

MINUTES
PTRC EXECUTIVE COMMITTEE MEETING
April 4, 2012

Present: Vice Chairman Darrell Frye, Randolph County, PTRC Chair
Council Person Molly Leight, City of Winston-Salem, PTRC Vice Chair
Chair Nate Hall, Caswell County, PTRC Treasurer
Councilman Dillard Burnette, City of King
Commissioner Linda Massey, Alamance County
Commissioner Paul Johnson, Surry County
Mayor Dan Pugh, Town of Lewisville
Mayor Pro Tem Steve Yokeley, City of Mount Airy
Commissioner Earnest Lankford, Stokes County
Commissioner Kevin Austin, Yadkin County
Councilman Alvin Foster, Town of Yanceyville
Commissioner Ken White, Davie County
Councilman Walter Marshall, Forsyth County
Mayor Pro Tem Patty Philipps, City of Mebane
Councilman Jimmy Blake, Town of Biscoe
Commissioner Wayne Moore, Town of Jonesville
Councilman Darryl Carter, City of Eden
Mayor Keith Volz, Town of Jamestown
Commissioner Will Marklin, Town of Mocksville

Absent: Mayor Ronnie Wall, City of Burlington
Chair James Kallam, Rockingham County
Mayor Bert Lance Stone, City of Archdale
Mayor Pro Tem Latimer Alexander, City of High Point
Chair Jackie Morris, Montgomery County
Commissioner Don Truell, Davidson County
Mayor Scotty Morris, Town of Denton

Chair Frye welcomed the PTRC Executive Committee and requested a moment of silence. He led the executive committee in the pledge of allegiance. Chair Frye also announced the passing of Chris Jones, Councilman, Village of Clemmons.

1. Approval of March 7, 2012, PTRC Executive Committee Minutes

Chair Frye asked if there were any revisions to be made in the March 7, 2012, PTRC Executive Committee minutes.

There being none, motion was made by Mr. Johnson, seconded Mr. Volz, and carried unanimously to approve the March 7, 2012, PTRC Executive Committee minutes.

2. Approval of budget revisions for FY 2011-2012 PTRC Budget, by Robin Shelton, PTRC Finance Director

Ms. Shelton stated that the Piedmont Triad Regional Council's budget is proposed to be increased by \$2,151,794. This is primarily due to changes in projected revenue from State and Federal sources (attachment).

Ms. Shelton stated that staff recommends adoption of the budget revisions to recognize \$2,151,794 in additional revenue and makes other changes as detailed.

Motion was made by Mr. Pugh, seconded by Mr. Marklin, and carried unanimously, to recommend that the PTRC Board of Delegates authorize approval of budget revisions for FY 2011-2012 in the amount of \$2,151,794.

3. Request for authorization to submit the FY 2012-2013 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and service providers for the grant period July 1, 2012-June 30, 2013, by Blair Barton-Percival, Assistant Director, PTRC Area Agency on Aging

Mr. Barton-Percival stated that each year the Piedmont Triad Regional Council (PTRC) receives federal and state funds to support county programming for adults 60+ and their caregivers. Attached for your review and approval are funding allocations for the following programs:

- Home and Community Care Block Grant (HCCBG)
- Legal Services

These funds are administered by the PTRC Area Agency on Aging (AAA) and are allocated to our 12 counties based on the North Carolina Intrastate Funding Formula (IFF). The formula, which is shown below, is weighted based on population with each county receiving a base of \$60,000.

Weight	Variable
50%	60+ population
30%	60+ poverty
10%	60+ rural
10%	60+ minority

In the fall of 2012 the North Carolina Division of Aging and Adult Services will examine 2010 census data for the Intrastate Funding Formula (IFF), as well as, regional and county base funding and hold harmless policy.

Other funds administered by the PTRC AAA and allocated by county include:

- Older Americans Act Title IIIIE – Family Caregiver Support Program (FCSP)

The attached chart indicates Older Americans Act Title IIIIE (FCSP) funds for fiscal year 2012-2013 to our 12 counties. Due to differences in program administration, the AAA has

allocated a \$5,000 base to all 12 counties to minimize the loss of funding by any one county.

Mr. Barton-Percival requested authorization to submit the Fiscal Year 2012-2013 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and service providers for the grant period July 1, 2012 – June 30, 2013.

**HOME AND COMMUNITY CARE BLOCK GRANT
FISCAL YEAR 2012-2013
FEDERAL/STATE ALLOCATION**

County	FY 2011-2012 Allocation	FY 2012-2013 Allocation	Change
Alamance	\$ 850,708	\$ 860,701	\$ 9,993
Caswell	\$ 254,871	\$ 257,881	\$ 3,010
Davidson	\$ 956,715	\$ 966,155	\$ 9,440
Davie	\$ 308,946	\$ 311,266	\$ 2,320
Forsyth	\$ 1,786,809	\$ 1,804,526	\$ 17,717
Guilford	\$ 2,294,538	\$ 2,323,465	\$ 28,927
Montgomery	\$ 269,948	\$ 272,624	\$ 2,676
Randolph	\$ 766,450	\$ 774,473	\$ 8,023
Rockingham	\$ 672,900	\$ 680,820	\$ 7,920
Stokes	\$ 330,026	\$ 332,879	\$ 2,853
Surry	\$ 598,269	\$ 602,988	\$ 4,719
Yadkin	\$ 307,579	\$ 309,981	\$ 2,402
TOTAL HCCBG	\$ 9,397,759	\$ 9,497,759	\$ 100,000

