

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Executive Committee

Agenda

Wednesday, December 2, 2015

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive
Kernersville, NC 27284

Item

Official

Lunch

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Cassidy Pritchard at (336) 904-0345 or by email at cpritchard@ptrc.org.

Cassidy Pritchard
Program Assistant

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

Molly Leight
Chair

B. Presentation

1) Update on the PTRC Audit for Fiscal Year ended June 30, 2015

Richard Tamer
Cannon & Company

C. Action Items

1) Request for approval of November 4, 2015 PTRC Executive Committee Minutes (handout)

Molly Leight
Chair

2) Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant

Paul Kron
Regional Planning Director

3) Request for authorization to apply for NC Clean Water Management Trust Fund in 2016

Cy Stober
Senior Regional Planner

4) Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant

Cy Stober
Senior Regional Planner

5) Request for authorization to enter into contract with the Piedmont Land Conservancy for professional planning services

Jesse Day
Assistant Regional Planning Director

6) Request for authorization to apply for Rehabilitation Funding from NCFHA

Michael Blair
Housing Director

7) Request for authorization to accept additional surplus Title IIID Health Promotion/Disease Prevention Funding from the DAAS for SFY 16

Adrienne Calhoun
*Assistant Area Agency
on Aging Director*

8) Request for authorization to apply for City of Winston-Salem CDBG and SOAR funding applications

Robin Howell
*Criminal Justice
Program Director*

9) Joint Regional Forum Delegation – Steve Yokeley

Matthew Dolge
Executive Director

10) Nomination of 2016 PTRC Officers

Matthew Dolge
Executive Director

D. Executive Director’s Report

Matthew Dolge
Executive Director

E. Old Business

Molly Leight
Chair

F. New Business

Molly Leight
Chair

G. Around the Region

At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

Molly Leight
Chair

H. Chairman’s Remarks and Announcements

Molly Leight
Chair

1) **PTRC Executive Committee Meeting**
Wednesday, February 3, 2016, 11:45 a.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

2) **PTRC Board of Delegates Meeting**
Wednesday, December 16, 2015, 12:00 p.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

3) **2015/2016 PTRC Meeting Dates** *(attached)*

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Paul Kron, Regional Planning Director
DATE: December 4, 2015
RE: Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant

The PTRC Planning Department requests authorization to apply for \$1,000,000 in EPA Brownfields Revolving Loan (RLF) funding by December 18, 2015. We will request your approval to contract with the US EPA if the project is funded.

A brownfield is any real property – the expansion, reuse or redevelopment of which – may be complicated by the presence or potential presence of environmental contamination. In October 2013, PTRC received a 3-year, \$600,000 EPA Brownfield Assessment Coalition Grant focused on brownfield sites along the Business 85 Corridor from Greensboro to Lexington. Concurrent with this RLF application we are also applying for additional assessment funds for sites along the US52 corridor from Winston-Salem to Mount Airy.

Our FY 2016 RLF proposal will focus program efforts on Brownfield sites throughout the region with particular emphasis on sites within our Business 85 and US52 assessment corridors. Eligible sites with the greatest potential for redevelopment may also receive funding to conduct clean-up and re-use planning and assistance with the development of a Letter of Agreement with the NC Brownfields Program to remove liability from non-contributing prospective developers. Catalyst projects are intended to improve quality of life, increase tax base and create jobs while protecting public health and the environment. Emphasis will be given to areas posing the most risk to human health and the environment, yet with the most potential for redevelopment and reuse.

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Cy Stober, Senior Regional Planner
DATE: December 4, 2015
RE: Request for authorization to apply for NC Clean Water Management Trust Fund in 2016

The PTRC Planning Department has utilized NC Clean Water Management Trust Fund grants as a critical component of its annual budgets to support local, regional, and superregional water quality planning, restoration, and outreach work. The NC CWMTF grant proposals must be received by February 1, 2016, and the PTRC Board of Directors will not meet again prior to this deadline. The PTRC Planning Department is currently engaged in conversations to be an applicant for up to 4 projects valued at up to a total of \$1 million for this coming grant cycle. The communities directly served by these possible proposals include the Cities of Eden, Kernersville Lexington, and Mebane, and the Counties of Alamance, Davidson, Forsyth, Guilford, and Rockingham.

