

MINUTES
PTRC Board of Delegates
June 15, 2022

Present

Marikay Abuzuaiter, City of Greensboro
Kelly Allen, Town of Haw River
Kevin Austin, Yadkin County
Renee Bryant, City of Randleman (Z)
Kay Cagle-Kinch, Town of Biscoe (Z)
Mary Cameron, Village of Clemmons (Z)
Bobby Chin, City of Graham (Z)
Jane Cole, City of King
Carly Cooke, Guilford County
David Cox, Town of Boonville
Rick Cross, Town of Bermuda Run
Anita Darnell, Town of Jonesville (Z)
Monta Davis-Oliver, Town of Yadkinville (Z)
Lewis Dorsett, City of Archdale (Z)
Fleming El-Amin, Forsyth County
Serita Faison, Town of Sedalia (Z)
Johnny Farmer, Town of Stoneville (Z)
Benita Finney, Davie County (Z)
Alvin Foster, Town of Yanceyville
Fred Franklin, Town of Lewisville (Z)
Darrell Frye, Randolph County
Montrena Hadley, City of Mebane (Z)
Archie Hicks, Town of East Bend
Dwight Lake, Town of Mayodan
John Larson, City of Winston-Salem
Yvonne Maizland, Town of Gibsonville (Z)
George McClellan, Town of Oak Ridge
Lynn Montgomery, Town of Jamestown
Rick Morris, Stokes County
Scott Needham, Town of Pilot Mountain
Damon Prince, Town of Troy (Z)
Kim Rayle, Town of Pleasant Garden (Z)
Mark Richardson, Rockingham County
Janelle Robinson, Town of Summerfield
Wendy Sellars, City of Thomasville (Z)
Emily Sharpe, Town of Elon (Z)
John Shaw, Montgomery County
Don Truell, Davidson County
Larry Ward, Town of Denton

Present

Marie Wood, City of Mount Airy
Filmore York, Town of Liberty
(Z) Denotes attendance via ZOOM

Absent

Wayne Atkins, Town of Dobson
Sam Bishop, Town of Elkin
Layton Booker, Town of Candor
Jim Butler, City of Burlington
John Byrum, Town of Midway
Vicki Caudle, Town of Ramseur
Phil Cheap, Village of Alamance
Mike Crawford, Town of Stokesdale
David Fernandez, Town of Seagrove
James Festerman, City of Reidsville
Johnny Frye, Town of Mocksville
Susan Gordon, Town of Rural Hall
Danny Hairston, Town of Walnut Cove
Nathaniel Hall, Caswell County
Beverly Harris, Town of Mount Gilead
Phillip Hunnicutt, City of Eden
A.C. Hurley, Town of Franklinville
Victor Jones, City of High Point
Peggy Leight, Town of Walkertown
Sandra McCollum, Town of Green Level
Richard McNabb, City of Trinity
Howard Morgan, Town of Sedalia
Dennis Paschal, Town of Wentworth
William Phillips, Town of Madison
Terry Renegar, Davie County
Randy Rogers, Town of Bethania
Karen Scotton, Town of Staley
Tobin Shepherd, City of Lexington
David Smith, City of Asheboro
Chris Thompson, Town of Kernersville
Van Tucker, Surry County
Craig Turner, Alamance County
Janet Whitt, Town of Danbury
Steve Yokeley, Town of Wallburg
Raleigh York, City of Thomasville

Chairman Alvin Foster welcomed the PTRC Board of Delegates and called the meeting to order at 12:02pm via Zoom and in person attendance. Chairman Foster requested a moment of silence and then led the Board in the Pledge of Allegiance.

1) Public Hearing, Mr. Alvin Foster, PTRC Chair

- a) Chairman Foster announced that a public hearing would now be open in order to discuss the Piedmont Triad Regional Council's proposed budget. He stated that any comments on the proposed budget will be received from any interested persons.
- b) He added that the proposed budget was presented to the Executive Committee on June 1, 2022 and is available for public inspection on PTRC's website.
- c) There being no comments or questions, the Public Hearing was closed.

2) Consent Items, Mr. Alvin Foster, PTRC Chair

- a) **Request for authorization of receipt of \$60,000 in WIOA funds to be expended by June 30, 2022**
- b) **Request authorization to submit the State Fiscal Year 2023 Aging Funding Plan and enter into contracts with the NCDAAS, county governments and funded partners for grant period July 1, 2022-June 20, 2023**
- c) **Request for authorization to enter into contract with three funded partners in the amount of \$150,000 each for grant period June 1, 2022-September 30, 2024**
- d) **Request for authorization to enter into contract with funded partners for ARPA FCSP grants for period June 1, 2022-September 30, 2024**
- e) **Request for authorization to enter into contract with Second Harvest Food Bank for period ending September 30, 2022 for \$17,133 in Caswell County for Home Delivered Meals**
- f) **Request for approval to contract with GHFI for the Fall Prevention Program in Forsyth and Guilford Counties**
- g) **Request for authorization to apply for and receive \$25,376,653 in funds from USDOT**
- h) **Request for approval of Fourth Budget Revision for FY 2021-2022**
- i) **Request for approval to amend the Uniform Guidance Procurement Policy**
- j) **Request for approval to enter into contract with Emphasys Computer Solutions**

