



Piedmont Triad Regional Council

Board of Delegates

Agenda

Wednesday, December 16, 2015
 12:00 noon
 PTRC Headquarters
 1398 Carrollton Crossing Drive
 Kernersville, NC 27284

Counties
 Alamance
 Caswell
 Davidson
 Davie
 Forsyth
 Guilford
 Montgomery
 Randolph
 Rockingham
 Stokes
 Surry
 Yadkin

Municipalities
 Archdale
 Asheboro
 Bermuda Run
 Bethania
 Biscoe
 Boonville
 Burlington
 Candor
 Clemmons
 Cooleemee
 Danbury
 Denton
 Dobson
 East Bend
 Eden
 Elkin
 Elon

Franklinville
 Gibsonville
 Graham
 Green Level
 Greensboro
 Haw River
 High Point
 Jamestown
 Jonesville
 Kernersville
 King
 Lewisville
 Lexington
 Liberty
 Madison
 Mayodan
 Mebane
 Midway
 Mocksville
 Mount Airy
 Mt. Gilead
 Oak Ridge
 Pilot Mountain
 Pleasant Garden
 Ramseur
 Randleman
 Reidsville
 Rural Hall
 Seagrove
 Stokesdale
 Stoneville
 Summerfield
 Thomasville
 Tobaccoville
 Trinity
 Troy
 Village of Alamance
 Walkertown
 Wallburg
 Walnut Cove
 Wentworth
 Winston-Salem
 Yadkinville
 Yanceyville

Item

Lunch

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Cassidy Pritchard at (336) 904-0345 or by email at cpritchard@ptrc.org.

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

B. Presentations

1) PTRC Audit for Fiscal Year ended June 30, 2015

2) Water Quality Rules Update

C. Consent Items

1) Request for approval of October 21, 2015 PTRC Board of Delegates Minutes (handout)

2) Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant

3) Request for authorization to apply for NC Clean Water Management Trust Fund in 2016

4) Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant

5) Request for authorization to enter into contract with the Piedmont Land Conservancy for professional planning services

6) Request for authorization to apply for Rehabilitation Funding from NCFHA

7) Request for authorization to accept additional surplus Title IIID Health Promotion/Disease Prevention Funding from the DAAS for SFY 16

Official

Cassidy Pritchard
Program Assistant

Molly Leight
Chair

Richard Tamer
Cannon & Company

Cy Stober
Senior Regional Planner

Molly Leight
Chair

Paul Kron
Regional Planning Director

Cy Stober
Senior Regional Planner

Cy Stober
Senior Regional Planner

Jesse Day
Assistant Regional Planning Director

Michael Blair
Housing Director

Adrienne Calhoun
Assistant Area Agency on Aging Director

8) Request for authorization to apply for City of Winston-Salem CDBG and SOAR funding applications

Robin Howell
*Criminal Justice
Program Director*

9) Request for approval to enter into Local Technical Assistance Contracts

Jesse Day
*Assistant Planning
Director*

D. Action Items

1) Nomination of 2016 PTRC Officers

Darrell Frye
Immediate Past Chair

2) Election of Joint Regional Forum Delegate – Steve Yokeley

Matthew Dolge
Executive Director

E. Executive Director’s Report

Matthew Dolge
Executive Director

F. Old Business

Molly Leight
Chair

G. New Business

Molly Leight
Chair

H. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Molly Leight
Chair

I. Chairman’s Remarks and Announcements

Molly Leight
Chair

1) PTRC Executive Committee Meeting
Wednesday, February 3, 2016, 11:45 a.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

2) PTRC Board of Delegates Meeting
Wednesday, February 17, 2016, 12:00 p.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

3) 2016 PTRC Meeting Dates *(attached)*

J. Special Presentations

- 1) Distinguished Service Award**
- 2) PTRC Delegate Recognition**

CONSENT ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Paul Kron, Regional Planning Director
DATE: December 16, 2015
RE: Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant

The PTRC Planning Department requests authorization to apply for \$1,000,000 in EPA Brownfields Revolving Loan (RLF) funding by December 18, 2015. We will request your approval to contract with the US EPA if the project is funded.

A brownfield is any real property – the expansion, reuse or redevelopment of which – may be complicated by the presence or potential presence of environmental contamination. In October 2013, PTRC received a 3-year, \$600,000 EPA Brownfield Assessment Coalition Grant focused on brownfield sites along the Business 85 Corridor from Greensboro to Lexington. Concurrent with this RLF application we are also applying for additional assessment funds for sites along the US52 corridor from Winston-Salem to Mount Airy.

