



**PIEDMONT TRIAD**  
**RURAL PLANNING ORGANIZATION**

**Technical Advisory Committee (TAC) &  
Technical Coordinating Committee (TCC) Meeting**

1:30 pm  
Wednesday, August 17, 2022

Location: PTRC Offices & Zoom

---

**Welcome**

- |    |  |                 |
|----|--|-----------------|
| 1. | Welcome & Conflict of Interest Statement                 | Alvin Foster    |
| 2. | Integrated Mobility Division (IMD) Update (Presentation) | Alex Rotenberry |
| 3. | Public Comment Period                                    | Alvin Foster    |

**Action Items**

- |    |                                |                |
|----|--------------------------------|----------------|
| 4. | April 20, 2022 Meeting Minutes | Alvin Foster   |
| 5. | FY 21-22 PWP Budget Amendment  | Dawn Vallieres |

**Discussion Items**

- |    |                   |                |
|----|-------------------|----------------|
| 6. | STIP Project Swap | Dawn Vallieres |
|----|-------------------|----------------|

**Other Business**

- |     |   |                    |
|-----|---|--------------------|
| 7.  | NCDOT Board of Transportation (BOT) Update    | BOT Member         |
| 8.  | Division Updates                              | Division Engineers |
| 9.  | Transportation Planning Division (TPD) Update | Reuben Crummy      |
| 10. | Transit System Updates                        | Transit Staff      |
| 11. | Local Jurisdiction Updates                    | TCC Members        |
| 12. | RPO Update                                    | Dawn Vallieres     |
| 13. | New Business                                  | Alvin Foster       |
| 14. | Adjourn                                       | Alvin Foster       |

**Next Meeting**

October 19, 2022, at 1:30 pm



PIEDMONT TRIAD  
RURAL PLANNING ORGANIZATION

# A g e n d a I t e m

---

## **Agenda Item 4**

April 20, 2022, Meeting Minutes

---

### **Background**

The minutes are presented for your review and approval.

---

### **Attachment(s)**

Meeting minutes.

---

### **Action Requested**

Approval.

# PIEDMONT TRIAD RURAL PLANNING ORGANIZATION

---

## MINUTES

### Joint Meeting of the Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

April 20, 2022

---

#### **Meeting Attendees**

##### TAC Members & Alternates

|                   |                     |
|-------------------|---------------------|
| Alvin Foster      | Town of Yanceyville |
| Walker Moffitt    | City of Asheboro    |
| Phillip Hunnicutt | City of Eden        |
| Maxton McDowell   | Randolph County     |
| Mark Richardson   | Rockingham County   |
| John Shaw         | Montgomery County   |
| Lisa Mathis       | BOT, Division 8     |
| Hope Haywood      | Randolph County     |
| Patricia Williams | Town of Milton      |

##### PTRC Staff

|               |                   |
|---------------|-------------------|
| Kelly Larkins | Regional Planning |
| Jesse Day     | Regional Planning |

##### TCC Members & Alternates

|                  |                   |
|------------------|-------------------|
| Jeron Monroe     | NCDOT, Division 8 |
| Hiram Marziano   | Rockingham County |
| Greg Patton      | City of Randleman |
| George Murphy    | Town of Wentworth |
| Tawanna Williams | RCATS             |
| Kyle Laird       | PART              |

The meeting began at 1:32 pm.

**Welcome**

1. **Welcome & Conflict of Interest Statement.** Mr. Alvin Foster welcomed those in attendance, reviewed the agenda, opened the meeting, and read the conflict of interest statement. No one indicated any conflict(s) of interest.
2. **Public Comment.** Mr. Foster asked for public comment, but no comments were offered.

**Action Items**

3. **February 16, 2022, Meeting Minutes.** Mr. Foster shared the meeting minutes with the group.
4. **FY 22-23 Planning Work Program.** Mr. Larkins presented the final Planning Work Program (PWP) for the upcoming fiscal year. Several categories in the PWP allow for local technical assistance to support customized transportation planning needs. Final approval of the PWP will occur at the April meeting. Items identified in the PWP include the following: Prioritization work; providing assistance with public transportation planning; collecting of regional data; infrastructure mapping; reviewing and updating of PTRPO administration documents as needed; updating the Public Involvement Plan (PIP); fulfilling federal Title VI requirements; engaging in resiliency activities; attending relevant conferences and training; funding an RPO internship position.
5. **FY 22-23 Local Match Amounts.** Mr. Larkins presented the final local match amounts for the upcoming fiscal year. He noted that the overall total funding amounts were stable and that there were only minor differences in what each county pays due to changes in population totals.

