



# Piedmont Triad Regional Council Executive Committee Minutes

Wednesday, December 2, 2015  
12:00 noon  
PTRC Headquarters  
1398 Carrollton Crossing Drive  
Kernersville, NC 27284

## Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro  
Mayor Buddy Boggs, Town of Haw River  
Chairman Darrell Frye, Randolph County  
Commissioner Nathaniel Hall, Caswell County  
Commissioner Ernest Lankford, Stokes County  
Councilwoman Molly Leight, City of Winston-Salem  
Commissioner Walter Marshall, Forsyth County  
Chairman Jackie Morris, Montgomery County  
Commissioner Mark Richardson, Rockingham County  
Commissioner Don Truell, Davidson County  
Mayor Keith Volz, Town of Jamestown  
Mayor Pro Tem Steve Yokeley, City of Mount Airy

## Members Absent

Councilman Latimer Alexander, City of High Point  
Mayor Dwight Atkins, Town of Pilot Mountain  
Commissioner Kevin Austin, Yadkin County  
Mayor Joe Bennett, City of Thomasville  
Mayor Jimmy Blake, Town of Biscoe  
Councilman Dillard Burnette, City of King  
Councilman Darryl Carter, City of Eden  
Commissioner John Ferguson, Davie County  
Councilman Alvin Foster, Town of Yanceyville  
Mayor Pro Tem Will Marklin, Town of Mocksville  
Commissioner Linda Massey, Alamance County  
Commissioner Wayne Moore, Town of Jonesville  
Vice Chairman Larry Phillips, Surry County  
Mayor Dan Pugh, Town of Lewisville  
Mayor Bert Lance Stone, City of Archdale  
Mayor Ronnie Wall, City of Burlington

Counties  
Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

### Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville  
Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Giload  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramscur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville

**Chairman Molly Leight welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. She requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.**

**1. Presentation: Update on the PTRC Audit for Fiscal Year ended June 30, 2015, Richard Tamer, Partner**

- a. Richard Tamer from Cannon & Company gave a brief update about the audit for the fiscal year that ended on June 30, 2015. He was happy to report that a draft has been presented to Robin Shelton and staff to review. Once it is approved it can be presented to the Local Government Commission. The deadline for submitting the audit is December 30<sup>th</sup>. Mr. Tamer hopes to transmit it next week.
- b. Ms. Robin Shelton asked Mr. Tamer if the audit has to be approved by the board before submitting to LGC. Mr. Tamer replied that usually it is presented to the board however in the interest of time it will not be this time. Mr. Matthew Dolge reiterated that in order for us to have it in on time it will not be presented to the board prior to submission.
- c. Mr. Matthew Dolge asked Mr. Tamer for any highlights in regard to the audit. Mr. Tamer was pleased to report that no significant areas of non-compliance have been found.
- d. There being no other questions, Chairman Leight thanked Mr. Tamer and went on to action items.

**2. Action Item: Request for approval of November 4, 2015 PTRC Executive Committee minutes, Molly Leight, PTRC Chairman**

- a. There being no questions, a motion was made by Mr. Darrell Frye.
- b. The motion was seconded by Mr. Keith Volz.
- c. Request for approval of November 4, 2015 PTRC Executive Committee minutes was approved.

**3. Action Item: Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant, Paul Kron, Regional Planning Director**

- a. Mr. Kron requests authorization to apply for \$1,000,000 in EPA Brownfields Revolving Loan (RLF) funding by December 18<sup>th</sup>, 2015. Our FY 2016 RLF proposal will focus program efforts on Brownfield sites throughout the region with particular emphasis on sites within our Business 85 and US52 assessment corridors.
- b. Mr. Darrell Frye asked if this was a separate grant from the \$600,000 Brownfield grant that we were awarded in October 2013. Mr. Kron replied that they are separate and can be used on separate projects.
- c. Ms. Molly Leight asked if it would be similar terms as the grant from 2013. Mr. Kron confirmed that the terms are the same.
- d. Mr. Kron stated that the loan does come with a 20% match requirement which would be \$200,000. Mr. Matthew Dolge assured the board that we won't apply unless we can figure out where to get the \$200,000 match money. Mr. Dolge is meeting with Federal Reserve to learn more about their programs and see if there

may be something available to help in this capacity. Mr. Dolge also wanted the board to know that this application is due in two weeks and we may not be ready to apply by then but would like the authorization to apply and start the process.

