<b>10,000</b>	<b>5,500</b>	<b>5,000</b>	<b>19,650</b>	<b>55,000</b>	<b>4,000</b>	<b>25,500</b>	<b>115,000</b>	<b>135,000</b>	<b>18,000</b>	<b>40,500</b>	<b>42,500</b>	<b>850,000</b>
<b>ORDINANCE INFORMATION</b>							Weatherization	1,634,700								
<b>EXPENSES</b>																
00401	Direct Salaries			5,050			-	-	-	-	-	-	-	-	-	17,000
00402	Part time Salaries - FICA Only	1,301	5,241		3,795	3,434										
00409	Fringe Benefits (50.25%)	-	-	2,538	-	-										8,543
00490	Indirect Costs (28.5%)	399	1,608	2,163	1,164	1,054	19,650								32,343	7,280
00411	Insurance & Bonds															
00413	Professional Services	-	-	-	-	-										
00414	Legal Services															
00415	Accounting Services															
00416	Consultants (subcontractors)															
00417	Advertising															
00418	Printing & Binding															
00419	Computer Services & Licensing															
00420	Building Rent															
00421	Equipment Rent															
00422	Utilities															
00423	Trash Disposal/Recycling															
00424	Telephone & Internet															
00425	Postage															
00426	Publications & Newspapers															
00427	Dues & Memberships															
00428	Supplies															
00429	Special Materials														10,157	
00430	Capital Equipment															
00435	Repair & Maintenance															
00438	Mileage & Auto Allowance	200	250	249	251	249	-	-	-	-	-	-	-	-	-	-
00439	Lodging & Meals															
00440	Meeting Exp & Conf Reg															
00441	Travel-Other															
00445	Staff Development & Training															
00448	Outreach & Promotions															
00449	Sub Recipients															
00450	Fringe Benefit Alloc Part Time (7.65%)	100	401	-	290	263	-	-	-	-	-	-	-	-	-	-
00451	Occupancy Costs															
00461	Notes Payable & Interest exp															
00489	Local Match for Grants															
00491	Payroll Fees															
00708	Participant Costs															
00716	Participant Development															
00799	Program Support Allocation															
00800	Housing Asst Payments															
00901	Weatherization Services							55,000	4,000	25,500	115,000	135,000	18,000	40,500	-	277,910
00903	HARRP Services															539,267
<b>TOTAL EXPENSES</b>		<b>2,000</b>	<b>7,500</b>	<b>10,000</b>	<b>5,500</b>	<b>5,000</b>	<b>19,650</b>	<b>55,000</b>	<b>4,000</b>	<b>25,500</b>	<b>115,000</b>	<b>135,000</b>	<b>18,000</b>	<b>40,500</b>	<b>42,500</b>	<b>850,000</b>
<b>BALANCING</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates  
FROM: Jarrod Hand, Finance Director  
DATE: June 1, 2022  
RE: Request for Approval to Amend the Uniform Guidance Procurement Policy

The Finance Department requests approval to amend the micro-purchase definition and threshold outlined in the Uniform Guidance Procurement Policy approved September 25, 2018; effective July 1, 2018.

The amendment is a change in the definition and threshold of the micro-purchase under the policy in accordance with the revisions to the Uniform Guidance (2 C.F.R. § 200.320(a)(1)) dated December 15, 2021 effective for fiscal years starting after this date. The current definition and threshold of micro-purchase is purchase contracts less than \$10,000 per transaction. The revision to the Uniform Guidance changes this definition to purchase contracts that the aggregate dollar amount of which does not exceed the micro-purchase threshold. The Uniform Guidance revisions authorize qualified low-risk auditees as outlined in § 200.520 for the most recent audit to increase the micro-purchase threshold to less than \$50,000. This change in threshold is only for the fiscal year-end June 30, 2023 and would require re-evaluation and approval annually. The re-evaluation is dependent on PTRC remaining a low-risk auditee.

### **ACTION REQUESTED:**

It is recommended that the board approve the amendment of PTRC's Uniform Guidance Procurement Policy to change the definition and threshold of a micro-purchase to purchase contracts that the aggregate dollar amount of which does not exceed the micro-purchase threshold of \$50,000 for the fiscal year-end June 30, 2023.

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates  
FROM: Jarrod Hand, Finance Director  
DATE: June 1, 2022  
RE: Request for Approval to Enter into Contract with Emphasys Computer Solution

The Finance Department requests approval to enter into contract with Emphasys Computer Solutions for conversion of PTRC's HUD Section 8 Housing Choice Voucher (HCV) program to a Software-as-a-Service agreement for \$51,516 (includes first year of licensing).

The Finance and Community Development Departments evaluated three different software platforms for the HCV program to replace the current platform from MRI Lindsey. The current software is an old platform that requires a significant amount of manual procedures and external spreadsheets to manage the HCV program. The departments evaluated three software packages designed for the HCV program. All three packages were superior products to the current platform. Implementation costs for all three packages were comparable. Emphasys separated itself from the other competitors by providing robust functionality at less than half the price annually. Annual licensing cost starts at \$9,661 and increases 3% annually for the initial five-year term. The competitors started at \$22,620 or greater with similar annual increases. The Emphasys platform provides automated workflows for managing both landlords and tenants. In addition, Emphasys contains superior program management functionality for internal and external reporting.

### **ACTION REQUESTED:**

It is recommended that the board approve entering into contract with Emphasys Computer Solutions for conversion of the PTRC's HCV program to a Software-as-a-Service agreement for \$51,516.

## **M-E-M-O-R-A-N-D-U-M**

TO: PTRC Board of Delegates  
FROM: Jarrod Hand, Finance Director  
DATE: June 1, 2022  
RE: Request for Approval of Original Budget Ordinance for FY 2022-2023

The Finance Department requests approval of the original Budget Ordinance for fiscal year 2022-2023 budget of the Piedmont Triad Regional Council. This original Budget Ordinance shows a total budget of \$48,546,463; an increase of \$9,759,118 from the original Budget Ordinance for fiscal year 2021-2022. The Budget Packet attachment includes the Budget Ordinance and a summary of the budget by area.

It is recommended that the board adopt this original budget ordinance of \$48,546,463 for fiscal year 2022-2023.



# Meeting Dates 2022

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

<b>PTRC Executive Committee 1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates 3<sup>rd</sup> Wednesday</b>
<del>January - none</del>	<del>January - none</del>
<del>February 2, 2022</del>	<del>February 16, 2022</del>
<del>March 2, 2022</del>	<del>March - none</del>
<del>April 6, 2022</del>	<del>April 20, 2022</del>
<del>May 4, 2022</del>	<del>May - none</del>
June 1, 2022	June 15, 2022
July - none	July - none
August 3, 2022	August 17, 2022
September 7, 2022	September - none
October 5, 2022	October 19, 2022
November 2, 2022	November - none
December 7, 2022	December 21, 2022