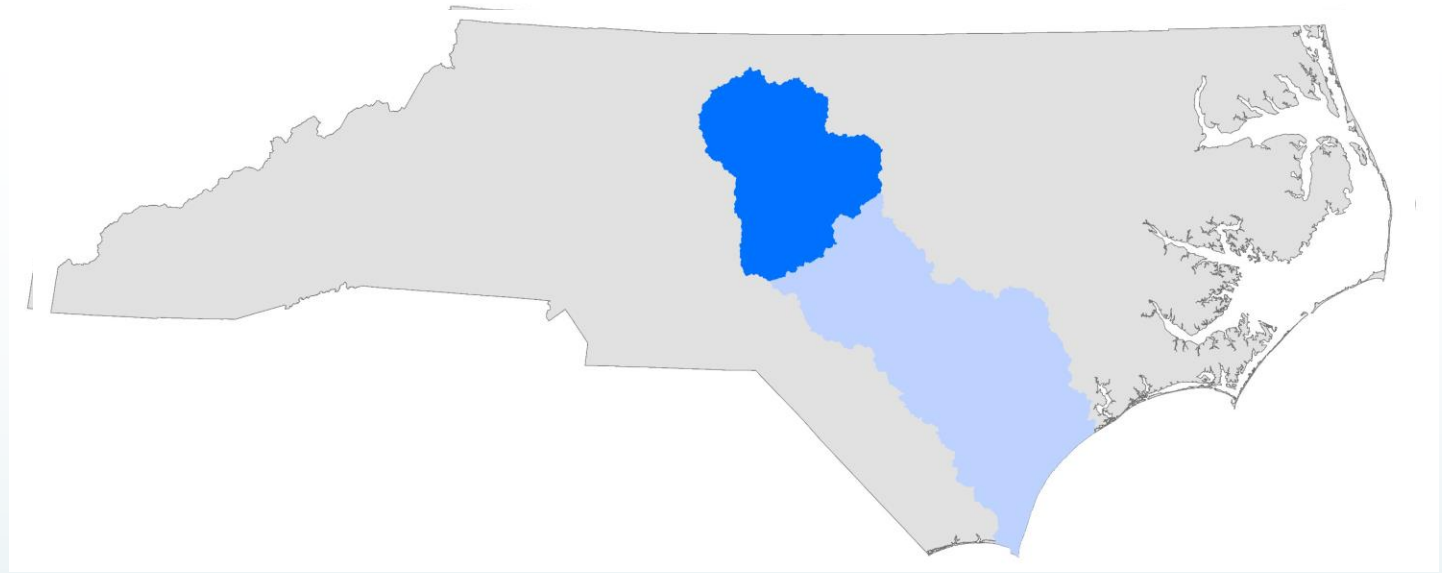




**PIEDMONT TRIAD**  
REGIONAL COUNCIL

**CENTRAL PINES**  
REGIONAL COUNCIL



# Upper Cape Fear River Basin Association

Joint BOD/TAC: January 30<sup>th</sup> 2024

# TAC AGENDA

|             |   |  |
|-------------|---|--|
| 9:30-9:40   | <b>Open TAC Meeting</b> <ul style="list-style-type: none"> <li>• <b>Introductions</b></li> <li>• <b>Review agenda and invite any revisions</b></li> <li>• <b>Review &amp; Approve 7/25/23 TAC Meeting Minutes</b></li> <li>• <b>Review &amp; Approve 10/24/23 TAC Meeting Minutes</b></li> </ul>            | <b>Patty Barry, CPRC</b>                   |
| 9:40-10:00  | Organizational Report <ul style="list-style-type: none"> <li>• Organizational updates</li> <li>• QA/QC Update</li> </ul>  | PTRC + CPRC<br><br>Dawn Molnar, High Point |
| 10:00-10:10 | Update from NCDWR   | Mark Vander Borgh,<br>NCDEQ/ DWR           |
| 10:10-10:25 | Design Build v s Traditional Construction   | Linelle Stanhoper Crowder<br>Construction  |
| 10:25-10:40 | Discussion Brainstorm Meeting Topic Ideas or Other<br>Coalition Topics for good of all <ul style="list-style-type: none"> <li>• Status Update: Cape Fear River Basin Plan – Nora Deamer</li> <li>• Example sampling RFQs to satisfy procurement regulations when additional sampling is required</li> </ul> | Patty Barry, CPRC                          |
|             | <ul style="list-style-type: none"> <li>• Status Update: Jordan Lake Buffer Rules- state lead process (start late summer/early fall)</li> </ul>  |  |
|             | BREAK   |  |

