

**MINUTES**  
**PTRC Board of Delegates**  
**December 21, 2022**

**Present**

Marikay Abuzuaiter, City of Greensboro  
Kelly Allen, Town of Haw River  
Sam Bishop, Town of Elkin (Z)  
Renee Bryant, City of Randleman  
John Burke, City of Lexington  
Carly Cooke, Guilford County (Z)  
Rick Cross, Town of Bermuda Run  
Monta Davis-Oliver, Town of Yadkinville  
Lewis Dorsett, City of Archdale  
James Dunn, Town of East Bend  
Fleming El-Amin, Forsyth County  
Serita Faison, Town of Sedalia  
Johnny Farmer, Town of Stoneville (Z)  
Alvin Foster, Town of Yanceyville  
Fred Franklin, Town of Lewisville  
Johnny Frye, Town of Mocksville (Z)  
Montrena Hadley, City of Mebane (Z)  
Victor Jones, City of High Point  
Dwight Lake, Town of Mayodan  
Yvonne Maizland, Town of Gibsonville (Z)  
George McClellan, Town of Oak Ridge  
Lynn Montgomery, Town of Jamestown  
Damon Prince, Town of Troy (Z)  
Kim Rayle, Town of Pleasant Garden (Z)  
Mark Richardson, Rockingham County  
Janelle Robinson, Town of Summerfield  
Chris Sapp, Town of Bethania  
Emily Sharpe, Town of Elon (Z)  
John Shaw, Montgomery County (Z)  
Pam Thompson, Alamance County  
Don Truell, Davidson County  
Marie Wood, City of Mount Airy  
Filmore York, Town of Liberty  
*(Z) Denotes attendance via ZOOM*

**Absent**

Jessica Almond, Town of Cooleemee  
Wayne Atkins, Town of Dobson  
Kevin Austin, Yadkin County  
Layton Booker, Town of Candor  
Jim Butler, City of Burlington  
John Byrum, Town of Midway

**Absent, continued**

Kay Cagle-Kinch, Town of Biscoe  
Mary Cameron, Village of Clemmons  
Vicki Caudle, Town of Ramseur  
Phil Cheap, Village of Alamance  
Bobby Chin, City of Graham  
Jane Cole, City of King  
David Cox, Town of Boonville  
Monica Craver, Town of Boonville  
Mike Crawford, Town of Stokesdale  
Anita Darnell, Town of Jonesville  
David Fernandez, Town of Seagrove  
James Festerman, City of Reidsville  
Benita Finney, Davie County  
Darrell Frye, Randolph County  
Susan Gordon, Town of Rural Hall  
Danny Hairston, Town of Walnut Cove  
Nathaniel Hall, Caswell County  
Beverly Harris, Town of Mount Gilead  
Phillip Hunnicutt, City of Eden  
A.C. Hurley, Town of Franklinville  
John Larson, City of Winston-Salem  
Peggy Leight, Town of Walkertown  
Sandra McCollum, Town of Green Level  
Richard McNabb, City of Trinity  
Howard Morgan, Town of Sedalia  
Rick Morris, Stokes County  
Scott Needham, Town of Pilot Mountain  
Dennis Paschal, Town of Wentworth  
William Phillips, Town of Madison  
Terry Renegar, Davie County  
Karen Scotton, Town of Staley  
Wendy Sellars, City of Thomasville  
Boyce Shore, Village of Tobaccoville  
David Smith, City of Asheboro  
Chris Thompson, Town of Kernersville  
Van Tucker, Surry County  
Larry Ward, Town of Denton  
Janet Whitt, Town of Danbury  
Steve Yokeley, Town of Wallburg  
Raleigh York, City of Thomasville

**Chairman Alvin Foster welcomed the PTRC Board of Delegates and called the meeting to order at 12:02pm via Zoom and in person attendance. Chairman Foster requested a moment of silence and then led the Board in the Pledge of Allegiance.**

**1) Consent Items, Mr. Alvin Foster, PTRC Chair**

- a. Request for approval of First Budget Revision for FY 2022-2023
- b. Request for approval to contract with the City of Eden to provide rehabilitation services
- c. Request for authorization to revise funding amounts with funded partners for ARPA Family Caregiver Support Services grants for period June 1, 2022- September 30, 2024
- d. Request for authorization to contract with Pleasant Garden and Thomasville to assist stormwater services
- e. Request for approval of Local Technical Assistance Projects

**2) Action Item: Request for Approval October 19, 2022 PTRC Board of Delegates minutes, Mr. Alvin Foster, Chair**

**3) Action Item: Presentation and request for approval of the Annual Comprehensive Financial Reports for Fiscal year ended June 30, 2022 CEDS Survey, Mr. Jarrod Hand, Finance Director**

- a. Mr. Hand explained that our Audit Firm, Cherry Bakaert issued four opinions:
  - i) Financial statements of governmental activities, discretely presented component unit and each major fund are presented fairly, in all material respects.
  - ii) Internal controls over financial statement reporting, compliance and other matters based on audit completed in accordance with U.S. General Accepted Auditing Standards and Government Audit Standards
  - iii) Compliance with requirements applicable to each major federal program and internal controls over compliance required by OMB Uniform Guidance and State Single Audit Implementation Act.
  - iv) Compliance with requirements applicable to each major state program and internal controls over compliance required by OMB Uniform Guidance and State Single Audit Implementation Act.
- b. PTRC received unmodified or “clean” opinion on all four.
- c. The net position increased by \$1,064,301 for an ending balance of \$6,949,596. The unrestricted portion is \$1,984,537 or 28.6%.
- d. The restricted portion is primarily related to outstanding debt on building and pension liabilities. This financial analysis provides a long-term view of the financial condition of the organization.
- e. Other changes in fund balance include:
- f. General Fund increased by \$259,348 to \$3,587,900; unrestricted is \$2,799,654 or 78%.
- g. Grant Project Fund increased by \$100,525 to \$863,005; restricted for grant projects & prepaids.
- h. Local Project Fund increased by \$416,760 to \$2,152,552; restricted for local projects & prepaids.
- i. Mr. Dolge thanked our Finance staff for another strong audit. These past couple of years have been unusual and this is our largest budget to date. Couple years of unusual traffic and this is our largest budget to date. We work hard to ensure our funds are appropriated correctly and efficiently following all guidelines. We are in a strong position fiscally. We commend our finance staff for keeping our organization on strong footing.

