

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Staley
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Walnut Cove
Wentworth
Whitsett
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Executive Committee Agenda

Wednesday, August 7, 2013

12:00 noon

Paul J. Ceiner Botanical Gardens
215 South Main Street Kernersville, NC

ItemOfficial**Lunch**

Please note the 11:45 a.m. start time and join us as you are able. RSVP to Cassidy Norris at (336) 761-2111 (ext. 4128) or by email at cnorris@ptrc.org. The Executive Committee RSVP telephone line may also be used at (336) 608-3580.

Cassidy Norris
Program Assistant

A. Call to Order, Welcome, and Moment of Silence

Darrell Frye
Chair

B. Approval of Minutes

Request for approval of June 5, 2013 PTRC Executive Committee Minutes (handout)

Darrell Frye
Chair

C. Action Items

- 1) Request for authorization to apply for \$30,000 in grant funds from the Winston-Salem Foundation's Women's Fund

Robin Howell
Criminal Justice
Programs Director

- 2) PTRC AAA request authorization to apply for \$90,000 and if awarded, enter into contract with the North Carolina Division of Aging and Adult Services for Local Contact Agency Funding for the period of July 1, 2013 to June 30, 2014

Matthew Dolge
Executive Director

- 3) PTRC AAA request authorization to apply for \$46,215 and if awarded, enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008, (MIPPA) funding for the period of October 1, 2013 to September 20, 2014

Matthew Dolge
Executive Director

- 4) Request for approval of Landscape Contract with Larmore Landscape

Matthew Dolge
Executive Director

5) Request for approval of Moving Contract with Facility Services

Matthew Dolge
Executive Director

6) Request for approval of Low Voltage Contract with AV Solutions

Matthew Dolge
Executive Director

7) Incentive Bonus for early completion of PTRC Office

Matthew Dolge
Executive Director

D. Executive Director's Report

Matthew Dolge
Executive Director

E. Old Business

Darrell Frye
Chair

F. New Business

Darrell Frye
Chair

G. Informational Items

Matthew Dolge
Executive Director

1) Building Update

H. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Darrell Frye
Chair

I. Chairman's Remarks and Announcements

Darrell Frye
Chair

1) PTRC Executive Committee Meeting

Wednesday, September 4, 2013, 11:45 a.m.
Paul J. Ceiner Botanical Gardens

2) PTRC Board of Delegates Meeting

Wednesday, August 21, 2013, 11:45 a.m.
Paul J. Ceiner Botanical Gardens

3) 2014 PTRC Meeting Dates (attached)

4) 2013 PTRC Meeting Dates (attached)

J. Adjournment

Darrell Frye
Chair

ACTION ITEM #1

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Programs Director
DATE: August 7, 2013
RE: Request for authorization to apply for \$30,000 in grant funds from the Winston-Salem Foundation's Women's Fund

The Criminal Justice Department requests authorization to apply for \$30,000 in grant funds from the Winston-Salem Foundation's Women's Fund to research, design and implement a pilot pre-release curriculum that will address the unique reentry issues of female prisoners who are mothers. The pilot will be a supplemental curriculum to the existing "Project Reentry" program within the NC Department of Public Safety prison system.

Application to the Winston-Salem Foundation Women's Fund is due August 8, 2013.

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: PTRC AAA request authorization to apply for \$90,000 and if awarded, enter into contract with the North Carolina Division of Aging and Adult Services for Local Contact Agency funding for the period July 1, 2013 – June 30, 2014.

If awarded, PTRC AAA proposes to hire one F.T.E. to coordinate Local Contact Agency efforts in Region G. Specifically, this individual will work with the region's long-term care facility social workers to train them to perform transition work on behalf of their residents who wish to return to the community.

The Local Contact Agency Coordinator will develop and implement a training module for new and existing facility social work staff. This training material will be comprehensive and will assist long-term care facility to connect patients with community agencies and other resources to allow for a seamless transition from an institutional setting to home.

The grant request includes reimbursing current providers functioning in the role of a Local Contact Agency \$100 per referral as they continue to respond to inquiries and offer counseling services.

ACTION REQUESTED:

PTRC AAA request authorization to apply for \$90,000 and if awarded, enter into contract with the North Carolina Division of Aging and Adult Services for Local Contact Agency funding for the period July 1, 2013 – June 30, 2014. The award notice is expected in August 2013.

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: PTRC AAA request authorization to apply for \$46,215 and if awarded, enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008, (MIPPA) funding for the period October 1, 2013 – September 30, 2014.

