

MEMBERS

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Executive Committee Minutes

Wednesday, November 4, 2015

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive
Kernersville, NC 27284

Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro
Mayor Dwight Atkins, Town of Pilot Mountain
Commissioner Kevin Austin, Yadkin County
Mayor Jimmy Blake, Town of Biscoe
Mayor Buddy Boggs, Town of Haw River
Commissioner John Ferguson, Davie County
Councilman Alvin Foster, Town of Yanceyville
Chairman Darrell Frye, Randolph County
Councilwoman Molly Leight, City of Winston-Salem
Mayor Pro Tem Will Marklin, Town of Mocksville
Commissioner Wayne Moore, Town of Jonesville
Vice Chairman Larry Phillips, Surry County
Mayor Dan Pugh, Town of Lewisville
Commissioner Mark Richardson, Rockingham County
Commissioner Don Truell, Davidson County
Mayor Keith Volz, Town of Jamestown

Members Absent

Councilman Latimer Alexander, City of High Point
Mayor Joe Bennett, City of Thomasville
Councilman Dillard Burnette, City of King
Councilman Darryl Carter, City of Eden
Commissioner Nathaniel Hall, Caswell County
Commissioner Ernest Lankford, Stokes County
Commissioner Walter Marshall, Forsyth County
Commissioner Linda Massey, Alamance County
Chairman Jackie Morris, Montgomery County
Mayor Bert Lance Stone, City of Archdale
Mayor Ronnie Wall, City of Burlington
Mayor Pro Tem Steve Yokeley, City of Mount Airy

Chairman Molly Leight welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. She requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.

Chairman Leight introduced the Executive Committee to Rockingham County Commissioner Mark Richardson, PTRC's new Rockingham County delegate. Mr. Richardson thanked the Chairman for her introduction and stated he was happy to be there.

The following items were discussed with actions taken as indicated.

1. Presentation: Update on the PTRC Audit for Fiscal Year ended June 30, 2015, Robin Shelton, PTRC Finance Director

- a. Richard Tamer from Cannon & Company gave a brief update about the audit for the fiscal year that ended on June 30, 2015. He stated that they were done with fieldwork and would have a draft of the financial statement a week from Monday (November 16th). He added that they were off target by about 3 weeks.
- b. Mr. Matthew Dolge asked Mr. Tamer if the auditors had been in contact with the Local Government Commission. Mr. Tamer replied that they had been in contact the week prior.
- c. There being no other questions, Chairman Leight thanked Mr. Tamer and went on to the action items.

2. Action: Request for approval of October 7, 2015 PTRC Executive Committee Minutes, Molly Leight, PTRC Chairman

- a. There being no questions, a motion was made by Mr. Darrell Frye.
- b. The motion was seconded by Mr. Dan Pugh.
- c. The October 7, 2015 PTRC Executive Committee minutes were approved.

3. Action: Request for authorization to enter into contract with the NCDAAS and local service providers for state Senior Center General Purpose Funding for the period of July 1, 2015 to June 30, 2016, Adrienne Calhoun, Assistant Area Agency on Aging (AAA) Director

- a. Mr. Dolge mentioned that the AAA Director, Blair Barton-Percival, wanted to send his thanks to the PTRC and Board for their well-wishes during his recovery. Adrienne Calhoun presented the next two items on behalf of him.
- b. Ms. Calhoun explained that each year after approval by the General Assembly, the North Carolina Division of Aging and Adult Services allocates funding to senior centers based on certification status throughout the region. She stated that this year's total allocation to Region G is \$258,400, the highest

allocation to any region in North Carolina. PTRC's region's allocation is the result of a high number of senior centers who received Center of Excellence or Center of Merit designation.

- c. Included in the agenda packet is a chart that lists all of the senior centers in the region and the proposed contract amount. Of the 26 senior centers in Region G, there are 19 centers of Excellence, 4 centers of Merit, and 3 noncertified centers. The level of certification dictates the amount of Senior Center General Purpose funds allocated to a senior center. The chart reflects the amount by certification and the appropriate match.
- d. There being no questions, a motion was made by Mr. Don Truell.
- e. The motion was seconded by Mr. Keith Volz.
- f. Request for authorization to enter into contract with the NCDAAS and local service providers for State Senior Center General Purpose Funding for the period of July 1, 2015 to June 30, 2016 was approved.