Mr. Mark Richardson made a motion to approve the action items, and Mr. Phillip Hunnicutt seconded the motion. The motion was passed unanimously by a roll call vote by the TAC members and alternates in attendance.

**Roll Call Vote on Action Items**

| <b>Name</b>        | <b>County or Municipality</b> | <b>Vote</b> |
|--------------------|-------------------------------|-------------|
| Alvin Foster       | Town of Yanceyville           | Yes         |
| Walker Moffitt     | City of Asheboro              | Yes         |
| Phillip Hunnicutt  | City of Eden                  | Yes         |
| Maxton McDowell    | Randolph County               | Yes         |
| Mark Richardson    | Rockingham County             | Yes         |
| John Shaw          | Montgomery County             | Yes         |
| Lisa Mathis        | BOT, Division 8               | Yes         |
| Hope Haywood*      | Randolph County               | Yes         |
| Filmore York*      | Town of Liberty               | Yes         |
| Patricia Williams* | Town of Milton                | Yes         |

\*Alternate

***Discussion Items***

- 6. Prioritization Update.** Mr. Larkins presented and discussed the newly released generalized STIP/SPOT schedule through Summer 2023.

***Other Business***

- 7. NCDOT Board of Transportation (BOT) Update.** Ms. Lisa Mathis provided a verbal update on the Brookings Federal infrastructure Hub, NCDOT Litter Sweep, and Phase 2 of the Volkswagen Settlement.
- 8. Division Updates**
  - **Division 7** – Mr. Stephen Robinson provided a written and verbal report.
  - **Division 8** – Mr. Bryan Kluchar provided a written and verbal report.
- 9. Transportation Planning Division (TPD) Update.** Mr. Larkins presented the TPD newsletter.
- 10. Transit System Updates.** Ms. Tawanna Williams provided an update from RCATS, and Mr. Kyle Laird provided an update from PART.
- 11. Local Jurisdiction Updates.** No update was provided.
- 12. RPO Update.** Mr. Larkins provided a update on TAC membership appointments and NCDOT's Integrated Mobility Division's matching grant program.
- 13. New Business.** No new business was provided.
- 14. Adjourn.** Mr. Foster adjourned the meeting at 2:14 pm.

\_\_\_\_\_  
**Alvin Foster, TAC Chair** **Date**

\_\_\_\_\_  
**Dawn Vallieres, TAC Secretary** **Date**



# Agenda Item

---

## Agenda Item 5

FY 21-22 Planning Work Program (PWP) Budget Amendment

---

### Background

The PWP for FY 2021/22 had three categories related to travel. Covid 19 has caused many meetings to be canceled or to take place remotely. A budget amendment is necessary to reallocate those funds to different spending categories. Items identified in the PWP include the following:

- Travel (\$3,300)
- Lodging, Meals, Incidentals (\$4,000)
- Registration/Training (\$1,400)
- Comprehensive Transportation Plan (\$300)
- Programmatic Direct Charges \$4,000
- General Transportation Planning \$5,000

---

### Attachment(s)

FY 21-22 Amended Planning Work Program (PWP).

---

### Action Requested

Approval.

FY 2022 (July 1, 2021-June 30, 2022)  
 PLANNING WORK PROGRAM  
 ANNUAL FUNDING SOURCES TABLE  
 Piedmont Triad RPO

