



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

Transportation Advisory Committee (TAC) Meeting

Time: 10:30 – 12:00

Date: December 7, 2022

Location <https://ptrc-org.zoom.us/j/84240038353>

Welcome

I. Welcome & Conflict of Interest Statement Scott Needham

“In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.”

II. Public Comment Period Scott Needham

Action Item

III. August 2022 Minutes Scott Needham

Presentation

IV. Federal and State Grants Carter Spradling

Discussion Items

V. Prioritization 6.0 Review Carter Spradling

VI. Prioritization 7.0 Discussion Carter Spradling

VII. Carbon Reduction Program Carter Spradling

VIII. Year of the Trail Jesse Day

Other Business

IX. Division 9 Updates Phillip Craver

X. Division 11 Updates Dean Ledbetter

XI. RPO Update Carter Spradling

XII. TPD Update Reuben Crummy

XIII. BOT Update Meagan Phillips

XIV. New Business TAC Members

XV. Adjourn Scott Needham

Next Meeting

February 22, 2023

Piedmont Triad Regional Council, Lead Planning Agency

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NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item 3

August 2022 TAC Minutes

Background

The minutes of the August 2022 TAC are attached for your review.

Attachment(s)

Minutes

Actions Requested

Request for approval.

NORTHWEST PIEDMONT RURAL PLANNING ORGANIZATION

MINUTES

Meeting of the Transportation Advisory Committee (TAC) – August 17, 2022

Meeting Attendees

TAC Members		NCDOT Members	RPO Staff Members	
Kevin Austin	Yadkin County	Phillip Craver	Carter Spradling	NWPRPO
Monta Davis–Oliver	Yadkinville	Alex Rotenberry		
Will Marklin	Mocksville	Reuben Crummy		
Steve Shelton	Danbury	Michael Poe		
Marie Wood	Mt. Airy	John Rhyne		
Scott Needham	Pilot Mountain	Other		
Van Tucker	Surry County			
Benita Finney	Davie County			
David Cox	Boonville			

The meeting began at 10:30 AM.

Welcome

- I. **Welcome and Conflict of Interest Statement** – Chair Scott Needham welcomed those in attendance, reviewed the agenda, opened the meeting, and read the conflict of interest statement. No one present indicated any conflict(s) of interest.
- II. **Public Comment** – Carter Spradling introduced Michael Poe as the new Division 11 engineer.

Presentation

- III. **NCDOT – Integrated Mobility Funding Opportunities** – Alex Rotenberry from the IMD division of NCDOT gave a presentation on IMD’s role within NCDOT and currently available funding opportunities.

Action Items

- IV. **April TAC Minutes Approval** – Minutes unanimously approved as presented. Van Tucker made the motion to pass and Will Marklin seconded the motion.

- V. **FY22 PWP Amendment** – The TAC voted unanimously to approve an amendment of the FY22 PWP in order to more accurately reflect actual expenditures. No funds were added or subtracted from the total yearly budget. Kevin Austin made the motion to pass and Van Tucker seconded the motion.

Discussion Items

- VI. **Federal Transportation Funding** – Carter Spradling gave a presentation regarding funding opportunities through the federal government.

Other Business

- VII. **Division 9 Update** – John Rhyne gave a verbal report.
- VIII. **Division 11 Update** – Michael Poe gave a verbal report.
- IX. **RPO Update** – Carter Spradling gave a verbal report. Jesse Day made a short presentation regarding other federal funding opportunities.
- X. **Regional CTP and TPD Updates** – Reuben Crummy gave a verbal report regarding the TPD newsletter and other upcoming items of interest.
- XI. **BOT Update** – There was no BOT member present.
- XII. **New Business** – No new business was introduced.
- XIII. **Adjourn** – Chairman Needham adjourned the meeting at 11:38.

Approved: _____

Scott Needham, Chair

Carter Spradling, Secretary



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item 4

State and Federal Funding Opportunities

Background

Information regarding multiple upcoming funding opportunities is attached.

Attachment(s)

Funding guide

Actions Requested

For review

Carbon Reduction Program

The Infrastructure Investment and Jobs Act established a new funding opportunity for projects to reduce carbon dioxide emissions from on-road highway sources. The program includes \$6.4 billion in formula funding for Fiscal Years 2022–2026. The legislation specifies that a portion of the funds must be obligated by population as follows:

- 35% of funds may be obligated to any area of the State
- 65% of funds apportioned to a State for CRP obligated by populations
 - Urbanized areas over 200,000
 - Urbanized areas from 50,000 to 200,000
 - **Urbanized areas from 5,000 to 49,999**
 - **Other areas less than 5,000**

NCDOT's Transportation Planning Division is administering the funds for the rural areas of the state. TPD is combining FY22 and FY23 allocations for the first call for projects:

- **\$4.1 Million** currently available for the 5,000 to 49,999 area (\$2 Million per year)
- **\$15 Million** currently available for below 5,000 area (\$7.5 Million per year)

Each RPO can submit up to 12 projects to TPD for scoring and selection:

- **4 projects in areas** with between 5,000 and 49,999 in population
- **8 projects in areas** of 5,000 or less in population

The RPO will develop criteria to determine priority rankings. Municipalities, county governments, tribal governments, and public transit agencies are eligible to apply.

The minimum project cost is \$100,000 (unless this is a purchase only, like a transit van). All construction projects must include an additional 10% for NCDOT oversight, and a 20% non-federal local match is calculated from that total. This is a reimbursement program – the local entity will pay for project costs upfront and invoice NCDOT for 80% reimbursement.

RPO staff and TPD will pre-screen all applications to ensure project eligibility. Examples of eligible projects include but are not limited to:

- Construction of new sidewalks
- Transit expansion
- New Transit Operations
- Park and Ride lots, vanpool
- Transit electrification
- Alternative fuel conversions
- Improve traffic flow, reduce idling
- Electric Vehicle Charging
- Upgrade streetlights with energy-efficient bulbs

For additional information on eligible projects, see here:

https://www.fhwa.dot.gov/bipartisan-infrastructure-law/crp_fact_sheet.cfm

The full application will be due **January 17, 2023**, so the potential list can be approved at the February 2023 TARPO meetings.

2024 SPR Grants

Each year for the last several years, NCDOT's TPD has made SPR funds available to the RPOs on a competitive basis. These funds can be used for planning but **not for surveying or engineering**. The Mocksville-Davie and Walnut Cove Greenway projects were funded using SPR funds.

For FY 2024, the call is open now. If you would like to apply, here are some things to keep in mind:

- Potential project ideas include:
 - Highway Corridor Studies
 - Economic surveys and investigations
 - Freight planning
 - Planning for multi-modal infrastructure
 - For other ideas, please contact Karyl
- Potential projects would be due to staff by **January 17, 2023**
- SPR funds are Federal funds and would require a 10% local match
- A scope of work and a cost estimate is required for the application

Paved Trails and Sidewalks Feasibility Studies Program

In 2021, NCDOT was allocated \$2 million in one-time funding from the North Carolina General Assembly to establish a feasibility study program for paved trails. In 2022, the Integrated Mobility Division (IMD) was also awarded \$500,000 in State Planning and Research (SP&R) funds to support sidewalk and shared-use path feasibility studies.

The purpose of the Paved Trails and Sidewalks Feasibility Studies Grant Program is to improve the pipeline of bicycle and pedestrian projects accessing state and federal funding, resulting in successful implementation of projects led by communities prioritizing multimodal infrastructure.

Why feasibility studies?

Develop and comprehensively evaluate preliminary alternative design alternatives

- Desktop analysis
- Field observations

Engage public / landowners / stakeholders early to:

- Understand concerns
- Receive feedback on alternatives
- Build early support for the project

Better understand potential project costs and avoid underfunding projects

- Develop quantity-based cost estimates (not just a \$/mile estimate)
- Escalate costs to anticipated construction year and budget accordingly

Understand how to implement your project

- Identify partners and respective roles
- Understand potential permitting requirements
- Provide step-by-step action plan
- Identify potential funding opportunities (local / state / federal funding, private funding)

Small-Scale Feasibility Study		Large-Scale Feasibility Study	
Cost	\$60,000 - \$80,000	\$80,000 - \$120,000+	Significantly more complex and extensive corridors may result in a higher plan cost
Number of Route Alternatives	Up to 4 alternatives to be evaluated	Greater than 4 alternatives to be evaluated	
Mileage Range	¼ mile to 3 miles	3 to 15+ miles	
Jurisdictional Range	Up to 2 jurisdictions along the corridor	2+ jurisdictions along the corridor (may require additional jurisdictional meetings/coordination)	
Corridor Constraints	Minimal utilities Moderate topography Smaller FEMA studied streams (creeks and streams) Moderate roadway characteristics constraints (minor road crossings, moderate to high traffic volumes, moderate to high-speed limits)	Rail corridors/crossings Significant roadway characteristic constraints (controlled access roadways, major road crossings, high traffic volumes, high speeds) Larger FEMA studied streams (major water bodies – rivers, lakes) Moderate/significant utilities Significant topography	
Community + Stakeholder Engagement Expectation	3 steering committee meetings (virtual) 1 online survey 1 public meeting Up to 4 focused stakeholder (landowners, local businesses, underrepresented groups, etc.) meetings (1-on-1 or may include multiple stakeholders per meeting)	4-5 steering committee meetings (virtual) 1 online survey 1 public meeting Up to 8 focused stakeholder (landowners, local businesses, underrepresented groups, etc.) meetings (1-on-1 or may include multiple stakeholders per meeting)	

STUDY DEVELOPMENT PROCESS

Reflect Study Content Standards

Steering Committee or Working Group

Consultant Research, Fieldwork, Existing Conditions Analysis

Route Alternatives Development

Public Input

Route Recommendations

Project Cut Sheets

Study Implementation Strategies

Study Review and Adoption

Application Requirements

- Map of the study area
- Hyperlinks to relevant previous plans or studies
- Municipal/County Resolution
- RPO Resolution
- Resumes of staff managing the study
- Letters of Support

The grant application can be accessed through the NCDOT EBS Portal.

Selection Criteria

- How well the grant proposal addresses questions and key prompts listed in the application:
 - o Study Corridor Considerations
 - o Community Need
 - o Proposed Community Engagement Strategies
 - o Project Management Experience / Project Implementation
- Geographic Location – NCDOT will support equitable distribution of projects across the state
 - o Inclusion in the Great Trails State Network
- The extent to which the project may be able to mitigate transportation disadvantage
- Inclusion of local match (optional)

General Tips

- Answer all questions thoroughly, but concisely. Use only the space provided.
- Reach out to RPO staff for guidance and relevant info.
- Utilize local staff members to answer questions.
- Remember to site online references where possible.
- Review eligibility criteria.
- Demonstrate local support – application questions and letters of support

- Fill out the correct application
- A local match IS NOT REQUIRED

If you have any questions regarding the above process or the grant program, please contact IMD.

Joe Furstenberg - jcfurstenberg@ncdot.gov

John Vine-Hodge - javinehodge@ncdot.gov

Key Dates

Activity	Date
Issue Call for Applications	November 10, 2022
Webinar	November 30, 2022
Application Submission Deadline	January 9, 2023
Board of Transportation Approval	February/March 2023
Notification of Award	TBD
Notice to Proceed Issued	TBD

TPD Multimodal Planning Grant Initiative

Communities throughout North Carolina have begun to place more emphasis on providing facilities for travel options beyond single-occupancy vehicle travel. A desire for better modal choices, the demand for more walkable and bikeable communities, and a focus on smart growth initiatives have combined to highlight the need for better, more complete multimodal, bicycle and pedestrian transportation systems. Comprehensive planning documents are an integral part of developing these systems and can guide both local and state efforts to improve conditions for multimodal connections and bicycling and walking.



Figure 1 NCDOT Bicycle and Pedestrian Planning Studies Outcomes, 2011-2020

To encourage the development of comprehensive local bicycle plans and pedestrian plans, the NCDOT Integrated Mobility Division (IMD) and the Transportation Planning Division (TPD) created a matching grant program to fund plan development. This program was initiated through a special allocation of funding approved by the North Carolina General Assembly in 2003 along with federal funds earmarked specifically for bicycle and pedestrian planning by the TPD. The planning grant program was launched in January 2004 with 244 plans awarded through 2021. Between 2011-2020, 112 municipal and county plans have been completed, 250 projects submitted through STI Prioritization for funding, and 79 projects funded in the 2020-2029 State Transportation Improvement Program. A total of approximately \$7.5 million has been allocated.

Who Can Apply?

The following local government entities are eligible to apply for multimodal planning grants:

- Any North Carolina municipality is eligible to apply for a bicycle, pedestrian, or multimodal planning grant
- Municipalities less than 10,000 in population are also eligible to apply for a project acceleration study
- Counties with population less than 100,000 may also apply on behalf of incorporated communities and/or unincorporated areas within their jurisdiction for a bicycle, pedestrian or multimodal planning study.

Due to the limited amount of funding, the following entities are not eligible to apply for a multimodal planning grant:

- Counties with populations greater than 100,000
- Colleges/universities • Other entities such as Business Improvement Districts
- Bicycle, pedestrian, and transit advocacy groups (although those organizations may provide a letter of support for a municipality or county applying for a grant)
- Metropolitan Planning Organizations (MPOs) and Rural Planning Organizations (RPOs) may not apply for this type of multimodal planning grant; however a resolution of support from the appropriate MPO or RPO is expected as part of the application package from a county or a municipality.

Applications submitted and received for previous grant cycles do not carry over – municipalities/counties must re-apply each year to be considered within the current process. Please note that all applications and relevant documents will be accepted online at the program webpage.

A comprehensive Bicycle or Pedestrian Network Plan allows a municipality to set a vision for bicycle or pedestrian transportation in their community, plan for a bicycle or pedestrian network, and identify priority bicycle or pedestrian projects in addition to policy recommendations. Municipalities (and counties with populations of less than 100,000) who currently have bicycle plans and/or pedestrian plans, either previously funded through this grant program or otherwise, may also apply to update their plan provided it is at least five years old. Smaller municipalities (below 10,000 population) are eligible to apply for a joint bicycle and pedestrian plan, but still have the option of applying for a stand-alone pedestrian or a stand-alone bicycle plan.