4. Action: Request for authorization to amend the State Fiscal Year 2016 contract with the NCDAAS, county governments, and service providers for the grant period July 1, 2015-June 30, 2016

- a. Ms. Calhoun explained that each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) receives Home and Community Care Block Grant (HCCBG) federal and state funds to support county programming for adults 60+ and their caregivers. Due to an increase in state funds, she stated that there would be changes in the county allocations, which will be retroactive to July 1, 2015 and carry through to June 30, 2016. The specific allocation changes were listed in a table in the agenda.
- b. There being no questions, a motion was made by Mr. Keith Volz.
- c. The motion was seconded by Mr. Dan Pugh.
- d. Request for authorization to amend the State Fiscal Year 2016 contract with the NCDAAS, county governments, and service providers for the grant period of July 1, 2015 to June 30, 2016 was approved.

5. Action: Request for authorization to administer City of Asheboro Urgent Repair Program, Michael Blair, PTRC Housing Director

- a. Mr. Blair stated that the City of Asheboro has been awarded \$50,000 from the NCHFA to perform urgent repairs on low income homeowner's home for the 2015 cycle. He added that PTRC staff assisted with the application for the funding and the City requests that the PTRC administer the construction process. This includes administrative support, cost estimates, work write ups, the bidding of work and construction oversight.
- b. There being no questions, a motion was made by Mr. Keith Volz.

- c. The motion was seconded by Ms. Marikay Abuzuaiter.
- d. Request for authorization to administer City of Asheboro Urgent Repair Program was approved.

6. Presentation & Action Item: MillerCoors – Rapid Response Update & Request for Approval to Receive Funds, Althea Hairston, PTRC Workforce Development Director

- a. Ms. Althea Hairston announced that MillerCoors of Eden, NC would be implementing incremental layoffs beginning February 2016, impacting a total of 467 employees. She then gave a brief presentation regarding the closing, which can be found below:
- b. Summary
 - i. Established in 1978, MillerCoors Eden facility brews up to nine-million barrels annually.
 - ii. Products Coors Light, Miller Light, Miller High Life, Miller Genuine Draft, Steele Reserve and Blue Moon
 - iii. The company announced its plans to close their Eden facility next year in order to optimize their brewery footprint and streamline operations for greater efficiency across their seven breweries On Monday, September 14, 2015
- c. Employee Demographics
 - i. Average age: 42
 - ii. Average Wage for Hourly Employees: \$31.36
 - iii. Average Wage for Salaried Employees: \$89,500.00
 - iv. Average number of year with MillerCoors: 9
 - v. Number of employees eligible to retire: 57
 - vi. Percentage of employees without High School Diploma or GED: 1% or less
 - vii. Percentage of employees with Vocational or Technical Training: 75%
- d. Rapid Response Service Strategy
 - i. Company officials have disseminated an employee survey to each employee.
 - ii. December 1, 2015 a full-time Career Counselor will be on-site with MillerCoors to provide on-site transitional services
- e. Role of on-site Career Counselor
 - i. Assist with NCWorks online
 - ii. Coordination of efforts with Virginia's Workforce System and the Greensboro High Point, Guilford Workforce Development Board
 - iii. Surveys will determine need for classes, coordination of those efforts with Rockingham Community College

- iv. Team with Business Services Staff to schedule Job Fairs
- f. Impact
 - i. The closure will adversely impact 379 hourly employees
 - ii. 88 salaried employees (total 467)
 - iii. The company employs temporary and part-time workers that work 26 weeks per year that will be impacted as well
 - iv. Layoffs will occur in incremental stages beginning in February 2016
- g. Companies interested in MillerCoors
 - i. Duke Energy
 - ii. Abbott Labs
 - iii. Aerotek Staffing
 - iv. KDH defense Systems
 - v. Ms. Hairston added that this is as of October 5, 2015, others have contacted the company to be included in the Job Fair event.
- h. Mr. Dolge stated that this was a good opportunity to let the Executive Committee know how the PTRC Workforce Development department deals with closings. He added that MillerCoors has been a good employer and is willing to help employees. Since MillerCoors has their own training space and computers, there will be no need to use PTRC's mobile unit.
- i. Chairman Leight asked if this facility would be able to be used by another company. Mr. Dolge responded that Mr. Paul Kron, PTRC Regional Planning Director, and Michael Blair, PTRC Housing Director, have been discussing the possibility of applying for an EDA Planning grant. Mr. Kron added that he would be speaking with Hillary Sherman and Jan Critz later that afternoon to talk about options.
- j. Mr. Dolge explained that in order to receive Workforce funds to assist with this closing, the Executive Committee would need to give approval. Details of the funds were further outlined in the letter from the Department of Commerce, which was included in the agenda packet. There being no other questions, a motion was made by Mr. Mark Richardson.
- k. The motion was seconded by Mr. Jimmy Blake.
- l. Request for approval to accept \$60,000 from the Workforce Innovation and Opportunity Act Rapid Response in order to assist with the closing of the MillerCoors plant was approved.