| TASK CODE  | WORK CATEGORY                                    | RPO PROGRAM FUNDS |             |                   |                   |
|--|--|-------------------|-------------|-------------------|-------------------|
|  |  | LOCAL<br>20%      | State<br>0% | FEDERAL<br>80%    | TOTAL             |
| <b>I. DATA COLLECTION AND ASSESSMENT</b>                           |  |                   |             |                   |                   |
| I-1  | DATA COLLECTION AND ASSESSMENT                   | \$ 3,600          | \$ -        | \$ 14,400         | \$ 18,000         |
| I-1.1  | Highway  |                   |             |                   |                   |
| I-1.2  | Other Modes                                      |                   |             |                   |                   |
| I-1.3  | Socioeconomic                                    |                   |             |                   |                   |
| I-1.4  | Title VI   |                   |             |                   |                   |
| <b>II. TRANSPORTATION PLANNING</b>                                 |  |                   |             |                   |                   |
| II-1   | COMPREHENSIVE TRANSPORTATION PLAN (CTP)          | \$ 140            | \$ -        | \$ 560            | \$ 700            |
| II-1.1   | Develop CTP Vision                               |                   |             |                   |                   |
| II-1.2   | Conduct CTP Needs Assessment                     |                   |             |                   |                   |
| II-1.3   | Analyze Alternatives and Environmental Screening |                   |             |                   |                   |
| II-1.4   | Develop Final Plan                               |                   |             |                   |                   |
| II-1.5   | Adopt Plan                                       |                   |             |                   |                   |
| II-2   | PRIORITIZATION                                   | \$ 4,022          | \$ -        | \$ 16,087         | \$ 20,109         |
| II-2.1   | Project Prioritization                           |                   |             |                   |                   |
| II-3   | PROGRAM AND PROJECT DEVELOPMENT                  | \$ 800            | \$ -        | \$ 3,200          | \$ 4,000          |
| II-3.1   | STIP Participation                               |                   |             |                   |                   |
| II-3.2   | Merger / Project Development                     |                   |             |                   |                   |
| II-4   | GENERAL TRANSPORTATION PLANNING                  | \$ 4,800          | \$ -        | \$ 19,200         | \$ 24,000         |
| II-4.1   | Regional and Statewide Planning                  |                   |             |                   |                   |
| II-4.2   | Special Studies, Projects and Other Trainings    |                   |             |                   |                   |
| <b>III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES</b> |  |                   |             |                   |                   |
| III-1  | ADMINISTRATIVE ACTIVITIES                        | \$ 5,200          | \$ -        | \$ 20,800         | \$ 26,000         |
| III-1.1  | Administrative Documents                         |                   |             |                   |                   |
| III-1.2  | TCC / TAC Work Facilitation; Ethics Compliance   |                   |             |                   |                   |
| III-1.3  | Program Administration                           |                   |             |                   |                   |
| <b>IV. DIRECT COSTS</b>  |  |                   |             |                   |                   |
| IV-1   | PROGRAMMATIC DIRECT CHARGES                      | \$ 2,800          | \$ -        | \$ 11,200         | \$ 14,000         |
| IV-1.1   | Program-wide Direct Costs                        |                   |             |                   |                   |
| IV-2   | ADVERTISING                                      | \$ 100            | \$ -        | \$ 400            | \$ 500            |
| IV-2.1   | News Media Ads                                   |                   |             |                   |                   |
| IV-3   | LODGING, MEALS, INCIDENTALS                      | \$ 140            | \$ -        | \$ 560            | \$ 700            |
| IV-3.1   | Hotel Costs                                      |                   |             |                   |                   |
| IV-3.2   | Meal Costs                                       |                   |             |                   |                   |
| IV-3.3   | Incidentals                                      |                   |             |                   |                   |
| IV-4   | POSTAGE  | \$ -              | \$ -        | \$ -              | \$ -              |
| IV-4.1   | Mailings   |                   |             |                   |                   |
| IV-5   | REGISTRATION / TRAINING                          | \$ 20             | \$ -        | \$ 80             | \$ 100            |
| IV-5.1   | Conference Registration                          |                   |             |                   |                   |
| IV-5.2   | Meeting / Workshop / Training Fees               |                   |             |                   |                   |
| IV-6   | TRAVEL   | \$ -              | \$ -        | \$ -              | \$ -              |
| IV-6.1   | Mileage Reimbursement                            |                   |             |                   |                   |
| IV-6.2   | Car Rental Costs                                 |                   |             |                   |                   |
| IV-6.3   | Other Travel Expenses                            |                   |             |                   |                   |
| <b>V. INDIRECT COSTS</b>   |  |                   |             |                   |                   |
| V-1  | INDIRECT COSTS                                   | \$ 7,200          | \$ -        | \$ 28,800         | \$ 36,000         |
| V-1.1  | Incurred Indirect Costs                          |                   |             |                   |                   |
| <b>RPO PROGRAM TOTAL</b>   |  | <b>\$ 28,822</b>  | <b>\$ -</b> | <b>\$ 115,287</b> | <b>\$ 144,109</b> |