Area Agencies on Aging (AAA) across North Carolina are working with Senior Health Insurance Information Programs (SHIIP) to outreach to older adults and/or individuals who have mental or physical disabilities who are eligible for Low Income Subsidized Medicare benefits. The PTRC Area Agency on Aging is applying for \$46,215 to assist the NC SHIIP with this process.

This allocation will allow AAA staff the resources to identify potential beneficiaries through our aging network by providing training and coordinating events for volunteers to more effectively identify and target potential recipients in local communities. The PTRC AAA will host several county efforts, in partnership with local SHIIP Coordinators, targeting pharmacists, county agencies, and other professionals to help raise awareness and educate communities regarding the available assistance.

ACTION REQUESTED:

PTRC AAA request authorization to apply for \$46,215 and if awarded, enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008, (MIPPA) funding for the period October 1, 2013 – September 30, 2014. Award notice is expected September 2013.

ACTION ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: Request for approval of Landscape Contract with Larmore Landscape

Landscape and irrigation installation is outside the general contract with Arden for the new building site in Kernersville. RFP was advertised and a pre-proposal site visit was conducted on May 23, 2013. Four vendors were at the site, however only two proposals were received in response to the RFP.

The following companies submitted bids; all were in correct format; all were submitted on time:

1. Larmore Landscape Associates: \$78,839
2. Piedmont Carolina Nursery: \$140,653

In order to reduce the cost of the landscaping staff examined the possibility of purchasing the plant material and having Service Corp install. Cost savings was negligible

ACTION REQUESTED:

Approval is requested to award contract to Larmore. Sufficient funds are available from sales tax refunds to pay for this contract.

Contract is attached.

ACTION ITEM #4 CONT.

Mr. Matthew Dolge
Executive Director

Piedmont Triad Regional Council
400 West 4th Street, Suite 400
Winston-Salem, NC 27101
Re: Kernersville Office

July 2, 2013

Dear Mr. Dolge:

Thank you for inviting Larmore Landscape Associates to present a proposal for your landscape project. After reviewing the following proposal, please call me with any questions you might have.

DESCRIPTION	TOTAL
Planting:	\$58,889.00
Irrigation:	\$19,950.00
Lighting:	n/a
Landscape Construction:	n/a
	ESTIMATE TOTAL \$78,839.00

If this meets your approval, please let me know so I may schedule the work. Please sign duplicate originals where indicated on the next page, keep one original for your records and return a copy to my attention at the above address. If you have any questions concerning this proposal, please don't hesitate to call me at the office, 765-6340.

Thank you for considering Larmore Landscape Associates.

Sincerely,

Robin W. Coffey
Vice President, Landscaping

ACTION ITEM #4 CONT.

robinc@larmorelandscape.com

LARMORE LANDSCAPE ASSOCIATES, INC. hereby proposes to furnish labor and materials, complete in accordance with the PTRC RFP dated May 10, 2013 and in accordance with the approved Planting Plan (approved by the Town of Kernersville o/a June 15, 2013. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration of deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. This proposal subject to acceptance within thirty (30) days of the above date and is void thereafter at the discretion of LARMORE LANDSCAPE ASSOCIATES, INC.

All grades are to be within +/-2" of final grade unless otherwise noted.

'Landscape Contractor to accept site conditions prior to beginning work'.
Larmore to coordinate a tentative installation schedule with PTRC/Arden Group.
All planting beds to be prepared by rototilling and incorporating soil amendments.

It is the responsibility of the property owner and not a part of this contract.

If rock or building debris is encountered and must be removed, it is in addition to the contract. Sod areas as indicated on the plan will be rototilled and fine grading prior to install of sod. Fertilizer and lime will be applied before installation.

Warranties: All materials and labor, except seed and sod, is warranted for one year.

ACCEPTANCE OF PROPOSAL

Name: _____

Date: _____

Please sign and return to our office, retain original for your records

ACTION ITEM #5

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: Request for approval of Moving Contract with Facility Services

Staff has completed the inventory of furniture to be moved from Greensboro and Winston offices. An RFP was advertised for bids for moving furniture, computers as well as move and assembly of items stored at Storr in Greensboro for the new building. Proposals were received by the Piedmont Triad Regional Council (PTRC) at PTRC for a firm to provide said services over a period of two months. Each bidder was personally escorted to the sites and conducted an on-site inventory.

