

## MEMBERS

### Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

### Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville



**PIEDMONT TRIAD**  
REGIONAL COUNCIL

# Executive Committee

## Agenda

Wednesday, August 2, 2023

12:00 noon

1398 Carrollton Crossing Drive, Kernersville, NC 27284

### **Item**

#### **ZOOM**

Executive Committee  
Please join my meeting from your device.  
<https://zoom.us/j/97334803681>  
+1 646 558 8656 US (New York)  
Meeting ID: 973 3480 3681

### **Official**

**Katie Mitchell**  
*Clerk to the Board*

#### **A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance**

**Alvin Foster**  
*Chair*

#### **B. Action Items**

- 1) **Request for approval of June 7, 2023 PTRC Executive Committee Minutes (attachment)** **Alvin Foster**  
*Chair*
- 2) **Request for authorization to enter into contract with transportation providers for the period August 1, 2023- September 30, 2024** **Adrienne Calhoun**  
*AAA Director*
- 3) **Request for authorization to enter into contract with family caregiver providers for information and program marketing promotion grants for period August 1, 2023-September 30, 2024** **Adrienne Calhoun**  
*AAA Director*
- 4) **Request for approval to receive and administer \$10,000 in funds from Visit Hight Point** **Adam Shull**  
*Asst. Planning Director*

## MEMBERS

Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Sedalia  
Staley  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of  
Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Whitsett  
Winston-Salem  
Yadkinville  
Yanceyville

5) **Request for authorization to apply for, receive and allocate \$25,000,000 in funds from the US Department of Transportation**

**Jesse Day**  
*Reg. Planning Director*

6) **Request for approval of Local Technical Assistance Projects: Mayodan LDP, Pleasant Garden LDP, Alamance County, and Yadkin Riverkeeper Map Hosting**

**Jesse Day**  
*Reg. Planning Director*

### C. New Business

a. **Stokesdale**

**Matthew Dolge**  
*Executive Director*

### D. Roll Call Vote

**Katie Mitchell**  
*Clerk to the Board*

### E. Informational Items

a. **ESFRLP23 Monitoring Letter- Yadkin**

### F. Executive Director's Report

**Matthew Dolge**  
*Executive Director*

### G. Around the Region

*At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.*

**Alvin Foster**  
*Chair*

### H. Chairman's Remarks and Announcements

**Alvin Foster**

1) **Award Nominations- Due September 13, 2023**

2) **PTRC Executive Committee Meeting**

Wednesday, September 6, 2023 12noon (Lunch 11: 30a.m) **Hybrid**

3) **PTRC Board of Delegates Meeting**

Wednesday, August 16, 2023 12noon (Lunch 11: 30a.m) **Hybrid**

4) **2023 PTRC Meeting Dates**

# ACTION ITEM #2

## M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee  
FROM: Adrienne Calhoun, Director, Area Agency on Aging  
DATE: August 2, 2023  
RE: Request authorization to enter into contract with transportation providers for the period August 1, 2023 – September 30, 2024

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

The PTRC AAA made ARPA Transportation Services Grants available in the amount of up to \$150,000 each in all twelve counties. ARPA Transportation Services Grants are intended to assist older adults who cannot provide or arrange their own transportation with maintaining or regaining the ability to live and function as independently as possible by providing transportation to locations, including crossing lines for medical trips, which enable older adults access services and/or carry -out essential daily living tasks. These funds are available to transportation authorities, county entities, or already established contracted partners of PTRC.

Total Amount Awarded: \$570,000

The chart indicates funding awards.

County		Types of Funded Services and Target Areas	Funding Award
Caswell	Caswell County Area Transportation System (CATS)	• General/Medical	\$150,000
Davidson	Davidson County Department of Senior Services	• General/Medical	\$150,000
Forsyth	Support Systems of Forsyth County LLC	• General/Medical	\$150,000
Montgomery	Randolph Senior Adults Association (RCATS)	• General/Medical	\$60,000
Randolph	Randolph Senior Adults Association (RCATS)	• General/Medical	\$60,000

### ACTION REQUESTED:

Request for authorization to enter into contract with transportation providers for the period August 1, 2023 – September 30, 2024

## **M-E-M-O-R-A-N-D-U-M**

**TO:** PTRC Executive Committee  
**FROM:** Adrienne Calhoun, Director, Area Agency on Aging  
**DATE:** August 2, 2023  
**RE:** Request authorization to enter into contract with family caregiver providers for information and program marketing promotion grants for the period August 1, 2023 – September 30, 2024

ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.