3) Action Item: Request for Approval April 20, 2022 PTRC Board of Delegates minutes, Mr. Alvin Foster, Chair

4) Action Item: Request for Approval of Original Budget Ordinance for FY 2022-2023, Mr. Jarrod Hand, Finance Director

- a) The Finance Department requests approval of the original Budget Ordinance for fiscal year 2022-2023 budget of the Piedmont Triad Regional Council. This original Budget Ordinance shows a total budget of \$48,546,463; an increase of \$9,759,118 from the original Budget Ordinance for fiscal year 2021-2022. The Budget Packet (which can be found at www.ptrc.org or by emailing Kmittchell@ptrc.org) includes the Budget Ordinance and a summary of the budget by area.
- b) Our biggest changes from last year's budget are due primarily to ARPA funding in Aging. You will also see an increase in the General Fund due to the new way we are handling dues following our audit. Our Weatherization Assistance Program also saw increases from ARPA and the infrastructure bill. Workforce Development will see a decrease due to a cut in state funding. The decrease in the Development Corporation is due to CARES funds ending. Planning will see

increases due to rollover from the Build Back Better Regional Challenge (BBBRC). Housing Rehab will see the addition of five ESFRLP grants. The increase in Crime Control stems from pass thru dollars from the legislation to help the offender population. Administration Services will see twenty additional contracts. The decrease in Administration is secondary to ARC funding.

- c) We also see a change in our Fringe and Indirect plans. Our Fringe Benefits decreased by 2.75% from last year to 49.5%. This is primarily due to health care costs and savings with NCHIP. Our Indirect Cost went down 1.5% to 33.5% this year.
- d) Mr. Dolge commended Mr. Hand for being as efficient as possible to make sure the most money can pass through as services to our members. We have been effective in bringing down costs and putting that money back into programming.
- e) PTRC has grown tremendously over the past five years and our budget has more than doubled. Mr. Dolge added that is a great testament to our staff here. We are the go to organization for State, Federal and Non Profit entities.
- f) Mr. Fleming asked if we anticipate anymore ARPA funds from the state. Mr. Dolge answered that those funds have been largely expended at the state level. We are actively engaged in specific funding areas that that would help our region i.e. Build Back Better Regional Challenge.
- g) Mr. John Larson asked how our building maintenance is going. Mr. Dolge answered that we have kept our cost flat to pay for our space. We have filled this space and are engaging with the board for options on expansion.
- h) Mr. George McClellan asked about the Workforce Development allocation. Mr. Dolge explained that we receive funds based on the allocation from the state. We are conservative with our starting budget but work aggressively to finding other funding so you can expect to see additions.
- i) It is recommended that the board adopt this original budget ordinance of \$48,546,463 for fiscal year 2022-2023. <https://www.nccommerce.com/grants-incentives/rural-transformation-grants>

5) Action Item: Request for approval of the Bylaw Revision, Mr. Matthew Dolge, Executive Director

- a) As a local government, PTRC has been operating under the COVID-19 state of emergency issues by Governor Cooper. Additional flexibility for all local governments was codified by this order. Among the new powers granted, was a blanket procedure for governing boards to hold hybrid meetings (on digital platforms or with in person and remote participation). PTRC has been following these guidelines.
- b) The emergency order will lapse on June 30, 2022. With that lapse, all local governments must go back to following the meeting procedures outlined in their governing documents. PTRC's Bylaws allow for in-person meetings and entirely electronic meetings which can only be used for limited purposes and allow electronic voting. The Board has expressed a desire to continue to allow some level of remote participation after the current rule lapses, which will require a Bylaw change.
- c) The proposed changes to the Bylaws will provide for both current forms of meetings and add a hybrid meeting option. Ginger Booker, our attorney, drafted these for your consideration. You can review the drafted revised agenda at www.ptrc.org or by emailing kmitchell@ptrc.org.
- d) The recommendations on remote participation for Board of Delegates and Executive Committee meetings are based on articles by Frayda Bleustein at the UNC School of Government. (See especially <https://canons.sog.unc.edu/2021/07/public-meetings-after-the-lifting-of-the-state-level-state-of-emergency/>.)
- e) In this amendment you will also notice a few additional cosmetic changes i.e. changing "Council" to "Board of Delegates."

- f) The Executive Committee considered these changes on June 1st where they made changes to the initial proposed changes. These changes can only be acted upon by the full Board. A change to the Bylaws requires a two-thirds vote in the affirmative.

