



Piedmont Triad Regional Council Board of Delegates Agenda

Wednesday, October 16, 2013
12:00 p.m.

Paul J. Ceiner Botanical Gardens
215 South Main Street Kernersville, NC

Official

Cassidy Pritchard
Program Assistant

Item

Lunch

Please note the 11:45 a.m. start time and join us as you are able. RSVP to Cassidy Pritchard at (336) 761-2111 (ext. 4128) or by email at cpritchard@ptrc.org. The Board of Delegates RSVP telephone line may also be used at (336) 608-3577.

A. Call to Order, Welcome, and Moment of Silence

Darrell Frye
Chair

B. Consent Agenda

1) Request for approval of August 21, 2013 PTRC Board of Delegates Minutes (handout)

Darrell Frye
Chair

2) Exterior Signs for PTRC's New Building (attachment)

Matthew Dolge
Executive Director

C. Presentations

1) Legislative Update

Betty Huskins & David Huskins

D. Executive Director's Report

Matthew Dolge
Executive Director

E. Old Business

Darrell Frye
Chair

F. New Business

Darrell Frye
Chair

G. Informational Items

1) Change Orders for PTRC's New Building (attachment)

2) Federal Government Shutdown Impact on PTRC

3) Workforce Investment Act Audit (attachment)

4) Grady Hunter Regional Excellence Award (attachment)

Matthew Dolge
Executive Director

Counties
Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities
Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Staley
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Walnut Cove
Wentworth
Whitsett
Winston-Salem
Yadkinville
Yanceyville

H. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Darrell Frye
Chair

I. Chairman's Remarks and Announcements

Darrell Frye
Chair

- 1) **PTRC Executive Committee Meeting**
Wednesday, November 5, 2013, 11:45 a.m.
Paul J. Ceiner Botanical Gardens
- 2) **PTRC Board of Delegates Meeting & Ribbon Cutting Ceremony**
Wednesday, December 18, 2013, 11:45 a.m.
PTRC's New Building
1398 Carrollton Crossing Drive
Kernersville, NC 27284
- 3) **2014 PTRC Meeting Dates** *(attached)*
- 4) **2013 PTRC Meeting Dates** *(attached)*

J. Adjournment

Darrell Frye
Chair

CONSENT ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: October 16, 2013
SUBJECT: Exterior Signs for PTRC's New Building

PTRC offered an RFP for the exterior and interior signage for the new building. PTRC received two bids on the RFP for the property located at 1398 Carrollton Crossing, Kernersville, NC. Exterior signage includes two logo signs 2-sets 4" deep logo and 4" deep unlit letters all fabricated aluminum and stud mounted. Height of logo is 6 feet; height of letters is approximately 16 inches; overall length of assembly is approximately 26'6". All parts will be painted with Matthews brand (or equivalent) brand sign paint and logo graphics will be 3 M (or equivalent) digital print applied. There will be one logo on front of building and one on side facing Highway 66. Also included is the code required address signage of 1398.

Interior signage consists of code required signs, i.e. electrical, elevators, restrooms and evacuation. In addition there will be room number signs 5" X 2.5" in wood grain to match door colors.

Bids were received from the following:

Ad Signs:

Exterior signage - \$18,667.00
Interior signage – no bid

Beeson:

Exterior signage - \$17,786.00
Interior signage – no bid

Burchett:

Exterior signage - \$14,389.00 (no permit or installation included). Letters are purchased from vendor and per quote are not inspected by Burchett.
Interior signage – no bid

Takeform:

Exterior signage - \$16,753.00
Interior signage – \$8,904.00

Recommendation:

Takeform is the most responsible lowest bidder in their response. Recommend that Takeform be awarded the contract for signage in the new building and that the Chairman be authorized to sign the contract on behalf of the PTRC.

INFORMATIONAL ITEM #1

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: October 16, 2013
SUBJECT: Change Orders for PTRC's New Building

In the process of constructing the new facility at 1398 Carrollton Crossing, staff made recommendations that would enhance the use of the building. Most of the changes were prompted by design work completed for our internal data and telecommunications set up. Such items included changes to door sizes, air conditioning units, and low the voltage system. A complete list of the change orders is attached for your review.

These change orders have already been included in the building financing.

