



Technical Advisory Committee (TAC) Meeting

Wednesday, December 16th, 2015 • 10:30 a.m.

PTRC • 1398 Carrollton Crossing Drive • Kernersville, NC 28264

MINUTES

Attendance

Ernest Lankford, Stokes County	Elizabeth Jernigan, PTRC
Steve Yokeley, Mount Airy	John Rhyne, NCDOT Div 9 (phone)
Kevin Austin, Yadkin County	Diane Hampton, NCDOT Div 9 (phone)
Sharon Conaway, Walnut Cove	Andy Bailey, NCDOT TBP
Mike Pettyjohn, NCDOT Div 11	

Welcome & Ethics Statement

Ernest Lankford opened the meeting and read the ethics statement. There were no conflicts of interest.

Action Items

- I. *TAC Minutes – October 21 and November 4, 2015*

Ernest Lankford asked if committee members had a chance to review the minutes from the last meeting. Steve Yokeley made a motion to approve the minutes. Kevin Austin seconded the motion. The minutes were approved.
- II. *By-Laws Revision*

Elizabeth discussed updating the by-laws to better reflect the language in the Memorandum of Understanding, which takes precedence over the by-laws. Major changes include updating the appointment term to annually instead of every two years. Ernest requested Elizabeth contact the clerk for each jurisdiction to get on the agenda. Most reappointments occur in December. The by-laws update also includes language allowing a representative's seat to be declared vacant following two consecutive unexcused absences and not counted towards quorum. Good standing is automatically restored upon attendance.

The other significant change to the by-laws define the voting membership as "One Commissioner representing the county and one elected official from each RPO member municipality therein." Previously, the language required one municipal elected official representing the interest of each participating municipality in their respective county. Jesse Day recommended ensuring any appointee be available to participate in meetings.

Kevin Austin made a motion to adopt revisions to the by-laws. Steve Yokeley seconded the motion. All were in favor.

III. *Public Participation Plan*

Elizabeth reviewed updates to the Public Participation Plan made by the previous coordinator but never approved by the TAC. TCC members recommended removing the 30 day posting requirement for prioritization and PWP approval by the TAC. Based on TCC recommendations, the TAC also agreed to remove the County Advisory Committee framework and instead replace it with county based TIP committees consisting of TCC and TAC members and supported by NCDOT representatives. Steve Yokeley made a motion to adopt the revisions. Kevin Austin seconded the motion. All were in favor.

IV. *CTP Study Needs List*

Elizabeth informed members the deadline to submit CTP study needs is February 1. Elizabeth recommended submitting Davie and Surry counties. Davie County will likely score the highest based on current growth trends but the NWPRPO will submit both counties. Sharon Conaway made a motion to adopt the list. Steve Yokeley seconded the motion. All were in favor.

V. *2016 Meeting Dates*

Elizabeth provided attendees with a list of meeting dates which correlate to the Board of Delegates meetings in Kernersville. Sharon Conaway made a motion to approve the proposed meeting dates. Kevin Austin seconded the motion. All were in favor.

Discussion Items

VI. *Prioritization Methodology*

Elizabeth summarized recommendations by the TCC to remove the County Advisory Committees from the prioritization process and instead utilize TIP committees comprised of TCC and TAC members in each county. Each committee will work with NCDOT staff to ensure adequate project support. Diane reiterated the importance of working with NCDOT.

VII. *STIP Revisions Update*

Elizabeth updated members on projects proposed to be added or accelerated in the STIP as a result of additional revenue provided by SL 2015-241. Projects are subject to final approval by Board of Transportation. Diane Hampton also mentioned the addition of project I091114, a replacement of the Yadkin River bridge in the Harper Road area just outside the NWPRPO boundary. Improvements will begin in 2018.

VIII. *LCP Update*

Elizabeth discussed the need to update Locally Coordinated Plans (LCPs) in Surry and Yadkin counties. That process will start in 2016.

IX. *Legislative Update*

Jesse Day provided an update on the FAST Act which includes a 5 year commitment to funding. This likely will not affect the current TIP. There is an increase in surface transportation funding from 50% to 55% or approximately 1.115 billion in 2020.

Informational Items

X. *Division 9 Updates*

Diane Hampton provided a project update for Division 9

XI. Division 11 Updates

Mike Pettyjohn provided a project update for Division 11

XII. TPB Update

Andy Bailey introduced himself and discussed his role in NCDOT TPB and with the NWPRPO and WSMPO.

New Business

There was no new business.

Ernest Lankford, Chair
Transportation Advisory Committee

Elizabeth Jernigan, Secretary
Transportation Advisory Committee