Municipalities/counties with populations of 10,000 and over may choose to apply for funding to undertake either a multimodal plan, a bicycle plan, or a pedestrian plan in any given fiscal year. Municipalities/counties may apply for funding for the other type of plan in subsequent years. Funding is intended to support the development of a multimodal network plan or a comprehensive bicycle or pedestrian transportation plan. If neighboring municipalities wish to file a joint application, please contact IMD for instructions and guidance.

Jurisdiction Type	Stand-Alone Pedestrian Plan or Bicycle Plan or Plan Update	Multimodal Network Plan	Project Acceleration Study
Town or City with Population <5,000	V	V	V
Town or City with Population between 5,000 and 9,999 and no transit	V	V	V
Town or City with Population between 5,000 and 9,999 and existing transit	V	V	V
Town or City with Population > 10,000	V	V	
Counties < 100,000	V	V	
Counties < 100,000 with fixed or deviated fixed transit		V	

How Does a Plan Help Your Community?

Planning is the first step of the implementation process for all transportation projects. A community seeking to implement a multimodal improvement project would typically undertake the following steps:

- **Planning:** a Comprehensive Transportation Plan, Metropolitan Transportation Plan, multimodal network plan or bicycle and pedestrian plan are some examples of planning studies
- **Prioritization for Funding:** this could include an application for state funding through STI Prioritization, applying for funding allocated at a regional level such as STBG-DA or other discretionary funds through an MPO, or allocating local funding sources
- **Programming:** once funding is identified, a project needs to be reflected or programmed in the State Transportation Improvement Program (STIP) or local Capital Improvement Program (CIP) with funding source and timeframe noted
- **Project Development:** this step involves project design and environmental permitting, building up to right-of-way acquisition phase
- **Implementation:** bidding and construction



Congestion Mitigation and Air Quality (CMAQ)

Each year, the NWPRPO can submit projects for funding through the Congestion Mitigation and Air Quality (CMAQ) program. This program provides funding for projects that will have a positive impact on air quality in areas that are designated as non-attainment for national air quality standards or areas that were previously in non-attainment. In the NWPRPO area, the eligibility extends to **Davie County**.

The call for CMAQ projects has opened and requires a 20% match by the implementing local government or local agency. There are a number of eligible project types, but typically in our area, the funding would likely be used for greenways, sidewalks and transit projects.

If a project requires multiple years of funding (due to higher cost), this may also be an option we can discuss with NCDOT—communicate with NWPRPO staff if this may be of interest.

Road To Zero Community Traffic Safety Grants

Application deadline is **January 6, 2023 at 5pm Eastern**

2023 Road to Zero Community Traffic Safety Grants

Road to Zero Coalition:

Launched in 2016 as a partnership between the U.S. Department of Transportation and the National Safety Council, the Road to Zero Coalition has the goal of ending fatalities on our nation's roads by 2050. Tens of thousands of people die on U.S. roads each year, with historic increases and growing number of deaths for people walking and biking. To address this devastating trend, the Road to Zero Coalition, made up of over 1,800 member organizations, brings together a cross-sector approach to implementing proven techniques, sharing important research and information, and advancing the conversation around transportation safety through its three pillar, multi-modal framework focused on:

- Doubling down on what works through proven, evidence-based strategies
- Advancing life-saving technology in vehicles and infrastructure
- Prioritizing safety by adopting a Safe System approach and creating a positive safety culture

Road to Zero Grant Program:

The focus of the Road to Zero Community Traffic Safety Grant Program is focused on supporting innovative and promising approaches for implementing evidence-based countermeasures, supporting a Safe System approach, and performing necessary research to address traffic fatalities, disparities in mobility safety and access, and overall improve traffic safety. [Learn more about the Road to Zero Grant Program](#) and the work of previous grantees.

- Proposals should demonstrate the promising nature of the countermeasure by describing the innovative implementation

approach, citing the evidence of effectiveness or identifying how effectiveness will be evaluated, and/or discussing how the project fills a gap or addresses existing disparities in traffic safety.

- Proposed projects should have measurable objectives and generalizable results. That is, projects should demonstrate innovative approaches that could be replicated in other locations or scaled up to a broader level.
- Proposals from past Road to Zero grantees are acceptable. They may be for new projects or for additional innovations on the previous project (i.e. phase #2) but not a continuation of any current or previous project.

Eligibility

- Applicants must be a [Road to Zero Coalition Member](#)
- Applicant must be a non-profit organization or other entity. Individuals cannot apply.
- Government Entities (cities, states, counties, governors' safety offices, etc.) also qualify.
- Proposed programs must operate within the United States.
- Federally-recognized Indian Tribes, Tribal Organizations, and Urban Indian Organizations are also eligible.

Funding

- Organizations may apply for a one-year grant.
- Supplanting is prohibited. "Supplanting" is defined as the "Use of Federal funds to support personnel or an activity that is already supported (paid for) by any other funds".
- Proposals selected will be reimbursed for mutually agreed grant expenses.
- Awarded grants are contingent upon the availability of funds.

Timeline

- **Grant applications are due by January 6, 2023 at 5pm Eastern**
 - Grants will be awarded beginning in Spring 2023.

- Grant work will have expected completion date of on or before one year after the date of the award.

Reporting

- Proposals selected will be required to submit quarterly reports and documentation showing objectives that have been met.
 - Documentation will show objectives that have been met, time spent, and expenses incurred for grant activity.
 - Grantees will submit monthly invoices for reimbursement using guidelines set out by Road to Zero and the National Safety Council.
 - Grantees will be expected to have quarterly meetings with Road to Zero staff.
 - Grantees will be expected to submit a final report detailing the project and lessons learned.
 - Grantees will be expected to participate in promotional activities for the grant program and the funded projects including presenting on webinars and other meetings.
 - These grants are subject to the Federal funding requirements under CFDA #20.614.

Review Committee

- All submissions will undergo a technical review by National Safety Council staff, and will then be forwarded to an external Review Selection Committee for consideration.
- Committee members will include individuals such as business leaders, safety advocates, researchers, etc.
- Individuals and/or organizations applying for grants will not be eligible to serve on the Review Selection Committee.

- Final evaluation of the grant application will be composed of evaluation and scoring by the Review Selection Committee and National Safety Council staff.

Award Information

- \$750,000 dollars will be disbursed per year (subject to NHTSA funding disbursement), and the requested amounts must be between \$50,000 and \$200,000.

Grant applications are due by 5 pm (Eastern time) January 6, 2023
If you have questions email us at roadtozero@nsc.org. National Safety Council and Road to Zero Coalition staff cannot comment or provide guidance on the strength or compatibility of a proposed project.

2022 Grant Recipients

Partnering to Bring Safe Systems to Tribal Communities - Johns Hopkins Center for Injury Research and Policy National

The Johns Hopkins Center for Injury Research and Policy, in partnership with the Tribal Injury Prevention Resource Center, will collaborate with indigenous communities to increase awareness and implementation of Safe Systems approaches.

Northwest Center PATHS (Prioritizing Accessible Transportation, Health & Safety) 4 Belmont Cragin (legal name Northwest Side Housing Center) Chicago

The Northwest Center PATHS 4 Belmont Cragin project will work to eliminate deaths and injuries in the Belmont Cragin neighborhood by

building awareness, and providing education and hands-on demonstration.

Change at the Crossroads of America: Indiana's Road to Zero (Health by Design)

Indianapolis, operating across Indiana

A series of activities, falling into the broad categories of research, assessment and data analysis, education and training, public engagement, project implementation and evaluation, will support statewide education, training and technical assistance on the Safe System approach and safety culture (Indiana Road to Zero Academy), and technical assistance and project implementation in five local communities.

New Jersey Community Traffic Safety Profiles: Utilizing Data Integration and Visualization to Support Equitable Advancement of Road to Zero Pillars (Children's Hospital of Philadelphia)

New Jersey

The goal of the project is to design and prototype an interactive, accessible data dashboard that creates a series of community-specific traffic safety reports, referred to as the New Jersey Community Traffic Safety Profiles. The Safety Profiles will be specifically designed to support on-the-ground iterative efforts to select, implement and evaluate traffic safety countermeasures at the state and local level.

Youth Centered Near Miss and Crash Reporting Tool (Washington Area Bicyclist Association with Howard University Transportation Research Center and Safe Routes Partnership)

Washington, DC

This project will pilot creation of a near miss crash reporting tool for Washington, D.C., specifically focusing on youth, equity and a reporting culture shift.

**Beyond Traffic Safety: Advancing Personal Safety, Security and Sense of Belonging for BIPOC Portlanders (Portland Bureau of Transportation)
Portland, Oregon**

Portland will engage with Black, Indigenous and People of Color (BIPOC) communities to identify and integrate personal safety thinking and practices into the Safe Streets component of the Safe System approach. The final products will include a full report and toolkit with specific approaches for expanding Safe Streets to include safety for BIPOC community members to travel free from harassment, distribution of safety gear within communities participating in the focus groups and creation of Safe Streets for All grant program to support implementation of community-led initiatives.

**U.S. Department of Housing and Urban Development
Community Planning and Development
Office of Economic Development - Congressional Grants Division
Washington, DC 20410**

**FY2022
Community Project Funding Grant Guide
("CPF Grant Guide")**

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Community Project Funding Grant Guide

SECTION 1: BACKGROUND AND PURPOSE

Congress made available “grants for the Economic Development Initiative for the purposes of Community Project Funding/Congressionally Directed Spending” in the Consolidated Appropriations Act, 2022, (P.L. 117-103) (the Act). These Community Project Funding (CPF) awards are administered by the Department of Housing and Urban Development (HUD).

The purpose of the “FY2022 Community Project Funding Grant Guide” (CPF Grant Guide) is to provide instructions for completing the requested information and filling out the required administrative forms to initiate your grant agreement. The CPF Grant Guide also provides information on the requirements that will govern these funds, as provided by the Act, and the cross-cutting requirements that generally apply to all HUD awards as provided by HUD regulations and other applicable Federal regulations and statutes. Because CPF awards are authorized and funded through specific Congressional directives as provided by the Act, CPF awards are distinct from Community Development Block Grant funding and are not subject to Title I of the Housing and Community Development Act of 1974, the Community Development Block Grant regulations at 24 CFR part 570 or any other program-specific statutes or regulations, *unless specifically noted in this guide*.

Community Project Funding Grant Guide

SECTION 2: INSTRUCTIONS

2.0 Grant Obligation Process

As a reminder, Congress listed recipients of CPF in the [Joint Explanatory Statement \(JES\)](#) of the Act. Only those entities listed within the (JES) are eligible to receive the CPF grant funds.

To receive this grant award, you must submit the required information for project activities specified by Congress in the Act. As mentioned, in your Letter of Invitation (LOI), we are requesting that you provide the organization's Authorized Representative, a project description, a line-item budget and certain Federal forms necessary to obligate the awards. The project description should capture the maximum anticipated scope of the project, not just a single activity that the CPF grant is going toward. It should include all contemplated actions that are part of the project. The line-item budget should identify the use of the CPF grant funds in context of the full project budget. Links to the required forms are below in Section 2.4.

Upon receipt of your information, we will review the materials for completeness and verify information for consistency with the Congressionally directed purpose for your award, as stated in the JES, and prepare your Grant Agreement for signature. If there are questions about any of the information provided, HUD will notify you regarding needed clarifications prior to issuing the Grant Agreement. HUD will also notify you if the review and evaluation HUD is required to conduct under 2 CFR 200.206 leads to a determination that specific conditions should be added to your award as provided by 2 CFR 200.208.

Once the Grant Agreement has been prepared and sent to you for signature, you will receive instructions for how to establish accounts in our grant administration and accounting systems - Disaster Recovery and Grant Reporting (DRGR) and Line of Credit Control System (LOCCS).

Once we receive your signed Grant Agreement, we will work with you to confirm that all required information has been submitted. At this point, HUD will sign the Grant Agreement, which is the point of obligation of the grant award.

2.1 What are the necessary steps to access to CPF grant funds?

Upon verification of the required information requested herein: a completed project narrative, line-item project budget, and required forms, you will receive a Grant Agreement and a request to provide financial information for direct deposit. All projects **must** have a completed environmental review (and, where applicable, an approved Request for Release of Funds/Certification, as explained in Section 3.3.1 below) prior to committing Federal or non-Federal funds for choice-limiting actions or undertaking such actions on the project. Further details on the environmental review process are provided in Section 3.3.1. Once the information above is in place, your Grant Officer for your State, listed in Section 5 of this Guide, will work with you to complete your payment requests to access CPF grant funds.

2.2 What can I do now to get started?

In addition to submitting the information requested in the LOI and detailed below, there are a few essential things you can start now:

- **Get your Unique Entity Identifier (UEI)**
- All entities doing business with the federal government use a Unique Entity Identifier (UEI) (SAM) created in [SAM.gov](https://sam.gov). This replaced the DUNS number, which was phased out in April of 2022. More information on this requirement is below in the Federal Requirements section in Section 3.2.
- **Initiate your Environmental Review**
- More information in Section 3.3.1 below.

2.3 How will I be able to access CPF grant funds once the project narrative, budget and Environmental Review have been approved?

Grantees may access CPF funds and submit periodic reports through the DRGR system. DRGR is a web-based system used to automate the management of program requirements and voucher payments issued by HUD.

An overview of guidance and directions for reporting and accessing CPF funds will be included in the Grant Award Instructions that will come with the grant agreement. Additional information and tutorials on DRGR are available on HUDEXchange here:

<https://www.hudexchange.info/programs/drgr/>.

2.4 Instructions for Submitting Required Materials

Instructions for submitting your FY2022 CPF grant materials are below. If you have questions concerning the electronic submission of the grant materials, please contact the Department’s Office of Economic Development – Congressional Grants Division at CPFGrants@hud.gov or the Grant Officer representing your State listed in Section 5 of this guide.