The following companies submitted bids:

1. All American: \$14,830
2. Office Movers: \$12,863*
3. All Pro Movers: \$7,200**
4. Facility Services: \$13,461

Based on interviews, cost and services provided Facility Services of North Carolina was selected as the most cost-effective bid. Facility Services has agreed to pick up items stored at Storr and store in their warehouse at no charge for six months. Storr is charging PTRC approximately \$700 per month to store the items. This will be an additional savings of \$3200, so the actual cost for Facility Services will be \$10,261.

*cannot move computers **cannot assemble furniture

ACTION REQUESTED:

Approval is requested to award contract to Facility Services. Sufficient funds are available from sales tax refunds to pay for this contract.

Contract is attached.

ACTION ITEM #5 CONT.

Quote for: Piedmont Triad Regional Council
Quote #: PTRC07022013 New Office Move



Name _____

Signature _____

Title _____

Facility Services of North Carolina

Brian Heckman

336-509-2720

brian@facilityservicesnc.com

Quote is valid for 30 days

Field verification must be made before order

A deposit of 50% and signed quote are required for order to be placed

Payment terms are NET 10 days

Line	Product	Qty	Item Sell	Total Sell
1	Item: Move Labor Location: Greensboro Office Description: Items to include: (2) Plotters; (32) Bookcases; (22) Desks; No Files or boxes to be moved	1	\$ 5,288.00	\$ 5,288.00
2	Item: Move Labor Location: Winston Office Description: Items to Include: (1) Plotter; (3) Desks; (6) Bookcases No Files or boxes to be moved	1	\$ 961.00	\$ 961.00
3	Item: Move Labor Location: New/Storage Items Description: Items to Include: (2) Refrigerators; (2) Dishwashers; (28) L-shape Desks (11) U-group Desks;	1	\$ 5,770.00	\$ 5,770.00
4	Item: Move Labor Location: Greensboro and Winston Description: Items to Include: (82) Computers and task chairs;	1	\$ 1,442.00	\$ 1,442.00

ACTION ITEM #5 CONT.

	Computers and task chairs; Will unplug, shrink wrap, move and hook up the computers			
--	--	--	--	--

*Terms and Pricing based on:

Current quantity of
items

Free and clear access to buildings

Storage of new items is complimentary for up to 6 months if we receive ALL aspects of
the move

Storage cost is \$150 per month plus \$500 in labor
to move

All furniture must be moved in it's current state

All items to be labeled and each office diagramed
for setup

Masonite will be provided for floor protection

Furniture will be disassembled and assembled as needed based on the layout provided

Subtotal	\$ 13,461.00
Storage	*FREE!!!
Total	\$ 13,461.00

ACTION ITEM #6

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: Request for approval of Low Voltage Contract with AV Solutions

An RFP was properly advertised for bids on the installation of a low voltage system in the new building for the PTRC. The RFP included installation of equipment to support a security system, CCTV, Board room AV equipment and structured wiring.

A pre-proposal site visit was conducted at 10:00 am EDT on June 4, 2013. Four vendors were at the site. Proposals were received by PTRC on Tuesday June 18, 2013. No proposals were accepted after the specified time.

The following companies submitted bids; all were in correct format; all were submitted on time:

1. AVI-SPL: \$397,342
 2. Audio Visual Solutions: \$282,330
 3. Caudill's: \$326,378
 4. SouthPaw, Atlanta, GA.: \$270,643*
- *no local representative and no provision for local service

ACTION REQUESTED:

Approval is requested to award contract to AV Solutions of Clemmons, NC.

Contract is attached.

ACTION ITEM #6 CONT.

***CONTRACT FOR INSTALLATION OF LOW VOLTAGE SERVICES BETWEEN
THE PIEDMONT TRIAD REGIONAL COUNCIL AND
AUDIO VIDEO SOLUTIONS, L.L.C.***

This Contract (this "Contract") is made effective as of August 15, 2013, between Audio Video Solutions, L.L.C. (a North Carolina limited liability company) of 3808 Littlebrook Drive, Clemmons, North Carolina 27012 ("Seller"), and The Piedmont Triad Regional Council ("PTRC"), of 400 West Fourth Street, Suite 400, Winston-Salem, North Carolina 27101 ("Buyer").

The Contract between Buyer and Seller is for the installation of the low voltages services at the PTRC Carrollton Site located in Kernersville, North Carolina.

