MEMBERS

Counties
Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities Archdale Asheboro Bermuda Run Bethania Biscoe Boonville Burlington Candor Clemmons Cooleemee Danbury Denton Dobson East Bend Eden Elkin Elon Franklinville Gibsonville Graham Green Level Greensboro

Haw River

High Point

Jamestown Jonesville



Executive Committee

Agenda

Wednesday, March 1, 2023

12:00 noon

1398 Carrollton Crossing Drive, Kernersville, NC 27284

ItemOfficialZOOMKatie MitchellExecutive CommitteeClerk to the Board

Please join my meeting from your device. https://zoom.us/j/97334803681

+1 646 558 8656 US (New York) Meeting ID: 973 3480 3681

A. Call to Order, Welcome, Moment of Alvin Foster Silence, and Pledge of Allegiance Chair

B. Action Items

- 1) Request for approval of February 1, 2023 Alvin Foster PTRC Executive Committee Minutes (attachment) Chair
- 2) Request to authorize receipt of \$55,012 in Wendy Walker-Fox County transfer support funds from NC DWS WED Director
- 3) Request for authorization to engage in JFF's Wendy Walker-Fox Workforce Communities of Inquiry in the Deep South initiative and receipt of technical assistance and \$15,000 in support funds
- 4) Request for authorization to enter into contract Adrienne Calhoun with regional nutrition providers for congregate AAA Director nutrition services March 1, 2023- Sept 30, 2024

MEMBERS

Kernersville King Lewisville Lexington Liberty Madison Mayodan Mebane Midway Mocksville Mount Airy Mt. Gilead Oak Ridge Pilot Mountain Pleasant Garden Ramseur Randleman Reidsville Rural Hall Seagrove Sedalia Staley Stokesdale Stoneville Summerfield Thomasville Tobaccoville Trinity Troy Village of Alamance Walkertown Wallburg Walnut Cove Wentworth Winston-Salem Yadkinville Yanceyville

5) Request for authorization to enter into contract with two funded partners for ARPA Home **Delivered Meals Nutrition Services for period** March 1, 2023- September 30, 2024

Adrienne Calhoun AAA Director

6) Request for authorization to enter into contract with MIPPA in the amount of \$110.811 for September 1, 2022- August 31, 2023

Adrienne Calhoun AAA Director

7) Request for authorization to enter into contract With CHESS for Provision of Services

Adrienne Calhoun AAA Director

8) Request for approval to enter into a contract with the Town of Mount Gilead in the amount of \$9,450 from February 2023- March 31, 2023

Adam Shull Asst Planning Director

9) Request to begin an immigration sponsorship program

Matt Reece Asst Director

C. New Business

Alvin Foster

Chair

D. Roll Call Vote

Katie Mitchell Clerk to the Board

E. Informational Items- DWS Audit Letter

F. Executive Director's Report

Matthew Dolge Executive Director

G. Around the Region

Alvin Foster Chair

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

H. Chairman's Remarks and Announcements

Alvin Foster

1) PTRC Executive Committee Meeting Wednesday, March 1, 2023 12noon (Lunch 11:30a.m) Hybrid

2) PTRC Board of Delegates Meeting Wednesday, February 15, 2023 12noon (Lunch 11:30a.m) Hybrid

3) 2023 PTRC Meeting Dates

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Wendy Walker-Fox, Workforce and Economic Development Director

DATE: March 1, 2023

RE: County Transfer Support

In Support of Statewide workforce board realignment efforts, the North Carolina Department of Commerce Division of Workforce Solutions (DWS) is providing funding the amount of \$55,012.00.

The funding will be used to assist staff with the operational, administrative, and logistical activities related to the transferring Alamance, Davidson, and Randolph Counties to the Piedmont Triad Regional Workforce Development Board local area.

As the transfer process continues to move forward this type of funding is needed to sustain operations and maintain continuity of service to employers and individuals. PTRC is appreciative of the Division's support.

ACTION REQUESTED:

Authorize receipt of \$55,012.00 in county transfer support funds from the NC Commerce Division of Workforce Solutions.