ACTION REQUESTED:

The PTRC Planning Department requests that the Board of Directors authorize staff to apply for up to four (4) 2016 NC CWMTF planning grants totaling up to \$1 million.

ACTION ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Cy Stober, Senior Regional Planner
DATE: December 4, 2015
RE: Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant

In the summer of 2015, the PTRC Board of Directors voted to permit the PTRC Planning Department to apply for a water quality planning grant from the NC Division of Water Resources' 205(j) grant program. The PTRC's *Guilford County Catchment Prioritization & Pollutant Identification Program* project was selected for funding and will receive a \$19,404 award to support this effort. The project will utilize cutting-edge ArcGIS technology to anticipate the highest water quality needs in the Haw River Basin of Guilford County, enabling their Planning Department to prioritize local catchments within their Water Quality Recovery Program, and assisting them in compliance with numerous Total Maximum Daily Loads in small watersheds as well as with the Jordan Lake Rules. The proposed project will partly support three staff for 18 months.

ACTION REQUESTED:

The PTRC Planning Department requests that the Board of Directors authorize the receipt of the 2015 205(j) grant award of \$19,404.

ACTION ITEM #5

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Jesse Day, Assistant Regional Planning Director
DATE: December 4, 2015
RE: Request for authorization to enter into contract with the Piedmont Land Conservancy for professional planning services

The planning department requests to enter into contract with the Piedmont Land Conservancy for up to \$11,000 to complete a Mayo River Recreation Access Plan. The Piedmont Land Conservancy has received funding from the RiverBank Fund to improve recreational access along the Lower Mayo River in Western Rockingham County. The PTRC's proposed 7-month planning process will be in collaboration with the Western Rockingham Trails Committee, local towns, the Dan River Basin Association and the Piedmont Land Conservancy. The creative and dynamic plan will guide and prioritize short-term recreational access and development in the lower Mayo River. Detailed planning, landowner outreach and public input will be focused along a section of the Mayo River from US 220 Business to the confluence of the Dan River (see attached map).

The plan products include the following elements:

- Recreation Assets Inventory
- Proposed Trail Alignment and River Access Points
- Landowner and Public Involvement
- Report and Prioritized Action Plan

