

# MINUTES

**PTRC August 5, 2015**

## **Members Present:**

Councilwoman Marikay Abuzuaiter, City of Greensboro  
Commissioner Kevin Austin, Yadkin County  
Mayor Joe Bennett, City of Thomasville  
Mayor Jimmy Blake, Town of Biscoe  
Mayor Buddy Boggs, Town of Haw River  
Commissioner John Ferguson, Davie County  
Councilman Alvin Foster, Town of Yanceyville  
Chairman Darrell Frye, Randolph County  
Commissioner Ernest Lankford, Stokes County  
Councilwoman Molly Leight, City of Winston-Salem  
Commissioner Linda Massey, Alamance County  
Commissioner Wayne Moore, Town of Jonesville  
Chairman Jackie Morris, Montgomery County  
Mayor Dan Pugh, Town of Lewisville  
Mayor Bert Lance Stone, City of Archdale  
Commissioner Don Truell, Davidson County  
Mayor Keith Volz, Town of Jamestown  
Mayor Pro Tem Steve Yokeley, City of Mount Airy

## **Members Absent**

Councilman Latimer Alexander, City of High Point  
Mayor Dwight Atkins, Town of Pilot Mountain  
Councilman Dillard Burnette, City of King  
Commissioner Zane Cardwell, Rockingham County  
Councilman Darryl Carter, City of Eden  
Commissioner Nathaniel Hall, Caswell County  
Mayor Pro Tem Will Marklin, Town of Mocksville  
Commissioner Walter Marshall, Forsyth County  
Vice Chairman Larry Phillips, Surry County  
Mayor Ronnie Wall, City of Burlington

**Chairman Molly Leight welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. She requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.**

- 1. Request for approval of June 3, 2015 PTRC Executive Committee minutes, Molly Leight, PTRC Chair**
  - a. There being no questions, a motion was made by Mr. Wayne Moore.
  - b. The motion was seconded by Mr. Joe Bennett.
  - c. The June 3, 2015 PTRC Executive Committee minutes were approved.
  
- 2. Request for authorization to approve contract with NC Forest Service for Healthy Forests for Clean Waters Symposium, Joy Fields, PTRC Planner II**
  - a. Ms. Fields stated that the purpose of this contract is to develop and present workshops about water quality and forest cover in the High Rock Watershed. The contract provides \$3,000 in funds from the NC Forest Service with no matching requirement. She added that these funds will be used by her to organize and implement a workshop for planners, elected officials and interested community members. In addition to organizing the Healthy Forests for Clean Waters Symposium, a document highlighting the importance of forest cover on water quality will be developed. The symposium will be held during the last week of August with an alternate date in the first week of September. The contract begins July 13, 2015 and ends September 30, 2015.
  - b. Chairman Leight asked Ms. Fields where the symposium would be held. Ms. Fields responded that it would most likely be held at the Davie Library Multipurpose room.
  - c. There being no other question, a motion was made by Mr. Alvin Foster.
  - d. The motion was seconded by Mr. Don Truell.
  - e. Request for authorization to approve contract with NC Forest Service for Healthy Forests for Clean Waters Symposium was approved.
  
- 3. Request for authorization to apply for \$29,920 in grant funds from the Winston-Salem Foundation's Women's Fund, Robin Howell, PTRC Criminal Justice Programs Director**
  - a. Mr. Dolge presented on behalf of Ms. Howell. He stated that the Criminal Justice Department is requesting authorization to apply for \$29,920 in grant funds from the Winston-Salem Foundation's Women's Fund to develop a community-based collaborative and corresponding program curriculum that will address the unique re-entry issues of female offenders who are mothers. The pilot will be offered to participants in the Criminal Justice Department's "Project Re-entry" and "Treatment for Effective Community Supervision" services.

- b. Chairman Leight clarified that this would last one year. Mr. Dolge agreed and stated that this would take place in Winston-Salem.
- c. Mr. John Ferguson asked if this is a renewable grant or a one-time occurrence. Mr. Dolge responded that this is a model for a potential new program.
- d. There being no other questions, a motion was made by Mr. Keith Volz.
- e. The motion was seconded by Mr. Jimmy Blake.
- f. Request for authorization to apply for \$29,920 in grant funds from the Winston-Salem Foundation's Women's Fund was approved.

**4. Request for approval of Workers' Compensation Agreement, Robin Shelton, PTRC Finance Director**

- a. Ms. Shelton announced that the Finance Department is requesting approval of an agreement to join the Group Self-Insurance Pool for Workers' Compensation with the North Carolina Interlocal Risk Management Agency. She added that this Workers' Compensation agreement will cover all employees of the Piedmont Triad Regional Council for the 15-16 fiscal year.
- b. Mr. Dolge asked Ms. Shelton to explain why the PTRC has not been with this company in the past. Ms. Shelton explained that this program would insure everyone excluding workforce participant staff and that the last two years PTRC was with Eastern Alliance. Mr. Dolge commented that this is positive due to the lowered costs.
- c. There being no other questions or comments, a motion was made by Mr. Jimmy Blake.
- d. The motion was seconded by Ms. Marikay Abuzuaiter.
- e. Request for approval of Workers' Compensation Agreement was approved.

**5. Request for authorization to modify Guilford County and Greensboro Rehabilitation Agreement, Michael Blair, Housing Director**

- a. Mr. Dolge stated that this item would be pulled for this meeting and added that the PTRC Housing Department is currently doing Housing Rehab work for Guilford County.

