

## Technical Advisory Committee (TAC) Meeting Wednesday, December 16<sup>th</sup>, 2015 • 10:30 a.m. PTRC • 1398 Carrollton Crossing Drive • Kernersville, NC 27284

## **AGENDA**

Welcome and	d Ethics Statement	Ernest Lankford
Action Items		
I.	TCC Minutes - Oct 21 & Nov 4	Ernest Lankford
II.	Bylaws Revisions	Elizabeth Jernigan
III.	Public Participation Plan Revisions	Elizabeth Jernigan
IV.	CTP Study Needs List	Elizabeth Jernigan
V.	2016 Meeting Dates	Elizabeth Jernigan
Discussion It	tems	
VI.	Prioritization Methodology	Elizabeth Jernigan
VII.	STIP Revisions Update	Elizabeth Jernigan
VIII.	LCP Update	Elizabeth Jernigan
IX.	Stokes County CTP Update	Elizabeth Jernigan
X.	Legislative Update	Jesse Day
Information	al Items	
XI.	Division 9 Updates	Diane Hampton
XII.	Division 11 Updates	Dean Ledbetter
XIII.	TPB Update	Andy Bailey
XIV.	RPO Update	Elizabeth Jernigan
New Business		TAC Members
Adjournmen	Ernest Lankford	

Next Meeting: Wednesday, February, 17th, 2015, PTRC



Agenda Item I
October 21st and November 4th Minutes
Background
See attached minutes
Action Requested
Consideration of the minutes.



## Technical Advisory Committee (TAC) Meeting Wednesday, October 21th, 2015 • 10:00 a.m.

PTRC • 1398 Carrollton Crossing Drive • Kernersville, NC 28264

## **MINUTES**

### Attendance

Vernia Wilson, NCDOT TBP Raven Gore, WSMPO Steve Yokeley, Mount Airy Kevin Austin, Yadkin County Sharon Conaway, Walnut Cove Elizabeth Jernigan, PTRC John Rhyne, NCDOT Div 9 Andy Goodall, Pilot Mtn & Mt. Airy

#### Welcome

Elizabeth Jernigan welcomed everyone and announced there were not enough members for a quorum and opened the meeting for discussion items only.

#### **Discussion Items**

I. Legislative Update
Kevin Austin provided TAC members with an update on the transportation budget.

### II. P4.0 Project List

Elizabeth reviewed all the projects the NWPRPO anticipates submitting in P4.0. Elizabeth recapped public comments from the public input meetings held in late September, early October. The only notable comment concerned the roundabout at N. South St and W. Pine St in Mt. Airy. Steve Yokeley and Andy Goodall provided additional details on the project and recommended moving forward with submittal. Elizabeth also discussed combining two projects in Surry and Yadkin counties into a new route which would improve Johnson Ridge Road from CC Camp Road to the hospital and construct a new bridge over the Yadkin River and roadway to connect NC 67. Hopefully the combined project will score higher. Elizabeth also discussed extending the NC 67 project in Jonesville from Main St. to I77 to provide connectivity with the Gwen McNeil bridge.

#### III. Public Participation Plan

Elizabeth reviewed updates to the existing Public Participation Plan made by the previous coordinator but never approved by the TAC. Elizabeth recapped the discussion by TCC members which recommended removing the 30 day posting requirement for prioritization as well as the 30 day requirement for the Planning Work Program prior to TAC approval. TCC members also discussed and recommended removing the County Advisory Committees from the Public Participation Plan and identifying a method to apply points within the TCC and TAC framework. TAC members were open to removing the County Advisory Committee structure. Elizabeth will

investigate other methodologies and will provide some recommendations at the December meeting.

## IV. Boonville Resolution of Support

Elizabeth told TAC members Boonville is applying for a NCDOT Division of Bicycle and Pedestrian Transportation Planning Grant and will be asking for a resolution of support at the next meeting.

V. Stokes County Comprehensive Transportation Plan

Elizabeth Jernigan updated members on the timeline for the Stokes County CTP. NWPRPO is currently completing the Community Understanding Report and have scheduled our first meeting with the County for early December.

### **Informational Items**

VI. Division 9 Updates

John Rhyne updated the TAC on the progress of projects in Division 9.

VII. Division 11 Updates

Dean Ledbetter was unable to attend but provided Elizabeth with an update to read to TAC members.

VIII. TPB Update

Vernia Wilson had no additional information for the TAC from the Transportation Planning Branch.

### **New Business**

Members discussed having the next TAC special meeting on November  $4^{\rm th}$  prior to the PTRC Executive Committee meeting in Kernersville.

Transportation Advisory Committee



## Technical Advisory Committee (TAC) Meeting Wednesday, November 4th, 2015 • 11:00 a.m.

PTRC • 1398 Carrollton Crossing Drive • Kernersville, NC 28264

## **MINUTES**

#### Attendance

Terry Renegar, Davie County Kevin Austin, Yadkin County Larry Phillips, Surry County Sharon Conaway, Walnut Cove Will Markland, Mocksville Wayne Moore, Town of Jonesville Jesse Day, PTRC Diane Hampton, NCDOT Div 9 Vernia Wilson, NCDOT TBP (ph)

Raven Gore, WSMPO

#### Welcome

Sharon Conaway welcomed everyone at 11:05 and announced there were not enough members for a quorum yet. The ethics statement was read and there were no conflicts of interest stated.

#### **Discussion Items**

I. Division 9 Project Update

Diane Hampton provided a written report on the status of projects. She also discussed how "betterments" may be included in bridge projects and referenced the Sheppard's Mill Bridge and the improvements needed on that bridge. The "betterment" improvements must be funded with Town funds if they are aesthetic, with some cost share of bicycle and pedestrian improvements – depending on Town size, project details and the surrounding environment.

Larry Phillips and Will Markland arrived at 11:20pm to make a quorum for the meeting.

#### **Action Items**

II. TAC Minutes from August 19, 2015

The minutes were presented for approval. Kevin Austin made a motion to pass the resolution of support, Wayne Moore  $2^{nd}$  the motion. The minutes were adopted unanimously.

III. P4.0 Project Submittal List

The project list was discussed. The project improvement description for NC 67 in Jonesville was modified to include mini-roundabouts. In addition, the holding tank project H111142 in Stokes County on NC – 8 was replaced with H 090254 and will be submitted by NCDOT Division 9. The Stokes County existing projects were not included correctly in the agenda packet. Wayne Moore made a motion to adopt the list with the modifications, Terry Renegar 2<sup>nd</sup> the motion. The list was adopted unanimously.