Page 3 of 17 March 1, 2023

ACTION ITEM # 3

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Wendy Walker-Fox, Workforce and Economic Development Director

DATE: March 1, 2023

RE: JFF's Workforce Communities of Inquiry in the Deep South

The Piedmont Triad Regional Workforce Development Board (PTRWDB) has been selected as one of 7 organizations for participation in an initiative that will research what's needed to close the wealth gap and curtail occupational segregation for black learners and workers.

The Workforce Communities of Inquiry (WCI) in the Deep South is supported by funding from the Walmart Foundation and Jobs for the Future (JFF). The initiative will work collaboratively with workforce organizations in communities across the Deep South to facilitate honest, intentional, and focused dialogue that explores service delivery, equity, and job-seeker outcomes within the context of race and diversity. It is the hope of JFF that, through this process, community conversations will surface potential solutions to addressing system-level challenges that promote or uphold inequitable practices, policies, and behaviors, specifically those that disproportionately impact the Black community.

Project Goals

- Develop and test a replicable community-driven research agenda rooted in JFF's Workforce Transformation Strategy and aligned to JFF's Racial Economic Equity Call to Action.
- Identify a set of learning outcomes that speak to the ways in which specific policies, approaches, behaviors, or circumstances have impacted access, opportunity, and outcomes for Black people utilizing the public workforce system.
- Present findings and recommendations on policies, people, programs, and partnerships to a subset of your organization, including the private sector board of directors.

The project timeframe is March, 2023 to January, 2024. JFF will provide guidance, technical assistance, and support funding in the amount of \$15,000. The overarching objective of the project is to equip local and regional workforce professionals with a research protocol and supporting tools that empower them to identify conditions, environments, and strategies that generate and promote an unbiased inclusive human-centered approach to workforce service delivery. The Piedmont Triad Regional Workforce Development Board is excited to be a part of this initiative.

ACTION REQUESTED:

Authorize engagement in JFF's Workforce Communities of Inquiry in the Deep South initiative and the receipt of technical assistance and \$15,000 in support funds.

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Adrienne Calhoun, Area Agency on Aging Director

DATE: March 1, 2023

RE: Request authorization to enter into contract with regional nutrition

providers for congregate nutrition services for the grant period March 1,

2023 - September 30, 2024.

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

PTRC AAA made county specific ARPA Nutrition Services Congregate Meals and/or Congregate Grocery/Produce Bags mini grants available. These are available to currently funded regional Nutrition Services providers. Funds are for serving Congregate Meals and/or Congregate Grocery/Produce Bags to people age 60 years of age or older who have been or are currently receiving Congregate Meals and/or Congregate Grocery/Produce Bags through previously allocated COVID relief funds (Families First, CARES Act, ARPA). Congregate Meals and/or Congregate Grocery/Produce Bags may also be provided to new clients unable to be served due to insufficient Home and Community Care Block Grant funds. Nutrition Services providers awarded the grant funding must meet the NC Department of Health and Human Services (NC DHHS) Division of Aging Nutrition Service Standards (July 1, 2003) for Congregate Meals.

County specific allocations were based on the North Carolina Intrastate Funding Formula (IFF).

Weight	Variable
50%	60+ population
30%	60+ poverty
10%	60+ rural
10%	60+ minority

ACTION ITEM # 4 CONTINUED

Since the PTRC AAA received proposals from six county nutrition providers, the remaining funds (\$302,874.00) were left unallocated. The PTRC AAA didn't want to leave funds unallocated so negotiations took place with the six county nutrition providers.

The chart indicates funding awards.