# BOD AGENDA

|             |  |  |
|-------------|--|--|
| 10:45-10:55 | <b>Open Board Meeting</b> <ul style="list-style-type: none"> <li>• <b>Agenda Review &amp; Approval</b></li> <li>• <b>Review &amp; Approve 7/25/23 Board Meeting Minutes</b></li> <li>• <b>Review &amp; Approve 10/24/23 Board Meeting Minutes</b></li> <li>• <b>Nominations and Approval of Board Positions (Chair, Vice Chair, Secretary, Treasurer)</b></li> <li>• <b>Financial Update Budget vs. Actual</b></li> </ul>  | <b>Elijah Williams, Greensboro</b><br><b>Vote</b><br><b>Vote</b><br><b>Vote</b><br><b>Vote</b><br><b>Informational</b> |
| 10:55-11:05 | Review Administrative Contract for Central Pines and PTRC  | PTRC/CPRC  |
| 11:05-11:15 | Review and Approve Proposed FY 24-25 Budget  | Elijah Williams  |
| 11:15-11:25 | Updates from around the Upper Basin<br>-TAC and Board Meeting Calendar for 2024  | All  |
| 11:25-11:30 | Next Steps, Closing Remarks and Future Meeting Schedule <ul style="list-style-type: none"> <li>• Review any next steps</li> <li>• Future meeting dates to hold or avoid               <ul style="list-style-type: none"> <li>April 23, 2024 – TAC</li> <li>July 25, 2024 – Joint Meeting</li> <li>October 24, 2024 – TAC</li> </ul> </li> <li>• Suggestion of Presentation/Topics for next meeting agenda topics--climate, pre-treatment and emerging contaminants?</li> </ul> | PTRC   |
| 11:30       | ADJOURN  |  |

# Organizational Report: Jesse Day & Hope Stuart



- Hope Stuart: New Environmental Planner at PTRC!
- Outstanding Invoices: Mebane, Pittsboro, Ramseur, Siler City, Cary, Greensboro
- Request for any updated permits with changes from members
- Update on Annual Report- March (Process)

# QA/QC Update: Dawn Molnar, High Point

## Upper Cape Fear River Basin Association QA/QC Committee Report From QA/QC Data Review Meeting of Monday, January 29, 2024

*Reviewers: Chair: Dawn Molnar (High Point), Alicia Goots (Greensboro), Amy Varinoski (Greensboro), Martie Groome (Greensboro), Elaine Shepherd (High Point), Hope Stuart (PTRC)*

### Water Quality Standard (WQS) Exceedances October 2023 through December 2023

| November 2023 Upper Cape Fear Monitoring Data – WQS Violations |          |                  |                |                |
|--|----------|------------------|----------------|----------------|
| UCFRBA Site #  | Date     | Parameter        | Reported Value | NC WQ Standard |
| 12   | 11/22/23 | Turbidity        | 84.0           | 50 NTU         |
| 14   | 11/22/23 | Turbidity        | 109            | 50 NTU         |
| 1  | 11/28/23 | Dissolved Oxygen | 0.9            | ≥4.0 mg/l      |
| 19   | 11/6/23  | Dissolved Oxygen | 3.5            | ≥4.0 mg/l      |
| 21   | 11/6/23  | Dissolved Oxygen | 3.2            | ≥4.0 mg/l      |

| December 2023 Upper Cape Fear Monitoring Data – WQS Violations |          |           |                |                |
|--|----------|-----------|----------------|----------------|
| UCFRBA Site #  | Date     | Parameter | Reported Value | NC WQ Standard |
| 16   | 12/13/23 | Turbidity | 88.9           | 50 NTU         |
| 17   | 12/13/23 | Turbidity | 69.5           | 50 NTU         |
| 20   | 12/12/23 | Turbidity | 52.0           | 50 NTU         |
| 21   | 12/12/23 | Turbidity | 95.9           | 50 NTU         |
| 22   | 12/12/23 | Turbidity | 67.0           | 50 NTU         |
| 27   | 12/13/23 | Turbidity | 63.0           | 50 NTU         |
| 30   | 12/12/23 | Turbidity | 216            | 50 NTU         |

| October 2023 through December 2023 – Upper Cape Fear Data Corrections/Notations |              |         |                |                 |
|---|--------------|---------|----------------|-----------------|
| Parameter   | UCFRBA Site# | Date    | Reported Value | Corrected Value |
| Ammonia   | 13           | 12/7/23 | 0.05 mg/l      | 0.04 mg/l       |

| OTHER ISSUES and COMMENTS |  |  |  |  |
|---------------------------|--|--|--|--|
|                           |  |  |  |  |