Our FY 2016 RLF proposal will focus program efforts on Brownfield sites throughout the region with particular emphasis on sites within our Business 85 and US52 assessment corridors. Eligible sites with the greatest potential for redevelopment may also receive funding to conduct clean-up and re-use planning and assistance with the development of a Letter of Agreement with the NC Brownfields Program to remove liability from non-contributing prospective developers. Catalyst projects are intended to improve quality of life, increase tax base and create jobs while protecting public health and the environment. Emphasis will be given to areas posing the most risk to human health and the environment, yet with the most potential for redevelopment and reuse.

CONSENT ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Cy Stober, Senior Regional Planner
DATE: December 16, 2015
RE: Request for authorization to apply for NC Clean Water Management Trust Fund in 2016

The PTRC Planning Department has utilized NC Clean Water Management Trust Fund grants as a critical component of its annual budgets to support local, regional, and superregional water quality planning, restoration, and outreach work. The NC CWMTF grant proposals must be received by February 1, 2016, and the PTRC Board of Directors will not meet again prior to this deadline. The PTRC Planning Department is currently engaged in conversations to be an applicant for up to 4 projects valued at up to a total of \$1 million for this coming grant cycle. The communities directly served by these possible proposals include the Cities of Eden, Kernersville Lexington, and Mebane, and the Counties of Alamance, Davidson, Forsyth, Guilford, and Rockingham.

ACTION REQUESTED:

The PTRC Planning Department requests that the Board of Directors authorize staff to apply for up to four (4) 2016 NC CWMTF planning grants totaling up to \$1 million.

CONSENT ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates Piedmont Triad Regional Council
FROM: Cy Stober, Senior Regional Planner
DATE: December 16, 2015
RE: Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant

In the summer of 2015, the PTRC Board of Directors voted to permit the PTRC Planning Department to apply for a water quality planning grant from the NC Division of Water Resources' 205(j) grant program. The PTRC's *Guilford County Catchment Prioritization & Pollutant Identification Program* project was selected for funding and will receive a \$19,404 award to support this effort. The project will utilize cutting-edge ArcGIS technology to anticipate the highest water quality needs in the Haw River Basin of Guilford County, enabling their Planning Department to prioritize local catchments within their Water Quality Recovery Program, and assisting them in compliance with numerous Total Maximum Daily Loads in small watersheds as well as with the Jordan Lake Rules. The proposed project will partly support three staff for 18 months.

ACTION REQUESTED:

The PTRC Planning Department requests that the Board of Directors authorize the receipt of the 2015 205(j) grant award of \$19,404.

CONSENT ITEM #5

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Jesse Day, Assistant Regional Planning Director
DATE: December 16, 2015
RE: Request for authorization to enter into contract with the Piedmont Land Conservancy for professional planning services

The planning department requests to enter into contract with the Piedmont Land Conservancy for up to \$11,000 to complete a Mayo River Recreation Access Plan. The Piedmont Land Conservancy has received funding from the RiverBank Fund to improve recreational access along the Lower Mayo River in Western Rockingham County. The PTRC's proposed 7-month planning process will be in collaboration with the Western Rockingham Trails Committee, local towns, the Dan River Basin Association and the Piedmont Land Conservancy. The creative and dynamic plan will guide and prioritize short-term recreational access and development in the lower Mayo River. Detailed planning, landowner outreach and public input will be focused along a section of the Mayo River from US 220 Business to the confluence of the Dan River (see attached map).

The plan products include the following elements:

- Recreation Assets Inventory
- Proposed Trail Alignment and River Access Points
- Landowner and Public Involvement
- Report and Prioritized Action Plan