1. **ITEMS PURCHASED.** Seller agrees to sell, and Buyer agrees to buy, the products (the "Goods") listed in the invoices of Exhibit A ("Invoices and Payment Schedule") in accordance with the terms and conditions of this Contract.
2. **PRODUCT STANDARDS.** The Goods shall meet or exceed industry standards.
3. **TITLE/RISK OF LOSS.** The Goods shall be delivered F.O.B. destination point.
4. **PAYMENT.** Payment shall be made to Audio Video Solutions, LLC. Payment shall be sent to P.O. Box 451, Clemmons, North Carolina 27012. Buyer agrees to pay Seller according to the schedule on Exhibit A ("Invoices and Payment Schedule").

If any invoice is not paid when due, interest will be added to and payable on all overdue amounts at 18.00 percent per year, or the maximum percentage allowed under applicable laws, whichever is less. Buyer shall pay all costs of collection, including without limitation, reasonable attorney fees.

In addition to any other right or remedy provided by law, if the Buyer fails to pay for the Goods and Services when due, the Seller at its option may treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

5. **DELIVERY.** Time is of the essence in the performance of this Contract. Delivery of Goods and Services shall be completed by December 31, 2013 or earlier as dictated by the construction schedule.
6. **CHANGE ORDERS.** Changes to the original design and product selection (including, but not limited to, changes in quantities of particular Goods, change in brand or model of particular Goods, change in installation site or method, etc.) made by the Buyer will be invoiced separately from the invoices covered by this Contract.

Any change order must be paid as follows: 1) 50.00 percent of the change order invoice paid immediately, and 2) the remaining balance paid upon change order completion. The preceding payment terms are for change orders only and do not apply to the invoices of Exhibit A of this Contract. Items purchased in addition to those listed in the original invoice to fulfill the needs of a change order will be priced at full MSRP.

If the time required to complete any change order (or the accumulation of all change orders) significantly inhibits the ability of the Seller to complete delivery of the remaining Goods and

ACTION ITEM #6 CONT.

Services by the date specified in section 5 of this Contract, then the Buyer agrees to amend the delivery date specified in section 5 to accommodate the change order(s).

7. **PAYMENT OF TAXES.** Buyer agrees to pay all taxes of every description, federal, state, and municipal, that arise as a result of this sale, excluding income taxes.
8. **WARRANTIES.** Seller warrants to Buyer that the Goods will conform substantially to the applicable drawings or design standards.
9. **INSPECTION.** The Buyer, upon receiving possession of the Goods, shall have a reasonable opportunity to inspect the Goods to determine if the Goods conform to the requirements of this Contract. If the Buyer, in good faith, determines that all or a portion of the Goods are non-conforming, the Buyer may return the Goods to the Seller at the Seller's expense. The Buyer must provide written notice to the Seller of the reason for rejecting the Goods. The Seller will have 30 days from the return of the Goods to remedy such defects under the terms of this Contract.
10. **DEFAULT.** The occurrence of any of the following shall constitute a material default under this Contract:
 - a. The failure to make a required payment when due.
 - b. The insolvency or bankruptcy of either party.
 - c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
 - d. The failure to make available or deliver the Goods and/or perform the Services in the time and manner provided for in this Contract.
11. **REMEDIES ON DEFAULT.** In addition to any and all other rights available according to law, if either party defaults by failing to substantially perform any material provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may elect to cancel this Contract if the default is not cured within 60 days after providing written notice to the defaulting party. The notice shall describe with sufficient detail the nature of the default.
12. **CONTRACTOR'S INSURANCE.** During the performance of this CONTRACT, the Contractor shall maintain the following insurance:
 - a. Comprehensive General Liability Insurance with bodily injury limits of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 in the aggregate, and with property damage limits of not less than \$100,000 for each occurrence and not less than \$1,000,000 in the aggregate.
 - b. Worker's Compensation Insurance in accordance with statutory requirements.
13. **FORCE MAJEURE.** If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national

ACTION ITEM #6 CONT.

emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, or other labor disputes, or supplier failures.

The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

14. ARBITRATION. Any controversies or disputes arising out of or relating to this Contract shall be resolved by binding arbitration in accordance with the then-current Commercial Arbitration Rules of the American Arbitration Association. The parties shall select a mutually acceptable arbitrator knowledgeable about issues relating to the subject matter of this Contract. In the event the parties are unable to agree to such a selection, each party will select an arbitrator and the two arbitrators in turn shall select a third arbitrator, all three of whom shall preside jointly over the matter. The arbitration shall take place at a location that is reasonably centrally located between the parties, or otherwise mutually agreed upon by the parties.

