

MEMBERS

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville



Board of Delegates

Agenda

Wednesday, December 21, 2022

12:00 noon

1398 Carrollton Crossing Drive, Kernersville, NC 27284

Item

ZOOM

Board of Delegates

<https://zoom.us/j/98490276882>

You can also dial in using your phone.

+1 646 558 8656 US (New York)

Access Code: 984 9027 6882

Official

Katie Mitchell

Clerk to the Board

**A. Call to Order, Welcome, Moment of
Silence, and Pledge of Allegiance**

Alvin Foster
Chair

B. Consent Items

- 1) Request to authorize receipt of requested EPA Assessment Grant Funds**
- 2) Request for authorization to application and funding to support the implementation of stream, sewer and stormwater infrastructure in City of High Point for funding up to \$6.7million**
- 3) Request for authorization to enter into contract with two funded partners for ARPA Home Delivered Meals Delivery Drivers II Mini grants for period Dec 1, 2022- Sept 30, 2024**
- 4) Request for approval to apply for NCHFA ESFRP23 grants**

MEMBERS

Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Sedalia
Staley
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of
Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville

C. Action Items

- 1) **Request for Approval of October 19, 2022
PTRC Board of Delegate minutes** **Alvin Foster**
Chair
- 2) **Presentation and request for approval of the
Annual Comprehensive Financial Reports for
Fiscal year ended June 30, 2022** **Jarrold Hand**
Finance Director
- 3) **2023 Officer Elections** **Matthew Dolge**
Executive Director
- 4) **Resolution of Support for 2023 Year of the Trail** **Jesse Day**
Planning Director

D. New Business

Alvin Foster
Chair

E. Roll Call Vote

Katie Mitchell
Clerk to the Board

F. Informational Items- FY23 Final Assessment Letter

G. Special Presentation- Outgoing Delegates

Alvin Foster
Chair

H. Executive Director's Report

Matthew Dolge
Executive Director

I. Around the Region

*At this time, Board members are asked to discuss any
upcoming events or informational items that pertain to
their local government or region.*

Alvin Foster
Chair

J. Chairman's Remarks and Announcements

Alvin Foster

- 1) **PTRC Executive Committee Meeting**
Wednesday, February 1, 2023 12noon (Lunch 11: 30a.m) **Hybrid**
- 2) **PTRC Board of Delegates Meeting**
Wednesday, February 15, 2023 12noon (Lunch 11: 30a.m) **Hybrid**
- 3) **2023 PTRC Meeting Dates**

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Jesse Day, Planning Director
DATE: December 21, 2022
RE: Authorization for Requested EPA Assessment Grant Funds

The Piedmont Triad planning department has applied for a \$500,000 Brownfield Assessment grant from the EPA. The assessment funding will go towards sites in our region that need Phase 1 or 2 activities to identify, map, test and create a redevelopment plan for remediation.

About the Grant

The EPA Assessment grant can be used to prepare old mill buildings or former industrial sites for redevelopment or open space by determining and mapping out contamination with ground penetrating radar, soil sampling and other geologic and soil techniques. The PTRC has administered a Brownfields program for over 10 years which needs grant funding for sites across the region not likely to develop without assessment funding. The landowner also receives liability protection when entering the NC Brownfields program, which can utilize funds from the PTRC program.

The grant application itself included 3 target areas sites in Eden, High Point and Randleman that were recommend by local government staff. The sites selected likely need Phase 2 assessment funding, but the grant funds will be available across the 12-county region for locations that need assessment in order to move towards productive use and are eligible for the program.

ACTION REQUESTED:

The PTRC Planning Department requests that the Executive Committee authorize PTRC to receive \$500,000 if awarded by the EPA to fund assessment activities in our region in 2023.

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Adam Shull, Assistant Planning Director
DATE: December 21, 2022
RE: Authorization to Submit Application for FEMA: BRIC

The Regional Planning Department would like to respond to and if awarded receive a contract to assist the North Carolina Department of Public Safety in implementing a Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) project entitled, *Building a Resilient Inner-City Southwest High Point through Rehabilitation, Restoration and Enhancement: Preventing Contamination at the Headwaters of Richland Watershed*.

The proposed project will address rehabilitation of aging infrastructure in the inner-city southwest quadrant of High Point, census block 143, in order to reduce risk of water quality/bacterial contamination of Richland Creek at its headwaters. This work will be coupled with nature-based stormwater control measures on W. Green Drive and along Richland Creek to the south, including stream restoration, enhancement, and stabilization of creek from 422 Tomlinson Street to W. Ward Ave to incorporate green infrastructure as means to further reduce risk of failures of storm/sewer systems and reduce stormwater, inflow & infiltration issues in region/census block 143.

