

**MINUTES**  
**PTRC Board of Delegates**  
**February 21, 2024**

**Present**

Marikay Abuzuaiter, City of Greensboro  
Kelly Allen, Town of Haw River  
Kevin Austin, Yadkin County  
Terry Bennett, Town of Rural Hall  
Mike Brannon, Town of Bermuda Run  
Nellie Brown, Town of Walnut Cove  
Kay Cagle-Kinch, Town of Biscoe (Z)  
Mary Cameron, Village of Clemmons (Z)  
Bobby Chin, City of Graham (Z)  
Jane Cole, City of King  
Carly Cooke, Guilford County  
Monta Davis-Oliver, Town of Yadkinville (Z)  
Lewis Dorsett, City of Archdale  
James Dunn, Town of East Bend  
Stephanie Enoch, Town of Green Level  
Serita Faison, Town of Sedalia  
Benita Finney, Davie County (Z)  
Alvin Foster, Town of Yanceyville  
Michael Greeson, Town of Oak Ridge  
Ethel Gwynn, Caswell County (Z)  
Montrena Hadley, City of Mebane (Z)  
Nancy Henderson, City of Randleman  
Virginia Hoover, Town of Madison  
Melissa Hunt, Town of Lewisville  
Dwight Lake, Town of Mayodan  
Dean Maddox, Town of Pleasant Garden  
Fred McClure, Davidson County  
Richard McNabb, City of Trinity  
Sheldon Morley, Town of Mt. Gilead (Z)  
Rick Morris, Stokes County  
Scott Needham, Town of Pilot Mountain  
Randy Orwig, Town of Elon (Z)  
Damon Prince, Town of Troy (Z)  
Mark Richardson, Rockingham County  
Janelle Robinson, Town of Summerfield  
Lisa Shell, City of Thomasville  
Janet Whitt, Town of Danbury  
Jeff Smith, Town of Cooleemee  
Phil Thacker, City of Mount Airy  
Van Tucker, Surry County  
Larry Ward, Town of Denton

**Present Continued**

Kenneth Wolfe, Town of Bethania  
Randy Wooden, Village of Clemmons  
Filmore York, Town of Liberty

**Absent**

Tim Andrew, City of High Point  
Wayne Atkins, Town of Dobson  
Sam Bishop, Town of Elkin  
Layton Booker, Town of Candor  
John Burke, City of Lexington  
Jim Butler, City of Burlington  
John Bynum, Town of Midway  
Phil Cheap, Village of Alamance  
Monica Craver, Town of Boonville  
Anita Darnell, Town of Jonesville  
Johnny Farmer, Town of Stoneville  
David Fernandez, Town of Seagrove  
Darrell Frye, Randolph County  
Johnny Frye, Town of Mocksville  
A.C. Hurley, Town of Franklinville  
Mark Jones, Davie County  
John Larson, City of Winston-Salem  
Peggy Leight, Town of Walkertown  
Greg Light, City of Eden  
William Martin, City of Reidsville  
Tonya McDaniel, Forsyth County  
Lynn Montgomery, Town of Jamestown  
Howard Morgan, Town of Sedalia  
Dennis Paschal, Town of Wentworth  
William Phillips, Town of Madison  
Karen Scotton, Town of Staley  
John Shaw, Montgomery County  
Boyce Shore, Village of Tobaccoville  
David Smith, City of Asheboro  
Chris Thompson, Town of Kernersville  
Pam Thompson, Alamance County  
Cindy Wheeler, Town of Whitsett  
Janet Whitt, Town of Danbury  
Leonard Williams, Town of Gibsonville  
Steve Yokeley, Town of Wallburg

Chairman **Mark Richardson** welcomed the **PTRC Board of Delegates** and called the meeting to order at **12:00pm** via Zoom and in person attendance. Chairman **Foster** requested a moment of silence and then led the Board in the **Pledge of Allegiance**.

**1) Presentation: NC Department of Insurance, Mr. Mike Causey, Commissioner**

- a. Insurance Commissioner Mike Causey joined the Piedmont-Triad Regional Council Board of Delegates Meeting where he explained why he said "no" to the proposed homeowners' insurance rate increase request and discussed his efforts to make NCDOI more user-friendly for consumers. To learn more about what Commissioner Causey has to say about this and next steps in the process, please visit: <https://www.ncdoi.gov/news/press-releases/2024/02/06/insurance-commissioner-mike-causey-rejects-insurance-companies-average-422-rate-hike-request>
- b. To learn more about the Department of Insurance, visit: <https://www.ncdoi.gov/about-doi>

**2) Presentation: NC Triad Outdoors Update & Disaster Financial Administration Training Overview, Mr. Jesse Day, Reg. Planning Director**

- a. Mr. Jesse Day provided an interactive overview of <https://www.nctriadoutdoors.com/>

**3) Action Item: Request for Approval December 20, 2023 PTRC Board of Delegates minutes, Mr. Mark Richardson, Chair**

**4) Action Item: Request for approval of renovations at the new training facility, Mr. Matthew Dolge, Executive Director**