*Revision Date: January 29, 2024*



# Design Build vs. Traditional Construction



Linelle Stanhoper, Crowder Construction





# Update from NCDWR

➡ Mark Vander Bourgh, NCDEQ/DWR



# Brainstorming Meeting Topic Ideas

- Status Update: Cape Fear River Basin Plan- Nora Deamer
- Example Sampling RFQs to satisfy procurement regulations when additional sampling is required.
- Status Update: Jordan Lake Buffer Rules- State lead Process (start late summer/early fall) – Patty Barry





# Questions



# Review & Approval: Elijah Williams

- Agenda Review & Approval (Vote)
- Review & Approve 07/25/23 TAC & Joint Board Meeting Minutes
- Review & Approve 10/24/25 TAC Meeting Minutes (Vote)
- Review & Approve Admin Contract for Central Pines and PTRC

# Admin Contract for Central Pines & PTRC: Elijah Williams

- Review & Approve 2% increase starting July 2024 **VOTE**

**AGREEMENT BETWEEN  
THE BOARD OF DIRECTORS OF THE UPPER CAPE FEAR RIVER BASIN ASSOCIATION, INC.  
AND  
PIEDMONT TRIAD REGIONAL COUNCIL AND TRIANGLE J COUNCIL OF GOVERNMENTS  
REGARDING MANAGEMENT AND ADMINISTRATION OF THE ACTIVITIES OF THE ASSOCIATION**

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year) by and between the Board of Directors of the Upper Cape Fear River Basin Association, Inc. hereafter called “Board,” and Piedmont Triad Regional Council (PTRC) and Central Pines Council of Governments (TJCOG), hereafter called “Managing Agents”.

1. **ENGAGEMENT OF MANAGING AGENTS AND SCOPE OF SERVICES.** The Board, acting on behalf of the Association, hereby engages PTRC and TJCOG; and PTRC and TJCOG hereby accept the engagement to provide administrative, management and technical services for the Association consistent with its objectives. The Managing Agent shall, in a satisfactory manner as determined by the Board, perform the tasks necessary for overall administration of the projects and initiatives of the Association’s contractual agreements. Management and administrative services include the tasks listed in *Attachment A*.
1. **PERIOD OF PERFORMANCE.** This Agreement shall be for work performed for the period of **June 30, 2024, through July 1, 2026**. Biannually, at the will of the parties, costs for management and administration shall be calculated and agreed to between the Board and Managing Agents.
1. **COMPENSATION AND PAYMENT.** In consideration for the services rendered and unless otherwise agreed to, the Board and Managing Agents shall agree to an annual fee for services based on: (a) the estimated number of hours for the Managing Agents to perform services for the fiscal year and (b) estimated direct costs such as mileage and lodging. Payment of the Managing Agents shall be a budgeted expense of the Association, paid from annual membership fees. The annual administrative fee for services shall be divided between PTRC and TJCOG. Total compensation under this Agreement for the 2024-2026 fiscal years is set forth below.

**The Board of Directors of the Upper Cape Fear River Basin Association, Inc. agrees to pay the Managing Agents, Piedmont Triad Regional Council and Central Pines Council of Governments, the sum of \$46,866 for management and administrative services for each of FY 2024 to FY 2026. This amount will be split 50/50 between the Piedmont Triad Regional Council and Central Pines Council of Governments.**



# Financial Update: Actual FY23-24: Jesse Day

- Membership Dues: \$114,121.00 (\$42,336.71 outstanding)
- Total Expenses \$82,124.30
- Meritech, Insurance, Admin Fees have increased
- Interest Gain= \$1,201.50
- Dues will remain the same



# Financial Update Projected Budget FY24-25- Jesse Day

- Projected Expenditures= \$161,934.37
- Dues Revenue= \$155,688
- CD Revenue= 4.1% (closes April 24) \$74,201.50
- CD Revenue=3.75% (closes March 27)  
\$100,000
- VOTE