Approved by the TAC on: \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature, TAC Chairman

\_\_\_\_\_  
Signature, RPO Secretary

| Q1 Amendment<br>Date: Day/Month/20XX                               |            |                                 |
|--|------------|---------------------------------|
| Original Budgeted Amount   | Net Change | New 1st Quarter Budgeted Amount |
| <b>I. DATA COLLECTION AND ASSESSMENT</b>                           |            |                                 |
| \$ 18,000  |            | \$ 18,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>II. TRANSPORTATION PLANNING</b>                                 |            |                                 |
| \$ 1,000   |            | \$ 1,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 20,109  |            | \$ 20,109                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 19,000  |            | \$ 19,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>III. ADMINISTRATION OF TRANS PLANNING &amp; POLICES</b>         |            |                                 |
| \$ 26,000  |            | \$ 26,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>IV. DIRECT COSTS</b>  |            |                                 |
| \$ 10,000  |            | \$ 10,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 500   |            | \$ 500                          |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ -   |            | \$ -                            |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 1,500   |            | \$ 1,500                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>V. INDIRECT COSTS</b>   |            |                                 |
| \$ 36,000  |            | \$ 36,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 144,109   | \$ -       | \$ 144,109                      |

| Q2 Amendment<br>Date: Day/Month/20XX                               |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s)                       | Net Change | New 2nd Quarter Budgeted Amount |
| <b>I. DATA COLLECTION AND ASSESSMENT</b>                           |            |                                 |
| \$ 18,000  |            | \$ 18,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>II. TRANSPORTATION PLANNING</b>                                 |            |                                 |
| \$ 1,000   |            | \$ 1,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 20,109  |            | \$ 20,109                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 19,000  |            | \$ 19,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>III. ADMINISTRATION OF TRANS PLANNING &amp; POLICES</b>         |            |                                 |
| \$ 26,000  |            | \$ 26,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>IV. DIRECT COSTS</b>  |            |                                 |
| \$ 10,000  |            | \$ 10,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 500   |            | \$ 500                          |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ -   |            | \$ -                            |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 1,500   |            | \$ 1,500                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>V. INDIRECT COSTS</b>   |            |                                 |
| \$ 36,000  |            | \$ 36,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 144,109   | \$ -       | \$ 144,109                      |

| Q3 Amendment<br>Date: Day/Month/20XX                               |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s)                       | Net Change | New 3rd Quarter Budgeted Amount |
| <b>I. DATA COLLECTION AND ASSESSMENT</b>                           |            |                                 |
| \$ 18,000  |            | \$ 18,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>II. TRANSPORTATION PLANNING</b>                                 |            |                                 |
| \$ 1,000   |            | \$ 1,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 20,109  |            | \$ 20,109                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 19,000  |            | \$ 19,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>III. ADMINISTRATION OF TRANS PLANNING &amp; POLICES</b>         |            |                                 |
| \$ 26,000  |            | \$ 26,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>IV. DIRECT COSTS</b>  |            |                                 |
| \$ 10,000  |            | \$ 10,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 500   |            | \$ 500                          |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ -   |            | \$ -                            |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 1,500   |            | \$ 1,500                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another. |            |                                 |
| <b>V. INDIRECT COSTS</b>   |            |                                 |
| \$ 36,000  |            | \$ 36,000                       |
| Provide explanation for moving funds from one category to another. |            |                                 |
| \$ 144,109   | \$ -       | \$ 144,109                      |