### IV. Boonville Resolution of Support

Jesse told the TAC members Boonville is applying for a NCDOT Division of Bicycle and Pedestrian Transportation Planning Grant a resolution of support was presented for consideration. Kevin Austin made a motion to pass the resolution of support, Larry Phillips  $2^{nd}$  the motion. The resolution was adopted unanimously.

### V. Mountains to the Sea Trail Guide

Jesse explained the trail hiking guide being developed by the Friends of the Mountains to the Sea Trail (FMST). The Guide would go from Hanging Rock to the Watershed Lakes in Greensboro. Kate Dixon at the FMST requested \$1,000 of support to fund the \$3,800 budget. Wayne Moore clarified that the request is for \$1,000 and Jesse mentioned that RPO can distribute up to \$5,000 in funding to outside agencies that serve the mission of the RPO. Wayne Moore made a motion to authorize the funds, Will Markland  $2^{nd}$  the motion. The funding support was adopted unanimously.

#### **Informational Items**

- VI. Division 9 Updates
  Reported earlier
- VII. Division 11 Updates
  No report

### VIII. TPB Update

Vernia Wilson mentioned she will be moving to another part of the State to be the RPO coordinator. Andy Bailey will be the new NWPRPO coordinator effective November 14, 2015.

#### **New Business**

No New Business

### Adjourn

Sharon Conaway requested a motion to adjourn. Will Markland made a motion to adjourn, Wayne Moore  $2^{nd}$  the motion. The meeting adjourned at 11:50am.

Sharon Conaway
Transportation Advisory Committee
Elizabeth Jernigan Cogretamy
Elizabeth Jernigan, Secretary <i>Transportation Advisory Committee</i>



Agenda Item II	Ag	en	da	Item	II
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**Bylaws Revisions** 

## **Background**

The NWPRPO Bylaws have not been updated since 2006. These changes serve the following purpose:

- To update language to reflect Piedmont Triad Regional Council instead of Northwest Piedmont Council of Governments
- To update language to better conform to the Memorandum of Understanding (2012)
  - o MOU allows seats designated as vacant to not be counted toward quorum.
  - o MOU designates one year terms vs. two in the Bylaws.
- To better organize the document.

## **Action Requested**

Review the attached Bylaws and approve changes.

# Northwest Piedmont Rural Planning Organization (NWPRPO) Transportation Advisory Committee (NWPTAC) By-Laws

#### **ARTICLE I - NAME**

The name of this committee shall be the Northwest Piedmont Transportation Advisory Committee (NWPTAC), hereinafter referred to as the NWPTAC.

### **ARTICLE II – PURPOSE**

The purpose and goals of this committee shall be to:

- Develop long-range local and regional multi-modal transportation plans in cooperation with the area Metropolitan Planning Organizations (MPOs) and the NCDOT.
- Provide a forum for public participation in the rural transportation planning process.
- Develop and prioritize suggestions for transportation projects that the RPO believes should be included in the State Transportation Improvement Program (STIP).
- Provide transportation-related information to local governments and other interested organizations and persons.

#### ARTICLE III – MEMBERSHIP

#### Section 1 - Members Defined

As specified in the Northwest Piedmont RPO Memorandum of Understanding (MOU) between the Northwest Piedmont RPO and North Carolina Department of Transportation (NC-DOT), the NWPTAC shall consist of officials from local and state governmental agencies directly related to and concerned with the transportation planning process for the Northwest Piedmont Rural planning area, which includes Davie, Stokes, Surry, and Yadkin Counties, as well as the incorporated municipalities within each County that are members of the Northwest Piedmont RPO.

Voting Membership on the TAC shall consist of the following:

- One Commissioner representing the Davie and one elected official from each RPO member municipality therein.
- One Commissioner representing the Stokes and one elected official from each RPO member municipality therein.

Transportation Advisory Committee By-Laws

- One Commissioner representing the Surry and one elected official from each RPO member municipality therein.
- One Commissioner representing the Yadkin and one elected official from each RPO member municipality therein.
- One member from the North Carolina Board of Transportation representing Division 9 or Division 11.

The following members are considered special representatives, and will not be considered toward quorum:

- The NCDOT Division 9 and 11 Engineers or his/her representatives;
- The NCDOT Transportation Planning Branch Engineer assigned to the Northwest Piedmont RPO or his/her representatives;
- A representative from the Winston-Salem Urban Area Metropolitan Planning Organization (MPO);
- The chairperson of the Piedmont Triad Regional Council;
- The chairperson of the Piedmont Authority for Regional Transportation (PART), or his/her designated PART board member;
- A representative from The Town of Bermuda Run; and
- A representative from The City of King.

#### Section 2 – Term of Membership

The County Commissioner representing each county shall be selected by the Board of County Commissioners in regular session. The elected Municipal members shall be selected by a majority vote of all participating municipalities in each county (one vote for each municipality). The TAC may invite individuals to serve as ex-officio, non-voting members at its discretion. Term of office for all seats on the NWPTAC is one year. Re-appointment is possible.

#### Section 3 - Alternates

One alternate may be designated for each member providing they meet the same criteria as the original appointee. That alternate may serve as a full voting member during any meeting where the board's primary representative is not in attendance. Absentee voting will not be permitted.

#### **ARTICLE IV-OFFICERS**

#### Section 1 - Officers Defined

The officers of the NWPTAC will consist of a Chairperson and a Vice-Chairperson serving annual terms. A NWPTAC member can serve an unlimited number of terms as an officer, but is limited to

serving only two consecutive terms at any one level. The Lead Planning Agency shall appoint a staff member to serve as Secretary.

#### Section 2 - Duties of Officers

- **2.1** The Chairman shall call meetings of the TAC to order, and shall act as presiding officer of such meetings. The Chairman shall see that all orders and action items, including amendments are carried into effect. The Chairman will:
  - Sign all official documents of the TAC.
  - Sign all official documents of the NWPTAC.
  - Preside at all meetings of the NWPTAC.
  - Decide all points of order or procedure.
  - Work with the NWPTAC Secretary to transmit all recommendations of the NWPTAC to NC Department of Transportation or the appropriate Sate organization.
  - Advise Lead Planning Agency staff of meeting agenda items.
- **2.2** The Vice-Chairman shall conduct the duties of the Chairman in the event of the Chairman's absence.
- **2.3** The administrative coordination for the NWPTAC shall be performed by the NWPRPO staff, as Secretary, who shall report to the Chairman of the NWPTAC. The Secretary shall:
  - Keep minutes of the NWPTCC meetings in proper form for the approval of the NWPTCC at its next regular meeting.
  - Mail notices of regular meetings of the NWPTCC, with a copy of the agenda, in accordance with Article V of these rules.
  - Give notice of special meetings called in accordance with NC Open Meeting Law.
  - Maintain all files, records, and correspondence of the NWPTAC.
- **2.4** Should neither the Chairman nor Vice-Chairman be able to preside at a meeting, the Secretary shall appoint a Chairman for that meeting only or until such time the Chairman or Vice-Chairman can resume their responsibilities. The Lead Planning Agency shall ensure that the Secretary or a qualified substitute attends every TAC meeting.

