

MEMBERS

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Executive Committee Minutes

Wednesday, February 3, 2016

12:00 noon

PTRC Headquarters
1398 Carrollton Crossing Drive
Kernersville, NC 27284

Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro
Mayor Dwight Atkins, Town of Pilot Mountain
Commissioner Kevin Austin, Yadkin County
Mayor Jimmy Blake, Town of Biscoe
Mayor Buddy Boggs, Town of Haw River
Sharon Conaway, Town of Walnut Cove
Commissioner John Ferguson, Davie County
Mayor Alvin Foster, Town of Yanceyville
Chairman Darrell Frye, Randolph County
Commissioner Nathaniel Hall, Caswell County
Commissioner Ernest Lankford, Stokes County
Commissioner Walter Marshall, Forsyth County
Vice Chairman Larry Phillips, Surry County
Mayor Bert Lance Stone, City of Archdale
Commissioner Don Truell, Davidson County
Mayor Keith Volz, Town of Jamestown
Commissioner Brent Ward, Town of Mocksville
Mayor Larry Ward, Town of Denton

Members Absent

Councilman Latimer Alexander, City of High Point
Councilman Jim Butler, City of Burlington
Councilman Darryl Carter, City of Eden
Councilwoman Molly Leight, City of Winston-Salem
Commissioner Linda Massey, Alamance County
Commissioner Wayne Moore, Town of Jonesville
Chairman Jackie Morris, Montgomery County
Commissioner Mark Richardson, Rockingham County
Mayor Pro Tem Steve Yokeley, City of Mount Airy

Chairman Nathaniel Hall welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. He requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.

1. Action Item: Request for approval of December 2, 2015 PTRC Executive Committee minutes, Nathaniel Hall, PTRC Chairman

- a. There being no questions, a motion was made by Mr. Keith Volz.
- b. The motion was seconded by Ms. Marikay Abuzaiter.
- c. Request for approval of December 2, 2015 PTRC Executive Committee minutes was approved.

2. Action Item: Request for authorization to amend the contract with our 16 funded Family Caregiver Support Program (FCSP) and award an additional \$48,000 for direct service to be utilized March 1, 2016-May 31, 2016, Adrienne Calhoun, Assistant Director, Area Agency on Aging

- a. Ms. Calhoun stated that amendment will make available \$3,000 to each currently funded partner of Family Caregiver Support Services (16) for one-time opportunity to be used to provide direct services to caregivers eligible under Family Caregiver Support Program (FCSP) programmatic criteria. These one-time funds will become available March 1, 2016 – and must be used by May 31, 2016. These funds shall not supplant current funds, but are intended to support needed service options for caregivers. Below are the funded partners that will receive the money. There is no local match required.

Funded Partners	Amount
Friendship Adult Day Services	\$3,000
Alamance ElderCare Inc.	\$3,000
Randolph County Senior Adults Association	\$3,000
The Life Center of Davidson, Inc.	\$3,000
Randolph Hospital Home Health Services	\$3,000
Adult Center for Enrichment	\$3,000
Aging, Disability & Transit Svcs of Rockingham	\$3,000
Regional Consolidated Services	\$3,000
Caswell Senior Services	\$3,000

Senior Resources of Guilford	\$3,000
Montgomery County Council on Aging	\$3,000
Davie County Senior Services	\$3,000
Senior Services, Inc	\$3,000
Stokes County DSS	\$3,000
Surry County Health & Nutrition Center	\$3,000
New Horizons Home Care, Inc.	\$3,000
Total	\$48,000

- b. Ms. Calhoun stated that this \$48,000 is in the current budget.
- c. There being no more questions, a motion was made by Mr. Walter Marshall.
- d. The motion was seconded by Mr. Darrell Frye.
- e. Request for authorization to amend the contract with our 16 funded Family Caregiver Support Program (FCSP) and award an additional \$48,000 for direct service to be utilized March 1, 2016-May 31, 2016 was approved.

3. Action Item: Request authorization to enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008 (MIPPA) funding in the amount of \$54,753 for the period of October 1, 2015 to September 30, 2016, Adrienne Calhoun, Assistant Director, Area Agency on Aging

- a. Ms. Calhoun explained that Area Agencies on Aging (AAA) across North Carolina are working with Senior Health Insurance Information Programs (SHIIP) to outreach to older adults and individuals who have mental or physical disabilities who are eligible for Low Income Subsidized Medicare benefits. The PTRC Area Agency on Aging has been awarded \$54,753 to provide outreach and education across the region. This allocation will allow the AAA to identify potential beneficiaries throughout the region using various methods and targeted outreach. We will use all connections we have to leverage an increased number of people. In anticipation of this funding, we have already discussed targeting methods with SHIIP coordinators to effectively service our counties.
- b. There being no other questions a motion was made by Mr. Don Truell.
- c. The motion was seconded by Mr. Alvin Foster.
- d. Request for authorization to enter into contract with the North Carolina Department of Insurance for Medicare Improvements for Patients and Providers Act 2008 (MIPPA) funding in the amount of \$54,753 for the period of October 1, 2015 to September 30, 2016 was approved.