<p>What to Submit</p>	<p>To initiate your grant agreement, you must submit the following materials to HUD in association with your FY2022 CPF award:</p> <ol style="list-style-type: none"> 1. Project Narrative 2. Project Budget 3. Standard Form SF-424 Application for Federal Assistance. https://www.hudexchange.info/resource/306/hud-form-sf424/ 4. Standard Form SF 424 B, Assurances for Nonconstruction Programs, or Standard Form SF 424 D, Assurances for Construction Programs. https://www.grants.gov/forms/sf-424-family.html 5. Standard Form SF- LLL Disclosure of Lobbying Activities (if applicable) https://www.hudexchange.info/resource/308/hud-form-sflll/ 6. Request for Release of Funds Form 7015.15 and Certification, if applicable, for environmental reviews completed under 24 CFR Part 58.* <p>PLEASE NOTE: There are no forms or templates for the Project Narrative or the Project Budget. However, we have provided a guide below to help you consider the essential information needed to verify the</p>
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	<p>project. You may prepare these materials using software compatible with Microsoft Word or Excel, or as a PDF document.</p> <p>Even though we need electronic submission of the forms, the Project Narrative, and the Project Budget, it may be easier to complete and sign the forms if you print them first. If you choose to complete and sign a hard copy of the forms, you must then scan them and submit them electronically.</p> <p>PLEASE NOTE: HUD encourages starting the environmental review process as soon as possible.</p> <p>* The Request for Release of Funds/Certification Form 7015.15 may be submitted at a later date since it must await completion of the environmental review. This form must be submitted electronically via the HUD Environmental Review Online System.</p>
How to Submit Required Information	<p>You must submit the materials identified above to the CPFGrants@hud.gov mailbox with a “cc” to the Grant Officer dedicated to your state as listed on Section 5.</p> <p>Your email subject line must include, in this order: Grant Number: Grantee Name: Submission of Required LOI Materials</p> <p>For example: B-22-CP-XX-####: Town of Anywhere: Submission of Required LOI Materials</p>
When to Submit	<p>You are encouraged to submit the required materials as soon as possible. HUD strongly recommends that you submit your completed documents within 60 days following receipt of the LOI and Grant Guide. These requested materials should be submitted to HUD no later than December 31, 2022.</p>
Grantee Responsibilities	<p>As the grantee, you are responsible for managing the project and ensuring the proper use of the CPF funds. You are also responsible for ensuring the completion of the project, its proper closeout and compliance with all applicable federal requirements. Subject to the requirements that apply to pass-through entities under 2 CFR Part 200, including 2 CFR 200.332, you may subaward all or a portion of your funds to one or more subrecipients, as identified in your Project Narrative (which will be incorporated in your Grant Agreement) or as may be approved by HUD in accordance with 2 CFR 200.308. As the grantee you are responsible for ensuring each subrecipient’s compliance with federal requirements.</p>
Support	<p>Grant Officers are assigned by State and are listed in Section 5 of this Guide. Your Grant Officer can assist you in the completion of the</p>

	<p>required documents and in responding to questions you may have regarding the materials that you are required to submit.</p> <p>Additionally, requests for Technical Assistance regarding the environmental review process should be sent to the HUD Regional Environmental Officer for your jurisdiction provided in this Guide.</p> <p>CPD Field Office staff can be found here: https://www.hud.gov/program_offices/comm_planning/staff#MA</p> <p>For additional information about the CPF grant, please see the Frequently Asked Questions on the Congressional Grants Division website at: https://www.hud.gov/program_offices/comm_planning/edi-grants. We will be updating this document periodically based on questions from grantees.</p>
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2.5 Detailed Instructions

You must include a brief, but sufficient, project narrative that is consistent with the Congressional authorization for the use of the grant. You must also include a line-item project budget that is consistent with that Congressional authorization and the limitations and prohibitions on expenses as required by the Act and described above. Please remember, your project narrative and line-item budget should address the ENTIRE project. Your line-item budget must also include a sub budget that addressed the CPF portion of the budget only. The FY2022 CPF portion of the line-item budget must add up to the total CPF grant amount.

A project narrative, line-item budget, and indirect cost rate information as described below are necessary to make sure your grant agreement contains the minimum information regarding the indirect cost rate required by 2 CFR Part 200.211. As defined by 2 CFR 200.1, “budget” means the financial plan for the Federal award that the Federal awarding agency or pass-through entity approves during the Federal award process or in subsequent amendments to the Federal award.

2.5.1 Project Narrative (for the entire project)

- **Content:** Your narrative should contain a detailed description of the intended use of CPF funds, which must be consistent with the Congressionally directed purpose of your award, as stated in the JES, and must contain the intended location(s) of the activities. The project narrative should include sufficient scope and information about the ENTIRE effected project (not limited to the EDI CPF portion) to inform the environmental review process. Project activities must be grouped together and evaluated as a single project for all individual activities which are related either on a geographical or functional basis, or both, or are logical parts of a composite of contemplated actions.

Grantees will submit semi-annual reports on activity types and annual reports on Section 3 Economic Opportunity accomplishments. In anticipation of the required periodic reporting, the narrative should provide anticipated project goals, outputs, or outcomes, especially as they are related to Section 3 Economic Opportunity Activity Performance Measures.

Proposed Subrecipient: If you intend to coordinate the execution of project activities through a grant subrecipient, that organization name, EIN or TIN, overview of the role, responsibilities, and functions to be carried out by the subrecipients must be included in the project narrative. The Grant Agreement will be signed and dated by the entity named in the statutory language; the subrecipient will be listed as such on the Grant Agreement. The grantee will be responsible for all coordination with HUD on all accessing grant CPF funds, amendments requests, reporting, correspondence, grant closeout and all other grant requirements. The grantee is responsible for ensuring that the subrecipient complies with all grant requirements. Further, grantees are required to ensure that subrecipients are not barred from serving in this capacity on a federal award.

- **Format:** You may create your project narrative using software such as Microsoft Word or as a PDF, and include the document in the same email along with the SF-424 and SF-LLL.

2.5.2 Line-Item Budget (for the entire project)

- **Content:** The line-item budget should include costs for the entire project showing both the budget for the CPF portion of the project and the non-CPF portions of the project.
- All pertinent budgetary information should be listed and explained, such as: the overall amount for predevelopment costs; construction, renovation, and rehabilitation costs; acquisition, demolition, and site preparation; architectural and engineering fees; initial set asides for revolving loan funds; and administrative costs.
- A breakdown of administrative versus activity delivery costs.
- No more than 20 percent of your CPF grant may be used for planning and management development costs, as provided under 24 CFR §570.205, or administrative costs, as provided under 24 CFR §570.206. This cost limitation does not apply to the use of program income.
- **Format:** You may create your project budget using software such as Microsoft Excel or provide a line item using a Microsoft Word document.

PLEASE NOTE: The CPF portion of the line-item budget must add up to the full grant amount. While the line-item budget does not have to be explicit in the use of funds under a line item (that level of specificity should be explained in the Project Narrative) it **MUST** equal the entire CPF award amount.

Any changes to the project scope as originally proposed to your member(s) of Congress must be consistent with the Congressionally directed purpose for your award, as stated in the JES. HUD does not have the authority to approve changes that depart from the Congressionally directed purpose for your award, as stated in the JES. For example, if a grantee wants to change a project to create a community center to a housing complex, the grantee will have to discuss this with their member(s) of Congress that authorized the grant award.

If, however, your project or budget changes after your initial submission to HUD but is still within the intent of the grant awarded by Congress, you must submit a letter to your Grant Officer requesting HUD to consider an amendment to revise the project description, budget and/or timelines, along with a justification for the proposed changes. This new scope of work should include a detailed explanation of how the change keeps with the intent of Congress, why the change is needed and the details of the revised narrative or line-item budget.

After the grant agreement has been executed, the grantee must comply with the requirements in 2 CFR 200.308 for reporting deviations from budget or project scope or objective and requesting prior approval from HUD for budget and project changes.

Amendments to projects previously approved by HUD may also require a revision of the environmental review for the amended project.

2.5.3 SF-424: Application for Federal Assistance

The SF-424 is the common application form for federal funding. The form provides the Department basic information about the applicant, the project and the project funding source. A link to the form can be found here: <https://www.hudexchange.info/resource/306/hud-form-sf424/>.

The form also includes the following certifications and assurances:

a. The governing body of the applicant's organization has duly authorized the application for Federal assistance. In addition, by signing and electronically submitting the application, the Authorized Organization Representative (AOR) certifies that the applicant:

(1) has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capacity (including funds to pay for any non-Federal share of program costs) to plan, manage, and complete the program as described in the application;

(2) will provide HUD any additional information it may require; and

(3) will administer the award in compliance with requirements identified and contained in the Application and in accordance with requirements applicable to the program.

b. No appropriated Federal funds have been paid or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress, in connection with this application for Federal assistance or any award of funds resulting from the submission of this application for Federal assistance or its extension, renewal, amendment, or modification. If funds other than Federal appropriated funds have been or will be paid for influencing or attempting to influence the persons listed above, the applicant agrees to complete and submit Standard Form SF-LLL, Disclosure of Lobbying Activities, as part of its application submission package. The applicant further agrees to and certifies that it will require all subawards at all tiers including subgrants and contracts to similarly certify and disclose accordingly.

c. Federally recognized Indian tribes and Tribally Designated Housing Entities (TDHEs) established by a federally recognized Indian tribe, as a result of the exercise of the tribe's sovereign power, are excluded from coverage by item b (also known as the Byrd Amendment). However, State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage and therefore agree to, and must comply with, item b above.

By submitting this application, the organization affirms its awareness of these certifications and assurances. The Authorized Representative submitting the application is affirming that these certifications and assurances are material representations of the facts upon which HUD will rely when

making an award to the applicant. If it is later determined that the signatory to the application submission knowingly made a false certification or assurance or did not have the authority to make a legally binding commitment for the applicant, the applicant may be subject to criminal prosecution, and HUD may terminate the award to the applicant organization or pursue other available remedies including false claims citation and standard clause plus 2 CFR 200.339 on noncompliance and 2 CFR 200.340 on termination.

Follow the instructions below for each box of the SF 424:

1. Check the application box
2. Check the “New” box
3. Leave blank
4. Leave blank
5. a. Enter your Grant Number (B-22-CP-XX-####)
- b. Leave blank
6. Leave blank
7. Leave blank
8. a. Enter the legal name of your organization
- b. Enter the EIN/TIN for your organization
- c. Enter your organization’s Unique Entity Identifier
- d. Enter the complete address of your organization
- e. Enter the Department and/or Division responsible for the application
- f. Enter all contact information for the person responsible for the application
9. Enter the letter or letters describing your organization from the listing on the “Instructions for the SF-424”
10. Enter US Department of Housing and Urban Development
11. Enter 14.251 and under CFDA Title, “Economic Development Initiative, Community Project Funding, and Miscellaneous Grants”
12. Enter FY2022 and under Title, “CPF”
13. Leave blank
14. See “Instructions for the SF-424”
15. Enter a brief description of the project and attach a more detailed, but also brief project description and a project budget
16. See “Instructions for the SF-424”
17. Enter the proposed start and end dates for the project
18. On the “Federal line,” enter only the amount of the EDI CPF grant
19. Check box “C”
20. Check the appropriate box
21. After review of the Certifications and Assurances below, check “I AGREE,” enter all information for the Authorized Representative submitting the application and **sign and date the form and include it with your emailed submission.**

2.5.4 Standard Form SF LLL: Disclosure of Lobbying

No appropriated Federal funds may be paid by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress, in connection with this “application” for Federal assistance or any award of funds resulting from the submission of this “application” for Federal assistance or its extension, renewal, amendment, or modification.

If your organization has paid or will pay funds other than Federal appropriated funds to influence or attempt to influence the persons listed above, you must complete and submit Standard Form LLL, Disclosure of Lobbying Activities, as part of your “application” submission package. The applicant further agrees to and certifies that it will require all subawards at all tiers including subgrants and contracts to similarly certify and disclose accordingly.

Federally recognized Indian tribes and TDHEs established by federally recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, and do not have to submit these forms. State-recognized Indian tribes and TDHEs established only under State law must comply with this requirement.

*If there are no lobbying activities in association with this award, you may omit the form from your "application" materials.

SECTION 3: FEDERAL REQUIREMENTS

The Grant Agreement transmitted by the Department following approval of your required materials will set forth all applicable regulatory requirements for your grant. Below are some of the more significant applicable regulatory requirements. The following regulations may also be accessed from the Congressional Grants Division Web site, as outlined on page one of this Grant Guide. It is important to note that to the extent that CPF funds are combined with other Federal grant funds or the CPF funds are used on properties that are subject to other Federal grant requirements, the grantee must comply with both CPF requirements and the other Federal grant requirements. Where statutory restrictions apply, HUD cannot provide waivers or exceptions without statutory authority to do so. Where there is a conflict between this CPF guide and other HUD guidance, HUD will resolve the conflict.

