
Lewisville, North Carolina

TOWN MANAGER



Town of Lewisville, NC

(336) 945-5558

6510 Shallowford Road

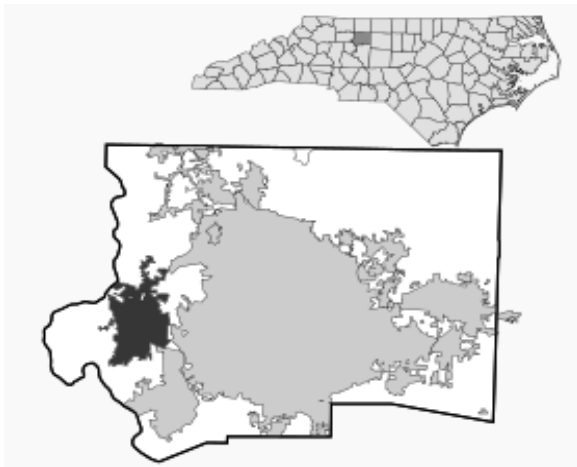
Lewisville, NC 27023



June, 2022

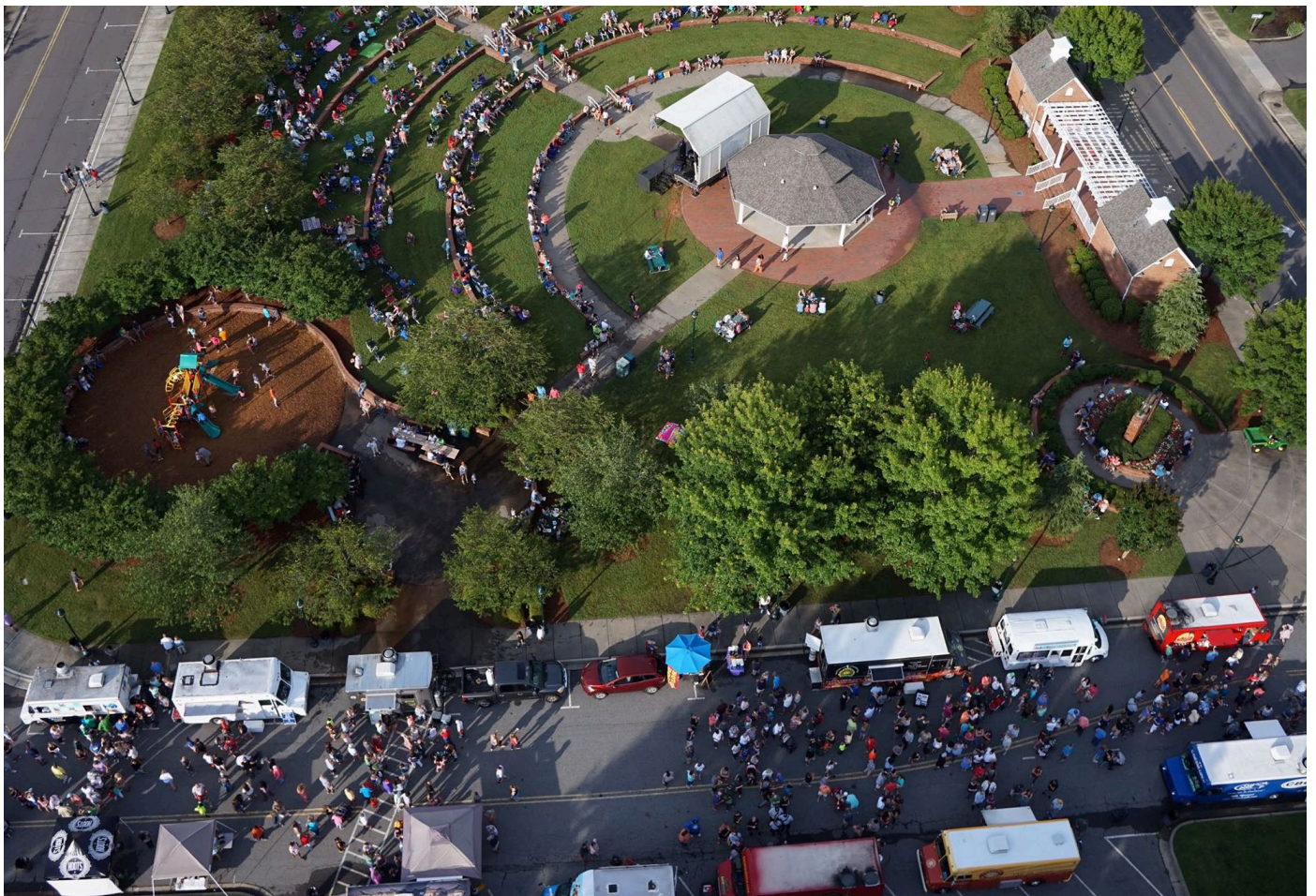
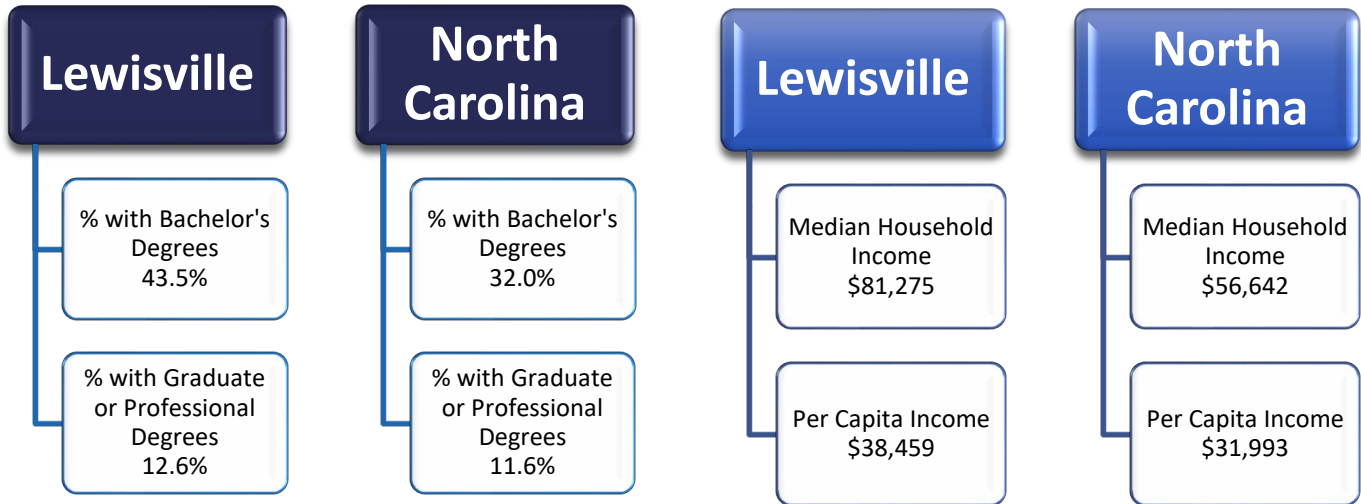
LEWISVILLE TOWN MANAGER SEARCH