County	Nutrition Providers	Funded Nutrition Services	Funding Award
Davidson	Davidson County Department of Senior Services	Congregate Nutrition	114,624
Forsyth	Senior Services, Inc.	Congregate Nutrition	222,602
Randolph	Randolph Senior Adults Association, Inc	Congregate Meals	65,000
Stokes	Stokes County Senior Services	Congregate Nutrition	60,515
Surry	Yadkin Valley Economic Development District, Inc. (YVEDDI)	Congregate Nutrition	71,059
Yadkin	Yadkin Valley Economic Development District, Inc. (YVEDDI)	Congregate Nutrition	55,525
Total ARPA Funding			\$589,325

ACTION REQUESTED:

Request authorization to enter into contract with regional nutrition providers for congregate nutrition services for the grant period March 1, 2023 – September 30, 2024.

Page 6 of 17 March 1, 2023

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Adrienne Calhoun, Director, Area Agency on Aging

DATE: March 1, 2023

RE: Request authorization to enter into contract with two funded partners for ARPA Home

Delivered Meals for contract period March 1, 2023 - September 30 2024

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

PTRC AAA is making two ARPA Nutrition Services Home Delivered Meals and/or Home Delivered Meals Grocery/Produce Bags mini grants available in the amount of \$58,200 each. These grants are available to currently funded regional Nutrition Services providers for service delivery in one or more of the following counties: Alamance, Caswell, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin. Funds are for serving Home Delivered Meals and/or Home Delivered Meals Grocery/Produce Bags to people age 60 years of age or older who are currently waiting for Title III funded Home Delivered Meals service. Nutrition Services providers awarded the grant funding must meet the NC Department of Health and Human Services (NC DHHS) Division of Aging Nutrition Service Standards (July 1, 2003) for Home Delivered Meals.

The chart indicates funding awards.

County	Nutrition Providers	Funded Nutrition Services	Funding Award
Alamance	Alamance County Meals on Wheels, Inc.	Home Delivered Meals Nutrition Services	58,200
Stokes	Stokes County Senior Services	Home Delivered Meals Nutrition Services	58,200

ACTION REQUESTED:

Request authorization to enter into contract with two funded partners for ARPA Home Delivered Meals Nutrition Services for contract period March 1, 2023 – September 30 2024

TO: Executive Committee, Piedmont Triad Regional Council FROM: Adrienne Calhoun, Aging Director, Area Agency on Aging

DATE: March 1, 2023

RE: Request authorization to enter into contract with the North Carolina Department

of Insurance for Medicare Improvements for Patients and Providers Act 2008 (MIPPA) funding in the amount of \$110,811 for the period of September 1, 2022-

August 31, 2023

Area Agencies on Aging (AAA) across North Carolina are working with Senior Health Insurance Information Programs (SHIIP) to outreach to older adults and individuals who have mental or physical disabilities who are eligible for Low Income Subsidized Medicare benefits. The PTRC Area Agency on Aging has been awarded \$110,811 to provide outreach and education across the region.

This allocation will allow the AAA to identify potential beneficiaries throughout the region using varies methods and targeted outreach. We will use all connections we have to leverage an increased number of people. In anticipation of this funding, we have already discussed targeting methods with SHIIP coordinators to effectively service our counties.

ACTION REQUESTED:

Request authorization to enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008 (MIPPA) funding in the amount of \$110,811 for the period of September 1, 2022- August 31, 2023

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March 1, 2023

TO: PTRC Executive Committee

FROM: Adrienne Calhoun, Aging Director, Area Agency on Aging

DATE: February 21, 2023

RE: Request authorization to enter into a Master Agreement with Cornerstone Health

Enablement Strategic Solutions, LLC (CHESS) for Provision of Services. The term of this Agreement shall commence as of the Effective Date and shall continue for so long as any

addendum is active.

CHESS is a value-based services organization that operates Accountable Care Organization(s) ("ACO"s) as part of the Centers for Medicare and Medicaid Services ("CMS") Medicare Shared Savings Program, known as the Accountable Care Organization Realizing Equity, Access and Community Health ("ACO REACH") Model and administers a variety of value-based arrangements under the CHESS clinically integrated network with certain commercial insurance carriers and governmental programs. CHESS and PTRC AAA desire to promote high quality and coordinated care for CHESS Beneficiaries who are served and/or treated by both a Value Partner and PTRC AAA by: (a) agreeing to certain care coordination arrangements for the treatment of CHESS Beneficiaries as described in the agreement and/or (b) sharing certain data relating to the treatment of CHESS Beneficiaries for purposes of enrolling in community programs to enhance health, health equity, address social determinants of health and health disparities, and avoid unnecessary care.