3.1 Requirements Under the Consolidated Appropriations Act, 2022 (P.L. 117-103)

<p>Pre-award costs are unallowable</p>	<p>Under the Act, CPF funds cannot be used to reimburse costs incurred before funds are obligated. Accordingly, no costs incurred before your grant agreement has been signed by HUD can be charged to your CPF grant.</p>
<p>Limitations on Planning, Management Development and Administrative Expenses</p>	<p>Under the Act, no more than 20 percent of the awarded grant may be used for a combination of planning and management development costs, as provided under 24 CFR §570.205, or program administrative costs, as provided under 24 CFR §570.206. This cost limitation does not apply to the use of program income.</p> <p>Because CPF awards are authorized and funded through specific Congressional directives as provided by the Act, CPF awards are distinct from Community Development Block Grant funding and are not subject to Title I of the Housing and Community Development Act of 1974, the Community Development Block Grant regulations at 24 CFR part 570 or any other program-specific statutes or regulations, <i>unless specifically noted in this guide.</i></p>
<p>Eminent Domain</p>	<p>No Federal funds provided under your award may be used to support any Federal, state, or local project that seeks to use the power of eminent domain, unless eminent domain is employed only for a public use. Public use includes use of funds for mass transit, railroad, airport, seaport, or highway projects, and utility projects which benefit or serve the general public (including energy-related, communication-related, water-related, and waste water-related infrastructure), other structures designated for use by the general public or with other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields, as defined in the Small Business Liability Relief and Brownfields Revitalization Act</p>

	(Pub. L. 107-118). Public use does not include economic development that primarily benefits private entities.
Restriction on Use of Funds for Computer Networks	No Federal funds provided under your award may be used to maintain or establish a computer network that does not block the viewing, downloading, and exchanging of pornography. This requirement does not limit the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
Obligation and Expenditure Deadlines	HUD’s authority to obligate your FY2022 CPF grant expires on September 30, 2025. Your organization must have an executed Grant Agreement with HUD before that date. Additionally, all FY2022 CPF funds must be expended by September 30, 2030, or they will expire, be recaptured, and returned to the U.S. Treasury. These deadlines are statutory deadlines and cannot be extended or waived by HUD.
Build America, Buy America	<p>Recipients of an award of Federal financial assistance from a program for infrastructure are required to comply with the requirements of the Build America, Buy America (BABA) Act. Pursuant to the General Applicability Waiver of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance (87 FR 26219), any funds obligated on or after November 14, 2022, must comply with section 70914 of the Act. Additional information about BABA can be found in the FY2022 Community Project Funding Grant Guides Additional Guidance.</p> <p>For Tribal recipients, including Tribes and TDHEs, the General Applicability Waiver of Build America, Buy America Provisions as Applied to Tribal Recipients of HUD Federal Financial Assistance (87 FR 26221), any funds obligated on or after May 14, 2023, must comply with section 70914 of the Act.</p> <p>See Section 3.3.2 below for additional details in fulfilling the BABA requirements.</p>

3.2 Cross Cutting Federal Requirements

Summary	
Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200)	<p>The requirements of 2 CFR Part 200 apply to all CPF awards.</p> <p>Grantees are encouraged to review the provisions of these regulations including provisions related to:</p> <ul style="list-style-type: none"> • Suspension and debarment at 2 CFR 200.214 • Prohibition on certain telecommunications and video surveillance services or equipment at 2 CFR 200.216 • Financial management, internal controls, and Federal payment requirements at 2 CFR 200.302, 200.303, and 200.305

	<ul style="list-style-type: none"> • Program Income requirements at 2 CFR 200.307* • Revision of budget and program plans at 2 CFR 200.308 • Disposition of property acquired with CPF funds at 2 CFR §200.311 • Procurement requirements at 2 CFR §200.317-327 • Record retention and access requirements at 2 CFR 200.334-200.338 • Reporting requirements at 2 CFR 200.328-200.330, including on the status of property acquired with CPF funds at 2 CFR §200.330 • Subrecipient monitoring and management at 2 CFR 200.331-200.333 • Remedies for Noncompliance at 2 CFR 200.339-200.343 • Closeout of federal grants at 2 CFR §200.344-346 • Cost Principles at 2 CFR Part 200, subpart E • Audit requirements at 2 CFR Part 200, subpart F <p>*For purposes of all CPF awards, program income must be used for the purposes and under the conditions of the grantee’s specific CPF award in accordance with the addition requirements at 2 CFR 200.307(e)(2). In accordance with 2 CFR 200.307(b), costs incidental to the generation of program income may be deducted from gross income to determine program income for purposes of your CPF grant, provided these costs have not been charged to the Federal award. Further technical assistance will be provided to grantees with projects that may generate program income.</p>
<p>Environmental Review Requirements (24 CFR Part 50 or Part 58)</p>	<p>All projects funded by HUD are subject to requirements under the National Environmental Policy Act (NEPA) and HUD’s NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58. Environmental reviews must be completed, and a Request for Release of Funds and Certification must be approved by HUD CPD Field Office Director through issuance of the 7015.16 Authority to Use Grant Funds, as applicable, prior to taking any action to avoid violations under 24 CFR 58.22 which prohibits limitations on activities pending clearance, and Section 110(k) of the National Historic Preservation Act which prohibits anticipatory demolition or significant harm of historic properties prior to completion of the historic preservation review process known as Section 106 review.</p> <p>The environmental review must be completed by a “Responsible Entity” (RE) as defined at 24 CFR 58.2(a)(7). An applicant that is a State, unit of general local government, Indian Tribe, or Alaska Native Village is the RE for the project. For other applicants, the RE is the unit of general local government within which the project is located that exercises land use responsibility, or the Indian Tribe or Alaskan Native Village jurisdiction within which the project is located that exercises land use responsibility. REs can conduct an environmental review on behalf of other entities in their jurisdiction even if they are not the grantee. In the event that an RE that is not the grantee declines to assume responsibility for the environmental review, you must advise HUD, and HUD will</p>

	<p>complete the environmental review under 24 CFR Part 50 or designate another RE. HUD has the option under 58.2(a)(7)(ii)(C) and 58.11(d) to designate another responsible entity.</p> <p>Locate your nearest HUD Regional Environmental Officer here: https://www.hudexchange.info/programs/environmental-review/hud-environmental-staff-contacts/#region-i-regional-and-field-environmental-officers. Further information on environmental requirements can be found here: https://www.hudexchange.info/programs/environmental-review/orientation-to-environmental-reviews/#overview.</p> <p><u>After receipt of your Letter of Invitation, you may not take any further action on your project until the environmental review is complete. You may not commit or spend ANY project funds (HUD or non-HUD funds) or take any choice limiting actions until the project completes an environmental review. Examples of choice limiting actions include, but are not limited to, purchasing land, entering into contracts for property acquisition or construction, or physical work on the project. Failure to comply with the prohibition on choice limiting actions and Section 110(k) can result in forfeiture of grant funds.</u> You are encouraged to commence the environmental review process for your project as soon as possible. Under Part 58 an environmental review is complete when the Responsible Entity (RE) certifies the review and a Request for Release of Funds and Certification is approved by HUD CPD Field Office Director through issuance of the 7015.16 Authority to Use Grant Funds., as applicable. Under Part 50 an environmental review is complete when certified by the HUD Authorizing Official.</p> <p>See Section 3.3.1 below for additional detail on fulfilling environmental review requirements.</p>
<p>Indirect Cost Rate</p>	<p>Normal indirect cost rules under 2 CFR Part 200, subpart E apply. If you intend to charge indirect costs to your award, your application must clearly state the rate and distribution base you intend to use. If you have a Federally negotiated indirect cost rate, your application must also include a letter or other documentation from the cognizant agency showing the approved rate.</p> <p>Special instructions for state and local governments: If your department or agency unit has a Federally negotiated indirect cost rate, your application must include that rate, the applicable distribution base, and a letter or other documentation from the cognizant agency showing the negotiated rate. If your department or agency unit receives more than \$35 million in direct Federal funding per year, you may not claim indirect costs until you receive a negotiated rate from your cognizant agency for indirect costs as provided in Appendix VII to 2 CFR Part 200.</p>

	<p>If your department or agency unit receives no more than \$35 million in direct Federal funding per year and your department or agency unit has developed and maintains an indirect cost rate proposal and supporting documentation for audit in accordance with 2 CFR Part 200, Appendix VII, you may use the rate and distribution base specified in that indirect cost rate proposal.</p> <p>Alternatively, if your department or agency unit receives no more than \$35 million in direct Federal funding per year and does not have a current negotiated rate (including provisional) rate), you may elect to use the de minimis rate of 10% of MTDC. As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once elected, the de minimis rate must be applied consistently for all Federal awards until you choose to negotiate for a rate, which you may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit.</p> <p>Special instructions for applicants other than state and local governments: If you have a Federally negotiated indirect cost rate, your application must clearly state the approved rate and distribution base and must include a letter or other documentation from the cognizant agency showing the approved rate. If your organization does not have a current negotiated rate (including provisional rate) and elects to use the de minimis rate, your application must clearly state you intend to use the de minimis rate of 10% of Modified Total Direct Costs (MTDC). As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once elected, the de minimis rate must be applied consistently for all Federal awards until the organization chooses to negotiate a rate, which the organization may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit.</p>
<p>Economic Opportunities for Low-and Very Low-income Persons: Section 3 Requirements (24 CFR Part 75) and Indian Preference</p>	<p>The requirements of Section 3 of the Housing and Urban Development Act of 1968 found at 24 CFR Part 75 apply to all grant recipients that are awarded \$200,000 or more for projects involving housing construction, rehabilitation, or other public construction. Section 3 of the Housing and Urban Development Act of 1968 (Section 3), 12 U.S.C. 1701u (Economic Opportunities for Low- and Very Low-Income Persons in Connection with Assisted Projects), and the HUD regulations at 24 CFR Part 75, ensure, to the greatest extent feasible, that training, employment, contracting and other economic opportunities be directed to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low-and very low-income persons where a proposed project is located.</p>

	<p>CPF grantees are encouraged to review the requirements of this regulation to determine ways to support the mission of increasing economic opportunity for low- and very-low income persons and small business owners in your community. Grantees will submit periodic reports of Section 3 accomplishment Performance Measures in DRGR. A link to DRGR guidance for reporting Section 3 accomplishments is provided below.</p> <p>CPF grants made to Tribes and TDHEs are subject to Indian Preference requirements in Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5307(b)). As stated in 24 CFR §75.3(c), grants to Tribes and TDHEs are subject to Indian Preference requirements in lieu of Section 3.</p> <p>www.hud.gov/localoffices https://portalapps.hud.gov/Sec3BusReg/BRegistry/BRegistryHome www.EEOC.govhttp://www.dol.gov/ofccp/ https://files.hudexchange.info/resources/documents/DRGR-Guidance-on-Reporting-Section-3-Labor-Hours-Fact-Sheet.pdf</p>
<p>Uniform Relocation Assistance and Real Property Acquisitions Policies Act</p>	<p>With certain limited exceptions, HUD-funded programs or projects are subject to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) (42 U.S.C. §§ 4601 et seq.), and the government-wide regulations issued by the Federal Highway Administration at 49 CFR Part 24.</p> <p>The URA applies to acquisitions of real property and relocation occurring as a direct result of the acquisition, rehabilitation, or demolition of real property for Federal or Federally funded programs or projects. Real property acquisition that receives Federal financial assistance for a program or project, as defined in 49 CFR 24.2, must comply with the acquisition requirements contained in 49 CFR part 24, subpart B. Unless otherwise specified in law, the relocation requirements of the URA and its implementing regulations at 49 CFR part 24, cover any displaced person who moves from real property or moves personal property from real property as a direct result of acquisition, rehabilitation, or demolition for a program or project receiving HUD financial assistance.</p>
<p>Generally Applicable HUD requirements (24 CFR Part 5, subpart A and 24 CFR 1000.12)</p>	<p>CPF grantees and their subrecipients must comply with the generally applicable HUD and CPD requirements in 24 CFR Part 5, subpart A, including all applicable fair housing, and civil rights requirements. Grants to Tribes and TDHEs are subject to the nondiscrimination requirements in 24 CFR 1000.12 in lieu of the nondiscrimination requirements in 24 CFR 5.105(a).</p>

Faith Based Organizations	Faith based organizations should also review the Department’s regulations governing the award of funds to faith-based organizations, pursuant to 24 CFR §5.109.
SAM registration and Unique Entity Identifier (UEI)	<p>The System for Award Management (SAM) and Universal Identifier Requirements under 2 CFR Part 25 apply.</p> <p>Unless subject to the exceptions in 2 CFR 25.110 and 25.200(c), each applicant for a CPF award must:</p> <ul style="list-style-type: none"> (a) Be registered in SAM.gov (https://sam.gov/content/home) before submitting an application or plan; (b) Maintain an active SAM registration with current information, including information on a recipient’s immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded a Federal contract or grant within the last three years, if applicable, at all times during which the applicant has an active Federal award or an application or plan under consideration by a Federal awarding agency; and (c) Provide its unique entity identifier in each application or plan submitted to HUD. <p>As of April of 2022, all entities doing business with the federal government must use a Unique Entity Identifier (UEI) (SAM) created in SAM.gov. The federal government has stopped using the DUNS number to uniquely identify entities.</p> <p>To Sign up or Reactivate SAM.gov Account: Grantees must have a SAM.gov account. If your organization is already registered in SAM.gov, your UEI has already been assigned and is viewable in SAM.gov. This includes inactive registrations. The UEI is currently located below the DUNS Number on your entity registration record. Remember, you must be signed in to your SAM.gov account to view entity records. To learn how to view your UEI, go here: https://www.fsd.gov/gsafsd_sp?id=gsafsd_kb_articles&sys_id=a05adbae1b59f8982fe5ed7ae54bcbbba</p> <p>Grantees should refer to the <i>Guide to Getting a Unique Entity ID</i> at SAM.gov to get UEI for your organization without having to complete a full entity registration.</p> <p>Grantees may contact their Grant Officer for technical assistance. Please refer to this link to begin registering in SAM.gov for the UEI number https://sam.gov/content/home.</p>
The Federal Financial Accountability and Transparency Act of 2006, (Public Law 109-282), as amended (FFATA)	Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282) as amended (FFATA). FFATA requires information on federal awards be made available to the public via a single, searchable website, which is www.USASpending.gov . Accordingly, your award will be subject to the requirements provided by