The PTRC AAA made seven ARPA grants of \$45,000 each available for NC Caregivers – Information and Program Marketing Promotion. Four agencies were awarded grants.

The goals of the Family Caregiver Support Program are for caregivers to: be empowered through education; be informed of services available to them that can support their own well-being; and be connected to a support system that can help reduce their level of stress, social isolation, and caregiver burden. Awarded grantees will advance the visibility of the Family Caregiver Support Program (FCSP) within the Region to family caregivers with the objective of increasing the number of family caregivers accessing the program. In addition, grant awardees will engage in specific activities to build new partnerships on behalf of family caregivers and reach new family caregivers who have not been served by the FCSP in the past.

Total Amount Awarded: \$146,500  
The chart indicates funding awards.

<b>County</b>	<b>Agency</b>	<b>Funding Award</b>
Alamance	Alamance ElderCare	\$34,500
Davidson	The Life Center of Davidson County	\$45,000
Forsyth	Senior Services	\$45,000
Rockingham	Aging, Disability Transit Services (ADTS)	\$22,000

**ACTION REQUESTED:**

Request for authorization to enter into contract with family caregiver providers for information and program marketing promotion grants for the period August 1, 2023 – September 30, 2024

**M-E-M-O-R-A-N-D-U-M**

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Adam Shull, Regional Planning Assistant Director  
DATE: August 2, 2023  
RE: Approving \$10,000 in grant funding from Visit High Point

The Regional Planning Department has applied for and received a \$10,000 grant from Visit High Point made available in the organization’s year-end grants cycle. The destination management and marketing organization announced a one-time grants program at the end of their fourth fiscal quarter ending June 30<sup>th</sup> for projects that promote tourism and economic development.

Grant funds will be used to pay for targeted, High-Point-centric ad campaigns on Meta platforms and in Google Search campaigns promoting content via NCTriadOutdoors.com. Detailed geographic and demographic data from these campaigns will inform a tourism strategic planning, research and development project with two primary goals: 1) support Visit High Point with data and research into the role outdoor recreation plays into High Point’s tourism economy, and 2) leverage NCTriadOutdoors.com and its social media as a regional asset enhancing the outdoor recreation economy and outdoors tourism in the PTRC region.

The grant project runs through December 2023 and has a \$10,000 in-kind match from staff time creating online content, conducting surveys, and compiling a final report.

**ACTION REQUESTED:**

The PTRC Regional Planning Department requests that the Executive Committee authorize staff to receive \$10,000 in funds from Visit High Point and administer the funds towards Meta and Google Search campaigns.

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Jesse Day, Planning Director  
DATE: August 2, 2023  
RE: Multimodal Discretionary Grant Application in Surry and Yadkin Counties

The PTRC planning department requests to apply for and if successful receive up to \$25,000,000 from the US Department of Transportation for planning and construction funds for bicycle and pedestrian infrastructure in Jonesville and Elkin, located in Yadkin and Surry Counties respectively. The Multimodal Project Discretionary Grant (MPDG) has a stated goal of “improving and expanding the surface transportation infrastructure in rural areas.” Specifically, the proposal includes linking the towns of Elkin and Jonesville via construction of a bicycle and pedestrian bridge over the Yadkin River in addition to sidewalk, side path, and greenway construction and/or expansion throughout the two communities.

### **About the Grant**

The Multimodal Project Discretionary Grant common application (MPDG) provides Federal financial assistance to highway and bridge, intercity passenger rail, railway-highway grade and separation, wildlife crossing, public transportation, marine highway, and freight and multimodal projects, or groups of such projects, of national or regional significance, as well as to projects to improve and expand the surface transportation infrastructure in rural areas. The Department seeks to:

- 1) Fund projects under the MPDG common application that reduce greenhouse gas emissions and are designed with specific elements to address climate change impacts
- 2) Award projects under the MPDG common application that address environmental justice, particularly for communities (including rural communities) that may disproportionately experience consequences from climate change and other pollutants.
- 3) Award projects under the MPDG common application that proactively address equity and barriers to opportunity, including automobile dependence as a form of barrier, or redress prior inequities and barriers to opportunity.

### **ACTION REQUESTED:**

The PTRC Planning Department requests that the Executive Committee authorize staff to apply for and receive \$25,000,000 in funds from the US Department of Transportation and administer the allocation of said funds. The request addresses the 80% share of project expenses to be paid by the federal government. The other 20% of match is being sought through local and State efforts. The geography associated with the project is along the banks of the Yadkin River in Elkin and Jonesville and an expansion of bicycle and pedestrian facilities into southeast Jonesville.