**6. Executive Director's Report, Matthew Dolge, PTRC Executive Director**

- a. Weatherization Assistance Program Reimbursement
  - i. Mr. Dolge reminded the Executive Committee that this issue had been mentioned at the June meeting. He provided the Board with a copy of a letter he had written to Mr. Martin Kuehnmann. He stated that PTRC

needs to ensure that the auditors are happy with this response and added that they are fine with the way we have handled the issue thus far.

- ii. He added that this has a big impact on PTRC moving forward.
- iii. Mr. Ernest Lankford asked if there was a big cost associated with responding to this issue. Mr. Dolge said there was a big cost and that all of the work that PTRC has done was probably work that Weatherization should have done prior to giving PTRC a finding.
- iv. Mr. Dan Pugh stated that he appreciated Mr. Dolge and PTRC staff standing firm on this issue and that he knows it has been difficult. Mr. Dolge stated that he appreciated that and that he thinks the money to resolve the issue has been well worth it, simply money he wishes PTRC didn't have to spend.

**7. New Business Item #1: Request for authorization to enter into agreement with the City of High Point to provide classification and pay services for a fee of \$21,000 for the fiscal year 2016, Matt Reece, PTRC Assistant Director**

- a. Mr. Reece thanked the Executive Committee for their time. He stated that PTRC provides management services to member governments for a variety of studies including classification and pay review. The City of High Point is requesting these services for the 2015 – 2016 fiscal year. He added that PTRC will receive a fee of \$21,000 for providing these services to the City of High Point. PTRC has provided these services to the City of High Point since 1993. This agreement extends the provision of service through the 2016 fiscal year.
- b. There being no questions, a motion was made by Mr. Darrell Frye.
- c. The motion was seconded by Mr. Jimmy Blake.
- d. Request for authorization to enter into agreement with the City of High Point to provide classification and pay services for a fee of \$21,000 for the fiscal year 2016 was approved.

**8. New Business Item #2: Request for Approval of Fourth (Final) Budget Revision for FY 2014-15, Robin Shelton, PTRC Finance Director**

- a. Ms. Shelton stated that the Finance Department requests approval of a revision to the 2014-2015 budget of the Piedmont Triad Regional Council that affected the general fund only. The revised Budget Ordinance is attached on pages 6-7.
- b. There being no questions, a motion was made by Mr. Keith Volz.
- c. The motion was seconded by Ms. Marikay Abuzuaiter.
- d. Request for approval of fourth (final) budget revision for FY 2014-2015 was approved.

- e. Ms. Shelton gave the Executive Committee an update on the auditors. She stated that they have been doing preliminary work and will be at PTRC at the end of August to start the main audit work. Mr. Dolge stated that PTRC would be reminding the Board about the audit on a regular basis and wants the Board to be comfortable with the schedule moving forward.

**9. Informational Items: 2015 Annual Grady Hunter Regional Excellence Award & 2015 Annual Randall Lake Billings Public Service Award, Molly Leight, PTRC Chair**

- a. Chairman Leight reminded the Board to send in nominations to Cassidy Pritchard by September 30<sup>th</sup> and that the October Board meeting will be at Triad Park in Kernersville.

**There being no other business, the meeting was adjourned.**

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**Molly Leight, PTRC Chairman**

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**Cassidy Pritchard, Acting Clerk**

**PIEDMONT TRIAD REGIONAL COUNCIL  
BUDGET ORDINANCE 2014 - 2015  
4th Revision 8/5/15**

Be it ordained by the Piedmont Triad Regional Council (PTRC):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Chart of Accounts heretofore established for PTRC:

General / Council	\$	63,810
<b>TOTAL GENERAL FUND APPROPRIATION</b>	<b>\$</b>	<b>63,810</b>

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Fund Balance	\$	-
COG Dues		63,110
Interest		700
<b>TOTAL GENERAL FUND ESTIMATED REVENUES</b>	<b>\$</b>	<b>63,810</b>

Section 3. The following amounts are hereby appropriated in the Special Revenue Fund - Grant Project Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Chart of Accounts heretofore established for PTRC:

Administration	\$	254,460
Crime Control and Public Safety		1,134,046
Environmental Protection		418,375
Health and Human Services (Aging)		12,607,304
Housing		4,646,634
Planning		132,854
Transportation		241,631
Workforce Development		7,101,563
Weatherization		2,782,332
<b>TOTAL GRANT PROJECT APPROPRIATION</b>	<b>\$</b>	<b>29,319,199</b>

Section 4. It is estimated that the following revenues will be available in the Special Revenue Fund - Grant Project Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Federal Grants		21,969,313
State Grants		6,708,778
Appropriated Fund Balance		-
Dues		519,839
Interest		-
Local Projects & Fees		121,269
<b>TOTAL GRANT PROJECT ESTIMATED REVENUES</b>		<b>29,319,199</b>

Section 5. The following amounts are hereby appropriated in the Special Revenue Fund- Local Projects Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Chart of Accounts heretofore established for PTRC:

Administrative Services	486,256
Crime Control and Public Safety	583,646
Environmental Protection	110,100
Health and Human Services (Aging)	147,000
Housing	15,332
Misc. Local Projects	680,935
Planning	343,562
Workforce Development	167,812
Weatherization	1,633,817
<b>TOTAL LOCAL PROJECTS APPROPRIATION</b>	<b>4,168,460</b>

Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund - Local Projects Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

APPROPRIATED FUND BALANCE	-
COG DUES and INTEREST	213,596
LOCAL PROJECT FUND FEES	3,954,864
<b>TOTAL LOCAL PROJECT ESTIMATED REVENUES</b>	<b>4,168,460</b>

**TOTAL APPROPRIATIONS** **33,551,469**

Section 7: The Executive Director is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a grant without limitation and without a report being required.