

MINUTES

PTRC Executive Committee

April 1, 2015

Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro
Mayor Dwight Atkins, Town of Pilot Mountain
Commissioner Kevin Austin, Yadkin County
Mayor Joe Bennett, City of Thomasville
Mayor Jimmy Blake, Town of Biscoe
Mayor Buddy Boggs, Town of Haw River
Councilman Dillard Burnette, City of King
Commissioner John Ferguson, Davie County
Councilman Alvin Foster, Town of Yanceyville
Chairman Darrell Frye, Randolph County
Commissioner Ernest Lankford, Stokes County
Council Member Molly Leight, City of Winston-Salem
Chairman Jackie Morris, Montgomery County
Mayor Dan Pugh, Town of Lewisville
Mayor Bert Lance Stone, City of Archdale
Mayor Pro Tem Steve Yokeley, City of Mount Airy

Members Absent:

Councilman Latimer Alexander, City of High Point
Commissioner Zane Cardwell, Rockingham County
Councilman Darryl Carter, City of Eden
Commissioner Buck Golding, Surry County
Commissioner Nathaniel Hall, Caswell County
Mayor Pro Tem Will Marklin, Town of Mocksville
Commissioner Walter Marshall, Forsyth County
Commissioner Linda Massey, Alamance County
Commissioner Wayne Moore, Town of Jonesville
Vice Chairman Larry Phillips, Surry County
Commissioner Don Truell, Davidson County
Mayor Keith Volz, Town of Jamestown
Mayor Ronnie Wall, City of Burlington

Chairman Molly Leight welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. She requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.

1. Presentation: FY 13-14 PTRC Audit Review, Richard Tamer, Partner

- a. Chairman Leight began by introducing Mr. Tamer. Mr. Tamer thanked the Executive Committee for the opportunity. He noted that they had been in contact with the Local Government Commission financial audit section, and they have tentatively approved the statements. He then began pointing out key items of the audit presentation (see below).
 - i. The assets of the Council exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$3,223,959.
 - ii. The Council's total net position increased by \$32,283.
 - iii. As of the close of the current fiscal year, the Council's governmental funds reported combined ending fund balances of \$1,972,825, a decrease of \$2,281,401 in comparison with the prior year. This decrease in fund balance includes closing the capital project which had a balance of \$1,959,166. Of this total amount, no funds are available for spending at the Council's discretion due to restricted amounts required for Stabilization of State Statutes.
 - iv. At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,483,022.
- b. He noted that overall, the audit was clean and there were no issues. Cannon & Company conducted tests of compliance with laws, regulations, contracts, and grants applicable to the Organization for the year and found no instances of noncompliance or exceptions to be reported.
- c. He then asked the Executive Committee for any questions. Chairman Leight asked the Audit Committee if they were pleased with the results.
- d. Mr. Darrell Frye stated that himself and Mr. Steve Yokeley met with the auditors and asked questions. They both feel that they received adequate answers. He noted that the Capital Project is the biggest project that this Council of Governments has ever gone through. The audit was late, however that has been addressed. Cannon & Company have committed to improving on the correct schedule. Mr. Yokeley agreed.
- e. There being no questions, a motion was made by Mr. Yokeley.
- f. The motion was seconded by Mr. Frye.
- g. The FY 13-14 PTRC Audit Review was approved to move on to the full Board on April 15th. Mr. Dolge added that Mr. Tamer would be back on this date to give a short presentation. Chairman Leight thanked the Audit Committee and the PTRC Finance staff for their work.

- 2. Action Item: Request for approval of March 4, 2015 PTRC Executive Committee minutes, Molly Leight, PTRC Chairman**
 - a. There being no questions, a motion was made by Mr. Ernest Lankford.
 - b. The motion was seconded by Mr. John Ferguson.
 - c. Request for approval of March 4, 2015 PTRC Executive Committee minutes was approved.

- 3. Action Item: Request for authorization to submit FY 15-16 renewal contract bids on NCDPS, Robin Howell, PTRC Criminal Justice Program Director**
 - a. Mr. Dolge announced that he would be presenting this item on behalf of Robin Howell.
 - b. He stated that he would be presenting on behalf of Ms. Howell. He explained that under the 2011 Justice Reinvestment Act, the North Carolina Department of Public Safety created funding for the "Treatment for Effective Community Supervision" (TECS) program. He added that this program supports contracts for local community corrections programs that provide evidence-based cognitive behavioral instruction classes, substance abuse treatment and support services to high-risk/high-need adult probationers.
 - c. He stated that PTRC is asking for approval to submit bids for renewal contracts in the following counties for services to be provided in FY 15-16 through FY 17-18: Davidson, Davie, Forsyth, Rockingham, Stokes, Surry, Wilkes, and Yadkin.
 - d. There being no questions, a motion was made by Mr. Kevin Austin.
 - e. The motion was seconded by Mr. Keith Volz.
 - f. Request for authorization to submit FY 15-16 renewal contract bids on NCDPS was approved.