4. Action Item: Request for authorization to amend the State Fiscal Year 2016 Aging contract with the North Carolina Division of Aging and Adult Services and enter into contract with local funded partners for Local Contact Agency (LCA activities) in the amount of \$23,853 for the contract period of February 1, 2016- June 30, 2016, Adrienne Calhoun, Assistant Director, Area Agency on Aging.

- a. Ms. Calhoun explained that Federal funding has been available to help residents in skilled nursing facilities transition back to community living. This process requires a Local Contact Agency (LCA) to respond to a resident’s request to discuss with someone the possibility of leaving the facility and returning to the community to live and receive services. This process has taken place at the regional level for the last four years. Currently the position is vacant and a couple of local funded partners asked if this function could be handled at the local level. We are working with three counties to roll out this function at the local level in Alamance, Davidson, and Guilford at their request. All 12 counties had the opportunity to do the same.
- b. The chart below shows how much funding will be made available to the 3 county partners. This allocation is based on number of beds, square mileage per county and average number of referrals over a 5 year period. There is no local match required.

County	Number of Nursing Home Beds	Square Mileage Per County	Average Number of Referrals over 5 years	Amount
Alamance	888	435	6	\$5,217
Davidson	794	566.9	6.2	\$4,796
Guilford	2422	657.7	17	\$13,840

- c. There being no questions, a motion was made by Mr. Keith Volz.
- d. The motion was seconded by Mr. Ernest Lankford.
- e. Mr. Buddy Boggs asked how the money will be used in Alamance County. Ms. Calhoun stated that we are in contract with Alamance Eldercare to make contact with 8 facilities and handle those referrals.
- f. Mr. John Ferguson asked if this is funded by Medicaid or Medicare. Ms. Calhoun stated that the program is funded through Medicaid but referrals aren’t limited to Medicaid patients.
- g. Mr. Walter Marshall asked if there were any problems with this program. Mr. Matthew Dolge said the numbers aren’t as high as we would like.
- h. Request for authorization to amend the State Fiscal Year 2016 Aging contract with the North Carolina Division of Aging and Adult Services and enter into contract with local funded partners for Local Contact Agency (LCA activities) in the amount of \$23,853.00 for the contract period of February 1, 2016 – June 30, 2016 was approved.

5. Action Item: Request for authorization to enter into the Blue Ridge Trail Works, Inc. for professional planning services in the amount of \$4,000, Jesse Day, Regional Planning Director Interim

- a. Mr. Day explained that this contract will fund \$4,000 to complete a Mayo River Recreation Access Plan which will guide and prioritize short-term recreational access and development in the lower Mayo River.
- b. This contract will cover the following services: map design, marketing and development, meeting facilitation, community and stakeholder outreach, and on-site and remote research,
- c. There being no questions, a motion was made by Mr. Darrell Frye
- d. The motion was seconded by Mr. Jimmy Blake.
- e. Request for authorization to enter into contract with Blue Ridge Trail Works for professional planning services in the amount of \$4,000 was approved.

6. Action Item: Request for authorization to amend Davie, Surry, Stokes, and Yadkin Section 8 Administrative Plan, Michael Blair, Housing Director

- a. Amended Item #1 – If a Section 8 applicant comes to the top of the waiting list for a specific county but decides they wish to live in another county in our jurisdiction, they may transition onto the waiting list for the desired county for the date at which they first applied. This will help eliminate the issue of the tenant “jumping” ahead of others on the desired county wait list and increase the voucher numbers in counties with shorter waiting lists.
- b. Amended Item #2 - Currently our Administrative Plan has no preferences and we would like to add 5 assistance preferences. Those preferences are:
 - i. Confirmed disability (receives disability payments)
 - ii. Confirmed homeless (must have a referral from an agency working with the homeless population)
 - iii. Disabled or homeless veteran (same as above plus VA referral)
 - iv. Family with children under 16
 - v. Elderly (62+)
 - vi. Any other classifications may receive assistance but only after the five listed about have received assistance.
- c. Amended Item #3 - Currently the Administrative Plan states that we may deny or terminate assistance based on felony criminal charges that may or may not end in conviction. We would like to change the plan to state that assistance can be denied or terminated with a conviction of felony, drug or violent crime. If the conviction was greater than 5 years ago, they are eligible for assistance.
- d. Amended Item #4 - Live-in aides will be approved annually with a written request from the tenant and a doctor’s note. If a family member is to be considered a live-in aide, the doctor must provide documentation as to why that family member is the only one to provide assistance and it must be shown that the family member wouldn’t be living with the tenant otherwise.