## **M-E-M-O-R-A-N-D-U-M**

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Jesse Day, Regional Planning Director  
DATE: August 2, 2023  
RE: Local Technical Assistance Projects: Mayodan LDP, Pleasant Garden LDP,  
Alamance County Current Planning and Yadkin Riverkeeper Map Hosting

Alamance County Planning Support: The Regional Planning Department requests to enter into contract with Alamance County to provide planning support for an estimated two months while the County searches for a planning director. The services will focus on larger and more technical development proposals to ensure watershed, floodplain, subdivision and other local and State regulations are followed with ongoing and forthcoming development proposals.

**ACTION REQUESTED:**

Request for approval to enter into contract providing professional planning services from *August 1 to September 30, 2023* to **Alamance County for at least \$7,200**. Hours over and above 80 hours over the two months will be billed at a per hourly rate.

Mayodan LDP: The Regional Planning Department requests to enter into contract for planning services with Town of Mayodan to update and create a new and improved Land Development Plan (LDP) with the following scope: Map and Analyze Existing Conditions, Public Involvement and Consensus Building, Land Development Report and Maps and Plan Review and Adoption. The updated Land Development Plan will allow the Town of Mayodan to identify a vision for future growth rooted in community input for several years in the future, building on the assets and investment taking place in and around the Town.

**ACTION REQUESTED:**

Request for approval to enter into contract providing professional planning services from *March 2024 to February 2025* with the **Town of Mayodan for \$37,250**. The Town approved the contract amount at their June Council meeting.

## ACTION ITEM #6 CONTINUED

Pleasant Garden LDP: The Regional Planning Department requests to enter into contract for planning services with Town of Pleasant Garden with a similar scope of services above for the Town of Mayodan. The unique vision of Pleasant Garden will be based on the community input from Pleasant Garden citizens and utilized into the future growth plan for the Town.

### **ACTION REQUESTED:**

Request for approval to enter into contract providing professional planning services from *January 2024 to December 2024* with the **Town of Pleasant Garden for \$37,500**. The Town of Pleasant Garden has signed an agreement letter.

Yadkin Riverkeeper: The Regional Planning Department created a Yadkin River State Trail Map both in print and online for the Yadkin Riverkeeper. The ongoing hosting and maintenance of the online mapping site utilizes PTRC's ARCGIS online mapping system. There is an annual cost to the license and maintenance of the system. We are requesting support from the Yadkin Riverkeeper to maintain the site and provide hours for collection of field data or map updates throughout the year.

### **ACTION REQUESTED:**

Request for approval to enter into contract with the **Yadkin Riverkeeper for \$5,000** from *July 2023 to June 2024* to host online map and provide up to 20 hours of field work or GIS maintenance services over and above the maintenance of existing data for hosting services.



# INFORMATIONAL ITEM



July 12, 2023

A self-supporting  
public agency

Mr. Matthew Dolge, Executive Director  
Piedmont Triad Regional Council  
1398 Carrollton Crossing Dr.  
Kernersville, NC 27284-3896

Scott Farmer  
Executive Director

Dear Mr. Dolge:

PO Box 28066  
Raleigh, NC  
27611-8066

This letter is to present the results of a review of Piedmont Triad Regional Council's 2019 Essential Single Family Rehabilitation Program project (ESFRLP1918) for Yadkin County, based on an in-person monitoring visit on May 22, 2023 by me, as well as a review of other documentation on file at the North Carolina Housing Finance Agency (the Agency).

3508 Bush Street  
Raleigh, NC  
27609-7509

The review was intended to: 1) gauge the progress of the projects; 2) determine compliance with the approved Application for Funding and ESFRLP19 Program Guidelines; and 3) provide technical assistance and recommendations for project improvement.

Tel. 919-877-5700  
Fax. 919-877-5701  
www.nchfa.com

Enclosed is a report detailing the results of the review. A reply to this report is not required. We appreciate PTRC's participation in ESFRLP19 and your ongoing efforts to improve housing conditions of those most in need.

I thank John Quiros for the cooperation and courtesy extended during the review. I look forward to continuing to work with you and your team to complete any final steps for the closeout of your ESFRLP19 project for Yadkin County.

Sincerely,

A handwritten signature in black ink that reads "Chuck Dopler". The signature is written in a cursive, slightly slanted style.