#### **ARTICLE IV-ADMINISTRATION**

#### Section 1 - Meetings

**1.1** Regular meetings of the TAC shall be held when deemed necessary, appropriate and advisable. The TAC shall meet on a bi-monthly basis, at a date and time determined by a vote of the NWPTAC. Notices shall be distributed at least seven days prior to a scheduled meeting, and in accordance with the Open Meeting Laws of the North Carolina General Statutes, Article 33C, §143-318.12.

- **1.2** Special meetings may be called as deemed necessary by the Chairperson, or at the request of three eligible voting members of a Committee. Notice of special meetings shall be given in accordance with the Open Meeting Laws of the North Carolina General Statutes, Article 33C, §143-318.12.
- **1.3** Closed meetings may be conducted as deemed necessary, according to the purposes permitted under the Open Meeting Laws of the North Carolina General Statutes, Article 33C, §143-318.11.
- **1.4** The TAC may choose to hold workshops from time to time. Notification of all workshops shall be mailed to TAC members in the same manner as regular meetings of the TAC.

#### Section 2 - Attendance

Representatives or their designee are expected to attend all regular and special meetings. Attendance may be achieved through direct presence, teleconferencing or other electronic means. A quorum of at least 50% plus one (1) of representatives or alternates must be present to conduct businesses.

#### Section 3 - Standing

Good standing for all representatives shall be maintained through regular attendance at meetings. Following two consecutive unexcused absences, a representative's seat shall be declared vacant, and shall not be counted toward quorum. Good standing shall be automatically restored upon a representative's attendance at a meeting. A replacement representative may be requested following a vote of the Committee following the loss of good standing.

#### Section 4 - Agendas

Meeting agendas shall list items for consideration by the Committee. Any committee member may place items on the agenda by contacting the Secretary. Additional items may be placed on the agenda at the beginning of a regular meeting if approval is given by a majority of present members.

#### Section 5 - Rules of Order

In the absence of guidance from these Bylaws or other adopted procedural policies, Robert's Rules of Order shall designate Committee procedure.

#### Section 6 - Records

The Secretary shall maintain all files, records and correspondence of the NWPRPO, including the preparation and distribution of minutes, agendas and meeting notices. Access to these records shall be provided at reasonable times and with reasonable supervision according to the Public Records Laws of the North Carolina General Statutes, §132-6.

#### Section 7 – Amendments

Amendments to these Bylaws shall require a majority affirmative vote of the NWPTAC. Written notice of proposed amendments shall be provided to all members prior to consideration. Amendments must not conflict with the letter or fundamental intent of the Memorandum of Understanding which governs this document. In the event of a conflict, the Memorandum of Understanding shall carry precedence.

The Northwest Piedmont Rural Transportation Planning Organization Advisory Committee (NWPTAC) approved these By-Laws on December 16, 2015.

ATTEST:		
Ernest Lankford	Elizabeth Jernigan	
NWPRPO Chairperson	NWPRPO Secretary	



## **Agenda Item III**

**Public Participation Plan Revisions** 

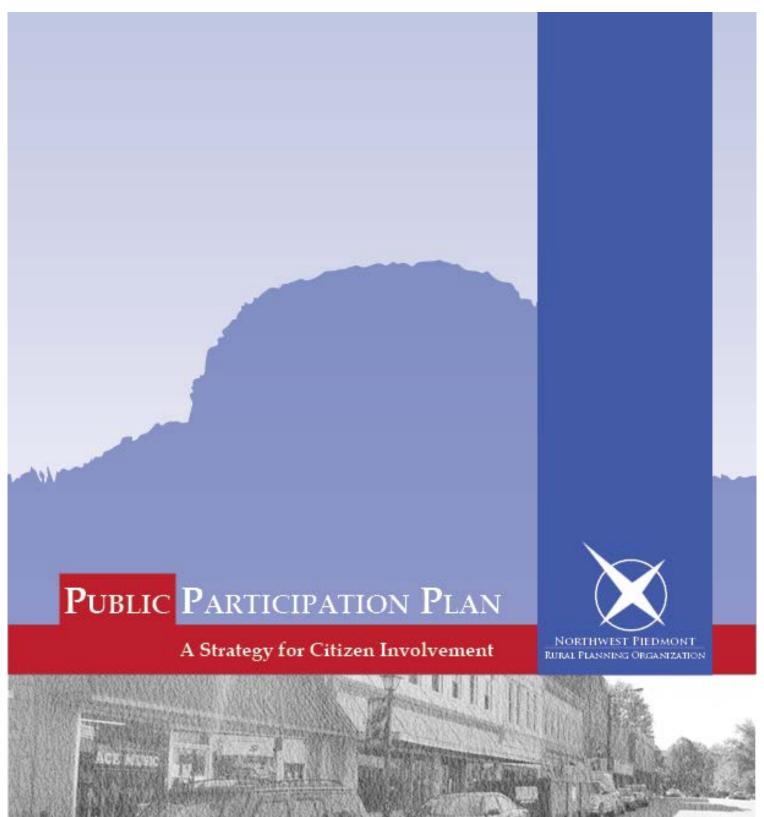
## **Background**

State departments of transportation, MPOs, and transportation providers using federal funds are required to develop, with the public, effective public involvement processes tailored to local conditions, pursuant to regulations defined in various statutes and codified in the following CFR sections: 23 CFR 450.208 through 450.216, 23 CFR 450.316, 23 CFR 771.111, 40 CFR 1506.6, and 49 CFR 266.15(a). In addition to these regulations, there are several significant Executive Orders with which compliance is required, as described in Section 1.1.4; these address involving people who are considered traditionally underserved by government processes and programs.

The NWPRPO is currently in the process of updating the Public Participation Plan. The most significant change reflects recent discussions in the TCC and TAC to remove County Advisory Committees from our prioritization methodology and instead utilize a method that incorporates public input in the TCC and TAC recommendations. This document does not reference a specific methodology, instead incorporating public input into regular meetings of the TCC & TAC, public hearings and public forums.

## **Action Requested**

Review the attached public involvement plan approve changes.