INFORMATIONAL ITEM #1

THE ARDEN GROUP
 P.O. Box 5323
 Winston-Salem, NC 27113

Change Order

Justin Gibhardt: 336-399-1909
 justin@theardengroup.com
 www.buildarden.com
 Phone # 336-659-9503
 Fax # 336-659-9504

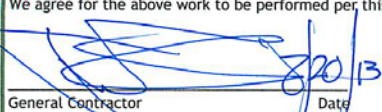
Bill To
Piedmont Triad Regional Council 400 West Fourth Street Suite 400 Winston-Salem, NC 27101

Date	8/19/2013
Change Order#	13c-PTRC
Terms	Due on receipt

Subcontractor	
Job	
PTRC	

Item	Description	Quantity	Rate	Total
08 01 Openings-Change Order	change door 117 to 9' tall		88.00	88.00
08 01 Openings-Change Order	install 24" x 21" vent in bottom of door 143 - IT room		126.00	126.00
08 01 Openings-Change Order	install push button locks on doors 117, 143, 243		2,922.00	2,922.00
26 01 Electrical-Change Order	install 150 watt "wall pack" exterior light at west service area - \$475.00 value *no charge*		0.00	0.00
09 01 Finishes-Change Order	install CTI ceramic tile in serving room 119 in lieu of VCT		1,380.00	1,380.00
09 01 Finishes-Change Order	install VCT in stair #2 - \$760.00value *no charge*		0.00	0.00
09 01 Finishes-Change Order	install four complete additional offices		12,348.00	12,348.00
26 01 Electrical-Change Order	install UPS system in IT room 243		29,245.00	29,245.00
26 01 Electrical-Change Order	install dedicated circuits for IT equipment		392.00	392.00
23 01 HVAC-Change Order	enlarge IT room A/C to accommodate UPS system		6,272.00	6,272.00
23 01 HVAC-Change Order	install A/C and exhaust system to accommodate A/V room 117		8,363.00	8,363.00

Billing Questions: denise@theardengroup.com	Total	\$61,136.00
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We agree for the above work to be performed per this change order		Above additional work to be performed under the same conditions as specified in the original contract unless otherwise stipulated.	
	Date	Owner	Date



North Carolina
Department of Commerce
Division of Workforce Solutions

Pat McCrory, Governor
Sharon Allred Decker, Secretary

Roger Shackleford, Assistant Secretary

September 30, 2013

Mr. Ernest Lankford
County Commissioner
Stokes County Board of Commissioners
2766 NC 8 Highway North
Danbury, North Carolina 27016

Dear Mr. Lankford:

On June 11 - 12, 2013, Mr. Mose Dorsey conducted a review of the Northwest Piedmont Job Training Consortium Workforce Development Board's Workforce Investment Act (WIA) program administered by the Northwest Piedmont Council of Governments. Emphasis was placed on the Workforce Development Board's non-discrimination and equal opportunity WIA Title I policies and procedures of this program.

Based on this review, systems are in place to adequately administer this program. A brief summary of our review has been sent to Ms. Althea Hairston.

We appreciate the cooperation and assistance. If you have any questions regarding this report, please contact Mr. Dorsey at (919) 814-0419.

Sincerely,

A handwritten signature in black ink that reads "Graham E. Watt".

Graham E. Watt
Director of Administrative Services

GEW/dh

cc: Ms. Althea Hairston
Mr. Matthew Dolge
Mr. William Trenton Cockerham

313 Chapanoke Rd. Suite 120•4316 Mail Service Center•Raleigh, North Carolina 27699-4316
Tel: (919)814-0400•Fax: (919)662-4770
An Equal Opportunity/Affirmative Action Employer/Program
Auxiliary aids and services available upon request to individuals with disabilities.

INFORMATIONAL ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Matthew L. Dolge, PTRC Executive Director
DATE: October 16, 2013
SUBJECT: Grady Hunter Regional Excellence Award

Since 2001, the Northwest Piedmont Council of Governments has presented the Grady Hunter Regional Excellence Award to a current board member who demonstrates dedication and service to the region. The award is named in honor of the late Mr. Grady Hunter, long time Yadkin County Commissioner and member of the NWPOG's Board of Delegates for 19 years. The award was designed to honor an individual dedicated to public service and the issues facing the Piedmont Triad region. We have decided to carry on this tradition and present this award to a member of the new Piedmont Triad Regional Council Board.

In your consideration of who to nominate, please consider:

- 1) total years of service in local government;
- 2) overall attendance and participation in PTRC meetings and activities; and
- 3) additional service to the region and dedication to specific regional issues.

For your reference, a listing of the 2012 Board of Delegates is enclosed.

Please send your nomination, along with a brief description of why you are nominating that individual, by using the enclosed form. We will receive nominations through **Friday, November 1, 2013** by the end of the business day. Specific instructions for the return of the nomination are located at the bottom of the form. The presentation of this award will take place at the December Board of Delegates meeting.

Thank you in advance for submitting your nomination for this award.