7. Action: TECS-RRS Program Budget, Matthew Dolge, PTRC Executive Director

- a. Mr. Dolge explained that the PTRC was awarded contracts by the State of North Carolina to administer the TECS-RRS program in Davie, Rockingham, Stokes, Surry, Wilkes, and Yadkin counties. This program is designed to work with paroled offenders to reintegrate them into the community. The TECS-

RRS program is the replacement for day reporting centers. After the first three year contract for TECS services was completed, the state changed the requirements and reimbursement benchmarks and called it TECS-RRS.

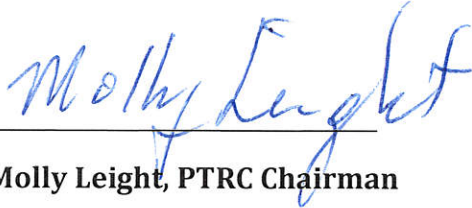
- b. He added that the TECS-RRS program does not provide a substantial amount of funding for participation, and back loads most of the remuneration for completion of the program. There is no startup funding for materials or staff time. There were also delays in the program design and review process that pushed the start of this three year contract back from July 1, 2015 to September 1, 2015, which further delays revenue generation. The PTRC Criminal Justice program completed the first three year contract for TECS with surplus revenues of \$600,000. The second three year contract will require seed funding to pay for course materials (books, incentive materials, supplies), and staff time. The program is staffed through contracts with instructors to safeguard against any discontinuation of programming or funding shortfalls.
- c. He concluded by requesting authorization for \$200,000 in budgetary authority to front the cost of the TECS-RRS contracts for 2015-2016. He added that staff will watch the revenue stream for this program closely and advise the board of any concerns about the viability of the program moving forward.
- d. Mr. Darrell Frye asked if PTRC anticipates recuperating this cost. Mr. Dolge responded that he did. Mr. Richardson asked Mr. Dolge how PTRC's program differed from already existing programs. Mr. Dolge responded that PTRC's deals with soft skills such as budgeting and home skills.
- e. There being no other questions, a motion was made by Mr. Jimmy Blake.
- f. The motion was seconded by Mr. Kevin Austin.
- g. Request for approval of \$200,000 in budgetary authority to front the cost of the TECS-RRS contracts for 2015-2016 was approved.

8. Executive Director's Report, Matthew Dolge, PTRC Executive Director

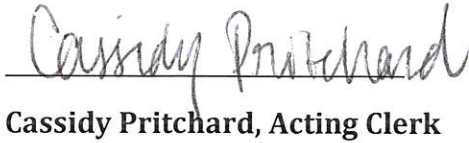
- a. Housing & Urban Development Indirect Cost Proposal for Fiscal Year 2015-2016
 - i. Mr. Dolge provided the Executive Committee with a copy of a letter from the Office of Public Housing, which stated that the indirect cost proposal plan was approved at an Indirect Cost Rate of 36%. Mr. Dolge added that this letter would be forwarded to the Weatherization Program and that he felt comfortable moving forward.
- b. Piedmont Triad Regional Development Corporation (PTRDC) Update
 - i. Mr. Dolge explained that at the October PTRDC meeting, the Board discussed EDD Expectations and Benefits in addition to committee

structures. There was good participation and Mr. Darrell Frye, President of the PTRDC Board, stated that they are looking for good projects.

Chairman Leight reminded the Executive Committee that the Nominating Committee would be meeting immediately after adjournment. She asked for four volunteers to sit on the committee. The volunteers included Mr. John Ferguson, Mr. Dan Pugh, Mr. Mark Richardson, and Ms. Marikay Abuzuaiter. There being no other business, the meeting was adjourned at 1:00 p.m.



Molly Leight, PTRC Chairman



Cassidy Pritchard, Acting Clerk