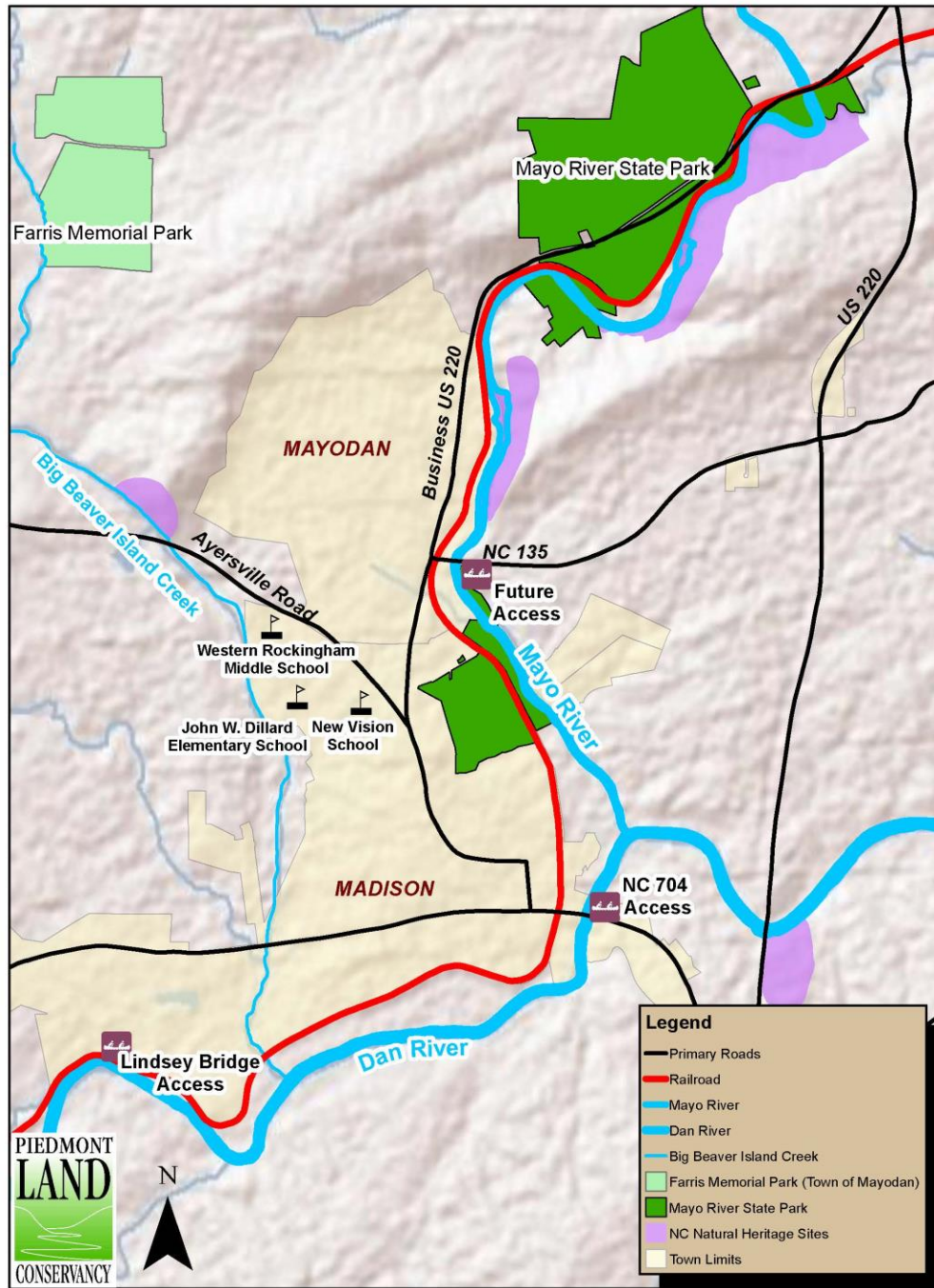
The plan will be presented to the Western Rockingham Trails Committee and the Rockingham County Board of Commissioners for recommendation and adoption at the conclusion of the planning process. In addition, the Towns of Madison, Mayodan and Stoneville will receive the report and be asked to adopt if appropriate.

ACTION REQUESTED:

Request for approval to enter into contract with the Piedmont Land Conservancy for professional planning services

CONSENT ITEM #5 CONT.

Mayo River Recreational and Access Plan Study Area



CONSENT ITEM #6

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Michael Blair, Housing Director
DATE: December 16, 2015
RE: Request for authorization to apply for rehabilitation funding from North Carolina Housing Finance Agency (NCHFA)

The PTRC Executive Committee authorized the PTRC Housing Department to apply directly for NCHFA SFRLP funding on November 29, 2012 since then the PTRC has been directly awarded grants in Stokes (2013), Guilford (2014), Davidson (2014), Rockingham (2015), Alamance (2015) and Surry (2015) Counties.

The 2013 Stokes County grant SFRLP13 is almost completed with 7 units completed, the original grant was for 3 units, and 6 pool (the pool allows additional units for high performing grants) reservations have been either completed (4) or are underway (2). By June 30, 2016 when the grant ends we will have completed 9 total rehabilitation jobs in Stokes County when originally approved for 3 units.

The Guilford and Davidson County grants are 2014 SFRLP14 grants and are both underway. The new Rockingham, Surry and Alamance, grants are currently getting started with reservations (2 or 3 houses in each county) for homes being submitted before the end of December 2015.

By allowing the PTRC to apply directly for the NCHFA SFRLP grants the counties themselves receive improvement of the affordable housing supply without incurring any administrative or construction management costs. The PTRC works with local government staff if they wish to participate in the home selection process. In addition the PTRC intends on serving as many eligible households as the SFRLP pool will allow in each grant.

Under the new SFRLP16, which is due in January 2016, funds will be made available to serve homeowners in the following counties: Caswell, Davie, Randolph, Stokes (the 2013 grant will end and the 2016 grant will continue the work), and Yadkin.

With approval PTRC staff will pursue the SFRLP16 grants in Caswell, Davie, Randolph, Stokes, and Yadkin.