- a. This item involves fund allocation for up fit of the newly acquired training facility.
- b. The newly acquired church property behind our headquarters building will provide meeting space for our energy efficiency training programs and additional office space to alleviate some of the stress of overcrowding in our Carrollton Crossing facility.
- c. Staff used an RFP to invite bids for the renovations of the basement, which will create 9 offices. The RFP was sent to several private contractors in the region. After two attempts three proposals were received. Based on the cost and an evaluation of the ability of the bidders to complete quality work in a timely manner, staff recommends the following contracts for approval.
  - i) Green Serve - \$38,700 - This contract is to replace flooring throughout the basement, install a drop ceiling throughout the basement, and construct walls for the offices, and replace decaying windows. Green Serve is the low bidder for the work.
  - ii) All Systems Restored - \$14,571.88: This contract is to replace all the lighting in the basement, install new lights in the new offices, bring emergency lighting up to current code, install/ repair exterior electrical fixtures for signage and tiny house, and wire all the new office spaces. All Systems Restored is the only bidder that responded for this work.
  - iii) All Systems Restored - \$12,673.12: This contract involves renovation and expansion of the heating and air conditioning system to meet the needs of the renovated floor plan. All Systems Repaired is the only bidder that responded for this work.

- d. The funding for these projects is from fund reserves in the weatherization program and is unencumbered and available immediately.

**5) Consent Items, Mr. Mark Richardson, PTRC Chair**

- a. Request to authorize receipt of \$35,000 in grant funding from DWS to support industry sector partnership planning
- b. Request to authorize receipt of \$120,000 in grant funding from IEI – Building a New Digital Economy
- c. Request for approval to enter into contract with Central Pines Regional Council in the amount of \$4,800 from February 2024-June 2024
- d. Request for approval to enter into contract with Cooleemee in the amount of \$3,500 from February 2024-June 2024
- e. Request for approval of sole source bids for Rehabilitation Projects
- f. Request for approval to amend the Section 8 Administrative

**6) NEW Action Item: Membership Resolution for the Town of Milton**

- a. WHEREAS, NC General Statutes 160A-470 and 153A-445 authorize municipalities and counties to form and to join regional councils of governments; and
- b. WHEREAS, the Town of Milton desires to join with other municipalities and counties which are members of the Piedmont Triad Regional Council; and
- c. WHEREAS, the Town Council affirms the benefits of cooperation among local governments within a region and their elected and appointed officials;
- d. NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Milton that the attached Charter of the Piedmont Triad Regional Council is hereby ratified and that membership in the Piedmont Triad Regional Council for the Town of Milton is hereby authorized.

**7) NEW Action Item: 2022-2023 PTRC Audit**

- a. You can see a copy of the presentation and audit statements by visiting [www.ptrc.org](http://www.ptrc.org) or by emailing [kmitchell@ptrc.org](mailto:kmitchell@ptrc.org).
- b. It is recommended that the Board of Delegates approve the Annual Comprehensive Financial Reports for fiscal year-ended June 30, 2023 as presented.

**8) Roll Call vote for the Abovementioned Action Items 3,4,6, & 7 and Consent Items 5a-f**

- a. A motion was made by Ms. Marikay Abuzuaiter.
- b. The motion was seconded by Mr. Dwight Lake.
- c. Roll call vote- Ayes: *Marikay Abuzuaiter, Kelly Allen, Kevin Austin, Terry Bennett, Mike Brannon, Nellie Brown, Mary Cagle Kinch, Mary Cameron, Bobby Chin, Jane Cole, Carly Cooke, Monta Davis-Oliver, Lewis Dorsett, James Dunn, Stephanie Enoch, Serita Faison, , Benita Finney, Alvin Foster, Michael Greeson, Ethel Gwynn, Montrena Hadley, Nancy Henderson, Virginia Hoover, Melissa Hunt, Dwight Lake, Dean Maddox, Fred McClure, Richard McNabb, Sheldon Morley, Rick Morris, Scott Needham, Randy Orwig, Damon Prince, Mark Richardson, Janelle Robinson, Lisa Shell, Jeff Smith, Hampton Spivey, Phil Thacker, Van Tucker, Larry Ward, Kenneth Wolfe, Randy Wooden and Filmore York.*
- d. Nays: *none*
- e. Action Items 3,4,6, & 7 and Consent Items 5a-f were approved.

**9) Discussion Item: Remote Participation**

- a. A discussion was held surrounding returning to all in person participation for meetings.
- b. The importance of personal connections and relationships were noted while also agreeing with the convenience of joining virtually when needed.

**10) Executive Director's Report, Mr. Matt Reece, Assistant Director**

- a. Mr. Reece expressed appreciation for member's participation at today's meeting.

**11) Around the Region, Mr. Mark Richardson, Board Chair**

- a. Mr. Terry Bennett announced that Rural Hall is celebrating their 50<sup>th</sup> year on May 31<sup>st</sup>. They will have a 3-day Rural Fest with a car show, bands, time capsule and fireworks.
- b. Mr. Alvin Foster introduced the Town of Yanceyville's Mayor Pro Tem, Mr. Darrell McLean.

**There being no other business, the meeting was adjourned by general consensus at 1:05pm.**

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**Mark Richardson, PTRC Chair**

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**Katie Mitchell, Clerk to the Board**