

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Executive Committee

Agenda

Wednesday, August 6, 2014

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive

Kernersville, NC 27284

Item

Official

Lunch

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Cassidy Pritchard at (336) 904-0345 or by email at cpritchard@ptrc.org

Cassidy Pritchard
Program Assistant

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

Molly Leight
Chair

B. Approval of Minutes

Molly Leight
Chair

1. *Request for approval of June 4, 2014 PTRC Executive Committee Minutes (handout)*
2. *Request for approval of Closed Session Minutes from June 4, 2014 (handout at meeting)*

C. Action Items

- 1) **Request for Permission to Receive NC Workforce Development Funding Under Contractual Agreement Between NW Piedmont Workforce Development Board & the NC Department of Commerce**
- 2) **Request for authorization to apply for \$20,000 in funding from the City of Winston-Salem's Successful Outcomes After Release (SOAR) Grant Program**
- 3) **Request for authorization to apply for \$50,000 in funding from the Bob Barker Company Foundation**
- 4) **Piedmont Triad Regional Development Corporation Bylaws**

William Pass
Workforce Development Assistant Director

Robin Howell
Criminal Justice Programs Director

Robin Howell
Criminal Justice Programs Director

Matthew Dolge
Executive Director

5) FY 2013-2014 Budget Revision (handout)

Robin Shelton
Finance Director

D. Executive Director's Report

Matthew Dolge
Executive Director

E. Informational Item

Matthew Dolge
Executive Director

F. Old Business

Molly Leight
Chair

G. New Business

Molly Leight
Chair

H. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Molly Leight
Chair

I. Chairman's Remarks and Announcements

Molly Leight
Chair

- 1) PTRC Executive Committee Meeting**
Wednesday, September 3, 2014, 11:45 a.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284
- 2) PTRC Board of Delegates Meeting**
Wednesday, August 20, 2014, 11:45 a.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284
- 3) 2014 PTRC Meeting Dates** *(attached)*

J. Adjournment

Molly Leight
Chair

ACTION ITEM #1

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: William Allen Pass, Workforce Development Assistant Director
DATE: August 6, 2014
RE: Request permission to receive NC Workforce Development Funding under Contractual Agreement between NW Piedmont Workforce Development Board (Piedmont Triad Regional Council) and The NC Department of Commerce, Division of Workforce Solutions.

The NW Workforce Development Board (Piedmont Triad Regional Council) and The NC Department of Commerce, Division of Workforce Solutions, entered into a contractual agreement for use of the State’s JobLink Mobile Unit and the Piedmont Triad Regional Council’s JobLink Mobile Unit for Rapid Response services that are defined as activities under the WARN Act; as well as related activities for Local Workforce Development Boards. Services for the 23 Workforce Development Board areas are divided between both JobLink Mobile Units and compensation for use of the Piedmont Triad Regional Council’s JobLink Mobile Unit is rendered based on the type of event as well as mileage reimbursement. The Contractual Agreement extends for the period of July 1, 2014-June 30, 2015 (or until services are complete, whichever occurs first).

Costs related to this contractual agreement are as follows:

Rapid Response-5- full days @ \$500.00 per full day-----\$2,500.00 annually
Rapid Response-5-½ days @ \$250.00 per ½ day-----\$1,250.00 annually
Mileage Reimbursement-1,964 miles @ \$.56 per mile-----\$1099.84 annually

Total reimbursement cost approved annually-----**\$4,849.84**

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Programs Director
DATE: August 6, 2014
RE: Request for authorization to apply for \$20,000 in funding from the City of Winston-Salem's Successful Outcomes After Release (SOAR) Grant Program

The Criminal Justice Department requests authorization to apply for \$20,000 in funding from the City of Winston-Salem's Successful Outcomes After Release (SOAR) Program. Funds will be used to support the following for the "Project Reentry" program:

- Scholarships for skilled trades certification courses
- Fees for state –issued personal identification cards/work-related documents
- Fees for GED Testing
- Class/job search padfolios, pens, backpacks, supplies
- Bus passes (partial pay)

Applications for SOAR funding are due August 15, 2014.

