



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

Technical Coordination Committee (TCC) Meeting

Time: 11:00 – 12:00

Date: June 20, 2023

Location: The Arts Place – 502 Main St., Danbury
& Online via Zoom - <https://ptrc-org.zoom.us/j/89858276682>

“In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.”

Welcome

- | | | |
|-----|--|-------------|
| I. | Welcome & Conflict of Interest Statement | Chris Knopf |
| II. | Public Comment Period | Chris Knopf |

Action Items

- | | | |
|------|--|------------------|
| III. | Amendment FY 22-23 PWP | Carter Spradling |
| IV. | New RPO funding & match FY 23-24 Amendment | Carter Spradling |

Discussion Items

- | | | |
|-----|---|------------------|
| V. | Prioritization Round 7 semi-final submissions | Carter Spradling |
| VI. | CTP release and steering committee | Carter Spradling |

Other Business

- | | | |
|-------|---------------------|------------------|
| VII. | Division 9 Updates | Phillip Craver |
| VIII. | Division 11 Updates | Sean Sizemore |
| IX. | RPO Update | Carter Spradling |
| X. | TPD Update | Andy Bailey |
| XI. | BOT Update | Meagan Phillips |
| XII. | New Business | TCC Members |
| XIII. | Adjourn | Chris Knopf |

Next Meeting - June 20, 2023



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item

April TCC Minutes

Background

The minutes of the April TCC are attached for your review.

Attachment(s)

Minutes

Actions Requested

Request for approval.

NORTHWEST PIEDMONT RURAL PLANNING ORGANIZATION

MINUTES

Meeting of the Technical Coordinating Committee (TCC) – April 18, 2023

Meeting Attendees

TCC Members

NCDOT Members

RPO Staff Members

Brian Barnett	Davie County	Fred Haith	Carter Spradling	NWPRPO
Lisa Hughes	Yadkin County	Brian Murphy		
Ken Gamble	Mocksville	Andy Bailey		
Chris Knopf	Surry County	Dean Ledbetter		
Daniel White	Surry County	Phillip Craver		
Andy Goodall	Mt. Airy	Randall Miles		
Michael Boaz	Pilot Mountain	Sean Sizemore		
Mike Koser	Yadkinville	Reuben Crummy		
Jeff Cockerham	YVEDDI			
Jeff Sedlacek	Dobson			
Mike Barsness	Danbury			
Eric Nance	Stokes County			
Amber Brown	Stokes County			
Tory Mabe	Stokes County			
Sarah Harris	Elkin			
Kyle Laird	PART			
William Buffkin	Jonesville			

The meeting began at 10:30 AM.

Welcome

- I. **Welcome and Conflict of Interest Statement** – Chair Chris Knopf welcomed those in attendance, reviewed the agenda, opened the meeting, and read the conflict of interest statement. No one present indicated any conflict(s) of interest.

- II. **Public Comment** – There were no public comments.

Presentation

- III. **Highway Safety Improvement Program** – Brian Murphy from NCDOT presented information about roadway safety in the NWPRPO region and the upcoming Safe Streets for All grant opportunity through USDOT.

Action Items

- IV. **February TCC Minutes Approval** – Minutes unanimously approved as presented. Lisa Hughes made the motion to pass and Andy Goodall seconded the motion.
- V. **FY 23–24 PWP Adoption** – Next year’s planning work program was presented by Carter Spradling. It was unanimously passed for adoption. Lisa Hughes made the motion to pass and Sarah Harris seconded the motion.

Discussion Items

- VI. **P7 Carryover Projects** – Discussion regarding the two projects given special carryover consideration for P7. The group agreed with the SPOT office’s recommendations.
- VII. **P6 Project Review** – TCC reviewed projects submitted during the prior round of prioritization projects.
- VIII. **P7 Next Steps** – TCC reviewed timelines and next steps for project submission.