- 4. Action Item: Department of Labor's Face Forward 3 Grant, Jeffery Mosley, PTRC WIA Assistant Director**
 - a. Mr. Mosley stated that he is seeking approval to participate in the pre-application process of applying for the Department of Labor's Face Forward 3 Grant. The purpose of the grant is to address employment barriers of court-involved youth while helping them attain in-demand occupational and employment skills needed to obtain good jobs.
 - b. The workforce development board will apply for a portion of the grant through the Corps Network and submit a Letter of Interest before April 3rd, 2015. The entire grant is worth \$30.5 million and will be distributed by the Corps Network. This amount will be separated into four grants of \$5 million each to intermediary organizations who will then work with local service providers in no less than three communities across no less than two states.

The remaining funds will be awarded to approximately 10 community organizations for up to \$1.05 million each.

- c. He added that the Workforce board is interested in applying these funds towards the Youth program and Service Corps participants. These grants will help individuals move forward into the future by combining the most promising workforce and juvenile justice strategies available. This opportunity will enhance the workforce boards' ability to serve youth 14-24 years old throughout the Northwest piedmont by providing training and educational services.
- d. There being no questions, a motion was made by Mr. Keith Volz.
- e. The motion was seconded by Ms. Marikay Abuzuaiter.
- f. Request to participate in the pre-application process of applying for the Department of Labor's Face Forward 3 Grant was approved.

5. Action Item: Appalachian Regional Commission grant, Jeffery Mosley, PTRC WIA Assistant Director

- a. Mr. Mosley stated that he is seeking approval to participate in the Pre-application process of applying for the Appalachian Regional Commission grant. The grant will award \$100,000 to a non-construction project related to increasing Job opportunities and Per capita income.
- b. He added that the Workforce board is interested in applying these funds towards a Mobile Simulated Work Environment (SWE). This will be a mobile entity that focuses on improving educational and workforce opportunities, by exposing participants to such skills as Waste reduction, Lean concepts, Team building, and critical thinking. The entire project will cost approximately \$600,000 and is expected to take 240 days. This opportunity will enhance the workforce boards' ability to serve customers throughout North Carolina by providing a mobile service that enhances training and education.
- c. Mr. Dolge asked Mr. Mosley to elaborate on a "Mobile Simulated Work Environment". Mr. Mosley replied that the focus would be on logistics, healthcare, and advanced manufacturing. Individuals would learn skills to enhance work-ready initiatives, obtain jobs, and retain jobs.
- d. Mr. Dolge elaborated that this training would allow for individuals to become more effective at work, and the focus would be on the 3 mentioned career areas. The mobile unit could be driven to employers, community colleges, and specific places of employment, and would be more cost effective than the current options.
- e. Chairman Leight asked Mr. Dolge about the pre-application process. Mr. Dolge clarified that this process is used to immediately eliminate projects that do not fit requirements.
- f. Mr. Ferguson asked if this \$100,000 grant would be enough funds to cover the cost of buying all of this equipment. Mr. Dolge responded that it would not, however the Workforce Development Department has funds, and they would be seeking out additional funds. It would be approximately a \$600,000 investment and \$50,000 per year for maintenance.

- g. Ms. Bert Lance Stone asked if there were any steps to measure the success for this. Mr. Dolge responded that so far, there has been great success. This project would not train folks on specific tasks, but on the thought process for being effective. More specific processes will need to be figured out to measure the success effectively.
- h. Mr. Mosley added that he would like to incorporate Lego robotics, which is currently popular in the school system. Mr. Dolge added that this project would be pushing the envelope and will set us apart in the region.
- i. There being no other questions, a motion was made by Mr. Jimmy Blake.
- j. The motion was seconded by Mr. Dan Pugh.
- k. Request for approval to participate in the Pre-application process of applying for the Appalachian Regional Commission grant was approved.

6. Executive Director's Report, Matthew Dolge, PTRC Executive Director

- a. NC Tomorrow update
 - i. Mr. Dolge reminded the Executive Committee of the upcoming NC Tomorrow Summit in Raleigh. He stated that there are about 7 people signed up, and that 3 more people could attend for free. He instructed for members to contact Cassidy Pritchard at cpritchard@ptrc.org to become registered.
- b. Piedmont Triad Regional Development Corporation (PTRDC) update
 - i. He briefly spoke about the PTRDC. He noted that everything has been running smoothly and that the next meeting would be April 22nd. The corporation is working on becoming a Certified Manufacturing Community.
- c. Northwest Piedmont Service Corps 11th Annual Golf Tournament
 - i. Mr. Dolge announced that this annual tournament would be taking place on May 15, 2015 at the Winston-Lake Golf Course. The Shotgun start will take place at 10:00 a.m. For more information, please call Linwood Skinner at 336-904-0337.
- d. Chris Chung, CEO, Economic Development Partnership of North Carolina
 - i. Lastly he mentioned that Chris Chung would be attending the April 15th Board of Delegates meeting. He mentioned that if the Executive Committee had staff interested in attending, they are welcome to attend. He asked to please let Ms. Pritchard know how many will be attending for food-ordering purposes.

There being no other business, the meeting was adjourned at 12:50 p.m.