## **PUBLIC PARTICIPATION PLAN**

Draft Version - December 2015

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## **Policy Statement**

Through our philosophy and in our daily practice, the Northwest Piedmont Rural Planning Organization will actively seek comprehensive public input into our public transportation planning process.

## **Purpose**

The purpose of the Northwest Piedmont Rural Transportation Planning Organization (RPO) Public Involvement Plan (Plan) is to provide guidelines and policies for engaging the public in the transportation planning process. The Plan is intended to meet the following objectives:

- Create opportunities for the public to gain information about the transportation planning process and the RPO
- Engage the public throughout the planning process and provide meaningful opportunities to contribute to transportation decisions
- Increase the transparency and visibility of RPO activities in order to gain public support and trust
- Develop transportation projects that reflect the specific interests and needs of communities
- Satisfy the requirements of N.C.G.S. § 136-212 and federal transportation legislation

The Plan is not intended to preempt any public involvement activities conducted by the North Carolina Department of Transportation (NCDOT) or any local governments within the Northwest Piedmont RPO region.

## **Public Participation**

#### **Outreach and Education**

The Northwest Piedmont RPO will utilize the following strategies to educate stakeholders and keep the public informed about the transportation planning process:

Notification of Meetings

The Northwest Piedmont RPO will provide notice of all regular and special meetings to RPO members and media outlets as well as members of the public upon request. The Northwest Piedmont RPO website will contain information about meeting dates, times, and locations. A list of media contacts that will receive meeting notifications is available in Appendix B.

Press Releases

The Northwest Piedmont RPO will periodically issue press releases detailing significant actions of the RPO, including: Transportation Advisory Committee Meetings, County Advisory Committee Meetings, Adoption of a Comprehensive Transportation Plan, and Adoption of TIP Priority List. A list of media contacts that will receive press releases is available in Appendix B.

Website

The Northwest Piedmont RPO will maintain a website to provide members, transportation stakeholders, and the public continual access to documents, data, events, and official RPO records. The website is hosted by the Piedmont Triad Regional Council.

- Newsletters
- Publications

- Partnerships with Local Jurisdictions
- Posting Official Documents in Public Locations
- Open Houses
- Presentations to Civic Organizations
- Public Input

The Northwest Piedmont RPO will utilize the following strategies to. . .

- Public Meetings
- Public Hearings
- Open Houses/Workshops
- Surveys

#### **Identification of Stakeholders**

A stakeholder is any person or group who is affected by a transportation plan, program, or project. Stakeholders may include:

- The general public
- Business/industry organizations
- Environmental organizations
- Neighborhood organizations
- Public agencies
- Civic organizations
- Transit providers
- Motor freight carriers
- Taxicab companies

Stakeholder groups will be identified and will be included on a mailing list for notices of public hearings, workshops, etc. Appendix A contains a maintained list of stakeholders.

## **Identification of Special Populations Requiring Targeted Public Outreach**

Northwest Piedmont Rural Transportation Planning Organization will actively seek out opportunities for inclusion in the transportation planning public involvement process to those groups or persons that may traditionally or historically not been included or involved. Those groups or persons will included but not be limited to the following:

- The Poor
- The Elderly
- The Disabled
- Minorities
- ESL Population (Latino, Hmong, other)

## **Posting of Draft and Final Planning Documents**

Copies of draft and final versions of certain planning documents will be made available at the following locations in the Northwest Piedmont RPO region:

- All public libraries in Stokes, Davie, Yadkin, and Surry Counties
- The County Administrative offices in Stokes, Davie, Yadkin, and Surry Counties

Copies of draft and final versions of certain planning documents will be posted on the Northwest Piedmont Council of Governments' website, and be distributed to Northwest Piedmont RPO member governments for posting on individual county and town websites.

## **Presentation to Civic Organizations**

Presentations will be made to interested civic organizations on Northwest Piedmont RPO activities, the transportation planning process in general, or specific transportation projects. Northwest Piedmont RPO staff and/or NCDOT staff will make presentations.

Public Outreach activities will include efforts to involve traditionally underserved groups (i.e., minorities, elderly, low-income persons) in the transportation planning process. These efforts may include, but not be limited to, the following:

- Identifying areas in the Northwest Piedmont RPO region with concentrations of minority, elderly, and low-income populations
- Including organizations that deal directly with minority groups on the Stakeholder list
- Posting notification of meetings in County Health Departments and Senior Centers

## **Public Input**

Public Input is the process of gathering the views, opinions, and ideas of interested individuals and groups in the transportation planning process. Opportunities for public input provided by the Northwest Piedmont RPO include, but are not limited to, the following:

## **Public Comment at Northwest Piedmont RPO TAC Meetings**

Northwest Piedmont RPO TAC meetings are open to the public and provide opportunity for public comment.

## **Public Hearings**

Public hearings will be held by the Northwest Piedmont RPO's Transportation Advisory Committee (TAC) prior to taking formal action on specific planning documents. These actions may include:

- Adoption of Annual Planning Work Program
- Adoption of Comprehensive Transportation Plan
- Amendment to Comprehensive Transportation Plan
- Adoption of Transportation Improvement Program Project Priority List

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## **Open Houses**

Northwest Piedmont County Advisory Committees will hold periodic open houses to gather input on possible transportation projects and to provide information on current transportation projects within the specific County and throughout the Northwest Piedmont RPO. Information on the activities of the Northwest Piedmont RPO will also be presented. These meetings will be open to the public in an informal setting. Although open houses will have no fixed agendas or formal presentations, written materials will be provided and staff may give brief speeches orienting the public to technical planning concepts and the transportation planning process. RPO staff and committee members will be available to provide details and answer questions.

## Surveys

Surveys will be developed, administered, and analyzed to gauge the opinions and values of all potentially affected citizens on specific transportation planning issues and/or projects. Survey content, distribution methods and geographic target area will be dependent on the specific transportation planning issues or project and the demographic profile of the citizens likely to be impacted.

## Schedule of Public Involvement

## **Regular Public Involvement Opportunities**

- Planning Documents All documents, resolutions, meeting minutes, etc. adopted by the Northwest Piedmont RPO are kept at the Piedmont Triad Regional Council (LPA) offices at 1398 Carrollton Crossing Drive, Kernersville, NC 27284. These documents will be made available for public review upon request.
- Meetings Transportation Advisory Committee (TAC) and Transportation Coordinating Committee (TCC) meetings are open to the public, and will include opportunity for public comment. Notification of meetings will be sent to news media in the region.
- Public Hearings Notification of all public hearings held by the Northwest Piedmont RPO will be sent to news media in the region.
- Press Releases All press releases issued by Northwest Piedmont RPO will be sent to news media in the region.