Lewisville, North Carolina is seeking to fill the position of Town Manager. Lewisville is a residential community located near Winston-Salem in western Forsyth County and is one of the most desirable towns in the state in which to live. The town's vision, supported by a resident driven Comprehensive Plan is to foster planned growth while maintaining its small-town community character. The community supports the council-manager form of government. The Manager is appointed by the mayor and six council members.



Lewisville officially incorporated in 1991. The town has just under 14,000 residents and a stable growth rate. Lewisville's residents are a blend of generational families dating back to the mid-1800s when the town was established and a largely a residential, white-collar community that has moved to the town over the last 30 years. Approximately 86% of the labor force commutes out of Lewisville to work with approximately 50% working in occupations related to management, business, science, or arts, while another 20.0% work in sales and office occupations. Today Lewisville is a healthy mix of older residents with an appreciation of the town's history and newer younger residents moving to Lewisville to raise their families.

Lewisville enjoys the distinctions of exceeding the state and national averages in both educational attainment and income.



Small Town Ambience

Much attention and planning has gone into preserving the community's pedestrian-friendly environment in the downtown, and community spirit is fostered through events and activities at the town's Shallowford Square.

Located on a 15-acre tract, next to Jack Warren Park, the Town has just completed its new Mary Alice Warren Community Center, a 12,000 square foot showplace for meetings, events, educational classes and a variety of other activities.



What the Community Desires in a Candidate

The next town manager will be approachable, friendly, professional and interact well with staff, elected officials and residents. It is highly desirable for the next manager to be visionary, creative and flexible in addressing the concerns of the town and in guiding its future including the implementation of more than \$53 million of state approved and funded road and sidewalk projects over the next 8 years.

This individual must have a proven record of working with a highly competent and motivated staff and embrace the respectful, collegial management culture of the Town.

The individual is expected to be an administrator but also a visible figure in the community and actively participate in community events sponsored by the Town.

The Town has an annual operating budget of \$6.8 million. Most services are provided through contractual arrangements. Therefore, the Town is seeking a candidate with significant experience in contract negotiations and management. The Town of Lewisville places significant emphasis on maintaining a unique residential community through its planning and zoning process. Grassroots citizen involvement is encouraged and fostered through a number of citizen committees and boards.

The ideal candidate will have a minimum of six years of progressively responsible experience as a public administration manager, assistant manager or similar level of experience. Candidate should demonstrate leadership and skills administration, budgeting, and capital projects. A Bachelor's degree from an accredited college or university, with a major in public administration, business management or a related field, is required. A Master's degree is preferred.

Preference will be given for candidates with experience managing public agencies in North Carolina.



Stability of the Manager's Position

There has been a history in the Town of professional management and the Councils and Mayors have been very respectful of the manager. Since incorporation (1991) there have been four full time managers. Three have relocated to other areas and one has retired.

Compensation



Town Hall

Salary is dependent on qualifications but will be competitive with similar sized towns in North Carolina, and commensurate with experience and qualifications. Benefits are competitive and include participation in the Local Government Employees' Retirement System.

Considerations of Selection

Lewisville is an Equal Opportunity Employer and encourages minorities to apply. Applications for position of Town Manager will be kept confidential and present employers will only be contacted after mutual interest in employment has been confirmed.

Applications are only accepted online at www.ptrc.org/lewisville. For more information on Lewisville please visit www.lewisvillenc.net.



Community Center