All documents, materials, and information in the possession of each party that are in any way relevant to the dispute shall be made available to the other party for review and copying no later than 30 days after the notice of arbitration is served.

The arbitrator(s) shall not have the authority to modify any provision of this Contract or to award punitive damages. The arbitrator(s) shall have the power to issue mandatory orders and restraint orders in connection with the arbitration. The decision rendered by the arbitrator(s) shall be final and binding on the parties, and judgment may be entered in conformity with the decision in any court having jurisdiction. The agreement to arbitration shall be specifically enforceable under the prevailing arbitration law. During the continuance of any arbitration proceeding, the parties shall continue to perform their respective obligations under this Contract.

15. NOTICES. Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the addresses listed above or to such other address as one party may have furnished to the other in writing. The notice shall be deemed received when delivered or signed for, or on the third day after mailing if not signed for.

16. ASSIGNMENT. Neither party may assign or transfer this Contract without prior written consent of the other party, which consent shall not be unreasonably withheld.

17. ENTIRE CONTRACT. This Contract contains the entire agreement of the parties regarding the subject matter of this Contract, and there are no other promises or conditions in any other agreement whether oral or written.

18. AMENDMENT. This Contract may be modified or amended if the amendment is made in writing and signed by both parties.

19. SEVERABILITY. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be

ACTION ITEM #6 CONT.

deemed to be written, construed, and enforced as so limited.

20. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

21. APPLICABLE LAW. This Contract shall be governed by the laws of the State of North Carolina

22. SIGNATURES OF PARTIES ACCEPTING THIS CONTRACT:

Buyer:
Piedmont Triad Regional Council

By: _____
Matthew Dolge
Executive Director

Seller:
Audio Video Solutions, LLC

By: _____
William Brookshire IV
Owner

ACTION ITEM #6 CONT.

EXHIBIT A: Invoices and Payment Schedule

1. Payment Schedule

Payments for the Goods and Services of the entire Contract are as follows:

An initial deposit of thirty percent (30%) of the aggregate total of all invoices must be paid by August 15, 2013, before the start of work. Then, a payment of thirty percent (30%) of the aggregate total of all invoices must be paid by September 15, 2013. A third payment of thirty percent (30%) of the aggregate total of all invoices must be paid by October 15, 2013. Final payment of the remaining balance of the aggregate invoices must be paid upon the acceptance of the completed work by the Buyer. The payment schedule is summarized in the table below.

Payment Number	Due Date of Payment	Amount of Payment
1	August 15, 2013	30% of project total
2	September 15, 2013	30% of project total
3	October 15, 2013	30% of project total
4	Upon Acceptance of Completed Project by Buyer	Remaining Balance (10% of project total)
	Total	100% of project total

Seller may agree to a later date for any particular payment as long as the postponement of the payment does not interfere with the timetable for the completion of the Contract. Buyer must make the request in writing, stating reasons for the request, and the request must be approved and signed by Seller.

Buyer has the right to make prepayments on any schedule payment as long as the payment is made in full by the payment due date, or other date agreed to according to the terms of the previous paragraph.

ACTION ITEM #6 CONT.

EXHIBIT B: List of Goods and Services by Category/Price

ACTION ITEM #6 CONT.