Other Business

- IX. **Division 9 Update** – Phillip Craver gave a verbal report.
- X. **Division 11 Update** – Sean Sizemore gave a verbal report.
- XI. **RPO Update** – Carter Spradling gave a verbal report.
- XII. **Regional CTP and TPD Updates** – Andy Bailey was introduced as Reuben Crummy’s temporary replacement.
- XIII. **BOT Update** – No BOT member was present.
- XIV. **New Business** – No new business was introduced.
- XV. **Adjourn** – Chairman Needham adjourned the meeting at 11:47.

Approved: _____

Chris Knopf, Chair

Carter Spradling, Secretary



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item

nd of fiscal year budget clean up P P amendment.

Background

Adjust allotted funding in budgeting categories to more accurately reflect actual spend. Total budget remains unchanged.

Attachment(s)

P P amendment

Actions Requested

Approval

FY 2022-2023
 PLANNING WORK PROGRAM (DRAFT)
 ANNUAL PROPOSED FUNDING SOURCES TABLE
 Northwest Piedmont Rural Planning Organization

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS		
		LOCAL 20%	STATE 80%	TOTAL
I. DATA COLLECTION AND ASSESSMENT				
I-1	DATA COLLECTION AND ASSESSMENT	\$ 3,960	\$ 15,840	\$ 19,800
I-1.1	Highway			
I-1.2	Other Modes			
I-1.3	Socioeconomic			
I-1.4	Title VI			
II. TRANSPORTATION PLANNING				
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 1,600	\$ 6,400	\$ 8,000
II-1.1	Develop CTP Vision			
II-1.2	Conduct CTP Needs Assessment			
II-1.3	Analyze Alternatives and Environmental Screening			
II-1.4	Develop Final Plan			
II-1.5	Adopt Plan			
II-2	PRIORITIZATION	\$ 3,645	\$ 14,580	\$ 18,225
II-2.1	Project Prioritization			
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 400	\$ 1,600	\$ 2,000
II-3.1	STIP Participation			
II-3.2	Merger / Project Development			
II-4	GENERAL TRANSPORTATION PLANNING	\$ 4,320	\$ 17,280	\$ 21,600
II-4.1	Regional and Statewide Planning			
II-4.2	Special Studies, Projects and Other Trainings			
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES				
III-1	ADMINISTRATIVE ACTIVITIES	\$ 3,200	\$ 12,800	\$ 16,000
III-1.1	Administrative Documents			
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance			
III-1.3	Program Administration			
IV. DIRECT COSTS				
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 3,320	\$ 13,280	\$ 16,600
IV-1.1	Program-wide Direct Costs			
IV-2	ADVERTISING	\$ -	\$ -	\$ -
IV-2.1	News Media Ads			
IV-3	LODGING, MEALS, INCIDENTALS	\$ 200	\$ 800	\$ 1,000
IV-3.1	Hotel Costs			
IV-3.2	Meal Costs			
IV-3.3	Incidentals			
IV-4	POSTAGE	\$ -	\$ -	\$ -
IV-4.1	Mallings			
IV-5	REGISTRATION / TRAINING	\$ 100	\$ 400	\$ 500
IV-5.1	Conference Registration			
IV-5.2	Meeting / Workshop / Training Fees			
IV-6	TRAVEL	\$ 300	\$ 1,200	\$ 1,500
IV-6.1	Mileage Reimbursement			
IV-6.2	Car Rental Costs			
IV-6.3	Other Travel Expenses			
V. INDIRECT COSTS				
V-1	INDIRECT COSTS APPROVED BY COGNIZANT AGENCY FY 22-23	\$ 5,549	\$ 22,194	\$ 27,743
V-1.1	Incurred Indirect Costs			
TOTAL		\$ 26,594	\$ 106,374	\$ 132,968