The PTRC AAA and CHESS will agree to certain programs to be set forth in addenda attached to the Agreement regarding programs to make available to Value Partners and/or CHESS Beneficiaries treated and assigned to CHESS. Each addendum will be governed by the Business Associate Subcontractor Agreement by and between PTRC AAA and CHESS executed contemporaneously with this Master Agreement (the "BAA"). Each addendum shall include: (i) a description of the program, (ii) any necessary data exchange specified by PTRC AAA and/or CHESS, which shall be the minimum necessary to accomplish the purposes of the applicable addendum, (iii) any necessary cost and/or payor/third party billing requirements/processes, and (iv) any other terms and conditions of the applicable program.

The first addendum is to partner on is the 2020 federal Administration for Community Living grant "Innovations in Nutrition Programs and Services-Demonstration." The grant is made available through a contract between PTRC AAA and the North Carolina Center for Health and Wellness at UNC-Asheville. The grant funds a two-part service, Diabetes education and medically-tailored meals, to older adults (60+) or disabled adults who have a diagnosis of Diabetes and are a Medicare Beneficiary.

The Diabetes education program is a Medicare reimbursable service. It is an evidence-based program that the Area Agency has been accredited to provide (one of two accredited Area Agencies on Aging in NC). It is called Diabetes Self-Management Education and Support (DSMES). DSMES includes topics such as monitoring blood sugar, delaying or preventing complications, talking with your healthcare

ACTION ITEM #7 CONTINUED

provider, taking medications, discussing depression and other difficult emotions, problem-solving, decision-making, and action planning. DSMES also connects participants with a Registered Dietitian who provides Medical Nutrition Therapy during two sessions of the six-week workshop and two to three individual sessions with the participant throughout the course of the workshop. DSMES is a six-week workshop that meets once a week for 2.5 hours. It can be held virtually (Area Agency can supply 4G capable tablets on loan, if needed) or in-person. Area Agency is able to hold classes at locations that are central to the participants.

The medically-tailored meals component is entirely grant funded. It allows the PTRC AAA to address food as a social determinant and driver of health. It provides participants with up to 60 medically-tailored meals, at no cost to the participant. Eligible participants shall be 60+, covered by Medicare, residents of Guilford and Forsyth counties, aligned with/treated by a CHESS provider, and have an A1C greater than 8.

The term of this Addendum is the effective date of the Addendum through August 30, 2023, the end date of the 2020 Innovations in Nutrition Programs and Services Demonstration grant. The Parties may extend this Addendum for a period to be agreed-upon up to twelve months, subject to the availability of unspent grant funds.

ACTION REQUESTED:

Request authorization to enter into a Master Agreement with Cornerstone Health Enablement Strategic Solutions, LLC (CHESS) for Provision of Services. The term of this Agreement shall commence as of the Effective Date and shall continue for so long as any addendum is active.

ACTION ITEM #8

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Adam Shull, Regional Planning Assistant Director

DATE: February 22, 2023

RE: Local Technical Assistance Project – Annexation Study and Economic Analysis for

the Town of Mount Gilead.

The Regional Planning Department requests to enter into contract with the Town of Mount Gilead to provide an annexation study and economic analysis related to potential residential, commercial and retail development. The town requests assistance in analyzing potential costs (increased police service, garbage collection, street maintenance, etc.) and revenues (property tax, sales tax, state shared revenues, etc.) of providing services to a sizeable development.

The contract includes a fiscal analysis, in-person meetings with town staff and stakeholders, time allotted to report writing and board presentation. A final report and presentation will be no later than March 31, 2023, to inform decisions by the town's council and planning board in April.

ACTION REQUESTED:

The Planning Department requests approval to enter into a contract providing an annexation study and economic analysis from February 2023 to March 31, 2023, to the Town of Mount Gilead for \$9,450.