CONSENT ITEM #7

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Adrienne Calhoun, Assistant Area Agency on Aging Director
DATE: December 16, 2015
RE: Request for authorization to accept additional surplus Title IIID Health Promotion/Disease Prevention Funding from the Division of Aging and Adult Services for SFY 16

Additional Title IIID Health Promotion/Disease Prevention funds are available due to one-time sources that are available in surplus. Surplus funds will be distributed by 1) allocating each AAA a base amount of \$10,000 (for the period January 1, 2016 – June 30, 2016) and 2) allocating the remainder of the funds, in accordance with the standard funding formula (for the period July 1, 2016 – June 30, 2017). The total allocation over the two fiscal years for our region is \$34,055.

The funds will be used at the regional level to focus on helping adults manage chronic conditions, improve quality of life, lower health care costs and increase sustainability of evidence-based programming through a fee-for service business model across the region.

ACTION REQUESTED:

Request for authorization to accept the additional \$10,000 in funds from the North Carolina Division of Aging and Adult Services for the current fiscal year. The remaining funds for the period July 1, 2016 – June 30, 2017 will be included in the initial budget presented for FY 16-17.

CONSENT ITEM #8

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Program Director
DATE: December 16, 2015
RE: Request for authorization to apply for City of Winston-Salem CBG and SOAR funding applications

The Criminal Justice Department requests authorization to apply for \$55,000 in grant funds from the City of Winston-Salem's Community Development Block Grant (CDBG) and Successful Outcomes After Release (SOAR) funding programs. Funds will be used to support staff salaries, travel and general operating costs of the "Project Reentry" program.

Review committees will begin consideration of funding applications in December 2015.

ACTION REQUESTED:

Approval to apply for grant funds from City of Winston-Salem.

CONSENT ITEM #9

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Jesse Day, PTRC Assistant Planning Director
DATE: December 16, 2015
RE: Request for approval to enter into Local Technical Assistance Contracts

- **Town of Ramseur:** Approval for the PTRC to provide professional planning services between December 2015 and March 2016 to develop draft ordinance language for adult, alcohol and vaping uses.
- **Contract Amount:** *\$1,500*
- **Local Action:** No current budget allocation, action expected in December 2015

- **City of Mebane:** Approval for the PTRC to provide administration of a Comprehensive Transportation Plan and compile and advertise an RFQ for transportation planning services
- **Contract Amount:** Up to *\$5,000 or 10%* of the contract amount estimated at \$50,000, whichever is smaller.
- **Local Action:** Current budget allocation, review proposed contract

ACTION REQUESTED:

Request for approval to enter into contract with the local governments when approved at the municipal level.

ACTION ITEM #1

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Darrell Frye, PTRC Immediate Past Chair
DATE: December 16, 2015
RE: Nomination of 2016 PTRC Officers

The Nominating Committee, comprised of current officers and four additional delegates (John Ferguson, Dan Pugh, Mark Richardson, and Marikay Abuzuaiter), met immediately following the November Executive Committee meeting to agree on the new 2016 PTRC Officers. Their recommendation to the Board can be found below.

Position	Incumbent
Chair	Nate Hall, Caswell County
Vice-Chair	Steve Yokeley, City of Mount Airy
Treasurer	Kevin Austin, Yadkin County
Secretary	Jimmy Blake, Town of Biscoe
Immediate Past Chair	Molly Leight, City of Winston-Salem

For reference, verbiage from the Bylaws regarding officers can be found below.

Article II. Officers

Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Appointment of Immediate Past Chair to serve as an ex-officio of the nominating committee. *Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.*

Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal

ACTION ITEM #1 CONT.

government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

Section 4. Duties of Officers

- A. **The Chair** shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. **The Vice-Chair** shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. **The Treasurer** shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. **The Secretary** shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: December 16, 2015
RE: Joint Regional Forum Delegation – Steve Yokeley

The Joint Regional Forum consists of elected officials and community leaders from the sixteen regional councils across North Carolina. This council promotes and supports regional collaborative solutions to complex challenges in our state.

This forum meets twice a year in Raleigh to set state-wide policies. PTRC needs to appoint a delegate and is recommending Steve Yokeley. All travel expenses related to the forum are covered by PTRC.

ACTION REQUESTED:

Appointment of Steve Yokeley as the Joint Regional Forum delegate.

Meeting Dates 2015

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 3, 2016	February 17, 2016
March 2, 2016	March - none
April 6, 2016	April 20, 2016
May 4, 2016	May - none
June 1, 2016	June 15, 2016
July - none	July - none
August 3, 2016	August 17, 2016
September 7, 2016	September - none
October 5, 2016	October 19, 2016
November 2, 2016	November - none
December 7, 2016	December 21, 2016