PTRC is working with an extensive network of professionals and partners to achieve a One Water resilient community in High Point.

Project Location (ID County/Area): City of High Point, Guilford County, Southwest census block

Grant Name/Funding Source: NC Dpt. of Public Safety Non-Disaster Grant; FEMA: BRIC [Non-Disaster Grants | NC DPS](#)

Grant/Funding Submission Deadline: 1/6/2023

CONSENT ITEM # 2 CONTINUED

Requested Grant Amount: up to \$6.7 million, with sub-contracting for design/engineering, construction services; project administration, permitting (stream, stormwater, sewer)

Match/In-kind Value: As documented by Southwest Renewal Foundation, required 12% match; able to document 17% at \$1.18 million

Estimated Timeframe/Length of Grant/Project: 36 months; Fall 2023 to Fall 2026

Partner/Collaboration/Group: Southwest Renewal Foundation of HP, City of High Point

ACTION REQUESTED:

The Planning Department request that the Executive Committee authorize application and funding to support the implementation of stream, sewer and stormwater infrastructure in the City of High Point for funding up to \$6.7 million.

CONSENT ITEM # 3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Adrienne Calhoun, Director, Area Agency on Aging
DATE: December 21, 2022
RE: Request authorization to enter into contract with two funded partners for ARPA Home Delivered Meals Delivery Drivers II Mini Grants for the grant period December 1, 2022 – September 30, 2024.

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

The PTRC AAA made one-time funding available to Nutrition Services Home Delivered Meals providers to hire or contract delivery drivers to expand current Home Delivered Meals routes and/or supplement volunteer delivery drivers on current routes within the 12-county region. This would provide a means to reach an underserved and underrepresented older adult population that would benefit from receiving nutritious meals as well as ensure uninterrupted Home Delivered Meals service for current older adult recipients. The Nutrition Services Home Delivered Meals providers awarded the grant funding must meet the NC Department of Health and Human Services (NC DHHS) Division of Aging Nutrition Service Standards (July 1, 2003) for Home Delivered Meals.

Three mini grants were made available up to \$65,000 each. Only two providers submitted for consideration. Funds will be used to add additional part-time drivers to current staff.

| County | Provider Agency | Grant Amount |
|----------|---------------------------------|--------------|
| Alamance | Alamance County Meals on Wheels | \$48,000 |
| Forsyth | Senior Services, Inc. | \$65,000 |

ACTION REQUESTED:

Request for authorization to enter into contract with two funded partners for ARPA Home Delivered Meals Delivery Drivers II Mini Grants for the grant period December 1, 2022 – September 30, 2024.

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Michael Blair, Community Development Director
DATE: December 21, 2022
RE: ESFRLP grant applications from the North Carolina Housing Finance Agency for 2023

The North Carolina Housing Finance Agency has released the dates/counties available for funding under the ESFRLP23 grant cycle. The PTRC Community Development Department Staff requests Executive Committee approval to move forward with the PTRC applying for funds for Davidson and Guilford excluding the Greensboro City Limits.

The PTRC Housing Department has been successful in being awarded this grant in 14 counties currently, with both of the applicant counties being ones the PTRC has been awarded previously.

The grants are set up on a loan pool system, so once two initial units are completed, the PTRC can continue to apply for funding for homes until the funding supply is depleted. As an example, under the 2019 grant cycle for Randolph County, PTRC committed to completing five units for \$175,000 and will close out the grant cycle with seventeen units completed totaling \$577,222.00 in home repairs for residents of the county.

ACTION REQUESTED:

The PTRC Community Development Department is requesting approval from the board to move forward with applying for the NCHFA ESFRLP23 grants.

ACTION ITEM # 2

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates
FROM: Jarrod R. Hand, Finance Director
DATE: December 21, 2022
RE: Presentation of and request for approval of the Annual Comprehensive Financial Reports for fiscal year-ended June 30, 2022

The Annual Comprehensive Financial Reports for fiscal year-ended June 30, 2022 have been provided for your review and consideration. Mr. Daniel Gougherty, Director, from Cherry Bekaert, LLP will present the Annual Comprehensive Financial Reports for fiscal year-ended June 30, 2022.

It is recommended that the Executive Committee approve the submission of the Annual Comprehensive Financial Reports for fiscal year-ended June 30, 2022 for full board approval.