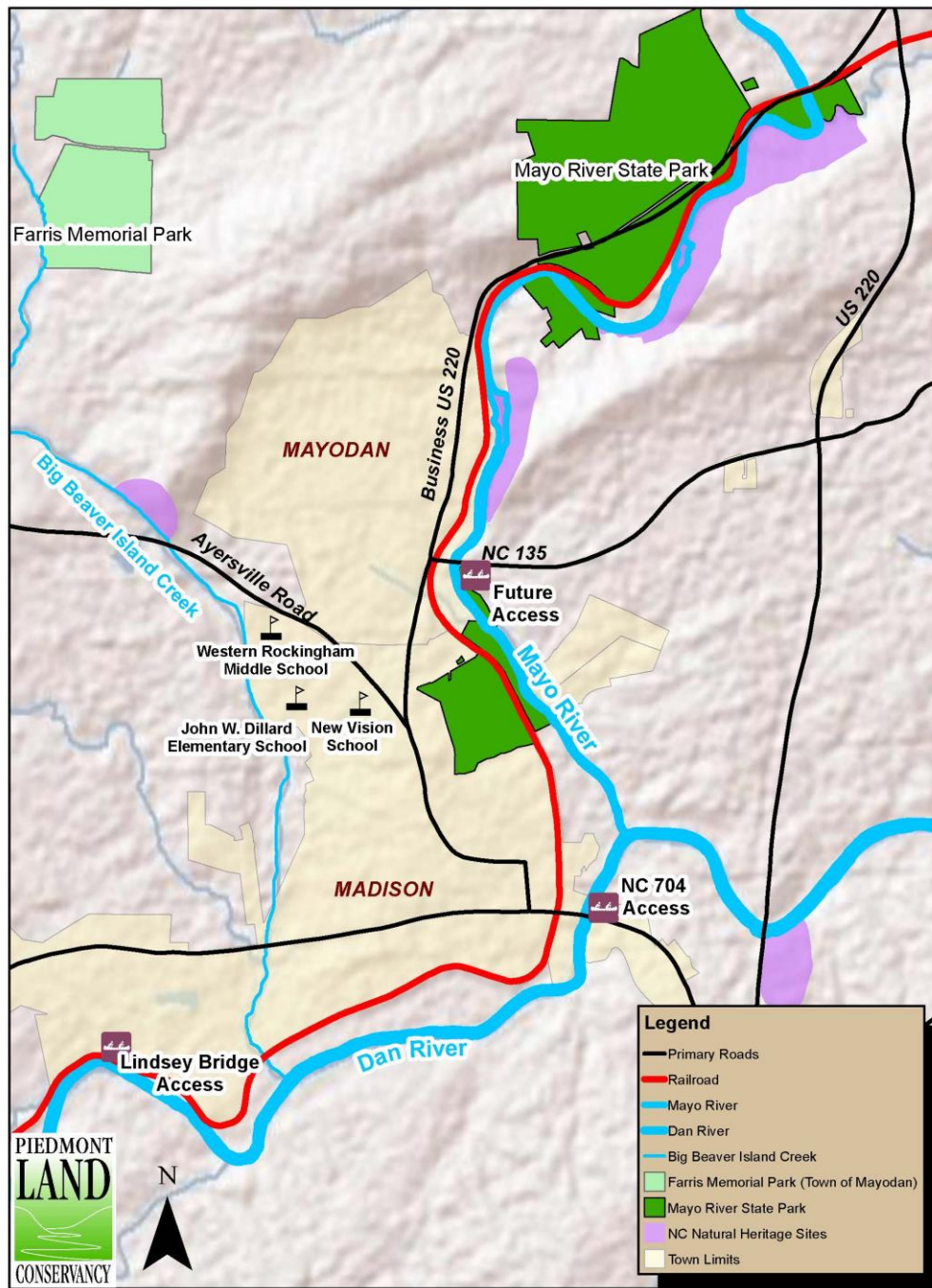
The plan will be presented to the Western Rockingham Trails Committee and the Rockingham County Board of Commissioners for recommendation and adoption at the conclusion of the planning process. In addition, the Towns of Madison, Mayodan and Stoneville will receive the report and be asked to adopt if appropriate.

ACTION REQUESTED:

Request for approval to enter into contract with the Piedmont Land Conservancy for professional planning services

ACTION ITEM #5 CONT.

Mayo River Recreational and Access Plan Study Area



ACTION ITEM #6

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Michael Blair, Housing Director
DATE: December 4, 2015
RE: Request for authorization to apply for rehabilitation funding from North Carolina Housing Finance Agency (NCHFA)

The PTRC Executive Committee authorized the PTRC Housing Department to apply directly for NCHFA SFRLP funding on November 29, 2012 since then the PTRC has been directly awarded grants in Stokes (2013), Guilford (2014), Davidson (2014), Rockingham (2015), Alamance (2015) and Surry (2015) Counties.

The 2013 Stokes County grant SFRLP13 is almost completed with 7 units completed, the original grant was for 3 units, and 6 pool (the pool allows additional units for high performing grants) reservations have been either completed (4) or are underway (2). By June 30, 2016 when the grant ends we will have completed 9 total rehabilitation jobs in Stokes County when originally approved for 3 units.

The Guilford and Davidson County grants are 2014 SFRLP14 grants and are both underway. The new Rockingham, Surry and Alamance, grants are currently getting started with reservations (2 or 3 houses in each county) for homes being submitted before the end of December 2015.

By allowing the PTRC to apply directly for the NCHFA SFRLP grants the counties themselves receive improvement of the affordable housing supply without incurring any administrative or construction management costs. The PTRC works with local government staff if they wish to participate in the home selection process. In addition the PTRC intends on serving as many eligible households as the SFRLP pool will allow in each grant.

Under the new SFRLP16, which is due in January 2016, funds will be made available to serve homeowners in the following counties: Caswell, Davie, Randolph, Stokes (the 2013 grant will end and the 2016 grant will continue the work), and Yadkin.

With approval PTRC staff will pursue the SFRLP16 grants in Caswell, Davie, Randolph, Stokes, and Yadkin.