## **Public Involvement for Specific Activities**

Public involvement strategies will vary depending on the particular issue or project for which public comment is desired. Typical actions for specific activities of the Northwest Piedmont RPO may include, but are not limited to:

#### **Comprehensive Transportation Plan**

- Regular Meetings of the TCC & TAC
- Public Input Meetings
- Posting of Draft and Final Document
- Public Meetings on Draft Comprehensive Transportation Plan

- Presentations to Civic Organizations
- Presentations to County and Municipal Boards

#### Prioritization of Projects for Recommendation to State's TIP

- Regular Meetings of the TCC & TAC
- Public Hearings
- Posting of Draft and Final Document on NWPRPO Website
- Public Comment of Draft TIP at Public Forums

#### **Specific Projects/Issues**

- Press Releases
- Public Forums
- Regular Meetings of TAC
- Presentations to Civic Organizations
- Surveys

### **Planning Work Program**

- Press Release; press release will be a general statement of projects with the total budget for the year.
- TAC Meeting Dates
- Posted on Web Page.

## **Response to Public Input**

Public involvement may be documented in a variety of ways. Any comments (written or oral) received during a meeting of the Northwest Piedmont RPO's TAC will be included in the meeting minutes. Also, any comments (written or oral) received during a public hearing held by the Northwest Piedmont RPO's TAC will be included in the meeting minutes. Comments (written or oral) received during workshops, open houses, or presentations to civic organizations will be summarized, presented to the TCC and TAC, and kept on file. Results of surveys will be compiled, summarized, presented to the TCC and TAC, and kept on file.

Public comments may be included as appendices in formal documents or plans for which they were made.

The TAC may direct Northwest Piedmont RPO staff to respond directly to public comments.

## **Appendices**

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Appendix A: Stakeholders

**Appendix B:** Media Contacts

## **Appendix A:** Stakeholders

### **Local Governments**

Davie County

Cooleemee

Mocksville

**Stokes County** 

Danbury

Walnut Cove

**Surry County** 

Dobson

Elkin

**Mount Airy** 

Pilot Mountain

**Yadkin County** 

Boonville

East Bend

Jonesville

Yadkinville

### Other Governmental

North Carolina Department of Transportation

### **Chambers of Commerce**

**Davie County Chamber of Commerce** 

Yadkin County Chamber of Commerce

**Stokes County Chamber of Commerce** 

**Greater Mount Airy Chamber of Commerce** 

King Chamber of Commerce

Yadkin Valley Chamber of Commerce

Winston Salem Metropolitan Planning Organization

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## **Economic Development Commissions**

Davie County Economic Development Commission Yadkin County Economic Development Commission Stokes County Economic Development Commission Surry County Economic Development Partnership

## **Regional Organizations**

Northwest Piedmont Area Agency on Aging Piedmont Triad Regional Council

## **Public Transportation Providers**

**YVEDDI** 

Piedmont Authority for Regional Transportation (PART)

## **Taxicab Companies**

## **Motor Freight Carriers**

### **Other Stakeholders**

Senior Service Providers

Service Providers for the Disabled

**Public Safety** 

**Police Departments** 

Sheriff's Departments

Fire Departments

**EMS** 

911 Communications

Cycling & Walking Groups

**Recreation Departments** 

School Systems

**Community Colleges** 

**Downtown Associations** 

**Historical Societies** 

**Planning Boards** 

Realtors

**Tourism Development Authorities** 

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## **Appendix B:** Media Contacts

## **Radio Stations**

WFDD 88.5

## **Newspapers**

**Davie County Enterprise Record** 

Mt. Airy News

Winston-Salem Journal

The Stokes News

The Tribune (Elkin)

The Yadkin Ripple



Agenda Item IV	enda Item I'	V
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CTP Study Needs List

## **Background**

CTP Study Needs List is due February 1, 2016

The Davie County CTP and the Surry County CTP were both adopted in 2012 and may be in need of an update. In order to submit these for review, communities will need an updated Land Use/Development Plan and commitment from the communities.

## **Action Requested**

Review and approve Study Needs List



## Agenda Item V

2016 Meeting Dates

## **Background**

The NWPRPO regularly meets the 3<sup>rd</sup> Wednesday of the month at 1030am at the Piedmont Triad Regional Council, 1398 Carrollton Crossing Drive, Kernersville, NC. The following is a list of proposed dates for your consideration.

- February 17th PTRC
- April 20th PTRC
- June 15th PTRC
- August 17<sup>th</sup> PTRC
- October 19th PTRC
- December 19th PTRC

## **Action Requested**

Discuss and adopt meeting dates



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Prioritization Methodology

## **Background**

The RPO will need to develop a methodology to assign local input points under STI. This methodology for review by NCDOT. The NWPRPO is considering updating their methodology based on the recommendation of TCC and TAC members at the October meetings. In the past, the NWPRPO has depended on recommendations from County Advisory Committees (CACs), however, it was deemed those committees do not have the same in-depth understanding of the STI process as TCC and TAC members. Please be prepared to participate in a discussion to help guide NWPRPO staff in updating our methodology. This is due April 1st, 2016. Please be prepared to recommend adoption at our February meeting.

## **Action Requested**



Agenda It	em V	H
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STIP Revisions Update

## **Background**

Attached for your information is a list of proposed STIP actions concerning NWPRPO-area projects that will be presented to the Board of Transportation at their December 2015 meeting for 30-day legislative review. This handout includes those projects proposed to be added to or accelerated in the STIP as a result of the additional revenue provided by SL 2015-241 (House Bill 97 – Appropriations Act). These proposed amendments will be brought back to the Board for approval at their January meeting. If for some reason the Board does not ultimately approve a proposed action, you will be notified.

## **Action Requested**

#### **REVISIONS TO THE 2016-2025 STIP**

#### **HIGHWAY PROGRAM**

#### STIP ADDITIONS

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\* R-5768 US 311, NC 65 IN WALNUT COVE. UPGRADE **RIGHT-OF-WAY** FY 2020 -\$450,000 (STP) STOKES INTERSECTION AND IMPROVE RAILROAD CROSSING. UTILITIES FY 2020 -\$100,000 (STP) **PROJ.CATEGORY** CONSTRUCTION FY 2023 -\$1,875,000 (STP) NEW PROJECT PROGRAMMED DUE TO ADDITIONAL \$2,425,000 DIVISION REVENUE (HB 97).