	<p>the Award Term in Appendix A to 2 CFR Part 170, “REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION,” unless the Federal funding for the award (including funding that may be added through amendments) is not expected to equal or exceed \$30,000. Requirements under this Award Term include filing subaward information in the Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS.gov) by the end of the month following the month in which the recipient awards any sub-grant equal to or greater than \$30,000.</p> <p>Each applicant must have the necessary processes and systems in place to comply with the Award Term in Appendix A of 24 CFR Part 170 if the applicant receives an award, unless an exception applies as provided in 2 CFR 170.110.</p>
Davis Bacon and Related Acts (DBRA)	Compliance with Davis Bacon and Related Acts (DBRA) is not a condition or requirement for CPF grants but may be required if your project is also supported by other funds which do require adherence to the DBRA.
Suspension and debarment	The governmentwide debarment and suspension regulations in 2 CFR Part 180 apply as incorporated and supplemented by HUD’s implementing regulations in 2 CFR Part 2424. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.
Prohibition Against Lobbying Activities	Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR Part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. Applicants will be required to certify in their grant agreements that no Federal funds have been used to lobby. In addition, applicants must disclose, using Standard Form LLL (SF-LLL), “Disclosure of Lobbying Activities,” any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally recognized Indian tribes and TDHEs established by Federally recognized Indian tribes as a result of the exercise of the tribe’s sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants must submit the SF-LLL if they have used or intend to use non-federal funds for lobbying activities.
Drug-Free Workplace	The following award term applies to all grantees of CPF awards: You as the recipient must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR Part

	2429, which adopts the governmentwide implementation (2 CFR Part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701-707).
Trafficking in persons	<p>The following award term and condition, which is required by 2 CFR Part 175, applies as written:</p> <p>a. Provisions applicable to a recipient that is a private entity.</p> <ol style="list-style-type: none"> 1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not— <ol style="list-style-type: none"> i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect; ii. Procure a commercial sex act during the period of time that the award is in effect; or iii. Use forced labor in the performance of the award or subawards under the award. 2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity: <ol style="list-style-type: none"> i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either— <ol style="list-style-type: none"> A. Associated with performance under this award; or B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by HUD at 2 CFR 2424. <p>b. Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity— <ol style="list-style-type: none"> 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either: <ol style="list-style-type: none"> i. Associated with performance under this award; or ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by HUD at 2 CFR 2424. </p> <p>c. Provisions applicable to any recipient.</p>

	<ol style="list-style-type: none"> 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term. 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section: <ol style="list-style-type: none"> i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and ii. Is in addition to all other remedies for noncompliance that are available to us under this award. 3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity. <p>d. Definitions. For purposes of this award term:</p> <ol style="list-style-type: none"> 1. “Employee” means either: <ol style="list-style-type: none"> i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements. 2. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery. 3. “Private entity”: <ol style="list-style-type: none"> i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25. ii. Includes: <ol style="list-style-type: none"> A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b). B. A for-profit organization. 4. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).
Conflicts of Interest	<ol style="list-style-type: none"> i. Conflicts Subject to Procurement Regulations. In the procurement of property or services by recipients and subrecipients, the conflict-of-interest rules in 2 CFR 200.317 and 2 CFR 200.318(c) shall apply. In all cases not governed by 2 CFR 200.317 and 2 CFR 200.318(c), recipients and subrecipients must follow the requirements contained in paragraphs ii-v below.

	<ul style="list-style-type: none"> ii. General prohibition. No person who is an employee, agent, consultant, officer, or elected or appointed official of the recipient or subrecipient and who exercises or has exercised any functions or responsibilities with respect to assisted activities, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have a financial interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for himself or herself or for those with whom he or she has immediate family or business ties, during his or her tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including a stepparent), child (including a stepchild), brother, sister (including a stepbrother or stepsister), grandparent, grandchild, and in-laws of a covered person. iii. Exceptions. HUD may grant an exception to the general prohibition in paragraph (ii) upon the recipient's written request and satisfaction of the threshold requirements in paragraph (iv), if HUD determines the exception will further the Federal purpose of the award and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effects of the factors in paragraph (v). iv. Threshold requirements for exceptions. HUD will consider an exception only after the recipient has provided the following documentation: <ul style="list-style-type: none"> a. A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and b. An opinion of the recipient's attorney that the interest for which the exception is sought would not violate state or local law. v. Factors to be considered for exceptions. In determining whether to grant a requested exception after the recipient has satisfactorily met the threshold requirements in paragraph (iii), HUD will consider the cumulative effect of the following factors, where applicable: <ul style="list-style-type: none"> a. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available; b. Whether an opportunity was provided for open competitive bidding or negotiation; c. Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;
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	<ul style="list-style-type: none"> d. Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision-making process with respect to the specific assisted activity in question; e. Whether the interest or benefit was present before the affected person was in a position as described in paragraph (ii); f. Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and g. Any other relevant considerations. <p>vi. Disclosure of potential conflicts of interest. Recipients must disclose in writing to your CPF Grant Officer any potential conflict of interest.</p>
<p>Award Term and Condition for Recipient Integrity and Performance Matters</p>	<p>If the total Federal share of the Federal award may include more than \$500,000 over the period of performance, the following award term and condition applies as written:</p> <p>Reporting of Matters Related to Recipient Integrity and Performance</p> <ol style="list-style-type: none"> 1. <i>General Reporting Requirement</i> If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available. 2. <i>Proceedings About Which You Must Report</i> Submit the information required about each proceeding that: <ol style="list-style-type: none"> a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government; b. Reached its final disposition during the most recent five-year period; and c. Is one of the following: <ol style="list-style-type: none"> (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition; (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary

	<p>fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;</p> <p>(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or</p> <p>(4) Any other criminal, civil, or administrative proceeding if:</p> <ul style="list-style-type: none"> (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition; (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations. <p>3. <i>Reporting Procedures</i> Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.</p> <p>4. <i>Reporting Frequency</i> During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.</p> <p>5. <i>Definitions</i> For purposes of this award term and condition:</p> <ul style="list-style-type: none"> a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings).
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	<p>This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.</p> <ul style="list-style-type: none"> b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere. c. Total value of currently active grants, cooperative agreements, and procurement contracts includes— <ul style="list-style-type: none"> (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.
<p>Lead-Based Paint Requirements</p>	<p>If grant funds are used for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead- based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead- based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).</p>

3.3 Detailed Requirements

3.3.1 Detailed Environmental Review Requirements

ENVIRONMENTAL REVIEW REMINDER

PLEASE NOTE: After receipt of your Letter of Invitation you may not take any actions nor commit any HUD or any non-HUD funds which would cause actions that are choice-limiting among reasonable alternatives or would produce an adverse environmental impact, before HUD has approved the environmental certification of compliance, and the Request for Release of Funds, if applicable. Choice-limiting actions include acquisition, leasing, rehabilitation, demolition, new construction and ground disturbance work such as clearing, grading or grubbing. You are therefore encouraged to begin the environmental review process as soon as possible.

3.3.1.a What is the Environmental Review?

An environmental review is the process of reviewing an CPF Special Project and its potential environmental impacts to determine whether it meets federal, state, and local environmental standards. The environmental review process is required for all HUD-assisted projects to ensure that the proposed project does not negatively impact the surrounding environment and that the site itself will not have an adverse environmental or health effect on end users.

HUD's environmental review requirements are described in HUD's NEPA implementing regulations at 24 CFR Part 50 and Part 58. The process includes performing an environmental impact analysis that covers the provisions of the NEPA and related environmental laws and regulations.

The scope of the environmental review depends on the scope of your project. For complex projects, the review could include a full technical analysis, consultation with the State Historic Preservation Officer and Tribes, notice in a local newspaper, a 15-day public comment period, and an additional 15-day objection period after submission of the Request for Release of Funds and Certification before HUD can release the funds. For certain other projects, the environmental review could be a simple review prepared by the Responsible Entity (RE) indicating that the project is exempt or excluded from any further review. The HUD Regional Environmental Officer (REO) linked in the following section can advise you and the RE about these requirements. Please contact the HUD REO for your area as soon as possible to initiate the review process.

3.3.1.b Who Conducts the Environmental Review?

Under the Multifamily Housing Property Disposition Reform Act of 1994, units of general local government or states are authorized to carry out federal environmental review responsibilities under the NEPA and related authorities pursuant to 24 CFR Part 58 for Community Project Funding grants as Responsible Entities (REs). The RE is legally responsible for environmental review, decision-making, and action with respect to the project and for compliance with the requirements of 24 CFR Part 58.

Only an RE as defined at 24 CFR 58.2(a)(7) may take responsibility for conducting the environmental review that is required for each FY2022 CPF. If you are a State, unit of general local government, Indian tribe, or Alaska Native Village, you are the RE. If you are a housing authority, redevelopment agency, academic institution, hospital or other non-profit organization, the RE is the unit of general local government, Indian Tribe, or Alaskan Native Village within which your project is located and which exercises land use responsibility. Part 58 allows HUD to designate another RE rather than performing the review itself under Part 50. In the event that an RE declines to assume responsibility for the environmental review, you must advise HUD, and HUD will complete the environmental review under 24 CFR Part 50 or designate another RE. Locate your nearest HUD Regional Environmental Officer (REO) by region: <https://www.hudexchange.info/programs/environmental-review/hud-environmental-staff-contacts/#region-i-regional-and-field-environmental-officers>.

In summary, as a FY 2022 CPF grantee, you must ensure that an RE or HUD completes an environmental review for your project. You must submit necessary documentation requested by the RE or HUD for the environmental review. You must retain documentation that a Part 58 or Part 50 review was completed.

3.3.1.c What are my responsibilities when HUD conducts the review under Part 50?

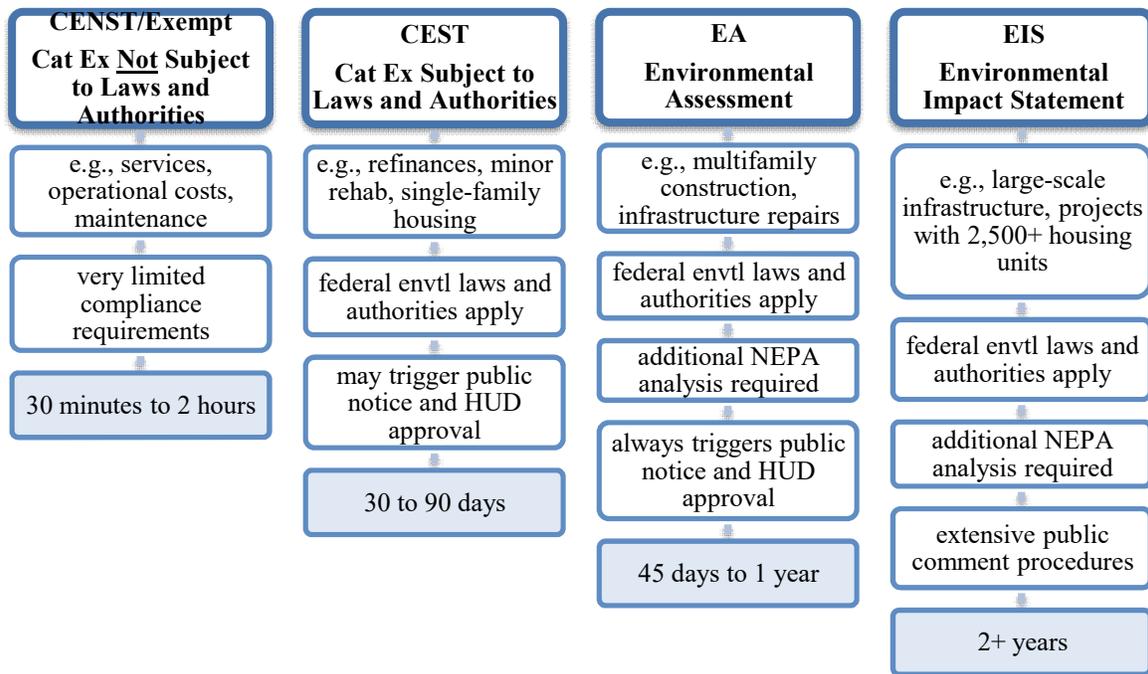
Under 24 CFR 50.32, the collection of data and studies as part of the information contained in the environmental review may be done by an applicant or the applicant's contractor. The HUD program staff may use any information supplied by the applicant or contractor. HUD independently evaluates the information, is responsible for its accuracy, supplements the information, if necessary, to conform to the requirements of Part 50, and prepares the environmental finding. As a CPF grantee you are responsible for providing environmental documentation to HUD. You are encouraged to hire an environmental consultant to assist in the preparation of your environmental documentation. For projects that involve historic properties, retention of a historic preservation professional (see consultant lists on [SHPO websites](#)) can assist grantees in complying with Section 106 of the National Historic Preservation Act. These activities may be funded via grant funds applied to planning and administrative expenses (up to 20 percent). Please reach out to your Regional Environmental Officer (REO) to begin this process at your earliest convenience to avoid potential project schedule conflicts.

3.3.1.d How long does the environmental review process take?

The scope of the project (not just the portion that CPF funding is going towards), will determine the level of environmental review and the timeframes for completion.

If you plan to use your CPF funds for a project involving only planning activities, engineering, or technical assistance, the environmental review by an RE or HUD may be as simple as documenting that these activities are Exempt or Categorically Excluded Not Subject to 58.5/50.4 (CENST).

If, however, your CPF involves, for example, acquisition or disposition of real property, change in land use or physical change of land or buildings, the environmental review may be complex, and in some instances, lengthy. There are several environmental laws and authorities that include consultation or public notice requirements with defined timeframes. Please refer to the following graphic for general timeframes under Part 58 based on activity type:



3.3.1.e Where to conduct the Environmental Review?

All environmental reviews for CPF grants must be entered into the [HUD Environmental Review Online System \(HEROS\)](#). Both REs and partners (e.g., non-RE recipients, consultants, PHAs, and nonprofits) may request access to HEROS and enter project information into the system. If you are a non-RE recipient, you should coordinate with your RE to ensure both organizations have HEROS access. If you do not already have HEROS access, you should request access as soon as possible via the online [HEROS Access Form](#). HEROS access requests can take up to 3 weeks to process. You will be notified via email when your HEROS profile has been set up. Additional information on HEROS, training resources, FAQs, and a User Guide is available on the HUD Exchange: <https://www.hudexchange.info/programs/environmental-review/heros/>.