# Review & Approve Proposed FY 24-25 Budget: Elijah Williams

| Revenues                            |   |
|-------------------------------------|---|
|                                     | FY 2024-2025 (draft)<br>PROPOSED Budget |
| Membership Dues                     |   |
| Interest Earned                     | \$155,688                               |
| First Horizon CD 6 Month (balance)  | \$0.00                                  |
| First Horizon CD 11 Month (balance) |   |
| Total Revenues                      |   |
|                                     | \$155,688.00                            |
| Expenses                            |   |
| Meritech                            | \$108,711.87                            |
|                                     |   |
| Database Management UNCW            | \$1,625.00                              |
| Insurance                           | \$2,806.50                              |
| CPRC                                | \$23,433.00                             |
| PTRC                                | \$23,433.00                             |
| CFRA Membership Dues                | \$300.00                                |
| General Operations                  | \$0.00                                  |
| Bank Fees                           | \$0.00                                  |
| CPU Services & Fees                 | \$1,625.00                              |
| Legal Services                      | \$0.00                                  |
| Total Expenses                      | \$161,934.37                            |
|                                     |   |
| Net to/from Contingency             | (\$6,246.36)                            |
| Deffered Revenue/Contingency        | \$190,580.57                            |



# Nominations & Approval of Board Positions- Elijah Williams

| Position   | Existing Board  |
|------------|-----------------|
| Chair      | Elijah Williams |
| Vice Chair | Charlie Cocker  |
| Secretary  | PTRC & CPRC     |
| Treasurer  | PTRC & CPRC     |

# Financial Update FY24-25 DUES

| Associate Members                                | FY 23-24<br>Membership Dues | FY 24-25<br>Membership<br>Dues |
|--|-----------------------------|--------------------------------|
| Arclin WWTP (was Dynea)                          | \$821                       | \$821                          |
| Asheboro WWTP                                    | \$7,209                     | \$7,209                        |
| Burlington - Eastside WWTP                       | \$9,355                     | \$9,355                        |
| Burlington - Southside WWTP                      | \$8,585                     | \$8,585                        |
| Chatham Park WWTP                                | \$1,109                     | \$1,109                        |
| Durham County                                    | \$9,408                     | \$9,408                        |
| South Durham WRF                                 | \$15,077                    | \$15,077                       |
| Graham WWTP                                      | \$3,274                     | \$3,274                        |
| Greensboro - T.Z. Osborne WWTP                   | \$40,830                    | \$40,830                       |
| High Point - East Side WWTP                      | \$19,370                    | \$19,370                       |
| Mebane WWTP                                      | \$2,553                     | \$2,553                        |
| OWASA - Mason Farm WWTP                          | \$11,143                    | \$11,143                       |
| Pilgrim's Pride Processing Plant (was Gold Kist) | \$1,486                     | \$1,486                        |
| Pittsboro WWTP                                   | \$1,290                     | \$1,290                        |
| Ramseur WWTP                                     | \$1,095                     | \$1,095                        |
| Randleman WWTP                                   | \$2,008                     | \$2,008                        |
| Reidsville WWTP                                  | \$6,136                     | \$6,136                        |
| Sanford WWTP                                     | \$9,355                     | \$9,355                        |
| Siler City WWTP                                  | \$3,632                     | \$3,632                        |
| Star WWTP  | \$1,182                     | \$1,182                        |
| Town of Cary                                     | \$770                       | \$770                          |
| <b>SUBTOTALS</b>                                 | <b>\$155,688</b>            | <b>\$155,688</b>               |





# Updates from around Upper Basin



# Next Steps/Future Meeting Schedule

- Pay your Dues! - Checks made out to Piedmont Triad Regional Council
- Please update your financial contact with Hope Stuart (invoices)
- Future meetings:

**April 23, 2024- TAC (Virtual/Tour?)**

**July 24, 2024- Joint Meeting (Mebane)**

**October 24, 2024- TAC (TBD)**

Suggested for Presentations/Topics? Climate/Emerging Contaminates?



# ADJOURN

Questions:

Jesse Day: [Jday@ptrc.org](mailto:Jday@ptrc.org)

Patty Barry: [pbarry@centralpinesnc.org](mailto:pbarry@centralpinesnc.org)

Hope Stuart: [hstuart@ptrc.org](mailto:hstuart@ptrc.org)