| Q4 Amendment<br>Date: Day/Month/20XX   |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s)                                 | Net Change | New 4th Quarter Budgeted Amount |
| <b>I. DATA COLLECTION AND ASSESSMENT</b>                                     |            |                                 |
| \$ 18,000  |            | \$ 18,000                       |
| To cover collection of socioeconomic and Title VI data.                      |            |                                 |
| <b>II. TRANSPORTATION PLANNING</b>   |            |                                 |
| \$ 1,000   | \$ (300)   | \$ 700                          |
| No CTPs conducted in FY 2021/2022  |            |                                 |
| \$ 20,109  |            | \$ 20,109                       |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 4,000   |            | \$ 4,000                        |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 19,000  | \$ 5,000   | \$ 24,000                       |
| To cover increase in General Planning/ Special Studies for FY 2021-2022.     |            |                                 |
| <b>III. ADMINISTRATION OF TRANS PLANNING &amp; POLICES</b>                   |            |                                 |
| \$ 26,000  |            | \$ 26,000                       |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| <b>IV. DIRECT COSTS</b>  |            |                                 |
| \$ 10,000  | \$ 4,000   | \$ 14,000                       |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 500   |            | \$ 500                          |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 4,000   | \$ (3,300) | \$ 700                          |
| To reallocate funds not spent on travel due to meetings being remote.        |            |                                 |
| \$ -   |            | \$ -                            |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 1,500   | \$ (1,400) | \$ 100                          |
| To reallocate funds not spent on registrations due to meetings being remote. |            |                                 |
| \$ 4,000   | \$ (4,000) | \$ -                            |
| To reallocate funds not spent on travel due to meetings being remote.        |            |                                 |
| <b>V. INDIRECT COSTS</b>   |            |                                 |
| \$ 36,000  |            | \$ 36,000                       |
| Provide explanation for moving funds from one category to another.           |            |                                 |
| \$ 144,109   | \$ -       | \$ 144,109                      |

| Q1 Amendment<br>Date: Day/Month/20XX |            |                                 |
|--------------------------------------|------------|---------------------------------|
| Original Budgeted Amount             | Net Change | New 1st Quarter Budgeted Amount |
| <b>VI. SPECIAL STUDY SPR FUNDS</b>   |            |                                 |
|                                      | \$ -       | \$ -                            |
| Can not modify Special Study amount  |            |                                 |
| \$ -                                 | \$ -       | \$ -                            |
| \$ 144,109                           | \$ -       | \$ 144,109                      |

| Q2 Amendment<br>Date: Day/Month/20XX         |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s) | Net Change | New 2nd Quarter Budgeted Amount |
| <b>VI. SPECIAL STUDY SPR FUNDS</b>           |            |                                 |
|  | \$ -       | \$ -                            |
| Can not modify Special Study amount          |            |                                 |
| \$ -   | \$ -       | \$ -                            |
| \$ 144,109                                   | \$ -       | \$ 144,109                      |

| Q3 Amendment<br>Date: Day/Month/20XX         |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s) | Net Change | New 3rd Quarter Budgeted Amount |
| <b>VI. SPECIAL STUDY SPR FUNDS</b>           |            |                                 |
|  | \$ -       | \$ -                            |
| Can not modify Special Study amount          |            |                                 |
| \$ -   | \$ -       | \$ -                            |
| \$ 144,109                                   | \$ -       | \$ 144,109                      |

| Q4 Amendment<br>Date: Day/Month/20XX         |            |                                 |
|--|------------|---------------------------------|
| Original Budget With Previous Q Amendment(s) | Net Change | New 4th Quarter Budgeted Amount |
| <b>VI. SPECIAL STUDY SPR FUNDS</b>           |            |                                 |
|  | \$ -       | \$ -                            |
| Can not modify Special Study amount          |            |                                 |
| \$ -   | \$ -       | \$ -                            |
| \$ 144,109                                   | \$ -       | \$ 144,109                      |



# A g e n d a I t e m

---

## Agenda Item 6

STIP Project Swap

---

### Background

NCDOT has made some projects eligible for swapping.

- **All project swaps** must be agreed to by NCDOT and the MPO(s)/RPO(s), with documentation of the agreement provided to the appropriate STIP Manager **by Friday, March 17<sup>th</sup>, 2023**,
- NCDOT Divisions will hold public drop-in sessions this fall. The specific dates have not yet been determined but are anticipated in the September/October timeframe.
- The Final 2024-2033 STIP is anticipated to be presented to the Board of Transportation for approval in May 2023.

---

### Attachment(s)

Projects eligible for Swap

---

### Action Requested

None.