PLEASE NOTE: CPF grantees may wish to determine if the project will be reviewed under 24 CFR Part 58 (where a unit of general local government, Indian tribe, or Alaska Native Village is the recipient or otherwise agrees to act as Responsible Entity) or under 24 CFR Part 50 (for grants to a housing authority, redevelopment agency, academic institution, hospital or other non-profit organization where the unit of general local government, Indian tribe, or Alaska Native Village declines to act as Responsible Entity) before registering in HEROS.

3.3.1.f What are the responsibilities of a recipient when the CPF grant funds are for a project that has already begun construction using non-HUD funds?

If a construction contract was entered into before the issuance of the Letter of Invitation, the federal ‘nexus’ date, construction activities for work funded by non-federal funds may proceed to the extent practical and to the extent permitted in accordance with the previously executed contract. Any costs incurred under such contracts prior to completion of the environmental review cannot be reimbursed with federal funds. You may not enter into additional construction contracts or take other choice-limiting commitments or actions, including making a commitment of HUD or non-HUD funds to the

project, until an environmental review by an RE under Part 58 is completed and a Request for Release of Funds and Certification (RROF/C) is approved by the HUD CPD Field Office Director via certification of the 7015.16 Authority to Use Grant Funds in HEROS, if applicable; or an environmental review by HUD under Part 50 is completed.

3.3.1.g When may a recipient commit its CPF project funds?

You may commit your funds only after you have received written notice from the HUD field office that it has approved the release of funds, unless the funds are for activities that the RE has documented as exempt or categorically excluded and not subject to related laws. You may not take any actions nor commit any HUD funds or any non-HUD funds which would cause actions that are choice-limiting among reasonable alternatives or would produce an adverse environmental impact before HUD has approved the environmental certification of compliance and the RROF/C, if applicable.

3.3.1.h When should you start the environmental review?

You should start the environmental review process right away, even while our Project Team is reviewing your required grant materials. As part of the environmental review process, you will be asked to provide information necessary for completing the environmental analysis in an expeditious and comprehensive manner. Information about both natural resources and the built environment, including manmade hazards will need to be collected. Depending on the level of environmental review, you may be asked to provide data and analysis related to:

- Airport Hazards
- Coastal Barrier Resources
- Flood Insurance
- Clean Air
- Coastal Zone Management
- Contamination and Toxic Substances
- Endangered Species
- Explosive and Flammable Hazards
- Farmlands Protection
- Floodplain Management
- Historic Preservation
- Noise Abatement and Control
- Sole Source Aquifers
- Wetlands Protection
- Wild and Scenic Rivers
- Environmental Justice

Additional information about the related environmental laws and authorities can be found on the HUD Exchange: <https://www.hudexchange.info/programs/environmental-review/federal-related-laws-and-authorities/>.

Self-guided training on HUD environmental review requirements and related laws and authorities can be completed using the HUD Web-Based Instructional System for Environmental Review (WISER), available on the HUD Exchange: <https://www.hudexchange.info/trainings/wiser/>.

HUD Regional/Field Environmental Officers:

Locate your nearest HUD Regional/Field Environmental Officer by Region:

<https://www.hudexchange.info/programs/environmental-review/hud-environmental-staff-contacts/#region-i-regional-and-field-environmental-officers>
<http://www.huduser.org/portal/datasets/il.html>

3.3.2 Build America, Buy America

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that funds may be subject to Build America, Buy America (BABA) requirements). Pursuant to the General Applicability Waiver of Build America, Buy America Provisions (BAP) as Applied to Recipients of HUD Federal Financial Assistance, funds obligated on or after November 14, 2022, for grants to non-tribal entities, and May 14, 2023, for grants to Tribes and TDHEs, must comply with section 70914 of the Act, including by the incorporation of a BAP in the terms and conditions of each Federal award with an infrastructure project. Renewal awards and amendments obligating additional funds to existing awards that are executed on or after the applicable deadline, will also require a Buy American Preference (BAP). BAP means that none of the funds provided under this award may be used for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. “All manufacturing processes” for construction materials includes the final manufacturing process and the immediately preceding manufacturing stage for the construction material. See initial implementation guidance in the Memorandum linked here: [M-22-11](#), page 3.

The Buy America Preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. The Buy America preference does not apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Exceptions to Buy America Preference Requirements Must be Established with a Waiver

When necessary, recipients may apply for, and the Agency may grant, a waiver from the requirements listed above. The Agency will notify the recipient of information on the process for requesting a waiver from these requirements.

- (a) When the Agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the BAP:
 - (1) applying the BAP would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the BAP must be in writing. The Agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver

requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at: https://www.hud.gov/program_offices/general_counsel/BABA

“Construction materials” includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
 - glass (including optic glass);
 - lumber; or
 - drywall.

Further, the definition of “construction materials” does not include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives. Items that consist of two or more of the listed materials that have been combined together through a manufacturing process, and items that include at least one of the listed materials combined with a material that is not listed through a manufacturing process, should be treated as manufactured products, rather than as construction materials. See initial implementation guidance in the Memorandum linked here: [M-22-11](#), page 14.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States. “Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Federal Financial Assistance” pursuant to 2 CFR 200.1, means assistance that entities received or administer in the form of:

1. Grants;
2. Cooperative agreements (which does not include a cooperative research and development agreement pursuant to the Federal Technology Transfer Act of 1986, as amended (15 U.S.C. 3710a));
 3. Non-cash contributions or donations of property (including donated surplus property)
 4. Direct appropriations;
 5. Assessed or voluntary contributions; or
6. Any other financial assistance transaction that authorizes the non-Federal entity's expenditure of Federal funds except assistance listed in 2 CFR 200.1(2).

Federal Financial Assistance does not include:

“Non Federal Entity” means a state, local government, Indian tribe, Institution of Higher Education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

“Funds to for-profit organizations” – for purposes of BABA implementation, they are not considered non Federal entities. However, there may be independent statutory authorities that agencies may have to include domestic content requirements in awards of Federal financial assistance issued to for-profit organizations. See M-11-22, p. 3.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States.

Types of Construction Projects: When determining if a particular construction project of a type not listed in the definition above constitutes “infrastructure,” agencies should consider whether the project will serve a public function, including whether the project is publicly owned and operated, privately operated on behalf of the public, or is a place of public accommodation, as opposed to a project that is privately owned and not open to the public. Projects with the former qualities have greater indicia of infrastructure, while projects with the latter quality have fewer. Projects consisting solely of the purchase, construction, or improvement of a private home for personal use, for example, would not constitute an infrastructure project.

SECTION 4: PAPERWORK REDUCTION ACT NOTES

PAPERWORK REDUCTION ACT

Economic Development, Community Project Funding/Congressionally Directed Spending
U.S. Department of Housing and Urban Development
OMB Approval No 2506-0217 (Emergency PRA expires September 2022.)

Public Reporting Burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Response to this collection of information is mandatory to obtain a benefit. The information requested does not lend itself to confidentiality. HUD may not conduct or sponsor, and an applicant is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Community Project Funding Grant Guide

SECTION 5: CONGRESSIONAL GRANTS DIVISION CONTACT INFORMATION

CONGRESSIONAL GRANTS DIVISION STAFF

**Community Project Funding
Portfolio Assignments**

<p>Angela Dyer Angela.Dyer@hud.gov</p> <p>Delaware DE Kentucky KY Maryland MD Michigan MI Washington DC West Virginia WV</p>	<p>Katressa Garner Katressa.L.Garner@hud.gov</p> <p>Connecticut CT Maine ME Massachusetts MA New Hampshire NH New Jersey NJ New York NY Rhode Island RI Vermont VT</p>	<p>Holly A. Kelly CPFGrants@hud.gov</p> <p>Alaska AK Idaho ID Oregon OR Washington WA Guam GU Saipan MP (Marianas Pacific)</p>
<p>Holly A. Kelly CPFGrants@hud.gov</p> <p>Arkansas AR New Mexico NM Oklahoma OK</p>	<p>Rommel Calderwood Rommel.Calderwood@hud.gov</p> <p>Arizona AZ Iowa IA Kansas KS Missouri MO Nebraska NE Nevada NV</p>	<p>Shaina Glover Shaina.Y.Glover@hud.gov</p> <p>Illinois IL Minnesota MN Pennsylvania PA Virginia VA</p>
<p>Vaughn Watson Vaughn.A.Watson@hud.gov</p> <p>Colorado CO Montana MT North Dakota ND South Dakota SD Utah UT Wyoming WY</p>	<p>Holly A. Kelly CPFGrants@hud.gov</p> <p>Florida FL Georgia GA Louisiana LA North Carolina NC South Carolina SC Puerto Rico PR</p>	<p>Njeri Santana-Carter Njeri.A.Santana@hud.gov</p> <p>Alabama AL California CA Tennessee TN Texas TX Wisconsin WI</p>
<p>Holly A. Kelly CPFGrants@hud.gov</p> <p>Hawaii HI Indiana IN Mississippi MS Ohio OH</p>	<p>Holly A. Kelly – Director Congressional Grants Division Holly.A.Kelly@hud.gov</p>	<p align="center">U.S. Department of Housing and Urban Development Office of Community Planning and Development Office of Economic Development Congressional Grants Division 451 Seventh Street, SW, Rm 7128 Washington DC 20410 CPFGrants@hud.gov</p>



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item 5 & 6

Review of P6 submissions and preliminary scores

Background

While P6 was canceled, we can use what work was done to put ourselves in a better position to succeed in P7.

Attachment(s)

P6 Submissions and prelim scores

Actions Requested

For review

Northwest Piedmont RPO

Submissions for Prioritization 6.0
Highway Projects
6/8/2020

Highway Projects							
SPOT ID	Route	From/Cross-street	To/Cross-street	Specific Improvement Type	County or Counties	Estimated Cost	P6.0 Status
H090022	I-74 / US-52	South of SR-1632 (Westinghouse Rd.) interchange at termini of R-2247EC	I-74 in Surry County	Upgrade Freeway to Interstate Standards	Surry, Stokes, Forsyth	\$ 109,408,000	Holding Tank
H111145	New Route	SR-1134 (Billy Reynolds Rd.)	SR-1150 (Hoots Rd.)	Construct Roadway on New Location	Yadkin	\$ 33,745,000	Holding Tank
H150253	NC-8	SR-1606 (Snow Hill Church Rd.)	NC-704	Modernize Roadway	Stokes	\$ 2,689,000	Holding Tank
H150534	SR-1144 (Johnson Ridge Rd.)	NC-67 (Winston Rd.)	NC-268 Bypass (CC Camp Rd.)	Widen Existing Roadway and Construct Part on New Location	Surry, Yadkin	\$ 155,183,000	Holding Tank
H171323/193092	SR-1144 (Johnson Ridge Rd.)	NC-268	NC-67	Widen Existing Roadway and Construct Part on New Location	Surry, Yadkin	\$ 33,461,000	New Submittal
H170333	NC-8	SR-1652 (Sheppard Mill Rd.)		Improve Intersection	Stokes	\$ 1,665,000	Holding Tank
H170530	US-601	Cody Trail.	E. Atkins St.	Modernize Roadway	Surry	\$ 31,500,000	Holding Tank
H185103	NC-66	SR-1516 (Old Lynchburg Rd.)	NC-268	Construct Roadway on New Location	Stokes	\$ 954,000	Holding Tank
H185108	NC-66	SR-1516 (Old Lynchburg Rd.)	NC-268	Construct Roadway on New Location	Stokes	\$ 753,000	Holding Tank
H185196	SR-1144 (Johnson Ridge Rd.)	NC-268	Parkwood Dr.	Upgrade Roadway	Surry	\$ 6,554,000	Holding Tank
H190034	SR-1549 (Flint Hill Rd.)	NC-67	SR-1605 (Old US 421)	Modernize Roadway	Yadkin	\$ 10,537,000	New Submittal
H190075	NC-89	SR-1407 (Ladonia Church Rd.)	SR-1397 (Old Grove Church Rd.)	Upgrade Roadway	Surry	\$ 5,282,000	New Submittal
H190107	SR-1331 (Center Rd.)	21 Business	Old US 421	Modernize Roadway	Yadkin	\$ 15,349,000	New Submittal
H190116	SR-1175 (Rocky Branch Rd.)	SR-1125 (Asbury Church Rd.)	US-21	Improve Multiple Intersections along Corridor	Yadkin	\$ 6,054,000	New Submittal
H190304	SR-1518 (Cook School Rd.)	Old US 52		Improve Intersection	Surry	\$ 1,665,000	New Submittal
H190769	NC-89	NC-8/89		Improve Intersection	Stokes	\$ 1,665,000	New Submittal
H191919	NC-268	NC-268 (CC Camp Rd.)	SR-2038 (Quaker Church Rd.)	Upgrade Roadway	Surry	\$ 17,791,000	New Submittal
H192366	NC-268 BUS	E Main St.		Improve Intersection	Surry	\$ 2,214,000	New Submittal
H192367	SR-1149 (W Market St.)	N Front St.		Improve Intersection	Surry	\$ 2,214,000	New Submittal