**LEGAL SERVICES
FISCAL YEAR 2012-2013
FEDERAL/STATE ALLOCATION**

Agency	FY 2011-2012 Allocation	FY 2012-2013 Allocation
Legal Aide of NC	\$ 68,905	\$ 68,905
Davie Co. Sr. Svs.	\$ 4,271	\$ 4,271
YVEDDI	\$ 10,984	\$ 10,984
TOTAL LEGAL	\$ 84,160	\$ 84,160

**TITLE III-E FAMILY CAREGIVER SUPPORT PROGRAM
FISCAL YEAR 2012-2013
FEDERAL/STATE ALLOCATION**

County	FY2011-2012 ALLOCATION	FY2012-2013 Allocation	Change
Alamance	\$ 37,616	\$ 37,990	\$ 374
Caswell	\$ 12,354	\$ 10,172	\$ (2,182)
Davidson	\$ 40,757	\$ 40,611	\$ (146)
Davie	\$ 18,500	\$ 15,135	\$ (3,365)
Forsyth	\$ 61,500	\$ 79,857	\$ 18,357
Guilford	\$ 99,280	\$ 97,191	\$ (2,089)
Montgomery	\$ 8,764	\$ 11,675	\$ 2,911
Randolph	\$ 34,237	\$ 33,657	\$ (580)
Rockingham	\$ 30,964	\$ 28,904	\$ (2,060)
Stokes	\$ 22,500	\$ 15,030	\$ (7,470)
Surry	\$ 23,500	\$ 25,199	\$ 1,699
Yadkin	\$ 19,500	\$ 14,051	\$ (5,449)
TOTAL	\$ 409,472	\$ 409,472	\$ -

Motion was made by Mr. Marshall, seconded by Mr. Yokeley, and carried unanimously to recommend that the PTRC Board of Delegates authorize PTRC staff to submit the Fiscal Year 2012-2013 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and service providers for the grant period July 1, 2012 – June 30, 2013.

4. 2010 Urban Area Boundaries and the impact to transportation planning in the Triad, by Hanna Cockburn, PTRC Regional Planning Programs Manager

Ms. Cockburn stated that although the US Department of Transportation has no direct role in the designation of urban areas and urban clusters, they are critical to the administration of the surface transportation program. Key Federal Highway planning and environmental programs impacted by these designations include:

- Designation of Metropolitan Planning Organizations (MPOs)
- Designation of Transportation management Areas (TMAs)
- Application of conformity requirements
- Transportation funding availability

Ms. Cockburn presented a series of maps depicting the change in urban area boundaries resulting from the 2010 census, and identified some of the potential impacts to RPOs and MPOs in the region.

5. Request authorization to apply for Weatherization Assistance Program Grant Application, by Paul Kron, PTRC Regional Planning Director

Mr. Kron stated that the Piedmont Triad Regional Council Workforce Development and Housing Departments are seeking authorization to apply for designation as a sub-grantee to receive up to \$1,391,407 in Weatherization Assistance Program (WAP) funding for FY2012-2013. If PTRC is funded, up to 5% (\$69,570) may be used for project administration and remaining funds may be used for staff training and technical assistance, liability insurance, equipment purchases, contract services and operational costs.

This program provides federal funds to designated sub-grantees (through the North Carolina Energy Office) to be used for receiving & processing applications from eligible, low-income families and for dispatching in-house crews and sub-contractors to install energy efficiency measures in the 5-county service area (Davidson, Forsyth, Guilford, Randolph and Rockingham Counties).

Staff recommends approval to apply for designation as a sub-grantee for Weatherization Assistance Program (WAP) funding for FY2012-2013.

A breakdown of formula funding and units to be served by county is provided below.

Weatherization Funding Available By County			
County	Funding	Number of Units to be Served	Average Cost per Unit
Davidson	\$177,489	31	\$5,725
Forsyth	\$376,046	66	\$5,698
Guilford	\$563,829	99	\$5,695
Randolph	\$159,849	28	\$5,709
Rockingham	\$114,194	20	\$5,710
TOTAL	\$1,391,407	244	\$5,702

Motion was made by Ms. Massey, seconded by Mr. Marshall, and carried unanimously, to recommend that the PTRC Board of Delegates grant approval for staff to contract with the North Carolina State Energy Office if the project is funded.

6. Office Space Update, by Matthew Dolge, PTRC Executive Director

Mr. Dolge stated that the developer and architect were working with him to put together plans to firm up estimates for the new PTRC office space. Hopefully the estimates would be ready the week of April 9th.

7. Old business

There was no old business.

8. New business

There was no new business.

9. Chairman's remarks and announcements


- April PTRC Board of Delegates meeting –
Wednesday, April 18, 2012, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street,
Kernersville, NC
- May PTRC Executive Committee meeting –
Wednesday, May 2, 2012, 12:00 Noon
Paul J. Ciener Botanical Gardens, 215 South Main Street
Kernersville, NC
- The Northwest Piedmont Service Corps 8th Annual Celebrity Golf Tournament
Friday, May 11, 2012
9:00 AM Registration – 10:00 AM Shotgun


10. Informational Items

- PTRC Managers' meeting report on salary increase projections, March 22, 2012
- Exhibit 16: Proposed Changes to the Commission on Workforce Development
- Congratulations to Montgomery and Surry Counties for being awarded an NC Tomorrow Community Development Block Grant (CDBG)
- The Northwest Piedmont Service Corps, 8th Annual Celebrity Golf Tournament, Winston Lake Golf Course, Friday, May 11, 2012

11. Adjournment

There being no other business, the meeting adjourned at 1:10 p.m.


Chair


Executive Director