

MEMBERS

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Clemmons
Coolemeec
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilcead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Staley
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Walnut Cove
Wentworth
Whitsett
Winston-Salem
Yadkinville
Yanceyville



PIEDMONT TRIAD REGIONAL COUNCIL

EXECUTIVE COMMITTEE

A-G-E-N-D-A

PAUL J. CIENER BOTANICAL GARDENS
215 SOUTH MAIN STREET
KERNERSVILLE, NC

MARCH 7, 2012
12:00 NOON – MEETING

Welcome by Chair Darrell Frye

1. Approval of February 1, 2012, PTRC Executive Committee Minutes
2. Approval of changes to PTRC Bylaws, by Darrell Frye, PTRC Chair (*attachment*)
3. Discussion of the PTRC 2012-13 Budget, by Matthew Dolge, PTRC Executive Director
4. Request for authorization to pursue federal and state grant funding to address water quality concerns in the Triad region, by Joy Fields, PTRC Stormwater Educator (*attachment*)
5. Request permission to submit proposal for DOL Notice of Availability of Funds and Solicitation for Grant Applications for Workforce Innovation Fund Grants, by Althea Harrison, Director, Workforce Development (*attachment*)
6. Request permission to submit proposal for DOL Notice of Availability of Funds and Solicitation for Grant Applications for Reintegration of Ex-Offenders Adult Generation, by Althea Harrison (*attachment*)
7. Office Space Update, by Matthew Dolge
8. Old business
9. New business
10. Chairman's remarks and announcements
 - April PTRC Executive Committee meeting –
Wednesday, April 4, 2012, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street
Kernersville, NC
 - April PTRC Board of Delegates meeting –
Wednesday, April 18, 2012, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street
Kernersville, NC
11. Informational items
12. Adjournment

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee
FROM: Darrell Frye, PTRC Chair
DATE: March 1, 2012
RE: Approval of changes to the PTRC Bylaws
ITEM #: 2

Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Immediate Past Chairman will participate as an ex-officio member.

Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. If the Chair is a Delegate of a county government, the Vice-Chair must be a Delegate of a municipal government and vice versa. The Chair and Vice-Chair must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

Section 4. Duties of Officers

- A. The Chair shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. The Vice-Chair shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. The Treasurer shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. The Secretary shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee

FROM: Joy Fields, PTRC Stormwater Educator

DATE: March 1, 2012

RE: Request for authorization to pursue federal and state grant funding to address water quality concerns in the Triad region

ITEM #: 4

The USDA Forest Service has issued a request for proposals for Urban and Community Forestry Grants, which will be administered by the NC Forest Service's Urban and Community Forestry Program. The Grant program funds projects to promote more effective and efficient management of urban forests and improve public understanding of the environmental and public health benefits of urban trees.

The PTRC Water Resources Program staff requests permission to pursue up to four grants in the 2012 funding cycle to, among other possible services:

- Conduct assessments of trees and natural resources in communities;
- Partly fund watershed restoration plans; and
- Conduct education and outreach to increase public awareness on the benefits of urban trees.

The PTRC staff hopes to partner with up to four of our local government members on these grant-supported projects, including the Cities of Asheboro, Eden, and Lexington.

These grants will not exceed \$30,000 each, or \$120,000 total, and will not require any cash match from a local government. However, they will require a 50% *in-kind* match that may be met in a variety of ways including but not limited to: the donation of local government staff time, equipment, meeting space and/or the gathering of water quality monitoring data. The match may also be met through PTRC staff programs such as Stormwater SMART where annual dues along with other resources can satisfy the match needs of this grant program.

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee

FROM: Althea Hairston, Workforce Development Director

DATE: March 1, 2012

RE: Request permission to submit proposal for DOL Notice of Availability of Funds and Solicitation for Grant Applications for Workforce Innovation Fund Grants

ITEM #: 5

The closing date is March 22, 2012. Grant focus: *Expanding the "Get into Energy" pilot to include creating a pipeline of workers for Maintenance Technician, Welder, Utility Technician and Line Technician in the 12 county region.*

M-E-M-O-R-A-N-D-U-M

TO: PTRC Executive Committee

FROM: Althea Hairston, Workforce Development Director

DATE: March 1, 2012

RE: Request permission to submit proposal for DOL Notice of Availability of Funds and Solicitation for Grant Applications for Workforce Innovation Fund Grants

ITEM #: 6

The closing date is March 13, 2012. The grant is being submitted in partnership with the Criminal Justice Reentry Department, focusing on providing pre and post release support to Ex-Offenders in Guilford and Forsyth Counties.