INFORMATIONAL ITEM #4

2013 Board of Delegates

Government	Delegate	Government	Delegate
Alamance County	Commissioner Linda Massey	Mayodan	Mayor James (Bud) Cardwell
Archdale	Mayor Bert Lance Stone	Mebane	Mayor Pro Tem Patty Philipps
Asheboro	Mayor David Smith	Midway	Councilmember Sue Stephens
Bermuda Run	Mayor Kenneth Rethmeier	Mocksville	Commissioner Will Marklin
Bethania	Commissioner Michelle Leonard	Montgomery County	Commissioner Jackie Morris
Biscoe	Commissioner Jimmy Blake	Mount Airy	Mayor Pro Tem Steve Yokeley
Boonville	Commissioner William Paul Baity	Mount Gilead	Commissioner Branson Webb
Burlington	Mayor Ronnie Wall	Oak Ridge	Mayor Pro Tem Roger Howerton
Caswell County	Commissioner Nathaniel Hall	Pilot Mountain	Mayor Earl Sheppard
Clemmons	Council Member Mary Cameron	Pleasant Garden	Mayor Carla Strickland
Cooleemee	Mayor Lynn Rumley	Ramseur	Mayor Danny Shaw
Danbury	Mayor Janet Whitt	Randleman	Alderman Mike Dawkins
Davidson County	Commissioner Don W. Truell	Randolph County	Commissioner Darrell Frye
Davie County	Commissioner Terry N. Renegar	Reidsville	Mayor James Festerman
Denton	Mayor Scott Morris	Rockingham County	Commissioner C. Zane Cardwell
Dobson	Councilman Wayne Atkins	Rural Hall	Councilman John McDermon
East Bend	Commissioner Laurence Todd	Seagrove	Mayor Allen Hale
Eden	Councilman Darryl Carter	Staley	Commissioner Steve Rollins
Elkin	Mayor Lestine Hutchens	Stokes County	Commissioner Ernest Lankford
Elon	Alderman John Peterson	Stokesdale	Councilman Frank Bruno
Forsyth County	Commissioner Walter Marshall	Stoneville	Councilman Jerry Smith
Franklinville	Mayor Perry Conner	Summerfield	Mayor Mark E. Brown
Gibsonville	Mayor Leonard Williams	Surry County	Commissioner Paul Johnson
Graham	Councilman Chip Turner	Thomasville	Mayor Joe Bennett
Green Level	Councilwoman Carissa Graves	Tobaccoville	Mayor Billy McHone

INFORMATIONAL ITEM #4

Government	Delegate	Government	Delegate
Greensboro	Mayor Pro Tem Yvonne Johnson	Trinity	Mayor Carlton Boyles
Guilford County	Commissioner Bill Bencini	Troy	Commissioner Chris Watkins
Haw River	Mayor Buddy Boggs	Village of Alamance	Mayor Pro Tem Naydine Sharpe
High Point	Mayor Bernita Sims	Walkertown	Commissioner Peggy Leight
Jamestown	Mayor Keith Volz	Walnut Cove	Commissioner Sharon Conaway
Jonesville	Commissioner Wayne Moore	Wentworth	Councilman Dennis Paschal III
Kernersville	Mayor Pro Tem Dana Caudill Jones	Winston-Salem	Council Member Molly Leight
King	Councilman Dillard Burnette	Yanceyville	Councilman Alvin W. Foster
Lewisville	Mayor Dan Pugh	Yadkin County	Commissioner Kevin Austin
Lexington	Councilman E. Lewis Phillips	Yadkinville	Commissioner Gene Branon
Liberty	Mayor Terry Caviness		
Madison	Alderman Arthur Gwaltney		



PIEDMONT TRIAD
REGIONAL COUNCIL

Grady Hunter Regional Excellence Award
Past Recipients

2001	Chris Jones, Village of Clemmons
2002	Willis Overby, Stokes County
2003	Vernon Thompson, Town of Mocksville
2004	Larry Wall, Town of Pilot Mountain
2005	Dan Pugh, Town of Lewisville
2006	John Turpin, Stokes County
2007	John Ferguson, Town of Bermuda Run
2008	Paul Johnson, Surry County
2009	Jack Loftis, City of Mount Airy Ernest Lankford, Surry County
2010	Dillard Burnette, City of King
2011	Larry Beck, City of Lexington
2012	Darrell Frye, Randolph County

**PTRC Board of Delegates and
PTRC Executive Committee Meeting Dates
2013**
Paul J. Ciener Botanical Gardens
215 South Main Street
Kernersville, NC
12:00 Noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
October - Wednesday, October 2, 2013	October - Wednesday, October 16, 2013
November - Wednesday, November 6, 2013	November – None
December - Wednesday, December 4, 2013	December - Wednesday, December 18, 2013 <i>(Meeting to be held at new PTRC building)</i>

Meeting Dates 2014
1398 Carrollton Crossing Drive
Kernersville, NC 27284
12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 5, 2014	February 19, 2014
March 5, 2014	March - none
April 2, 2014	April 16, 2014
May 7, 2014	May 21 - none
June 4, 2014	June 18, 2014
July - none	July - none
August 6, 2014	August 20, 2014
September 3, 2014	September - none
October 1, 2014	October 15, 2014
November 5, 2014	November - none
December 3, 2014	December 17, 2014

