

MINUTES
PTRC EXECUTIVE COMMITTEE MEETING
September 7, 2011

Present: Councilman Dillard Burnette, City of King, Co-Chair, PTRC
Mayor Pro Tem Larry Beck, City of Lexington Co-Chair, PTRC
Chairman Nate Hall, Caswell County
Vice Chairman Darrell Frye, Randolph County
Mayor Jimmy Blake, Town of Biscoe
Councilwoman Mary Rakestraw, City of Greensboro
Chair Linda Massey, Alamance County
Mayor Pro Tem Patty Philipps, City of Mebane
Commissioner Paul Johnson, Surry County
Mayor Dan Pugh, Town of Lewisville
Commissioner Bonnie Lasky, Town of Boonville
Commissioner Steve Yokeley, City of Mount Airy
Commissioner Earnest Lankford, Stokes County
Commissioner Kevin Austin, Yadkin County
Mayor Keith Volz, Town of Jamestown
Commissioner Will Marklin, Town of Mocksville
Mayor Pro Tem Latimer Alexander, City of High Point
Mayor Bert Lance Stone, City of Archdale
Alderwoman Molly Leight, City of Winston-Salem

Absent: Chairman Jackie Morris, Montgomery County
Councilman Alvin Foster, Town of Yanceyville
Mayor Dwight Lake, Town of Mayodan
Commissioner Will Marklin, Town of Mocksville
Mayor Ronnie Wall, City of Burlington
Commissioner Ken White, Davie County
Commissioner James Kallam, Rockingham County
Commissioner Don Truell, Davidson County
Councilman Walter Marshall, Forsyth County

Co-Chair Burnette welcomed the PTRC Executive Committee.

1. Request for authorization to amend the contract with the Division of Aging and Adult Services to administer the Community Resources Connection Initiative for the seven eastern counties for the period October 1, 2011 – June 30, 2012

Ms. Berry requested authorization to amend the contract with the Division of Aging and Adult Services to administer the Community Resources Connection Initiative for the seven eastern counties which included Alamance, Caswell, Davidson, Guilford, Montgomery, Randolph and Rockingham counties for the period October 1, 2011 – June 30, 2012 and to hire a part-time coordinator to manage this program.

Motion was made by Mr. Blake, seconded by Ms. Rakestraw, and carried unanimously to authorize the PTRC staff to amend the contract with the Division of Aging and Adult Services to administer the Community Resources Connection Initiative for the seven eastern

counties for the period October 1, 2011 – June 30, 2012 and to hire a part-time coordinator to manage the program.

2. Proposed PART Merger Discussion – Matthew Dolge, PTRC Executive Director

Mr. Dolge discussed a letter that he had received from Chairperson Darrell Frye stating that Mr. Frye was acting on the directions of the PART Board requesting that the Executive Committee of the PTRC appoint a working group to pursue the possibility of merging PART into the structure of the Piedmont Triad Regional Council. Mr. Frye stated that he believed that PTRC’s organizational skills, combined with PART’s knowledge of transportation issues, will make for a stronger, more responsive service provider.

Mr. Frye stated that his preliminary discussions indicated that the merger can be accomplished, but that no one knows all processes or the time it will take to effect the change. Mr. Frye thought that it could not take place before July 1, 2012.

Mr. Frye’s second request to the PTRC was to consider a Management Contract with PART to accomplish better controls while the actual merger was being worked out.

After considerable discussion among PTRC Executive Committee members, motion was made by Ms. Leight, seconded by Mr. Marklin, and carried unanimously, to appoint a committee to begin the process of discussing PART, but that the Committee is not prepared at this time to enter into a management contact. Mr. Matthew Dolge was requested to bring back pros and cons to the appointed committee.

PART SUBTASK FORCE	
Darrell Frye, Randolph County	Don Truell, Davidson County
Ronnie Wall, Burlington	Kevin Austin, Yadkin County
Paul Johnson, Surry County	James Kallam, Rockingham County
Leonard Williams, Gibsonville	
MPO Chairs:	
Robbie Perkins, Greensboro	Larry Williams, Rural Hall
Rebecca Smothers, High Point	
Other Interested Parties:	
Dan Pugh, Lewisville	Chris Jones, Clemmons
Ernest Lankford, Stokes	Larry Beck, Lexington
Patty Philipps, Mebane	

3. Workforce Development Board Request for Re-evaluation of Pay & Classification System Implementation

Mr. Matthew Dolge stated that the Co-Chairs of the PTRC Board have received a letter from William T. Cockerham, Chair, Northwest Piedmont Workforce Development Board requested that the PTRC Board of Delegates revisit the implementation plan of the pay and classification system. The Board wished to bring to the PTRC Executive Committee's attention an issue that has arisen in the Workforce Development Department which adversely affects the Career Facilitator position.