**DIVISION 11** 

\* R-5773 SR 1605 (EAST MAIN STREET), US 601 TO SR 1765 **RIGHT-OF-WAY** FY 2022 -\$2.100.000 (T) (UNIFI INDUSTRIAL ROAD). WIDEN TO 3-LANES. FY 2022 -\$300,000 (T) YADKIN UTILITIES PROJ.CATEGORY NEW PROJECT PROGRAMMED DUE TO ADDITIONAL CONSTRUCTION FY 2024 -\$3,800,000 (T) DIVISION \$6,200,000 REVENUE (HB 97).

#### STIP MODIFICATIONS

**DIVISION 9** 

\* B-5784 SR 1484 (DAN GEORGE ROAD), REPLACE BRIDGE RIGHT-OF-WAY FY 2018 - \$54,000 (T)
STOKES 840125 OVER NORTH DOUBLE CREEK. CONSTRUCTION FY 2019 - \$1,085,000 (T)
PROJ.CATEGORY RIGHT-OF-WAY ACCELERATED FROM FY 24 TO FY 18 \$1,139,000

DIVISION AND CONSTRUCTION FROM FY 25 TO FY 19. PROJECT

ACCELERATED IN THE PROGRAM DUE TO

ADDITIONAL REVENUE (HB 97).

**DIVISION 11** 

AV-5757 ELKIN MUNICIPAL AIRPORT (ZEF), RUNWAY SAFETY CONSTRUCTION FY 2022 - \$2,520,000 (T) SURRY AREA EXTENSION FOR RUNWAY 7 FY 2022 - \$280,000 (O)

PROJ.CATEGORY
DIVISION

CONSTRUCTION ACCELERATED FROM FY 23 TO FY
22. PROJECT ACCELERATED IN THE PROGRAM DUE

TO ADDITIONAL REVENUE (HB 97).

AV-5758 MOUNT AIRY/SURRY COUNTY AIRPORT (MWK), CONSTRUCTION FY 2022 - \$1,260,000 (T) SURRY RUNWAY AND TAXIWAY EXTENSION - PAVING AND FY 2022 - \$140,000 (O)

SURRY RUNWAY AND TAXIWAY EXTENSION - PAVING AND PROJ.CATEGORY LIGHTING

DIVISION CONSTRUCTION ACCELERATED FROM FY 23 TO FY

22. PROJECT ACCELERATED IN THE PROGRAM DUE

TO ADDITIONAL REVENUE (HB 97).

\$2,800,000

\$1,400,000

#### **REVISIONS TO THE 2016-2025 STIP**

#### **HIGHWAY PROGRAM**

#### STIP MODIFICATIONS

**DIVISION 11** 

AV-5759 ELKIN MUNICIPAL AIRPORT (ZEF), RUNWAY 25. **SURRY** CONSTRUCT 500 FEET EXTENSION AND TAXIWAY

CONSTRUCTION FY 2022 -\$2,124,000 (T) FY 2022 -\$236,000 (O)

**PROJ.CATEGORY** 

PROJ.CATEGORY

DIVISION

**TURNAROUND** 

**CONSTRUCTION ACCELERATED FROM FY 23 TO FY** 

22. PROJECT ACCELERATED IN THE PROGRAM DUE

TO ADDITIONAL REVENUE (HB 97).

\* I-5865 I-77, 0.6 MILE NORTH OF SR 1103 (MARIER RD) TO 0.9 YADKIN

MILE NORTH OF SR 1316 (RENA RD). PAVEMENT

REHABILITATION.

STATEWIDE CONSTRUCTION ACCELERATED FROM FY 20 TO FY

19. PROJECT ACCELERATED IN THE PROGRAM DUE

TO ADDITIONAL REVENUE (HB 97).

\* W-5211REG DIVISION 11 RUMBLE STRIPS, GUARDRAIL, SAFETY

AND LIGHTING IMPROVEMENTS AT SELECTED YADKIN **PROJ.CATEGORY** LOCATIONS IN REGIONAL CATEGORY.

**REGIONAL** ADD CONSTRUCTION IN FY 16 NOT PREVIOUSLY

PROGRAMMED.

CONSTRUCTION FY 2019 - \$1,700,000 (NHPIM)

CONSTRUCTION FY 2016 - \$750,000 (HSIP)

\$1,700,000

\$2,360,000

CONSTRUCTION FY 2015 -

\$750,000

\$700,000 STPEB

\$700,000

STIP DELETIONS

**DIVISION 9** 

\* EB-5005 RICH PARK GREENWAY, US 158, SR 1400 (CAMPBELL ROAD), AND RICH PARK IN MOCKSVILLE. CONSTRUCT DAVIE

**PROJ.CATEGORY** MULTIUSE PATH.

**TRANSITION DELETE; PROJECT DECLINED BY TOWN.** 



## **Agenda Item VIII**

Locally Coordinated Plans (LCPs)

## **Background**

By coordinating public and private transit and human services transportation, LCPs ensures that transportation options exist for older adults, persons with disabilities, and low income individuals. The Locally Coordinated Public Transit – Human Services Transportation Plan satisfies federal requirements for transportation coordination and assists in developing an efficient and effective network.

Stokes and Davie County LCPs were updated in 2013. The NWPRPO in cooperation with YVETTI will begin updating Surry and Yadkin County LCPs in 2016.

## **Action Requested**



Agenda I	tem	IX
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**Stokes County CTP** 

## **Background**

The Stokes County CTP kickoff meeting was held on December 3<sup>rd</sup>, 2015 in Stokes County. The timeline and stakeholder list were discussed. The first meeting will be in January, 2016 and the plan is estimated to be completed by mid-2017.

## **Action Requested**



## Agenda Item X

Legislative Update

## **Background**

Surface Transportation Reauthorization Update

House and Senate negotiators reached agreement yesterday on a 5-year highway and transit reauthorization package totaling \$305 billion. H.R. 22, Fixing America's Surface Transportation (FAST) Act, is the result of negotiations between House and Senate conferees charged with resolving differences between the House's Surface Transportation Reauthorization and Reform Act of 2015 and the Senate's Developing a Reliable and Innovative Vision for the Economy (DRIVE) Act. The conference agreement would require a transfer of \$70 billion in general fund revenue to the Highway Trust Fund from a variety of sources.