**4) Action Item: 2023 Officer Elections, Mr. Matthew Dolge, Executive Director**

- a. Mr. Kevin Austin reported that the current officers, immediate past chair and two volunteers (Renee Bryant and Darrell Frye) met this morning to discuss 2023 officers.
- b. The current slate of officers is:
  - i) Chairman: Alvin Foster (Yanceyville)
  - ii) Vice Chairman: Don Truell (Davidson County)
  - iii) Treasurer: Marikay Abuzuaiter (Greensboro)
  - iv) Secretary: Mark Richardson (Rockingham County)
- c. Historically officers have served in their official capacity for two years. Due to elections, Mr. Don Truell will not be able to serve as an officer in 2023.
- d. The recommendation from the nominating committee is to elevate Mr. Mark Richardson to Vice Chairman to fulfill County/City bylaw requirements. We also nominate Mr. Rick Morris to serve as Secretary.
- e. The 2023 Recommendation for Officers is:
  - i) Chairman: Alvin Foster (Yanceyville)
  - ii) Vice Chairman: Mark Richardson (Rockingham County)
  - iii) Treasurer: Marikay Abuzuaiter (Greensboro)
  - iv) Secretary: Rick Morris (Stokes County)
- f. Mr. Foster thanked Nominating Committee for their recommendation. The Executive Committee approved this proposed slate at the November Executive Committee.

**5) Action Item: Resolution of Support for 2023 Year of the Trail, Mr. Jesse Day, Planning Director**

- a. Mr. Jesse Day presented a slideshow highlighted the goals and how to engage with the Year of the Trail. A copy of his presentation can be found at [www.ptrc.org](http://www.ptrc.org) or by emailing Katie Mitchell at [kmitchell@ptrc.org](mailto:kmitchell@ptrc.org).
- b. To find events in 2023 visit [www.greattrailsnc.com](http://www.greattrailsnc.com).
- c. We are hoping all member governments will adopt Resolutions of Support for the Year of the Trail.
- d. PTRC is requesting approval to adopt a Resolution of Support for the Year of the Trail 2023.
- e. A signed resolution can be found at [www.ptrc.org](http://www.ptrc.org).

**6) Roll Call vote for the Abovementioned Consent Items 1a-e and Action Items 2-5**

- a. A motion was made by Mr. Mark Richardson.
- b. The motion was seconded by Mr. George McClellan.
- c. Roll call vote- Ayes: *Marikay Abuzuaiter, Kelly Allen, Renee Bryant, John Burke, Rick Cross, Monta Davis-Oliver, Lewis Dorsett, Flemin El-Amin, Serita Faison, Johnny Farmer, Alvin Foster, Fred Franklin, Johnny Frye, Montrena Hadley, James Dunn, Victor Jones, Dwight Lake, Yvonne Maizland, George McClellan, Lynn Montgomery, Damon Prince, Kim Rayle, Mark Richardson, Janelle Robinson, Chris Sapp, Emily Sharpe, Pam Thompson, Don Truell, Marie Wood and Filmore York.*
- d. Nays: *none*
- e. Consent Items 1a-e and Action Item 2-5 were approved.

**7) Informational Item: FY23 Final Assessment Letter for Weatherization Assistance Program**

- a. A copy of the letter can be found at [www.ptrc.org](http://www.ptrc.org) in the December 21, 2022 agenda packet.

**8) Special Presentations- Outgoing Delegates**

- a. As our year ends, we'd like to recognize the members of our Board of Delegates whose service to the Piedmont Triad Regional Council ends.
- b. To show our gratitude to you, we present to you a Resolution of Appreciation for exemplary service to the Board of Delegates. Thank you, again, for recognizing the importance of regional work and representing your local governments at PTRC.
  - i) Mr. Fleming El-Amin, Forsyth County (Served since 2017)
  - ii) Mr. Archie Hicks, East bend (Served since 2016)
  - iii) Mr. Don Truell, Davidson County (Served since 2006, past officer)

**9) Executive Director's Report, Mr. Matthew Dolge, Executive Director**

- a. Mr. Dolge reported that Alamance, Davidson and Randolph Counties have all submitted documentation requesting to join our Workforce Development Board. The counties we currently serve have all approved these additions. Alamance wants us to start staffing as early as January. We are very excited about this consolidation!
- b. We are currently looking for homes in our counties to serve for our Home Rehab program. This is designed for older homes that needs help with climate control. We have completed 120 homes this year across our Region. We are looking for more to serve so if you identify anyone in your communities that could benefit from this program, please send them our way.
- c. As we've discussed before, we are out of space in this building. An immediate way to address this lack of space is to purchase the church property next door. We have made an offer and are moving through that process. It would house some of our Community Development staff and also provide a space for our Weatherization Training program.

**Chairman Foster wished everyone a meaningful Holiday season. He expressed gratitude for the Board and Staff of PTRC. There being no other business, the meeting was adjourned by general consensus at 12:45 pm.**

---

**Alvin Foster, PTRC Chair**

---

**Katie Mitchell, Clerk to the Board**