Phone#
336-391-9687

Estimate

PO Box 451
Clemmons, NC 27012

Date	Estimate No.
5/29/2013	283

Name/Address

Piedmont Triad Regional Council
400 West 4th Street Suite 400
WS, NC 27101

Job/Address

1389 Carrollton Crossing
Kernersville, NC 27284

7/19/13

Item	Description	Qty	Rate	Total
Room	Board Room			
HA5	--HDMI to SDI Converter	1	394.60	394.60T
Mount	--Mount for Projector	1	256.25	256.25T
Crestron	--Digital Media Switcher	1	27,660.00	27,660.00T
Capture HD Pro	--Meeting Recording System	1	3,625.00	3,625.00T
CEN-SWPOE-24	--Crestron 24 Port POE switch	1	2,375.00	2,375.00T
PR03	--Central Controller	1	3,312.50	3,312.50T
V24R-C-B	--TouchPanel	1	3,250.00	3,250.00T
TSW-1050-W-S	--TouchPanel	1	1,500.00	1,500.00T
DVPHD-GB	--Multi-window annotator/Graphics Engine	1	19,800.00	19,800.00T
DM-RMC-SCALER-C	--DigitalMedia 8G+ Room Controller & Scaler	1	875.00	875.00T
OM-TX-200-C-2G-W-T	--Wall Plate DigitalMedia 8G+™ Transmitter 200, White Textured; includes PW-2407WUL	2	875.00	1,750.00T
HD-DA-2	--HDMI Distribution Amp & Audio Embedder/Extractor	1	334.40	334.40T
Lectern	--Lectern	1	3,500.00	3,500.00T
Plates	--Floor box Panels	2	500.00	1,000.00T
Custom	--Custom PC	1	2,000.00	2,000.00T
Dalite	--Fixed Screen 120"	1	1,799.99	1,799.99T
ES-SUB-IW-DUAL8	--Episode® Passive In-Wall Subwoofer with Dual 8 in. Woofers (Each)	2	249.95	499.90T
EA-AMP-SUB-1D-500	--Episode Digital Subwoofer Amplifier- 500W with LFE - Remote / Music and Movie EQ	2	999.99	1,999.98T
Modes				
Controi47CT	--Control 47 CT Ceiling Speakers	24	230.00	5,520.00T
VMRK-54	--Equipment Rack	1	2,699.50	2,699.50T
RackPower	--Power Distribution	1	1,181.25	1,181.25T
TC	--DSP	1	2,473.75	2,473.75T
VC	--DSP	2	2,336.25	4,672.50T
System	--Executive HD Mic System, 8-channel	1	5,152.50	5,152.50T
Mics	--Mics Revo Labs	8	346.25	2,770.00T
RevoLabs	--10-EXTSERV-HDE8 Executive HD8	1	950.00	950.00T
CHsilverService Plan 1yr				
BD-F5900	--Biuray Player	1	118.75	118.75T
NP-PA550W-13ZL	--NEC NP-PA550W-13ZL PROJECTOR AND LENS	1	4,648.75	4,648.75T

Use or disclosure of data contained on this sheet is subject to the restriction on the Title Page of this document.

Total

ACTION ITEM #6 CONT.



PO Box 451
Clemmons, NC 27012

Phone#
336-391-9687

Estimate

Date	Estimate No.
5/29/2013	283

Name/Address

Piedmont Triad Regional Council
400 West 4th Street Suite 400
WS, NC 27101

Job/Address

1389 Carrollton Crossing
Kernersville, NC 27284

Item	Description	Qty	Rate	Total
ULXP124/87	--Wireless Combo, SM58, Lavalier	1	1,765.00	1,765.00T
BRCH700	--HD Camera	1	9,173.25	9,173.25T
WB-VC	--Recessed camera box above screen	1	345.00	345.00T
HFBK-HD1	--HD-SDI Output card for BRCH700	1	1,966.80	1,966.80T
DA-500F-HL	--4-channel 70V Amplifier, 500W/ch	1	2,641.20	2,641.20T
Hardware	--Hardware	1	500.00	500.00T
Labor	--Labor		34,420.00	34,420.00
	Shop Time for Racking and Testing- 34Hrs.			
	Client Interviews - 12Hrs.			
	Electronic Design and Engineering - 70Hrs.			
	Programming - 200Hrs.			
	Rough-in and Trim-out- 162Hrs.			
	Client Instruction- 16Hrs.			
	Sales Tax		8,269.49	8,269.49
			Total	\$165,200.36

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ACTION ITEM #6 CONT.

HONEYCUTT
ELECTRIC, INC.

2700 Armstrong Dr.
Winston-Salem, NC 27103
(336) 768-5887

Estimate

Date	Estimate No.
5/29/2013	280

Name/Address

Job/Address

Piedmont Triad Regional Council
400 West 4th Street Suite 400
WS, NC 27101

1389 Carrollton Crossing
Kernersville, NC 27284

Item	Description	Qty	Rate	Total
Room Kit-VA	Card Access System Equipment --NC-PR022SKD8,NC-PR022E1D8,NC-WPS3 8-Door Kit	1	4,287.50	4,287.50T
NC-PR022R2	--Pro-2200 2-reader board	3	548.75	1,646.25T
NC-OM30BHONC	--Omniclass R10B Reader	8	133.75	1,070.00T
NC-OKPON34	--Omniclass 2K PVC Card, 34-bit printable	200	4.75	950.00T
RU-831028	--Mag lock, single, 1500lbs	8	281.25	2,250.00T
RU-9721ESTDA	--9721NCD Eng/SP TD30A MO	8	88.75	710.00T
CK-IS310WH	--REX PIR, White	8	78.45	627.60T
AX-MAX5	--12VDC@10A, 16 fused output	1	613.75	613.75T
WG-11981099	--Profusion Access Control NP	1	620.00	620.00T
WG-11981099	--Profusion Access Control NP	1	620.00	620.00T
Labor	--Labor Rough-in - 48Hrs. Shop Time for Racking and Testing- 12Hrs. Client Interviews- 8Hrs. Electronic Design and Engineering - 6Hrs. Programming - 30Hrs. Client Instruction - 6Hrs. Sales Tax		7,050.00	7,050.00
			904.17	904.17