Key highlights of the conference agreement:

- Creates a new formula program for highway freight projects
- Establishes a new grant program for large-scale projects, the Nationally Significant Freight and Highway Projects (NSFHP) program
- Modifies the National Highway Freight Network created by MAP-21 and requires redesignation of the network every 5 years
- Continues the set-aside for off-system bridges and expands funding available for onsystem bridges located off the National Highway System
- Converts the Surface Transportation Program (STP) to a block grant program; increases STP suballocation to local governments from 50 to 55 percent
- Rolls the Transportation Alternatives Program (TAP) into STP; allows 50 percent of certain TAP funding suballocated to local areas to be used on any STP-eligible projectReinstates a competitive grant program for bus and bus facilities funds with a 10 percent set-aside for rural projects

## **Action Requested**



Please review attached list

## Agenda Item

Agenda Item XI
Division 9 Update
Background
Division 9 staff will update members on current and upcoming projects.
Action Requested

## Northwest Piedmont Transportation Update

December 15, 2015

WBS / TIP No.	Description	Let Date	Completion Date	Status	Construction Cost	Contractor	Comments	
Projects Under Construction								
BD-5109AE	Replace Bridge #45 on SR 1998 (Mtn. View Church Rd) over an Unnamed Creek in Stokes County	June 24, 2015	Jan. 1, 2016 (perm. vegetation established by May 1, 2016)	14% Complete	\$474,918	Eastern Structures, LLC	Work began Sept. 14, 2015. Road will be closed with off-site detour while bridge is being replaced.	
BD-5109AF	Replace Bridge #108 on SR 1674 (Delta Church Rd) over Snow Creek in Stokes County	June 24, 2015	Jan. 30, 2016 (perm. vegetation established by June 30, 2016)	35% Complete (on schedule)	\$921,466	Apple Tuck and Associates, Inc.	Work began Aug. 24, 2015. Road will be closed with off-site detour while bridge is being replaced.	
17BP.9.R.5	Replace Bridge #58 over Ricker's Branch on US 311 in Stokes County	June 24, 2015	April 15, 2016 (perm. vegetation established by Sept. 30, 2016)	Availability date Dec. 28, 2015 (with restrictions, see contract)	\$595,219	Smith-Rowe, LLC	Work scheduled to begin Dec. 28, 2015. Road will be closed with off-site detour. Road scheduled to be reopened by April 15, 2016.	
17BP.9.R.34	Rehabilitation and bridge beam painting of (4) bridges in Davidson County, (1) in Forsyth County, (3) in Rowan County, and (1) in Stokes County.	April, 2012	Nov. 20, 2016 (per SA 8.0) (revised)	91.4% Complete	\$12,585,775	Crowder Construction Co.	Design Build Project - (Br. #115) Pine Hall Rd work on this bridge is complete.	
17BP.9.R.61	Replace (2) Bridges in Davidson, (1) in Davie, (3) Bridges in Rowan, and (4) Bridges in Stokes County.	May 19, 2015	June 30, 2019	Availability date June 2, 2015 (Anticipate work to begin in Spring, 2016)	\$10,642,621	Smith-Rowe, LLC	Anticipate construction to start Spring, 2016. Includes Br. #73 over Dutchman's Creek on SR 1324, Ollie Harkey Rd in Davie Co.; Br. #86 over Snow Creek on SR 1691, Stacy Rothrock Rd., Br. #104 over the Dan River on SR 1695, Dodgetown Rd., Br. #129 over South Double Creek on SR 1484, Dan George Rd., and Br. #224 over Snow Creek on SR 1647, Tom Shelton Rd. in Stokes Co.	
		Divisio	n Administered P	rojects Under	Construction			
U-4742MA	Bermuda Run Roundabout on US 158 (Town of Bermuda Run)	July, 2014	Dec, 2015	70% Complete	\$1,417,511	Larco Construction	Contractor began work on Feb. 9, 2015. All paving is complete. Thermoplastic pavement markings underway.	
9CR.10851.160 9CR.20851.160	Contract resurfacing on 15.267 miles including NC 8 from NC 89 to Virginia State line, and (2) sections of Secondary routes in Stokes County. SA #1 added widening of SB lane of entire map to the contract.	June 16, 2015	Dec. 4, 2015	99% Complete	\$1,594,486	Sharpe Bros., a Div. of Vecellio & Grogan, Inc.	Contractor working on punchlist items.	
9SP.20305.2	Contract resurfacing - Asphalt Surface Treatment (AST retreatment) on 19.07 miles of various secondary routes in Davie Co.	June 10, 2015	May 20, 2016	15% Complete	\$396,294	Whitehurst Paving Co., Inc.	Work began Aug. 24, 2015. Road will be closed with off-site detour while bridge is being replaced.	
9SP.20855.2	Contract resurfacing - Asphalt Surface Treatment (AST) on 25.602 miles of various secondary routes in Stokes Co.	April 8, 2015	October 30, 2015	100% Complete	\$514,341	Whitehurst Paving Co., Inc	Contractor began work Sept. 14, 2015.	
9SP.20855.3	Contract resurfacing - Apshalt Surface Treatment (AST retreatment) on 25.98 miles of various secondary routes in Stokes Co.	June 10, 2015	May 20, 2016	10% Complete	\$540,199	Whitehurst Paving Co., Inc.	Work began Nov., 2015.	

