

MEMBERS

Counties
Alamance
Caswell
Davidson
Davie
Forsyth
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Clemmons
Coolemeec
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilthead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramscur
Randleman
Reidsville
Rural Hall
Scagrove
Staley
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Walnut Cove
Wentworth
Whitsett
Winston-Salem
Yadkinville
Yanceyville



PIEDMONT TRIAD REGIONAL COUNCIL

EXECUTIVE COMMITTEE

A-G-E-N-D-A

PIEDMONT TRIAD REGIONAL COUNCIL
WINSTON-SALEM OFFICE
400 W. FOURTH STREET, SUITE 400
WINSTON-SALEM, NC

APRIL 4, 2012

12:00 NOON – MEETING

Welcome by Chair Darrell Frye

1. Approval of March 7, 2012, PTRC Executive Committee Minutes
2. Approval of Budget Revisions for FY 2011-2012 PTRC Budget, by Robin Shelton, PTRC Finance Director (*attachment*)
3. Approval of 2012-2013 HCCBG and FCSP funding, by Kimberly Dawkins Berry, PTRC Area Agency on Aging (*handout*)
4. 2010 Urban Area Boundaries and the impact to transportation planning in the Triad, Hanna Cockburn, PTRC Regional Planning Programs Manager
5. Request authorization to apply for Weatherization Assistance Program Grant Application, Paul Kron, PTRC Regional Planning Director (*attachment*)
6. Office Space Update, by Matthew Dolge, PTRC Executive Director
7. Old business
8. New business
9. Chairman's remarks and announcements

- April PTRC Board of Delegates meeting –
Wednesday, April 18, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street
Kernersville, NC
- May PTRC Executive Committee meeting –
Wednesday, May 2, 2012, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street
Kernersville, NC
- The Northwest Piedmont Service Corps 8th Annual Celebrity Golf Tournament
Friday, May 11, 2012
9:00 AM Registration – 10:00 AM Shotgun

10. Informational items
11. Adjournment

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee

FROM: Robin Shelton, PTRC Finance Director

DATE: April 2, 2012

RE: Budget revisions for FY 2011-2012 PTRC budget

ITEM #: 2

The Piedmont Triad Regional Council's budget is proposed to be increased by \$2,151,794. This is primarily due to changes in projected revenue from State and Federal sources. The following pages; Analysis of PRTC 06/30/12 Budget, the Budget Ordinance, and Total Budget (Funds 001, 002, and 003) detail the proposed budget revisions.

Staff recommends adoption of the budget revisions to recognize \$2,151,794 in additional revenue and make other changes as detailed.

ANALYSIS OF PTRC 6/30/2012 BUDGET

	7/1/11 to 6/30/12 Original Budget	Increase / (Decrease)	7/1/10 to 6/30/11 Revised 1 Budget
FUND 001			
Appalachian Regional Commission 302(a)	124,341	52,959	177,300
NC Dept of Adm./State Eco. Dev. Funds	10,000	11,449	21,449
Aging & Home & Community Care Block Grant	12,409,431	1,062,253	13,471,684
Section 8 Housing Assistance Programs	4,190,054	-	4,190,054
NC Dept of Commerce/ ARC Housing TA, Water Related TA , Tech TA	-	27,500	27,500
HOME/SFR	165,000	22,286	187,286
NC Dept of Commerce/ CDBG	-	7,000	7,000
NC Dept of Transportation/ Rural Transportation Planning/USDOT/Green E	238,572	86,736	325,308
Corporation for National Service (RSVP)	135,932	40,063	175,995
Crime Control / Pre-Trial Projects / Re-entry Projects	491,965	(31,442)	460,523
NC Dept of Environment and Natural Resources / Water Projects	254,907	(48,598)	206,309
HUD-PART Sustainability	362,000	-	362,000
Workforce Investment Act / Service Corp/Economic Stimulus	6,038,053	766,768	6,804,821
FUND 002			
Northwest Piedmont Development Corp	135,000	-	135,000
Upper Cape Fear	22,600	-	22,600
Misc. Criminal Justice Programs	298,324	55,957	354,281
Aging Local Projects	107,453	(453)	107,000
GIS / Water Local Projects	96,473	(2,393)	94,080
WFD Local Projects	297,350	6,000	303,350
Local Technical Assistance Projects and Planning	502,579	44,316	546,895
Housing Local Projects	8,000	-	8,000
Misc. Local Projects	77,240	51,393	128,633
FUND 003			
General / Council	\$60,000	\$0	\$60,000
TOTALS	26,025,274	2,151,794	28,177,068

**PIEDMONT TRIAD REGIONAL COUNCIL
BUDGET ORDINANCE 2011-2012
June 20, 2011**

Be it ordained by the Piedmont Triad Regional Council (PTRC):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2011 and ending June 30, 2012 in accordance with the Chart of Accounts heretofore established for PTRC:

General / Council	\$	60,000
TOTAL GENERAL FUND APPROPRIATION	\$	60,000

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Fund Balance	\$	21,753
COG Dues	\$	28,247
Interest	\$	10,000
TOTAL GENERAL FUND ESTIMATED REVENUES	\$	60,000