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Programs Director
DATE: August 6, 2014
RE: Request for authorization to apply for \$50,000 in funding from the Bob Barker Company Foundation

The Criminal Justice Department requests authorization to apply for \$50,000 in grant funds from the Bob Barker Company Foundation, the community outreach division of the NC-based detention supplies producer. Funds will be used to support staff salaries, travel and general operating costs of the "Project Reentry" program.

The application for Bob Barker Company Foundation funding is due August 10, 2014.

ACTION ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, Executive Director
DATE: August 6, 2014
RE: Piedmont Triad Regional Development Corporation (PTRDC) Bylaws

As discussed at the June 4, 2014 Executive Committee meeting, the Piedmont Triad Development Corporation (PTDC) is a tax exempt non-profit entity developed to encourage economic development activities in the region. It was reorganized in 2012 to serve the entire 12 county region encompassed by the Piedmont Triad Regional Council (PTRC). To this point its primary purpose has been the administration of the SBA 504 loan program. Due to slow economic conditions and very competitive interest rates this program has operated at a deficit for the past five years. The recent change in leadership for the loan program puts us in position to reverse the negative impact on the PTRC budget, and use new connections to increase the loan portfolio.

The latest revision to the bylaws (***attached as a separate document***) serve to restructure the PTRDC in order to service the possible enhancements to our economic development activities. The recommendation is that the board be seated as described in the bylaws. The corporations activities will be designed to foster economic development across the 12 county region by functioning as an EDD, and overseeing such other activities as are approved by the board.

INFORMATIONAL ITEM



North Carolina Department of Commerce *Division of Workforce Solutions*

Pat McCrory, Governor
Sharon Allred Decker, Secretary

Will Collins, Assistant Secretary for Workforce

July 11, 2014

Mr. Ernest Lankford
County Commissioner
Stokes County Board of Commissioners
2766 NC 8 Highway North
Danbury, North Carolina 27016

Dear Mr. Lankford:

On April 9 – 11, 2014, Ms. Jennifer Jones and Mr. Thomas Pulickal conducted a review of the Northwest Piedmont Job Training Consortium Workforce Development Board's Workforce Investment Act (WIA) program administered by the Northwest Piedmont Council of Governments. Emphasis was placed on administrative, programmatic, and financial systems for the management of these grant funds.

Based on these reviews, systems are in place to adequately administer this program. A detailed summary of the entrance and exit conference has been sent to Ms. Althea Hairston. The final determination of compliance with Federal, State, and local rules and regulations will be established in the audit of program year 2013 activities.

We appreciate the cooperation and assistance during our visit. If you have questions regarding this report, please contact Ms. Jones at (919) 814-0428 or Mr. Pulickal at (919) 814-0431.

Sincerely,

A handwritten signature in cursive script that reads "Daniel L. Giddens".

Daniel L. Giddens
Executive Director of Operations

DLG/dh

cc: Mr. Matthew Dolge
Mr. William Cockerham
Ms. Althea Hairston

313 Chapanoke Rd. Suite 120•4316 Mail Service Center•Raleigh, North Carolina 27699-4316

Tel: (919)814-0400•Fax: (919)662-4770

An Equal Opportunity/Affirmative Action Employer/Program

Auxiliary aids and services available upon request to individuals with disabilities.

Meeting Dates 2014
1398 Carrollton Crossing Drive
Kernersville, NC 27284
12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 5, 2014	February 19, 2014
March 5, 2014	March - none
April 2, 2014	April 16, 2014
May 7, 2014	May 21 - none
June 4, 2014	June 18, 2014
July - none	July - none
August 6, 2014	August 20, 2014
September 3, 2014	September - none
October 1, 2014	October 15, 2014
November 5, 2014	November - none
December 3, 2014	December 17, 2014