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Total \$21,349.27

ACTION ITEM #6 CONT.

HONEYCUTT
ELECTRIC, INC.

2750 Armstrong Dr.
Winston-Salem, NC 27103

(336) 768-5887

Estimate

Date	Estimate No.
5/29/2013	284

Name/Address

Job/Address

Piedmont Triad Regional Council
400 West 4th Street Suite 400
WS, NC 27101

1389 Carrollton Crossing
Kernersville, NC 27284

7/10/13

Item	Description	Qty	Rate	Total
Room	CCTV			
AV20365DN	--20MP H.264 360-degree camera	2	2,199.00	4,398.00T
AV20365DN	--20MP H.264 360-degree camera	2	2,199.00	4,398.00T
AV20185DN-HB	--20MP H.264 180-degree camera, Outdoor	1	1,999.00	1,999.00T
AV1455DN-F	--1.3 Megapixel In-ceiling Mount Indoor Vandal Resistant Dome IP Camera, 4mm IR Corrected Lens, Microphone	8	629.99	5,039.92T
AV5455DN-F	-- 5 Megapixel In-ceiling Mount Indoor Vandal Resistant Dome IP Camera, 4mm IR Corrected Lens	1	930.00	930.00T
EI-IPS012TR4	--12TB 4U Rackmount Server	1	8,766.25	8,766.25T
EI-500040370	--i5 upgrade + RAM	1	407.50	407.50T
IE-EVIP01	--IP Camera License	14	130.00	1,820.00T
J9727A	--24Port 10/100/1000 POE+ switch	1	2,354.65	2,354.65T
Labor	--Labor		7,170.00	7,170.00
	Shop Time - 4Hrs.			
	Programming Time - 24Hrs.			
	Rough-in - 80Hrs.			
	Client Interviews- 2Hrs.			
	Electronic Design and Engineering- 6Hrs.			
	Client Instruction- 2Hrs.			
	Sales Tax		2,032.65	2,032.65

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Total \$39,315.97

ACTION ITEM #6 CONT.



Phone#
336-391-9687

Estimate

PO Box 451
Clemmons, NC 27012

Date	Estimate No.
5/29/2013	285

Name/Address

Job/Address

Piedmont Triad Regional Council
400 West 4th Street Suite 400
WS, NC 27101

1389 Carrollton Crossing
Kernersville, NC 27284

Item	Description	Qty	Rate	Total
Room	Structured Wiring			
WMRK-4548	--45 Space Rack, 48" depth	3	1,763.65	5,290.95T
Lot	--Rack hardware and accessories	1	875.00	875.00T
CLB-6	--Cable Ladder Runway, 12 pieces	1	89.10	89.10T
CLB-90HB-4	--12"W, 90-degree horizontal bend, Qty4	2	590.65	1,181.30T
CLB-VI90-4	--12"W, 90-degree vertical bend, Qty4	2	487.95	975.90T
Wire	--Cat6	80,500	0.22	17,710.00T
Wire	--Connectors	600	0.45	270.00T
Wire	--Wall Plates	100	4.00	400.00T
Speaker	--Wire, Speaker	2,000	0.35	700.00T
Coax	--Wire, Coaxial TV	3,000	0.12	360.00T
Labor	--Labor		24,400.00	24,400.00
	Pre-Wire / Rough-in - 388Hrs.			
	Trim-out - 100Hrs.			
	Sales Tax		1,880.03	1,880.03
Total				\$54,132.28

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ACTION ITEM #6 CONT.

EXHIBIT C: Invoices for the Goods and Services Buyer to Seller

The following pages contain the invoices for the Goods and Services sold to Buyer by Seller.