Approved by the TAC on: _____ 20__

 Scott Needham, TAC Chairman

 Carter Spradling, RPO Secretary

FY 2022-2023
 PLANNING WORK PROGRAM
 AMENDMENT TABLE
 NWRPPO

1st Quarter Amendment Table		
Date: Day/Month/20XX		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 12,000	\$ -	\$ 12,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 8,000	\$ -	\$ 8,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 16,000	\$ -	\$ 16,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 15,000	\$ -	\$ 15,000
Provide explanation for moving funds from one category to another.		
\$ 1,250	\$ -	\$ 1,250
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ -	\$ 2,500
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 33,243	\$ -	\$ 33,243
Provide explanation for moving funds from one category to another.		
\$ 132,968	\$ -	\$ 132,968

Approved by the TAC on: _____ 20__

FY 2022-2023
 PLANNING WORK PROGRAM
 AMENDMENT TABLE
 NWRPPO

2nd Quarter Amendment Table		
Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 2nd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 12,000	\$ -	\$ 12,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 8,000	\$ -	\$ 8,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 19,000	\$ -	\$ 19,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 15,000	\$ -	\$ 15,000
Provide explanation for moving funds from one category to another.		
\$ 1,250	\$ -	\$ 1,250
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ -	\$ 2,500
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 33,243	\$ -	\$ 33,243
Provide explanation for moving funds from one category to another.		
\$ 132,968	\$ -	\$ 132,968

Approved by the TAC on: _____ 20__

FY 2022-2023
 PLANNING WORK PROGRAM
 AMENDMENT TABLE
 NWRPPO

3rd Quarter Amendment Table		
Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 3rd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 12,000	\$ -	\$ 12,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 8,000	\$ -	\$ 8,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 19,000	\$ -	\$ 19,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 15,000	\$ -	\$ 15,000
Provide explanation for moving funds from one category to another.		
\$ 1,250	\$ -	\$ 1,250
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ -	\$ 2,500
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 33,243	\$ -	\$ 33,243
Provide explanation for moving funds from one category to another.		
\$ 132,968	\$ -	\$ 132,968

Approved by the TAC on: _____ 20__

FY 2022-2023
 PLANNING WORK PROGRAM
 AMENDMENT TABLE
 NWRPPO

4th Quarter Amendment Table		
Date: 21/June/2023		
Original Budget With Previous Q Amendment(s)	Net Change	New 4th Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 12,000	\$ 7,800	\$ 19,800
Budget correction to properly document actual allocations.		
II. TRANSPORTATION PLANNING		
\$ 8,000	\$ -	\$ 8,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 19,000	\$ 2,600	\$ 21,600
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 15,000	\$ 1,600	\$ 16,600
Provide explanation for moving funds from one category to another.		
\$ 1,250	\$ (1,250)	\$ -
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ (1,500)	\$ 1,000
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 33,243	\$ (5,500)	\$ 27,743
Provide explanation for moving funds from one category to another.		
\$ 132,968	\$ -	\$ 132,968

Approved by the TAC on: June 21, 2023

TAC Chair: _____

TAC Secretary: _____



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item

Revised P P

Background

NCDOT has increased RPO budgets statewide by 15%. Additionally, local match amounts have been reduced on a sliding scale. The NWPRPO's local match amount has been reduced to 5% from 20%, resulting in a total match amount of \$16,150, down from \$26,594.

Attachment(s)