ACTION ITEM # 3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Mr. Matthew Dolge
DATE: December 21, 2022
RE: Nomination of 2023 PTRC Officers

The Nominating Committee, consisting of the current officers, immediate past chair and two volunteers (Renee Bryant and Darrell Frye) met prior to the November Executive Committee to agree on the 2022 PTRC Officers. Their recommendation to the Board can be found below.

| Position | Incumbent |
|----------------------|---|
| Chair | Alvin Foster, Town of Yanceyville |
| Vice-Chair | Mark Richardson, Rockingham County |
| Treasurer | Marikay Abuzuaiteer, City of Greensboro |
| Secretary | Rick Morris, Stokes County |
| Immediate Past Chair | Kevin Austin, Yadkin County |

For reference, verbiage from the Bylaws regarding officers can be found below.

Article II. Officers

Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Appointment of Immediate Past Chair to serve as ex-officio of the nominating committee. *Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.*

Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

ACTION ITEM #3 CONTINUED

Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

Section 4. Duties of Officers

- A. **The Chair** shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. **The Vice-Chair** shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. **The Treasurer** shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. **The Secretary** shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

ACTION REQUESTED:

To approve the nominating committee's recommendation regarding 2023 Officers.



RESOLUTION OF SUPPORT FOR 2023 YEAR OF THE TRAIL

WHEREAS, THE General Assembly has proclaimed 2023 as the Year of the Trail;

WHEREAS, the Covid pandemic demonstrated the value of trails as safe places for people to get outdoors for their physical and mental health and sense of wellbeing;

WHEREAS, trails, greenways, and blueways provide key amenities to neighborhoods and are often the centerpiece of a community bringing people together to exercise, play and connect with nature;

WHEREAS, the parks, greenways, trails and natural areas in our community are welcoming to all and provide a common ground for people of all ages, abilities and backgrounds to access our rich and diverse natural, cultural, and historic resources;

WHEREAS, trails offer quality-of-life benefits to all, while creating expressions of local community character and pride, as outdoor workshops for science education, as tools for economic revitalization, as free resources for healthy recreation, as accessible alternative transportation, and as sites for social and cultural events;

WHEREAS, trails have significant impact on the economic viability of Piedmont Triad communities through increased levels of tourism, enhanced property values, as well as the ability to attract and retain businesses such as restaurants, outfitters, lodging and entertainment;

WHEREAS, the Piedmont Triad Regional Council, representing 12 counties and 75 member governments in the Piedmont Triad believes that the benefits of trails are important to all who live, work, visit and do business in the region; and

WHEREAS, increased investment in and maintenance of existing and future trails will provide dividends to health and well being of existing and future generations in our region's communities.

Now, Therefore, Be It Resolved that the Piedmont Triad Regional Council supports trails and is committed to supporting trail events during 2023 to celebrate the Year of the Trail.

*Alvin Foster, Chairman
Piedmont Triad Regional Council
Board of Delegates*

December 21, 2022

*Matthew Dolge, Executive Director
Piedmont Triad Regional Council*

December 21, 2022

INFORMATIONAL ITEM

Via electronic mail

December 9, 2022

Mr. Kevin Austin, Chairperson
Piedmont Triad Regional Council
Kernersville, NC 27284

Dear Mr. Austin:

I conducted a desktop fiscal monitoring review of Piedmont Triad Regional Council (“Agency”) for compliance with Code of Federal Regulations Title 10 Part 440 and Title 2 Part 200 for the NC Department of Energy Weatherization Assistance Program, the Low-Income Home Energy Assistance Program, and the Heating and Air Repair and Replacement Program for fiscal year 2022-23.

My review was performed over the period November 9-16, 2022, and addressed annual performance trends, financial controls, and testing of cash receipts/disbursements, procurement, payroll, and administrative cost allocation. All Findings require corrective action. Trends for Concern should be evaluated, and better controls and solutions implement.

There are no findings that require corrective action from this Fiscal Monitoring Review. No other written action needs to be taken by your agency. Please ensure that all supporting documents files including a copy of the general ledger entries are placed in the appropriate files for future review purposes.

Sincerely,



Bahman Dorafshar
Financial Analyst

cc:

Mr. Matthew Dolge, Executive Director

Meeting Dates 2023
1398 Carrollton Crossing Drive
Kernersville, NC 27284
12noon

| PTRC Executive Committee 1st Wednesday | PTRC Board of Delegates 3rd Wednesday |
|--|---|
| January - none | January - none |
| February 1, 2023 | February 15, 2022 |
| March 1, 2023 | March - none |
| April 5, 2023 | April 19, 2023 |
| May 3, 2023 | May - none |
| June 7, 2023 | June 21, 2023 |
| July – none | July - none |
| August 2, 2023 | August 16, 2023 |
| September 6, 2023 | September - none |
| October 4, 2023 | October 18, 2023 |
| November 1, 2023 | November - none |
| December 6, 2023 | December 20, 2023 |