Section 3. The following amounts are hereby appropriated in the Special Revenue Fund - Grant Project Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2011 & ending June 30, 2012 in accordance with the Chart of Accounts heretofore established for PTRC:

Appalachian Regional Commission 302(a)	\$	177,300
NC Dept of Adm./State Eco. Dev. Funds	\$	21,449
Aging & Home & Community Care Block Grant	\$	13,471,684
Section 8 Housing Assistance Programs	\$	4,190,054
NC Dept of Commerce/ ARC Housing TA, Water Related TA , Tech TA	\$	27,500
HOME & SFR	\$	187,286
NC Dept of Commerce/ CDBG	\$	7,000
NC Dept of Transportation/ Rural Transportation Planning	\$	325,308
Corporation for National Service (RSVP)	\$	175,995
Crime Control / Pre-Trial Projects / Re-entry Projects	\$	460,523
NC Dept of Environment and Natural Resources / Water Projects	\$	206,309
HUD-PART Sustainability	\$	362,000
Workforce Investment Act / Service Corp/Economic Stimulus	\$	6,804,821
TOTAL GRANT PROJECT APPROPRIATION	\$	26,417,229

Section 4. It is estimated that the following revenues will be available in the Special Projects Fund Grant Project Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Federal Grants	\$ 19,527,330
State Grants	\$ 6,299,628
Appropriated Fund Balance	\$ 59,089
Dues	\$ 395,399
Interest	\$ 4,000
Local Projects & Fees	\$ 131,783
 TOTAL GRANT PROJECT ESTIMATED REVENUES	 \$ 26,417,229

Section 5. The following amounts are hereby appropriated in the Special Revenue Fund- Local Projects Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2011 ending June 30, 2012 in accordance with the Chart of Accounts heretofore established for PTRC:

Northwest Piedmont Development Corp	\$ 135,000
Upper Cape Fear	\$ 22,600
Misc. Criminal Justice Programs	\$ 354,281
Aging Local Projects	\$ 107,000
GIS / Water Local Projects	\$ 94,080
WFD Local Projects	\$ 303,350
Local Technical Assistance Projects and Planning	\$ 546,895
Housing Local Projects	\$ 8,000
Misc. Local Projects	\$ 128,633
 TOTAL LOCAL PROJECTS APPROPRIATION	 \$ 1,699,839

Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund Local Projects Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

APPROPRIATED FUND BALANCE	\$ 193,519
COG DUES	\$ 230,906
INTEREST	\$ -
LOCAL PROJECT FUND FEES	\$ 1,303,661
 TOTAL LOCAL PROJECT ESTIMATED REVENUES	 \$ 1,728,086

TOTAL APPROPRIATIONS \$ 28,177,068

Section 7: The Executive Director is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a grant without limitation and without a report being required.

PIEDMONT TRIAD REGIONAL COUNCIL
TOTAL BUDGET (FUNDS 001, 002 & 003)
7/1/11 to 6/30/12

EXPENDITURES

Salaries	4,167,596
Part time Salaries - No Benefits	83,019
Participant Salaries	456,190
Fringe Benefits (30.5%)	1,271,119
Participant FB	34,899
Operating Expenses	6,037,218
Participant Costs	567,997
Indirect Cost (40%)	0
Housing Asst Payments	3,635,570
Subcontracts	11,847,110
Capital Equipment	70,000
Fringe Benefit Alloc Part Time (7.65%)	6,351
	(1)
TOTAL EXPENDITURES:	28,177,068

REVENUES

Federal	19,527,330
State	6,299,628
Appropriated Fund Balance	274,361
Dues	626,305
Interest	14,000
Local Project Fees and Local Grants	1,435,444
TOTAL REVENUES:	28,177,068

Difference (0)

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee

FROM: Paul Kron, PTRC Regional Planning Director
For the Workforce Development and Housing Departments

DATE: March 28, 2012

RE: Weatherization Assistance Program Grant Application

ITEM #: 5

The Piedmont Triad Regional Council Workforce Development and Housing Departments are seeking authorization to apply for designation as a sub-grantee to receive up to \$1,391,407 in Weatherization Assistance Program (WAP) funding for FY2012-2013. If PTRC is funded, up to 5% (\$69,570) may be used for project administration and remaining funds may be used for staff training and technical assistance, liability insurance, equipment purchases, contract services and operational costs.

This program provides federal funds to designated sub-grantees (through the North Carolina Energy Office) to be used for receiving & processing applications from eligible, low-income families and for dispatching in-house crews and sub-contractors to install energy efficiency measures in the 5-county service area (Davidson, Forsyth, Guilford, Randolph and Rockingham Counties).

We will request your approval to contract with the North Carolina State Energy Office if the project is funded. A breakdown of formula funding and units to be served by county is provided below.

Weatherization Funding Available By County			
County	Funding	Number of Units to be Served	Average Cost per Unit
Davidson	\$177,489	31	\$5,725
Forsyth	\$376,046	66	\$5,698
Guilford	\$563,829	99	\$5,695
Randolph	\$159,849	28	\$5,709
Rockingham	\$114,194	20	\$5,710
TOTAL	\$1,391,407	244	\$5,702

Staff recommends approval to apply for designation as a sub-grantee for Weatherization Assistance Program (WAP) funding for FY2012-2013.