ew allocations

Actions Requested

Approval

FY 2024 (July 1, 2023-June 30, 2024)
 PLANNING WORK PROGRAM
 ANNUAL FUNDING SOURCES TABLE
 Northwest Piedmont RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		5%	15%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 1,036	\$ 3,109	\$ 16,580	\$ 20,725
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VII				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 460	\$ 1,380	\$ 7,360	\$ 9,200
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 1,094	\$ 3,283	\$ 17,508	\$ 21,885
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 115	\$ 345	\$ 1,840	\$ 2,300
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 1,288	\$ 3,864	\$ 20,608	\$ 25,760
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - Elkin-Jonesville Pedestrian Corridor	\$ 3,500	\$ 10,500	\$ 56,000	\$ 70,000
II-4.2.2	Special Study #2 - Mt. Airy to Pilot Mtn. Greenway	\$ 5,000	\$ 15,000	\$ 80,000	\$ 100,000
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 920	\$ 2,760	\$ 14,720	\$ 18,400
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 955	\$ 2,864	\$ 15,272	\$ 19,090
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 5	\$ 15	\$ 80	\$ 100
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 53	\$ 158	\$ 840	\$ 1,050
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ -	\$ -	\$ -	\$ -
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 43	\$ 129	\$ 688	\$ 860
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 86	\$ 259	\$ 1,380	\$ 1,725
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 1,595	\$ 4,786	\$ 25,524	\$ 31,905
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 16,150	\$ 48,450	\$ 258,400	\$ 323,000

Q1 Amendment		
Date: Day/Month/20XX		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 20,725		\$ 20,725
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 9,200		\$ 9,200
Provide explanation for moving funds from one category to another.		
\$ 21,885		\$ 21,885
Provide explanation for moving funds from one category to another.		
\$ 2,300		\$ 2,300
Provide explanation for moving funds from one category to another.		
\$ 25,760		\$ 25,760
Provide explanation for moving funds from one category to another.		
\$ 70,000		\$ 70,000
\$ 100,000		\$ 100,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 18,400		\$ 18,400
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 19,090		\$ 19,090
Provide explanation for moving funds from one category to another.		
\$ 100		\$ 100
Provide explanation for moving funds from one category to another.		
\$ 1,050		\$ 1,050
Provide explanation for moving funds from one category to another.		
		\$ -
Provide explanation for moving funds from one category to another.		
\$ 860		\$ 860
Provide explanation for moving funds from one category to another.		
\$ 1,725		\$ 1,725
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 31,905		\$ 31,905
Provide explanation for moving funds from one category to another.		
\$ 323,000	\$ -	\$ 323,000

Approved by the TAC on: June 21, 2023

 Signature, TAC Chairman

 Signature, RPO Secretary



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item

P7 subtractions and additions

Background

Review of projects to be added and deleted to from P7 submission list. Outside of one off discussions regarding rail and aviation, this would ideally be our final submission list.

Attachment(s)

See attached spreadsheet

Actions Requested

Review and discussion.

NWPRPO P7 – POTENTIAL NEW PROJECTS:

BICYCLE / PEDESTRIAN:

- Stokes County: Bicycle lanes along Moores Spring Rd. near Hanging Rock State Park
- Mocksville: New multi-use path along Salisbury St. from downtown to Davie County Community Park

HIGHWAY:

- Boonville: Modernization of Longtown Rd. from Center Rd. to Cranberry Rd.
- Mt. Airy: Intersection improvements @ pedestrian crash site
- Jonesville: NC-67 & I-77 interchange improvements

RAIL:

- Yadkin Valley RR: Modernization from Pilot Mountain to Mt. Airy
- Upgrade rail infrastructure to support new passenger service from Winston-Salem to Charlotte on the LE Line (Winston-Salem to Mooresville) and O Line (Mooresville to Charlotte). Project includes necessary infrastructure, stations, and passenger equipment to begin service with three roundtrips per day.
- Install signalization along the NS L Line from Winston Junction to Mooresville as well as on the NS O Line from Mooresville to Charlotte to improve operational efficiency.

AVIATION:



NORTHWEST PIEDMONT
RURAL PLANNING ORGANIZATION

AGENDA ITEM

Agenda Item 7

The Regional Davie, Surry, and Yadkin in Comprehensive Transportation Plan.

Background

The regional CTP has been released for review. It can be reviewed here

Attachment(s)

https://connect.ncdot.gov/projects/planning/TPBCTP/Davie-Surry-Yadkin_Regional_CTP/DRAFT%20NCDOT-CTP_Interactive_SP_2023_v4%206_12_23_RC%20Updates.pdf