ACTION ITEM #7

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: August 7, 2013
RE: Incentive Bonus for early completion of PTRC office

The completion date for construction contract is January 15, 2013. This date will allow us to move into our offices by February 1, 2013. The benefits of an earlier completion date for the PTRC are combining staff earlier, eliminating the need for leased meeting space, consolidating equipment and service leases, fewer lease payments for our current space. The reduced outlay in the current year for each month is over \$30,000.

The contractor was asked if any steps can be taken to shorten the construction time and move this schedule forward. Subcontractors may be able to divert more resources to complete our project sooner. I am proposing the following financial inducements to encourage early completion.

With at least 60 days' notice of an early completion the following payment will be made.

For completion by December 15, 2013 - \$10,000
(One month early – notification must be received by October 9, 2013)

For completion by November 15, 2013 - \$25,000
(Two months early – notification must be received by September 11, 2013)

For completion by October 25, 2013 - \$45,000
(Three months early - notification must be received by August 23, 2013)

ACTION REQUESTED:

Staff recommends approval of this schedule as a positive recommendation for the full board.

**PTRC Board of Delegates and
PTRC Executive Committee Meeting Dates 2014
Location TBA
12:00 noon
Kernersville, NC**

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 5, 2014	February 19, 2014
March 5, 2014	March - none
April 2, 2014	April 16, 2014
May 7, 2014	May 21 - none
June 4, 2014	June 18, 2014
July - none	July - none
August 6, 2014	August 20, 2014
September 3, 2014	September - none
October 1, 2014	October 15, 2014
November 5, 2014	November - none
December 3, 2014	December 17, 2014

**PTRC Board of Delegates and
PTRC Executive Committee Meeting Dates**

2013

**Paul J. Ciener Botanical Gardens
215 South Main Street
Kernersville, NC
12:00 Noon**

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January – None	January – None
February – Wednesday, February 6, 2013	February, Wednesday, February 20, 2013
March – Wednesday, March 6, 2013	March – None
April – Wednesday, April 3, 2013	April - Wednesday, April 17, 2013
May – Wednesday, May 1, 2013	May – None
June – Wednesday, June 5, 2013	June - Wednesday, June 19, 2013
July – None	July – None
August – Wednesday, August 7, 2013	August - Wednesday, August 21, 2013
September - Wednesday, September 4, 2013	September – None
October - Wednesday, October 2, 2013	October - Wednesday, October 16, 2013
November - Wednesday, November 6, 2013	November – None
December - Wednesday, December 4, 2013	December - Wednesday, December 18, 2013



Want to increase your tax base with wise investments?
Want to lower your infrastructure cost while increasing economic investment?

SMART MATH: The true costs & benefits of development choices

With tighter budgets and environmental costs, towns and counties – both urban and rural - have accepted the status quo of development will no longer work. Using simple math and creative visual aids, Joe Minicozzi specializes in explaining the true costs and benefits of development choices. He will share how these tools can help jurisdictions throughout the Piedmont Triad overcome misconceptions about efficient downtown development and make wise investments.

Joe Minicozzi is the principal of Urban3, an Asheville-based consulting company specializing in land value economics, property tax analysis and community design. His work has been featured at the Congress for New Urbanism, the American Planning Association, the International Association of Assessing Officers, *New Partners for Smart Growth* conferences, etc.



PLACEMAKING: Principles for a Resilient Local Economy

To get a higher return on our public investments requires an understanding of what it takes to build great neighborhoods and communities. A “Strong Town” is financially stable and not dependent on government subsidy for the common maintenance of basic infrastructure systems. It is economically vibrant and diverse. A Strong Town is designed with a physical layout that enhances the public realm and thus adds value to each property that fronts it. To build an affordable transportation system, a Strong Town utilizes roads to move traffic. Within neighborhoods and communities, a Strong Town uses complex streets to equally accommodate the full range of transportation options. To make transportation systems more efficient and affordable, to create economic opportunity and to enhance the community, neighborhoods in a Strong Town must be mixed use, with properly-scaled residential and commercial development.

Charles “Chuck” Marohn is a Professional Engineer (PE); Certified Planner (AICP); author of *Thoughts on Building Strong Towns (Volume 1)*, and primary author and host of the *Strong Towns Blog* and *Strong Towns Podcast*.



Special Session for Managers

Wednesday, August 21, 2013 – 10:00 AM to 12:00 Noon

Paul J. Ciener Botanical Gardens

215 South Main Street

Kernersville, NC

Please join us for Lunch and the PTRC Board of Delegates meeting immediately following the session.

Sponsored by Piedmont Triad Regional Council and Piedmont Together