Chuck Dopler  
Senior Housing Rehabilitation/Supportive Housing Officer

cc: Mr. John Quiros, Project Manager, PTRC  
Ms. Nikia Beal, CD Admin Manager  
Mr. Drew Corbett, CD, Weatherization Manager  
Mr. Michael Blair, CD and Housing Director

**Monitoring Report  
PTRC Yadkin County ESFRLP1918**

**Progress of Projects:**

**ESFRLP1918:** Under the original ESFRLP19 Application for Funding, a total of five units in Yadkin County (ESFRLP1918) were targeted for assistance. Per the most recent information in our electronic files, two units were set up by December 31, 2022, the target date to complete reservations per the revised funding agreement. One of these units made it to loan closing and moved into the rehab process. It is now completed, with any remaining administration to be complete by June 30, 2023 or shortly thereafter. Congratulations are in order for completing this one unit, despite the Covid pandemic protocols, material shortages, and price increases. This unit has been marked as completed in our system; all invoices have been requisitioned and reimbursed for this unit. The CCFC was submitted on 12/22/22, before the proposed extended closeout date for this project. *Please remember to send your homeowner success story to Mark Lindquist as soon as practicable as we cannot close this project without it.*

**Discussion with Designated Recipient Member**

Before the in-home monitoring visit, and after, I consulted with John Quiros, a project manager for some ESFRLP Projects, now for special construction projects. Ms. Tonya Spencer was the original Project Manager assigned to this project. Mr. Darryl Anderson was assigned when the project was ready to start. Mr. Quiros was available for this required Monitoring visit and substituted in as Mr. Anderson is no longer with PTRC. I appreciated the openness and the time allowed to candidly discuss the ESFR program as it specifically relates to Yadkin County. While the monitoring visit was somewhat later than initially expected due to state regulations for pandemic protocols, this home visit was successful as I was able to see the previously completed work in person and with the submitted photos, and to talk with the homeowners that were available.

**Compliance with Program Guidelines**

**Policies and Procedures**

PTRC's Assistance Policy and Procurement and Disbursement Policies for Yadkin County were once again reviewed before my visit. The policies as written appear to be more than adequate to govern the administration of the project under typical circumstances. They also included the added protocols for visitation and construction due to the Covid-19 pandemic.

**Case File Review**

The case file (Allan B. King) was reviewed at the NCHFA office before my visit, using our desktop monitoring procedure under the direction of Mark Lindquist, Senior Program Compliance Coordinator. The files were detailed and organized well. The review turned up no significant discrepancies or missing documents.

**Monitoring Report  
PTRC Yadkin County ESFRLP1918**

**Inspection of Dwelling Unit**

John Quiros accompanied me to the King home. It was inspected for work completed per Mr. Anderson's work write-ups based on the ESFRLP Essential Property and Rehabilitation Standards. The work write-ups were very clear and detailed well, especially for a house that was built in 1917.

**King:**

1. The Work Write-up initially stated to construct the handicap ramp using ADA standards, but that was later changed. A change in the Neighborly software will clarify this under future projects. The ramp was constructed using the 'NC Building Code for Residential' standards, and better. There were no toe boards on the newer, second ramp but because the ramp width was 4' instead of the minimum 3', they were not required.
2. Bifold doors were used for the closets in the middle right side bedroom. Per our rehab standards under ESFR, these doors are not generally allowed. A waiver request was approved to use these doors since there was no room for regular passage doors.

**Final Comments**

The King family was at home and very welcoming. Ms. King expressed the family's gratefulness and thankfulness for an excellent job and for the additional accessibility provided for her husband Allan. She expressed that everyone, from the contractors to the PTRC staff, were 'wonderful to work with.'

We thank you once again for participating in the Agency's housing rehab programs. We commend you for continuing to have housing repairs made available to homeowners with most extensive needs throughout your service area. We look forward to working with you under future projects.



**2023 Meeting Dates**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**  
**12noon**

<b>PTRC Executive Committee</b> <b>1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates</b> <b>3<sup>rd</sup> Wednesday</b>
January – none	January – none
February 1, 2023	February 15, 2022
March 1, 2023	March – none
April 5, 2023	April 19, 2023
May 3, 2023	May – none
June 7, 2023	June 21, 2023
July – none	July – none
August 2, 2023	August 16, 2023
September 6, 2023	September – none
October 4, 2023	October 18, 2023
November 1, 2023	November – none
December 6, 2023	December 20, 2023