- e. Amended Item #5 - The request for an informal hearing for reinstatement of assistance must be in writing either by mail or e-mail.
- f. Mr. Blair explained that these amendments will help manage the waiting list more effectively. Mr. Matthew Dolge reiterated that it's important to monitor our system to make sure people are meeting the requirements. The waitlist is long and we must manage it appropriately.
- g. There being no questions, a motion was made by Mr. Kevin Austin.
- h. The motion was seconded by Mr. Larry Phillips.
- i. Request for authorization to make the above Section 8 Administrative Plan amendments was approved.

7. Action Item: Request for authorization to enter into contract with Foothills Planning and Design, PLLC, Jesse Day, Regional Planning Director Interim

- a. Mr. Jesse Day explained that the planning department requests to enter into contract with Foothills Planning and Design, PLLC to support the Randolph County Strategic Plan and Waughtown Strategic Plan Implementation. Paul Kron is the principal of the firm. These projects were in process when Mr. Kron retired from the planning department and these contracts will allow Paul to continue to support these planning efforts.

b. See Below:

i. Randolph Strategic Plan: \$7,500

Services:

- 1. Design and facilitate Steering Committee Meetings;
- 2. Design and facilitate Task Force Meetings;
- 3. Assist with public outreach and engagement activities;
- 4. Coordinate among Task Force facilitators and members and County staff;
- 5. Write one of three Task Force Reports;
- 6. Assist with the integrating of Task Force Reports and writing of the final report;
- 7. Assist with development of a final power point presentation;
- 8. Assist with presentation of the final report to the Board of County Commissioners.

ii. Waughtown Strategic Plan Implementation: \$23,000

Services:

- 1. Write one of three Task Force Reports;
- 2. Assist with the integration of Task Force Reports and writing of the final report;
- 3. Assist with development of a final power point presentation;
- 4. Assist with presentation of the final report to the City of Winston-Salem;

5. Design and facilitate Project Implementation Committee and Sub-Committee Meetings;
 6. Attend meetings, conferences, summits and training sessions in support of, and as requested by, the S.G. Atkins CDC staff and/or Board;
 7. Assist with public outreach and engagement activities;
 8. Assist with identifying and writing applications for appropriate implementation grants; and
 9. Coordinate among Implementation Committee & Sub-Committee members, S.G. Atkins CDC staff & Board members, WSSU faculty, City of Winston-Salem staff and Elected Officials, and other community leaders, volunteers and members.
- c. There being no questions, a motion was made by Mr. Keith Volz.
 - d. The motion was seconded by Mr. Walter Marshall.
 - e. Request for authorization to enter into contract with Foothills Planning and Design for professional planning services for a total of \$30,500 was approved.
 - f. *Please note that this action item was changed at the Board of Delegates Meeting on 02/17/2016. Please see minutes from that meeting for changes.*

8. Informational Item: Letter showing acceptance of our 2015 Audit by LCG (see below)

We have completed our review of the June 30, 2015 financial statements of the Piedmont Triad Regional Council and did not identify any additional financial statement presentation items that require attention. The information in your audit report will now be analyzed and if we note any fiscal or internal control issues a separate communication will be sent asking for additional information or discussing any concerns. If you have not already done so, please submit final invoices to <http://nctreasurer.sigfd.leapfile.net>

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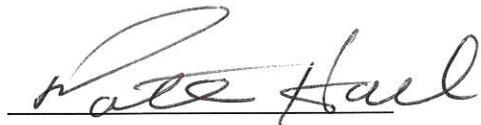
9. Informational Item: Community Investment Fund Overview, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge explained that at the last PTRDC meeting it was decided that Piedmont Together would be a subcommittee of PTRDC. This *Investment Fund* will address job creation, small business and entrepreneurial support, redevelopment, housing and community infrastructure. This program will be a catalyst to leverage public and private investment resources, including allowing local regional and national banks to pool their CRA funding, to increase the number and magnitude of high impact community development projects in all 12 counties. *For more information see pages 11-12 in the Agenda.*

10. Executive Director's Report, Matthew Dolge, Executive Director

- a. Mr. Dolge announced the 2016 Summit that will take place in April in Raleigh. PTRC will cover the registration cost for any board members that are interested in going. He encouraged the committee to take advantage of this educational opportunity.

There being no other business, the meeting was adjourned at 12:51 p.m.



Nathaniel Hall, PTRC Chairman



Katie Mitchell, Acting Clerk