To be a division submission

Northwest Piedmont RPO

Submissions for Prioritization 6.0
Bicycle/Pedestrian Projects
6/17/2020

Bicycle/Pedestrian Projects							
SPOT ID	Route	From/Cross Street	To	Description	County	Municipality	Estimated Cost
B170637	Cooper Street	Dobson Elementary School	Assisted Living Center	Protected Linear Pedestrian Facility	Surry	Dobson	
B170638	Nature Center Dr.	S. Main St.	SR-1201 (Hampton Circle)	Protected Linear Pedestrian Facility	Surry	Dobson	
B170641	SR-1809 (Old Westfield Rd.)	W. Main St.	Pilot Mountain Middle School	Protected Linear Pedestrian Facility	Surry	Pilot Mountain	
B170643/B192438	US 21BUS (W. Main St.)	Mineral Springs Rd.	SR-1300 (Swain St.)	Multi-site pedestrian Facility	Yadkin	Jonesville	
B170645	NC-67	Jonesville Town Hall	N. Park Dr.	Protected Linear Pedestrian Facility	Yadkin	Jonesville	
B170648	New Route	NC-1388 (Adams Rd.)	US-601 (State St.)	Off road / separated linear bicycle facility	Yadkin	Boonville	
B170649	New Route	NC-1134 (N Lee Ave.)	S. State St. & Oak St.	Off road / separated linear bicycle facility	Yadkin	Yadkinville	
B172041	Yadkinville Rd.	Valley Rd.	Senior Center	Protected Linear Pedestrian Facility	Davie	Mocksville	
B172133	Main St.	Sheppards Mill Bridge	Government Center	Protected Linear Pedestrian Facility	Stokes	Danbury	
B172203	NC-268 (N. Key St.)	SR-1857 (W. Main St.)	W. 52 Bypass	Protected Linear Pedestrian Facility	Surry	Pilot Mountain	
B172213	NC-268 (N. Key St.)	SR-1857 (W. Main St.)	SR-1886 (Hope Valley Rd.)	Grade Separated Pedestrian Facility	Surry	Pilot Mountain	
B172230	NC-268 (N. Key St.)	Hope Valley Rd.	NC-2048 (Shoals Rd.)	Protected Linear Pedestrian Facility	Surry	Pilot Mountain	
B172250	SR-2050 (Academy St.)	SR-1857 (W. Main St.)	SR-2050 (Golf Course Rd.)	Protected Linear Pedestrian Facility	Surry	Pilot Mountain	
B184099	NC 8/89 (Main St.)	SR-1674 (Sheppard Mill Rd.)	E. Courthouse Circle	Protected Linear Pedestrian Facility	Stokes	Danbury	
B190176	US-601 (S. Salisbury St.)	South of Rollingwood Dr. at Hardee's	Existing Sidewalk on S. Salisbury St. (CJ's)	Protected Linear Pedestrian Facility	Davie	Mocksville	
B191099	NC 8/89 (Main St.)	W. Courthouse Circle	Sheep Rock Rd.	Protected Linear Pedestrian Facility	Stokes	Danbury	
B192413	N. Renfro St.	Elm St.	Independence Blvd.	Protected Linear Pedestrian Facility	Surry	Mt. Airy	
B192414	US-21 BUS (N. Bridge St.)	Highland Ave.	Brookfall Dairy Rd.	Protected Linear Pedestrian Facility	Surry	Elkin	
B192415	NC-268 Bypass (CC Camp Rd.)	US-21 BUS (N. Bridge St.)	I-77	Protected Linear Pedestrian Facility	Surry	Elkin	
B192625	New Route	N. Bridge St. (Jonesville)	Monroe St. (Elkin)	Construct new bike and pedestrian bridge across Yadkin River	Surry, Yadkin	Elkin, Jonesville	
B192460	Union Hill Rd.	Main St.	Truelove Farm Rd.	Protected Linear Pedestrian Facility	Yadkin	East Bend	

Northwest Piedmont RPO

Submissions for Prioritization 6.0

Aviation Projects

6/17/2020

Aviation Projects			
SPOT ID	Airport	Project	Estimated Cost
A170373	ZEF - Elkin Municipal Airport	Runway extension and parallel taxiway	
A172300	ZEF - Elkin Municipal Airport	Construct 10 unit T-Hangar and prepare site for additional hangars	
A172308	ZEF - Elkin Municipal Airport	Construction of 1 box hangar and site prep for additional hangars	
	ZEF - Elkin Municipal Airport	New Terminal Building and Access Roadway	
	MWK - Mt. Airy/Surry County Airport	New Terminal Building, parking lot and entrance road to replace old facility	

SPOT ID	TIP	Project Category	Route	From / Cross Street	To	Description	Specific Improvement Type	Cost to NCDOT (Test)	(Test)Statewide Mobility Quantitative Score (Out of 100)	(Test)Regional Impact Quantitative Score (Out of 70)	(Test)Division Needs Quantitative Score (Out of 50)	Cost to NCDOT (P6 Actual)	(P6 Actual Results)Statewide Mobility Quantitative Score (Out of 100)	(P6 Actual Results)Regional Impact Quantitative Score (Out of 70)	(P6 Actual Results)Division Needs Quantitative Score (Out of 50)	Primary Funding Region	Division(s)	MPO(s)/RPO(s)	County(s)	CDE Comments
H090022		Statewide Mobility	I-74, US 52	South of SR 1632 (Westinghouse Road) interchange at termini of R-2247EC interchange project.	I-74 in Surry County	NC 65 in Winston-Salem to I-74 in Surry County. Upgrade to interstate standards.	17 - Upgrade Freeway to Interstate Standards	\$ 215,100,000	77.18	47.42	34.64	\$ 215,100,000	69.62	39.05	30.52	D	9,11	Winston-Salem Urban Area MPO, Northwest Piedmont RPO	Surry, Stokes, Forsyth	WSUAMPO Did not submit this project in P6. The NWPRPO can only submit the portion of this project that resides in Stokes & Surry Counties.
H150253		Regional Impact	NC 8	Snow Hill Ch. Rd (SR 1606)	NC 704	Widen NC 8 to 12' travel lanes and 5' paved shoulders with 3' earthen shoulders. Add turn lanes as necessary at y-lines.	16 - Modernize Roadway	\$ 14,086,527	N/A	15.14	11.68	\$ 14,150,000	N/A	23.27	15.53	D	9	Northwest Piedmont RPO	Stokes	
H170333		Regional Impact	NC 8	SR 1652 (Sheppard Mill Rd)		Construct roundabout at the existing intersection of NC 8/89 and SR 1652	10 - Improve Intersection	\$ 1,715,000	N/A	23.16	17.76	\$ 2,200,000	N/A	21.91	15.81	D	9	Northwest Piedmont RPO	Stokes	
H185103		Regional Impact	NC 66	Intersection of NC 66 & Old Lynchburg Rd	NC 268	Construct new alignment of NC 66 and upgrade intersection by adding turn lanes on NC 268	5 - Construct Roadway on New Location	\$ 3,744,653	N/A	10.19	7.32	\$ 3,870,000	N/A	10.57	5.20	D	9	Northwest Piedmont RPO	Stokes	
H185108		Regional Impact	NC 66	Intersection of NC 66 & Old Lynchburg Rd	NC 268	Widen, construct & pave existing soil & gravel road to primary standards. Upgrade intersection by adding turn lanes on NC 268	5 - Construct Roadway on New Location	\$ 2,470,000	N/A	10.63	7.70	\$ 2,470,000	N/A	10.17	5.20	D	9	Northwest Piedmont RPO	Stokes	
H170327		Division Needs	Farmington Rd	US 158	SR 1435 - Pudding Ridge Rd	Widen existing 2 lane undivided road to a multi-lane facility with I-40 ramp improvements at interchange with I-40.	1 - Widen Existing Roadway	\$ 46,100,000	N/A	N/A	21.33	\$ 46,100,000	N/A	N/A	22.16	D	9	Northwest Piedmont RPO	Davie	
H190789		Regional Impact	NC 8 / 89	NC 8 / 89		Improve intersection on NC 8 / 89 & Dodgetown Road with construction of RAB	10 - Improve Intersection	\$ 2,900,000	N/A	32.17	24.26	\$ 2,900,000	N/A	22.53	16.68	D	9	Northwest Piedmont RPO	Stokes	
H191189		Regional Impact	US 601 (Yadkinville Rd)	Intersection of US 64	Koontz Rd (SR-1404)	Widen existing road to a multi-lane facility with curb & gutter, sidewalks, and a 17.5' raised median.	1 - Widen Existing Roadway	\$ 29,400,000	N/A	31.03	25.37	\$ 29,400,000	N/A	26.80	22.79	D	9	Northwest Piedmont RPO	Davie	

SPOT ID	TIP	Project Category	Route	From / Cross Street	To	Description	Specific Improvement Type	Cost to NCDOT	Statewide Mobility Quantitative Score (Out of 100)	Regional Impact Quantitative Score (Out of 70)	Division Needs Quantitative Score (Out of 50)	Primary Funding Region	Division(s)	MPO(s)/RPO(s)	County(s)
7															
11	H190151	Division Needs	West Market Street	North Front Street	North Bridge Street	Road Diet	24 - Implement Road Diet to Improve Safety	\$ 3,937,000	N/A	N/A	11.73	F	11		0 Surry
12	H190153	Division Needs	West Market Street	North Front Street	North Bridge Street	Road Diet	24 - Implement Road Diet to Improve Safety	\$ 6,561,000	N/A	N/A	11.11	F	11		0 Surry
26	H190304	Division Needs	SR 1518 (Cook School Road)	Old US 52		Improve intersection	10 - Improve Intersection	\$ 1,665,000	N/A	N/A	11.83	F	11		0 Surry
27	H190305	Regional Impact	NC 89	Oak Grove Church Road	Ramey Creek Road	Upgrade road to current standards	26 - Upgrade Roadway	\$ 10,872,000	N/A	32.06	24.83	F	11		0 Surry
28	H190306	Division Needs	SR 1549 (Flint Hill Road)	NC 67	Speas Ferry Road	Upgrade road to current standards	26 - Upgrade Roadway	\$ 6,321,000	N/A	N/A	13.42	F	11		0 Yadkin
38	H190104	Division Needs	Courtney Huntsville Rd	US 601	Yadkin River	Modernize	26 - Upgrade Roadway	\$ 9,234,000	N/A	N/A	17.12	F	11		0 Yadkin
39	H190145	Division Needs	Old 421	SR 1705 (Spillman Road)	SR 1600 (Falcon Road)	Modernize	26 - Upgrade Roadway	\$ 1,273,000	N/A	N/A	19.34	F	11		0 Yadkin
40	H190789	Division Needs	Old 421	Pilot View Church Rd	Falcon Rd	Modernize	26 - Upgrade Roadway	\$ 2,260,000	N/A	N/A	19.00	F	11		0 Yadkin
45	H190838(int erchange)	Statewide Mobility	US 52	Westinghouse Road	I-74	Improve to interstate standards	17 - Upgrade Freeway to Interstate Standards	\$ 127,162,467	77.37	47.62	34.79	D	09		0 Surry
46	H190838(Ac cess Rd)	Statewide Mobility	US 52	Westinghouse Road	I-74	Improve to interstate standards	17 - Upgrade Freeway to Interstate Standards	\$ 115,450,412	77.37	47.62	34.79	D	09		0 Surry
47	H190839(int erchange)	Statewide Mobility	US 52	Perch Road	I-74	Improve to interstate standards	17 - Upgrade Freeway to Interstate Standards	\$ 79,788,120	76.59	46.73	41.40	F	11		0 Surry
48	H190839(Ac cess Rd)	Statewide Mobility	US 52	Perch Road	I-74	Improve to interstate standards	17 - Upgrade Freeway to Interstate Standards	\$ 68,076,065	76.59	46.73	41.40	F	11		0 Surry



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item 8

Year of the Trail

Background

2023 is North Carolina's 1st ever official "Year of the Trail." We'll discuss how you and your community can take part in the celebration and take advantage of available resources.

Attachment(s)

YOTT Guide

Actions Requested

For review



YEAR OF THE TRAIL

◀ 2023 ★ NC ▶



GREAT TRAILS STATE COALITION



Milton Town Board Meeting October 11, 2022

OUTDOOR RECREATION IN THE TRIAD

Assets driving Outdoor Recreation in the Piedmont Triad

- Nearly 1,000 miles of land based trails
- Almost 500 miles of water based trails or Blueways
- Over 150,000 acres of public parks with an additional 68,000 of preserved acres
- 4 State Parks (Pilot Mountain, Hanging Rock, Haw River and Mayo River) and the 4 State trails (Yadkin River, Deep River, Dan River and Mountains to Sea) and 3 national trails (Overmountain Victory Trail, Uwharrie Trail and Chinqua Penn Trail)
- Nearly 500 outdoor recreation businesses in the Triad.
- Visit www.nctriadoutdoors.com



NORTH CAROLINA IS



BUILDING ON NC'S REPUTATION AS THE GREAT ROADS STATE



Black Cree
Greenwa
Boathouse
East Coast





2023

YEAR OF THE TRAIL



FROM THE EVERYDAY TO THE EPIC





HIKE • WALK • RUN • RIDE • PADDLE

The Year of the Trail celebrates trails across North Carolina





WHY TRAILS

- Free to users
- Improved health and well being
- Safety from vehicular traffic
- Protect valuable natural resources

- **Positive economic impact, especially for rural communities**
- **Backbone of NC's \$28 billion growing outdoor recreation economy**