Page 11 of 17 March 1, 2023

TO: Executive Committee, Piedmont Triad Regional Council

FROM: Matt Reece, Assistant Director

Date: March 1, 2023

RE: Request to begin an immigration sponsorship program.

PTRC is seeking approval to begin an immigration sponsorship program. The current challenges of the labor market have meant that previously untapped sources of talent need to be explored. The background to this request is that a UNCG MPA student interned with us last year. Reem Al Raiisi worked for a few months as an Administrative Intern and exceeded our performance expectations. Reem was able to assume the duties of our HR Analyst when a vacancy suddenly occurred. The former HR Analyst was able to start orienting Reem immediately during her resignation notice period. Reem's immigration status is F-1, a student visa, with a work certification. The expectation at the time was extension of the work certification available through US Citizenship and Immigration Services' (USCIS) STEM employment pathway. Since that time PTRC has learned that advanced degrees in Public Administration do not meet the USCIS STEM employment definition.

Therefore, PTRC's is seeking to sponsor Reem's visa application to an H-1B work visa. There is a cost to this process for legal fees and USCIS fees of \$9,960. PTRC proposes the attached H-1B visa petitioner / sponsor to beneficiary support agreement. The agreement provides PTRC to pay these fees in exchange for a repayment through commitment of service over four years. See the attached agreement for details. The sponsorship agreement is similar and based upon what counties and municipalities have used for decades when sponsoring cadets in public safety programs.

PTRC would make this program available in the future when the following circumstances occur:

- 1) A foreign national has already established visa status and is seeking to extend that status,
- 2) the worker has a specialized set of knowledge, skills, and abilities not easily sourced in the labor market,
- 3) the worker has a proven track record of job performance either through PTRC or a member government, and
- 4) the worker is willing to accept the terms of the visa petitioner / sponsor to beneficiary support agreement.

The Executive Director concurs and recommends this program for approval. PTRC has available funds to pay for the legal fees and USCIS fees through the administration budget.

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H-1B Visa Petitioner / Sponsor to Beneficiary Support Agreement

I, Reem Al Raiisi, being employed as a Human Resources Analyst for the Piedmont Triad Regional Council, enter into this agreement with the Piedmont Triad Regional Council to paid the legal fees and filing fees associated with my H-1B Visa application, specifically, I do hereby agree and promise to pay to the Piedmont Triad Regional Council the sum of the aforesaid costs incurred by the Piedmont Triad Regional Council as indicated in the table below.

This note is executed upon the condition and reservation that one-fourth of the amount of this note shall be credited as paid at the end of one year of service after the execution of the agreement as a Human Resources Analyst in the employment of the Piedmont Triad Regional with job performance rated as an independent operator; another one-fourth of said balance shall be credited as paid following a second full year of service to the Piedmont Triad Regional Council; another one-fourth of said balance shall be credited as paid following a third full year of service to the Piedmont Triad Regional Council; and the final one-fourth of the balance will be credited as paid following the end of a fourth year of police service to the Piedmont Triad Regional Council. At the end of four full years of service to the Piedmont Triad Regional Council, the full note shall be declared paid in full.

I do further agree that in the event I leave the service of the Piedmont Triad Regional Council, either voluntarily or upon my dismissal for cause, or if I fail to performance as an independent operator, the balance of the note will be then owing and said note shall immediately become due and payable. The Piedmont Triad Regional Council shall have the right to credit against the balance of this note any amount owed to me by the Piedmont Triad Regional Council for salary or wages at the time of termination or dismissal. The length of service rendered will be pro-rated at the time of separation,

ACTION ITEM #9 CONTINUED

dismissal or termination to determine how much of the note shall be credited and how much is owed by me to the Piedmont Triad Regional Council. Final cost in actually paid versus the not to exceed cost assessment of legal fees and filling fees as stated in Table 1 – Cost Assessment may be modified through signed addendum to this note. The total of costs will be distributed over four years with a repayment not to exceed \$2,490 for each year.