A Career Facilitator was hired effective July 1, 2011, at the starting salary of \$36,175, the revised starting salary for the Career Facilitator position. This salary is higher than 10 of the 18 employees currently holding the same position. This hiring has had a negative impact on staff morale and has created some animosity among both staff and management.

Mr. Cockerham requested that the PTRC Board of Delegates revisit the implementation plan of the pay and classification system and it is their hope that the 10 Career Facilitators affected by the implementation can be brought to the entry level salary as soon as possible.

Mr. Matthew Reece stated that adjusting those affected individuals' salaries will result in an additional expenditure of \$69,000 from the WIA (Workforce Investment Act) Administrative budget.

Motion was made by Ms. Philipps, seconded by Mr. Alexander, and carried unanimously to approve the requested change of salary to \$36,175 to the position of Career Facilitator effective for the October pay period.

4. Request for approval of the August 17, 2011 Special Called PTRC Executive Committee Meeting

Co-Chair Burnette asked if there were any revisions to be made in the August 17, 2011 Special Called PTRC Executive Committee minutes.

Motion was made by Mr. Lankford, seconded by Mr. Austin, and carried unanimously to approve the August 17, 2011, Special Called PTRC Executive Committee minutes with the correction to add Molly Leight's name to the absent list.

5. Executive Director's Report

- Northwest Piedmont Council of Governments (PHA) Annual Plan for FY beginning July 1, 2011 is approved (attachment)
- Northwest Piedmont Job Training Consortium Workforce Development Board's Workforce Investment Act (WIA) (attachment)

These items were for information only with no further discussion.

Mr. Dolge briefed the PTRC Executive Committee on The Factory (the old Hooker Furniture Building). He stated that The Factory is a multi-use redevelopment project on Main Street in Kernersville. Staff has focused on this location for three reasons:

- It is a condo project so the property can be purchased;
- It is located in a central business area and offers access to mass transit. In addition it has easy access to major thoroughfares and has ample parking;
- It is a redevelopment Brownfield with walkable amenities which can be retrofitted to LEAD certification standards for cost effective utilities and upkeep.

Mr. Dolge also stated that currently the lease payments for the two organizations total approximately \$22,000/month.

Mr. Dolge said that the first draft of an offer to purchase from The Factory is:

- Purchase price for 27,320 square feet at \$84 per is \$2,295,000 (Purchase of third floor and a section of the second floor);
- Renovation costs for the space required for our current operations with room for growth is approximately \$900,000;
- Total cost to occupy the new space is approximately \$3.2 million.

If the total was financed at 5% for 30 years the payments will total \$17,000 per month. Projected utilities will allow for a margin of around \$3,000 per month from our current costs.

It was the consensus of the PTRC Executive Committee that more research be done and additional information be brought back to the Executive Committee for consideration.

Mr. Dolge stated that dues statement will be going out to PTRC member governments and would be based on the 2010 Census population counts.

6. Old Business

Ms. Massey brought up the subject of meeting time change for the PTRC Executive Committee and the PTRC Board of Delegates.

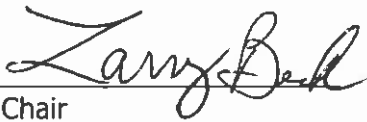
It was the consensus of the PTRC Executive Committee that staff poll members for preference of new meeting time.

7. Chairman's remarks and announcements

- October PTRC Executive Committee meeting –
Wednesday, October 5, 2011
Paul J. Ciener Botanical Gardens, 215 South Main Street, Kernersville, NC
- October PTRC Board of Delegates meeting –
Wednesday, October 19, 2011
Paul J. Ciener Botanical Gardens, 215 South Main Street, Kernersville, NC

8. Adjournment

There being no other business, the meeting adjourned at 2:45 p.m.



Co Chair



Executive Director