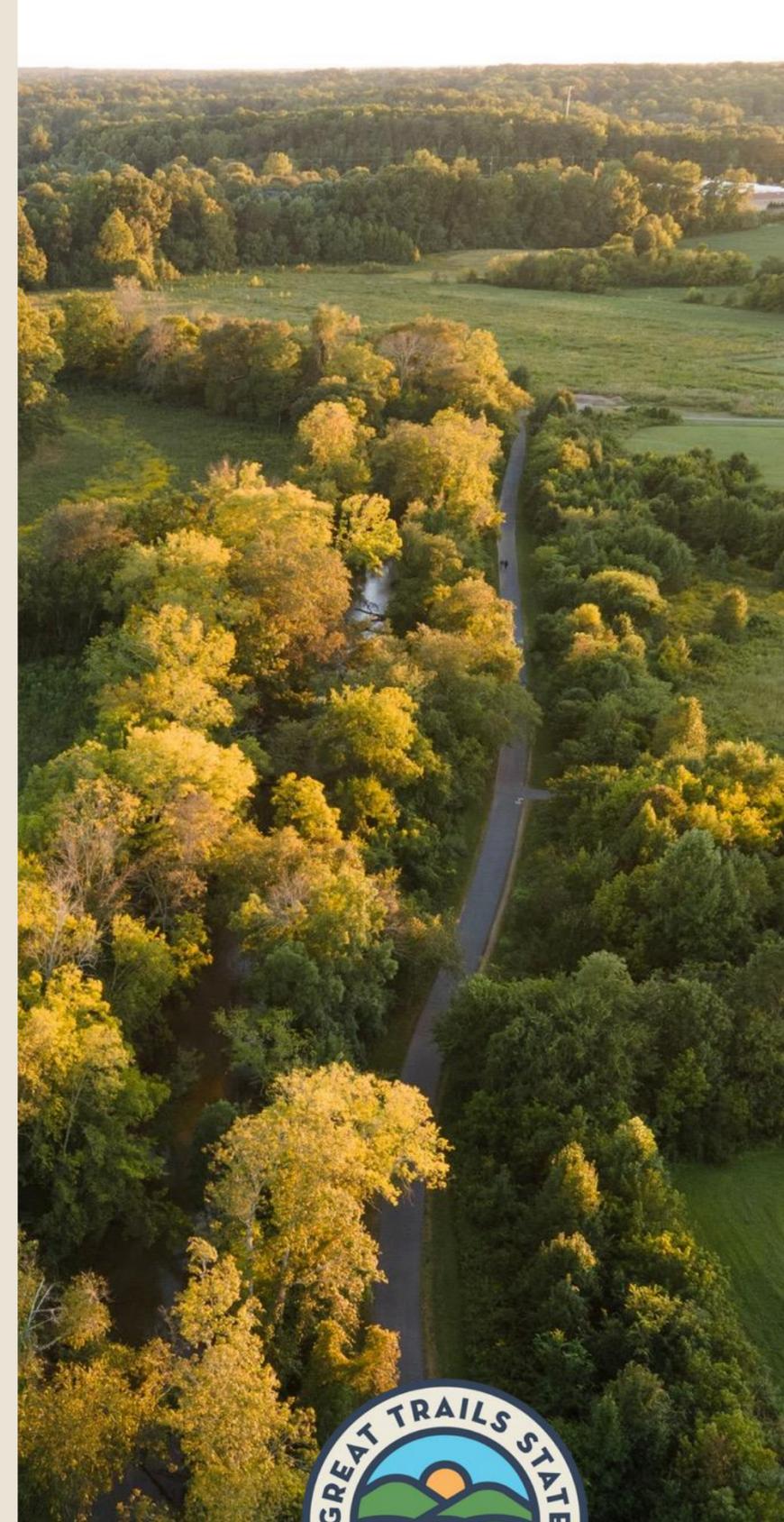


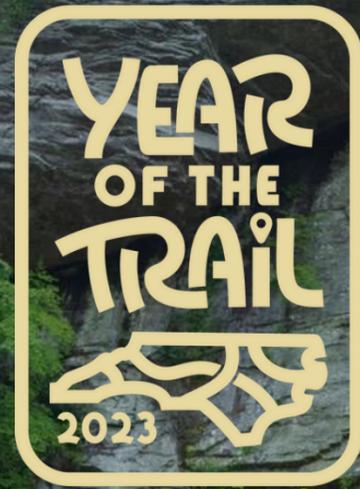


BIG NEWS FOR NORTH CAROLINA!

- Inspire people of all ages, abilities and backgrounds to try trails
- Show elected officials the importance of trails
- Boost outdoor recreation tourism across the state
- Promote safe and responsible use of trails

**Statewide public awareness/
marketing campaign**





THE CAMPAIGN

- Local **tool kits** for communities with Year of the Trail assets
- **Events in all 100 counties +**
- Focus on **diversity and inclusion**
- **Website/Social media**
- **Advertising** - outdoor, radio, print media
- **Call for Artists** program
- **Merchandise**
- **PBS NC Partnership** – 30-minute documentary titled “Ten to Try” and 10 short trail profiles
- Speaking at **conferences**
- **Measurement** and reporting





TOOL KITS

1. Introductory Information

- YOTT Toolkit Fact Sheet
- YOTT Brochure
- Logos, Assets & Brand Usage Guidebook

2. All About Trails

- Trail Asset Analysis Worksheet

3. Trail User Guides

- Trail Day Planning Checklist
- Leave No Trace (Outdoor NC)

4. How to Host a YOTT Event

- Templates - YOTT Letterhead, Event Planning, Volunteer Recognition, Banners, Invitation/Save the Date Postcard, Event Flier, Event Evaluation & Reporting Form

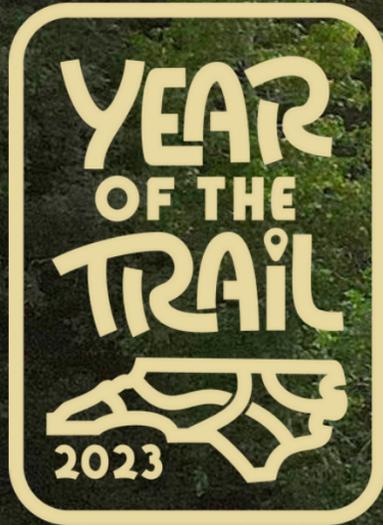
5. Community Engagement Strategies

Communicating trails benefits and ideas and tools for advocating for trails in your community.

- Finished Social Media Assets - Monthly Content Calendars, Canva Templates, Trail Awareness Flier, Utility Bill Insert, YOTT Postcards, Editorial templates, Trail story ideas

6. Trail Support beyond 2023

- *How to stay engaged with trails in NC and your community and how to become part of the Great Trails State Coalition.*



Income

	CASH	IN-KIND
GOVERNMENT CONTRIBUTION		
NC State Parks	\$350,000	
Visit NC	\$100,000	
NC DNCR	\$50,000	
US Department of Commerce	\$40,000	
SUBTOTAL	\$540,000	
CORPORATE CONTRIBUTION		
NC Electric Cooperatives	\$10,000	\$15,000
Duke Energy	\$5,000	
Destination by Design		\$50,000
McAdams		\$30,720
SUBTOTAL	\$15,000	
NON-PROFIT CONTRIBUTION		
Rails to Trails Conservancy	\$1,000	
SECU Foundation	\$225,000	
SUBTOTAL	\$226,000	
TOTAL	\$781,000	\$95,720

Expenses

ADMINISTRATION	\$185,000
MARKETING SERVICES	\$350,000
Branding, Toolkits, social media management, marketing plan, PR services	
EVENTS	\$40,000
NC Museum of Art, Regional Events	
PAID ADVERTISING	\$280,000
Radio, Outdoor Advertising, Print	
OUTREACH & EDUCATION	\$300,000
PBS NC Partnership, Artist Program, Conferences, printing, merchandise	
TOTAL	\$1,155,000
NEED TO RAISE:	\$319,000

2023

YEAR OF THE TRAIL

SPONSORS



SECU Foundation

PEOPLE HELPING PEOPLE®



THE GREAT TRAILS STATE COALITION



Image by Piedmont Fat Tire Society



Image by Piedmont Legacy Trails



Image by NC State Parks



Image by NCDOT

WHO WE ARE

- A broad, diverse coalition committed to bringing the benefits of trails to all of North Carolina – nonprofits/local government/industry partners
- All trail types: Hike / Bike / Walk / Run / Paddle / Ride
- All 100 Counties
- State agency partners





THE BIG BOLD VISION

- Secure sustained state funding for trails
- Brand North Carolina as “The Great Trails State”

WHY

- Historically, NC has had very little direct state investment in trails and greenways



29 NON PROFIT MEMBERS



THE CONSERVATION FUND



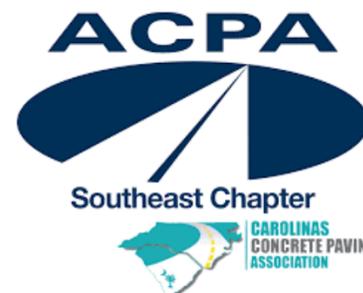
AARP



FOOTHILLS CONSERVANCY OF NORTH CAROLINA



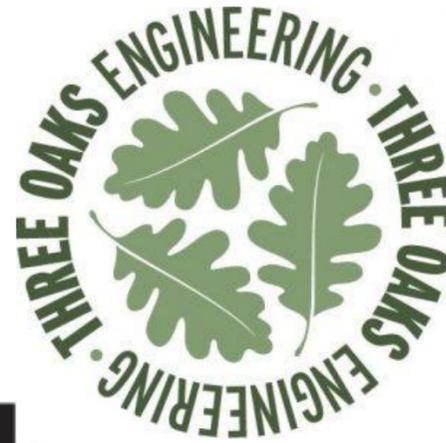
RIVERLINK



15 INDUSTRY PARTNERS



MCADAMS



BACKWOODS
BRIDGES



alta



TOOLE
DESIGN



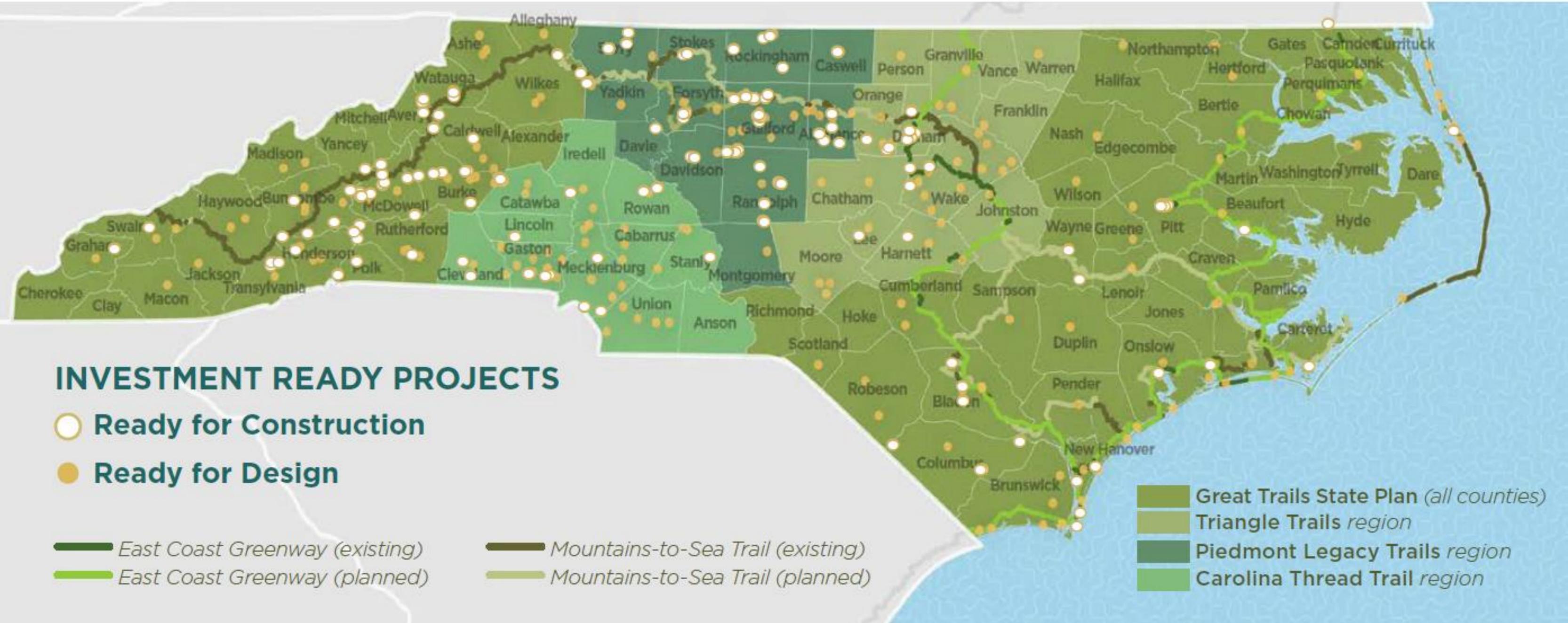
LOCAL GOVERNMENT MEMBERS



Goal:
**Build the Cities, Towns and Counties for Trails
Working Group**



Communities have invested in planning and identified trail projects in all 100 counties.



2021 LONG SESSION SUCCESS

- 2023 Year of the Trail Designation
- Budget funding – first time ever specifically for authorized State Trails
 - \$29.5 M for the Complete the Trails Fund
 - Non-State Trails not eligible for funding



North Carolina State Trails



State Trails

- Dan River
- Deep River
- East Coast Greenway
- Fonta Flora
- French Broad River
- Hickory Nut Gorge
- Mountains-to-Sea
- Northern Peaks
- Overmountain Victory
- Wilderness Gateway
- Yadkin River

Map Legend

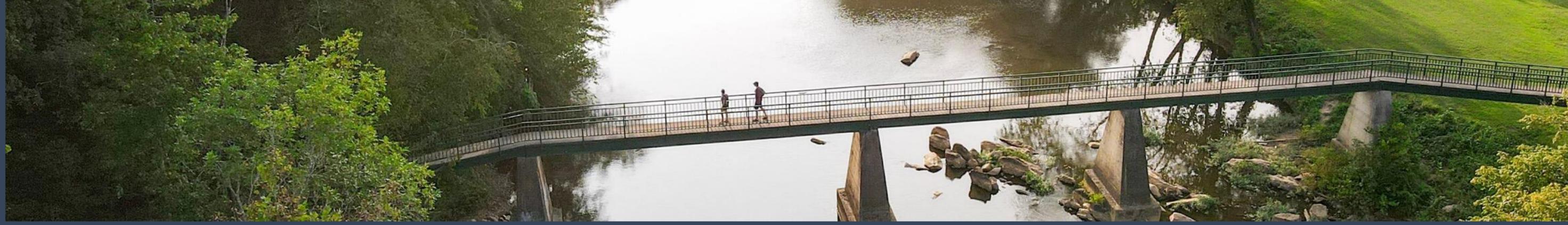
- State Park
- Planned state trail segments
- Designated state trail segments

2023 LONG SESSION

- Establish the **Great Trails State Fund** – for all types of trails, paved and unpaved
- **Recurring funds** for authorized State Trails
- Form a **Trails Caucus**
- Invite legislators to **Year of the Trail events**

IMAGE BY NC STATE PARKS





GET IN TOUCH

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YEAR OF THE TRAIL

◀ 2023 ★ NC ▶



GREAT TRAILS STATE COALITION



FROM THE EVERYDAY TO THE EPIC