In the event the Piedmont Triad Regional Council chooses to eliminate my employment through reduction, this note will become null and void and not become due and payable.

This note shall not bear any interest.

Table 1 - Cost Assessment:

Description of costs not to exceed	Expense
Legal fees for document assessment and case strategy	\$900
Legal fees for preparing and filing i-129 petition	\$2,600
Legal fees for complex Request for Evidence	\$1,500
DHS I-129 Filing Fee	\$460
DHS Fraud Detection Fee	\$500
DHS Training Fee	\$1,500
DHS Premium Processing Fee	\$2,500
Total	\$9,960

Table 2 - Repayment schedule:

Description of repayment	Payment
Employment as independent operator 2/2023 – 2/2024	\$2,490
Employment as independent operator 2/2024 – 2/2025	\$2,490
Employment as independent operator 2/2025 – 2/2026	\$2,490
Employment as independent operator 2/2026 – 2/2027	\$2,490
Total	\$9,960

Reem Al Raiisi is subject to all Piedmont Triad Regional Council procedures and policies. Failure to comply with these procedures and policies may result in disciplinary action up to and including termination.

(CONTINUE NEXT PAGE FOR SIGNATURES)

ACTION ITEM #9 CONTINUED

et my hand and seal this day of
analyst
th Carolina appeared before me this day, each acknowledging to me document:
Official Signature of Notary
, Notary Public Notary's printed or typed name My commission expires:
1

INFORMATIONAL ITEM



Roy Cooper GOVERNOR

Machelle Baker Sanders

Chet Mottershead ASSISTANT SECRETARY

TRANSMITTED BY EMAIL

February 15, 2023

The Honorable Mark Richardson, Commissioner Rockingham County Board of Commissioners Post Office Box 101 Wentworth, NC 27375

Dear Honorable Richardson,

On February 10, 2023, the Division of Workforce Solutions (DWS) finalized the review of the Piedmont Triad Regional Workforce Development Board's audit for the year ended June 30, 2022. The audit was reviewed for compliance with OMB Uniform Circular.

There were no audit findings associated with grants received from DWS. However, there was a variance between WISE reported data and the Audit's Schedule of Federal Awards. The WDB provided explanation and supporting documentation for the variance. Therefore, we consider the audit closed for funds received through our office.

Although the audit is closed, please keep in mind that any program year allocation for which you continue to expend funds is not considered closed until fully audited. According to our records, the following grants are fully expended and audited:

'18-4050	'19-4010	'19-4020	'19-4030	'19-4040

If you have any questions or need additional information, please contact Lynn Banks at 984-236-4237.

Sincerely,

--- DocuSigned by:

Peta Gaye-Shaw 12ED1A69C020454...

Peta-Gaye Shaw, CPA Finance Director

cc: Mr. Matthew Dolge, Executive Director - Piedmont Triad Regional Council

Mr. Darren Poole, Chair - Piedmont Triad Regional Workforce Development Board

Ms. Wendy Walker-Fox, Director - Piedmont Triad Regional Workforce Development Board

Mr. Jarrod Hand, Finance Director - Piedmont Triad Regional Council

Ms. Agreta Limerick, Director of Field Operations/Job Seeker Services - DWS

Ms. Jennifer Jones, Accountability Manager - DWS

Ms. Lynn Banks, Finance and Business Compliance Analyst II - DWS



2023 Meeting Dates

1398 Carrollton Crossing Drive Kernersville, NC 27284 12noon

PTRC Executive Committee 1 st Wednesday	PTRC Board of Delegates 3 rd Wednesday
January - none	January - none
February 1, 2023	February 15, 2022
March 1, 2023	March – none
April 5, 2023	April 19, 2023
May 3, 2023	May - none
June 7, 2023	June 21, 2023
July – none	July - none
August 2, 2023	August 16, 2023
September 6, 2023	September - none
October 4, 2023	October 18, 2023
November 1, 2023	November – none
December 6, 2023	December 20, 2023

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