6) Action Item: Request to adjust the Assignment of Classifications to Grades, Mr. Matt Reece, Assistant Director

- a) The Executive director is responsible for the administration and maintenance of the position classification and pay plan. Department directors are responsible for bringing to the attention of the Executive Director any material change in the work of staff for further review and study to determine if the classification of the position should be changed. The Executive Director will then bring requests to create new classifications to the Board of Delegates for approval.
- b) As announced at the June 1, Executive Committee meeting, PTRC has re-organized Economic Development activities to align with the strategic initiatives around talent development in our new department of Workforce and Economic Development Department. That re-organization results in new roles and responsibilities for existing staff and re-assignment of existing vacant positions. Workforce currently has 13 positions. Regional Planning has 2 vacant positions that will transfer to the Workforce and Economic Development Department for a total 15 positions.
- c) Six changes are requested:
 - i) Title change to Workforce & Economic Development Director.
 - ii) Workforce & Economic Development Assistant Director, proposed at grade 29, to be filled by existing staff through promotion.
 - iii) Workforce & Economic Development Supervisor, proposed at grade 25, with one position to be filled by existing staff through promotion and another position will be filled through a competitive search process.
 - iv) Workforce Program Manager, grade 27, is omitted.
 - v) Workforce Operations Lead, grade 22 is omitted.
 - vi) Mobile Unit Operator to be adjusted from grade 13 to 18 to achieve an entry pay rate of \$20.25 per hour for a qualified Commercial Driver License holder. This request was meant to be included in the May 2022 requested revisions.
- d) The Executive Director concurs and recommends the adoption of these changes. For your reference, the proposed FY 2022 assignment of classifications to grades with the proposed change incorporated can be found at www.ptrc.org or by emailing kmitchell@ptrc.org.

7) New Business Action Item: Request for approval to email the House and Senate delegations representing the region and advocate for the reauthorization of the Economic Development Administration this session, Mr. Matthew Dolge, Executive Director

- a) The Economic Development Administration (EDA), part of the United States Department of Commerce, is a crucial partner in economic activities in the Triad region of North Carolina. Funding from EDA has allowed us to plan and execute strategies that have helped us compete on a national and international level. These efforts encourage collaboration and coordination on fundamental approaches to infrastructure, talent, and other investments that have been pivotal to the important economic wins we have seen recently. EDA was also an important partner in timely efforts to support local businesses as they navigated the health emergency and continue to deal with staffing challenges. EDA is a platform for what national/local cooperation should look like and how public/private partnerships can effectively produce jobs and investment in communities.
- b) The EDA has not been reauthorized in 18 years.

- c) The EDA is the platform for many efforts and are a great partner of ours. This is a great representation of a local/ federal partnership. There is bipartisan support for this but there hasn't been much movement. We would like to assist with moving it along.

8) Roll Call vote for the Abovementioned Consent Items a-j and Action Items 2-5

- a. A motion was made by Mrs. Marikay Abuzuaiter
- b. The motion was seconded by Mr. George McClellan
- c. Roll call vote- Ayes: *Marikay Abuzuaiter, Kelly Allen, Kevin Austin, Kay Cagle-Kinch, Mary Cameron, Bobby Chin, Jane Cole, Carly Cook, David Cox, Rick Cross, Anita Darnell, Monta Davis-Oliver, Lewis Dorsett, Flemin El-Amin, Serita Faison, Johnny Farmer, Benita Finney, Alvin Foster, Fred Franklin, Darrell Frye, Montrena Hadley, Archie Hicks, Dwight Lake, John Larson, Yvonne Maizland, George McClellan, Lynn Montgomery, Rick Morris, Scott Needham, Damon Prince, Kim Rayle, Mark Richardson, Janelle Robinson, Wendy Sellars, Emily Sharpe, John Shaw, Don Truell, Larry Ward, Marie Wood and Filmore York.*
- d. Nays: *none*
- e. Consent Items 1a-j and Action Items 2-5 were approved.

9) Executive Director's Report, Mr. Matthew Dolge, Executive Director

- a) Mr. Dolge expressed appreciation for the board's engagement and participation.
- b) We are holding conversations around WFD and that may lead to more changes. We will keep you all informed.
- c) The COG Association just held their Legislative Day. Mr. Dolge and Forum Representation, Mark Richardson, spoke with state leaders about local issues. It was a successful day.

10) Around the Region, Mr. Alvin Foster, PTRC Chair

- a) Mr. Filmore York invited everyone to Liberty's Fourth of July celebration on Saturday, July 9th.
- b) Mr. Scott Needham invited everyone to Pilot Mountain on June 25th for their Food Truck Rodeo.
- c) Mr. Fleming El-Amin invited everyone to downtown Winston Salem for their Juneteenth event.
- d) Mr. Alvin Foster announced First Friday in Yanceyville.
- e) Ms. Marikay Abuzuaiter announced that Greensboro's Fun Fourth is back!
- f) Mr. Bobby Chin invited everyone to Graham this Saturday for "Slice of Summer!"

Chairman Foster thanked everyone for their attendance, time and patience. There being no other business, the meeting was adjourned by general consensus at 12:46 pm.

Alvin Foster, PTRC Chair

Katie Mitchell, Clerk to the Board