ACTION ITEM #7

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Adrienne Calhoun, Assistant Area Agency on Aging Director
DATE: December 4, 2015
RE: Request for authorization to accept additional surplus Title IIID Health Promotion/Disease Prevention Funding from the Division of Aging and Adult Services for SFY 16

Additional Title IIID Health Promotion/Disease Prevention funds are available due to one-time sources that are available in surplus. Surplus funds will be distributed by 1) allocating each AAA a base amount of \$10,000 (for the period January 1, 2016 – June 30, 2016) and 2) allocating the remainder of the funds, in accordance with the standard funding formula (for the period July 1, 2016 – June 30, 2017). The total allocation over the two fiscal years for our region is \$34,055.

The funds will be used at the regional level to focus on helping adults manage chronic conditions, improve quality of life, lower health care costs and increase sustainability of evidence-based programming through a fee-for service business model across the region.

ACTION REQUESTED:

Request for authorization to accept the additional \$10,000 in funds from the North Carolina Division of Aging and Adult Services for the current fiscal year. The remaining funds for the period July 1, 2016 – June 30, 2017 will be included in the initial budget presented for FY 16-17.

ACTION ITEM #8

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Program Director
DATE: December 4, 2015
RE: Request for authorization to apply for City of Winston-Salem CBG and SOAR funding applications

The Criminal Justice Department requests authorization to apply for \$55,000 in grant funds from the City of Winston-Salem's Community Development Block Grant (CDBG) and Successful Outcomes After Release (SOAR) funding programs. Funds will be used to support staff salaries, travel and general operating costs of the "Project Reentry" program.

Review committees will begin consideration of funding applications in December 2015.

ACTION REQUESTED:

Approval to apply for grant funds from City of Winston-Salem.

ACTION ITEM #9

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: December 4, 2015
RE: Joint Regional Forum Delegation – Steve Yokeley

The Joint Regional Forum consists of elected officials and community leaders from the sixteen regional councils across North Carolina. This council promotes and supports regional collaborative solutions to complex challenges in our state.

This forum meets twice a year in Raleigh to set state-wide policies. PTRC needs to appoint a delegate and is recommending Steve Yokeley. All travel expenses related to the forum are covered by PTRC.

ACTION REQUESTED:

Appointment of Steve Yokeley as the Joint Regional Forum delegate.

ACTION ITEM #10

M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council
FROM: Matthew Dolge, PTRC Executive Director
DATE: December 4, 2015
RE: Nomination of 2016 PTRC Officers

The Nominating Committee, comprised of current officers and four additional delegates (John Ferguson, Dan Pugh, Mark Richardson, and Marikay Abuzuaiter), met immediately following the November Executive Committee meeting to agree on the new 2016 PTRC Officers. Their recommendation to the Board can be found below.

Position	Incumbent
Chair	Nate Hall, Caswell County
Vice-Chair	Steve Yokeley, City of Mount Airy
Treasurer	Kevin Austin, Yadkin County
Secretary	Jimmy Blake, Town of Biscoe
Immediate Past Chair	Molly Leight, City of Winston-Salem

For reference, verbiage from the Bylaws regarding officers can be found below.

Article II. Officers

Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Appointment of Immediate Past Chair to serve as an ex-officio of the nominating committee. *Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.*

Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal

ACTION ITEM #10 CONT.

government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

Section 4. Duties of Officers

- A. **The Chair** shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
- B. **The Vice-Chair** shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
- C. **The Treasurer** shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
- D. **The Secretary** shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

Meeting Dates 2015

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

PTRC Executive Committee 1 st Wednesday	PTRC Board of Delegates 3 rd Wednesday
January none	January none
February 4, 2015	February 18, 2015
March 4, 2015	March none
April 1, 2015	April 15, 2015
May 6, 2015	May none
June 3, 2015	June 17, 2015
July none	July none
August 5, 2015	August 19, 2015
September 2, 2015	September none
October 7, 2015	October 21, 2015
November 4, 2015	November none
December 2, 2015	December 16, 2015

Meeting Dates 2015

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 3, 2016	February 17, 2016
March 2, 2016	March - none
April 6, 2016	April 20, 2016
May 4, 2016	May - none
June 1, 2016	June 15, 2016
July - none	July - none
August 3, 2016	August 17, 2016
September 7, 2016	September - none
October 5, 2016	October 19, 2016
November 2, 2016	November - none
December 7, 2016	December 21, 2016