WBS / TIP No.	Description	Let Date	Completion Date	Status	Construction Cost	Contractor	Comments	
Projects Under Development								
B-4819	Replace Bridge #105 over Snow Creek on SR 1697 (Pitzer Rd.) in Stokes County	July, 2018	TBD	ROW June, 2017	\$1,700,000	TBD	Schedules subject to APPROVED 2015-2025 STIP Planning and Design in progress.	
B-5509	Replace Bridge #62 over Neatman Creek on SR 1961 (Payne Rd.) in Stokes County	Oct., 2019	TBD	ROW Oct., 2018	\$2,025,000	TBD	Schedules subject to APPROVED 2015-2025 STIP	
B-5766	Replace Bridge #82 over the Dan River on SR 1674 (Sheppard Mill Rd.) in Stokes County	FY 2022	TBD	ROW FY 2021	\$4,350,000	TBD	Schedules subject to APPROVED 2015-2025 STIP	
B-5768	Replace Bridge #38 over Cedar Creek on NC 801 in Davie County	FY 2023	TBD	ROW FY 2022	\$865,000	TBD	Schedules subject to APPROVED 2015-2025 STIP	
	Replace Bridge #125 over North Double Creek on SR 1484 (Dan George Rd) in Stokes County.	FY 2019	TBD	ROW FY 2018	\$1,085,000	TBD	Division Let - Schedule subject to DRAFT 2016- 2025 STIP	
I-5765	Pavement Rehabilitation on I-40 from 1.5 mi. E. of US 64 to 1.2 mi. E. of SR 1410 (Farmington Rd), in Davie County.	FY 2017	TBD		\$11,283,000	TBD	DDRL - Schedules subject to APPROVED 2015- 2025 STIP Coordinate with I-5823	
I-5794	Pavement Rehabilitation on I-40 from 1.5 mi. E. of SR 1442 (Redland Rd) to 1.4 mi. E. of NC 801, in Davie County.	Jan., 2016	TBD		\$1,505,000	TBD	DPOC - Schedules subject to APPROVED 2015- 2025 STIP	
I-5823	Pavement Rehabilitation on I-40 from I mi. E. of SR 1143 (Davie Academy Rd) to 0.7 mi. E. of US 601, in Davie County.	FY 2019	TBD		\$11,381,000	TBD	DDRL - Schedules subject to APPROVED 2015- 2025 STIP Coordinate with I-5765	
	US 52 / Future I-74 at SR 1102 (Trinity Ch. Rd) - Convert existing grade separation to a full movement interchange	FY 2025	TBD	ROW FY 2024	\$10,260,000	TBD	Schedules subject to APPROVED 2015-2025 STIP	
R-5728	Intersection Improvements on US 601 at S. Salisbury St. in Mocksville in Davie County.	FY 2018	TBD	ROW FY 2017	\$1,875,000	TBD	DPOC - Schedules subject to APPROVED 2015- 2025 STIP	
R-5736	Widen to Multi-lanes - US 601 from SR 1345 (Blaise Church Rd) to SR 1408 (Cana Rd) in Davie County.	FY 2022	TBD	ROW FY 2021	\$6,042,000	TBD	DDRL - Schedules subject to APPROVED 2015- 2025 STIP	
R-5768	Upgrade intersection and improve railroad crossing at US 311 and NC 65 in Walnut Cove in Stokes Co.	FY 2023	TBD	ROW FY 2020	\$1,875,000	TBD	Division Let - Schedule subject to DRAFT 2016- 2025 STIP	
44481	Construct Access Rd and bus parking lot for new high school on SR 1410 (Farmington Rd) in Davie County	TBD	Aug., 2017		\$124,000	TBD		
44498	Install curb & gutter and make drainage improvements on north side of SR 1116 (Marginal St) between Rocky Hill Tr. And Ruffin St. in Cooleemee.	Spring, 2016	TBD		\$300,000	State Forces		

WBS / TIP No.	Description	Let Date	Completion Date	Status	Construction Cost	Contractor	Comments
Projects Under Development							
17BP.9.P.3	Bridge Painting on Bridges #136, 150 in Davidson;#'s 29,32,85,86 in Davie; #'s 53,54,55,78,115,185,297,322 in Forsyth; and #94 in Rowan County.	TBD	TBD		\$5,000,000	TBD	Funding source has changed. Will need to determine plan revisions and new letting date.
17BP.9.R.22	Replace Bridge #103 over Branch of Dan River on SR 1707 (Stewart Rd) in Stokes Co.	Jan., 2016	TBD	ROW Acquisition in progress	\$200,000	TBD	All plans complete, awaiting final ROW acquisition - expect completion early Dec., 2015
17BP.9.R.25	Replace Bridge #83 over Fork of Cedar Creek on SR 1436 (Pinebrook School Rd) in Davie Co.	Feb., 2016	TBD	90% Plans Complete	\$400,000	TBD	ROW acquisition in progress; one parcel remaining - must construct during summer months due to school access issues.
17BP.9.R.27	Replace Bridge #11 over East Prong of Yadkin River on SR 1166 (YMCA Camp Rd) in Stokes County.	Jan., 2016	TBD	90% Plans Complete	\$600,000	TBD	Utility relocation plans delayed the remaining right of way acquisition. Final utility easements are currently being purchased.
17BP.9.R.41	Replace Bridge #176 over Lick Creek on SR 1926 (Fagg Rd) in Stokes County.	FY 2017	TBD	90% Plans Complete	\$623,000	TBD	New legislation has allowed funding for this project.
80000.2.3.5	Rail Crossing Closure and Relocation on SR 1138 (Goff Rd) in King	tentative April, 2016	Summer 2016	Finalizing plans	\$300,000	TBD	Division Letting - Project to be constructed during Summer, 2016.
9CR.20302.161	Contract Resurfacing of Various Primary and Secondary Routes in Davie County.	May, 2016	TBD		\$850,000	TBD	Division Letting
	Contract Resurfacing of Various Primary and Secondary Routes in Stokes County.	May, 2016	TBD		\$1,100,000	TBD	Central Letting
			Complet	ted Projects			
B-4645	Replace Bridges #29 and #30 over Little Yadkin River on US 52 in Stokes County.	Aug., 2013	early Nov., 2015 (perm. vegetation	100% Complete	\$6,399,752	Smith-Rowe, LLC	Project is complete. Awaiting perm. vegetation establishment
BD-5109AA	Replace Bridge #60 over Peeler Creek on SR 1802 (Will Boone Rd) in Davie Co.	May 27, 2015	Nov. 17, 2015 (perm. vegetation established by Feb. 3, 2016)	100% Complete	\$339,147	Smith-Rowe, LLC	Work completed ahead of schedule. Awaiting perm. vegetation establishment.
17BP.9.R.28	Replace Bridge #98 over Sandy Branch on SR 1945 (Rosebud Rd) in Stokes County	June 25, 2015	April 17, 2015 (perm. vegetation established by Dec.4, 2015)	100% Complete	\$483,826	APAC-Atlantic, Inc. Thompson Arthur Division	Project accepted
17BP.9.R.29	Replace Bridge #119 over Beaver Island Creek on SR 1636 (Buffalo Rd) in Stokes County.	Dec. 10, 2014	June 12, 2015 (perm. vegetation established by Sept. 12, 2015)	100% Complete	\$838,593	R.E. Burns & Sons Co., Inc.	Project accepted
9CR.10301.160 9CR.20301.160	Contract Resurfacing on 9.42 miles of Secondary routes in Davie Co.	June 10, 2015	Nov. 6, 2015	100% Complete	\$1,115,579	APAC-Atlantic, Inc. Thompson Arthur Div.	Project completed Nov. 6, 2015.
9SP.20305.1	Contract resurfacing - Asphalt Surface Treatment (AST) on 13.35 miles of various secondary routes in Davie County	April 8, 2015	October 2, 2015	100% Complete	\$284,636	Whitehurst Paving Co., Inc	
ER-2973I	Landscaping at I-40 and US 601 Interchange in Davie Co.	Oct. 22, 2014	March 31, 2015 (final completion with plants still living May 1, 2016)	100% Complete	\$65,566	Country Boy Landscaping	Planting complete on March 31, 2015. Observation period for live plants in effect until May 1, 2016.