- e. Ms. Marikay Abuzuaiter asked if when the EPA granted us the money, can we then give grants. Mr. Kron replied that that is possible. We would be able to use the funds at our discretion.
- f. There being no more questions, a motion was made by Mr. Don Truell.
- g. The motion was seconded by Mr. Keith Volz.
- h. Request for authorization to apply for EPA Brownfields Revolving Loan Fund Grant was approved.

**4. Action Item: Request for authorization to apply for NC Clean Water Management Trust Fund in 2016 Cy Stober, Senior Regional Planner**

- a. Jesse Day, on behalf of Cy Stober informed the board that the NC Clean Water Management Trust Fund grants are a critical component of the PTRC Planning Department's annual budget. These grants, totaling up to \$1 million will work directly with Eden, Kernersville, Lexington and Mebane's clean water management.
- b. Mr. Ernest Lankford asked if this is a matching grant. Mr. Day replied that the grants are partial matches with in kind support from local governments.
- c. There being no other questions a motion was made by Mr. Mark Richardson.
- d. The motion was seconded by Mr. Don Truell.
- e. Request for authorization to apply for NC Clean Water Management Trust Fund in 2016 was approved.

**5. Action Item: Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant, Cy Stober, Senior Regional Planner**

- a. On behalf of Cy Stober, Jesse Day requested approval to accept the grant award of \$19,404 that we applied for in the summer of 2015. The project will utilize cutting-edge ArcGIS technology to anticipate the highest water quality needs in the Haw River Basin of Guilford County, enabling the Planning Department to prioritize local catchments within their Water Quality Recovery Program, and assisting them in compliance with numerous Total Maximum Daily Loads in small watersheds as well as with the Jordan Lake Rules. The proposed project will partly support three staff for 18 months.
- b. There being no questions, a motion was made by Mr. Keith Volz.
- c. The motion was seconded by Ms. Marikay Abuzuaiter
- d. Request for authorization to accept NC Division of Water Resources' 205(j) water quality planning grant was approved.

**6. Action Item: Request for authorization to enter into contract with Piedmont Land Conservancy for professional planning services, Jesse Day, Assistant Regional Planning Director**

- a. Mr. Jesse Day explained that this contract will fund \$11,000 to complete a Mayo River Recreation Access Plan which will guide and prioritize short-term recreational access and development in the lower Mayo River.
  - b. There being no questions, a motion was made by Mr. Mark Richardson
  - c. The motion was seconded by Mr. Darrell Frye.
  - d. Request for authorization to enter into contract with Piedmont Land Conservancy for professional planning services was approved.
  - e. Mr. Darrell Frye asked for the status of the Jordan Lake rules. Mr. Day will ask Cy to have a report of the status at the next meeting.
- 7. Action Item: Request for approval to enter into contract with the local governments when approved at the municipal level, Jesse Day, Assistant Planning Director**
- a. The Town of Ramsuer approved for the PTRC to provide professional planning services between December 2015 and March 2016 to develop draft ordinance language for adult alcohol and vaping uses. The city of Mebane approved for the PTRC to provide the administration of a Comprehensive Transportation Plan and compile and advertise an RFQ for transportation planning services.
  - b. There being no questions, a motion was made by Mr. Nate Hall.
  - c. The motion was seconded by Ms. Marikay Abuzuaiter.
- 8. Action Item: Request for authorization to apply for Rehabilitation Funding from NCFHA, Michael Blair, Housing Director**
- a. Mr. Michael Blair stated that our housing department has been applying for this funding since 2013 to help remodel homes for low income people. By allowing the PTRC to apply directly for the NCFHA SFRLP grants the counties themselves receive improvement of the affordable housing supply without incurring any administrative or construction management costs. The PTRC works with local government staff if they wish to participate in the home selection process. In addition the PTRC intends on serving as many eligible households as the SFRLP pool will allow in each grant.
  - b. There being no questions, a motion was made by Mr. Keith Volz.
  - c. The motion was seconded by Mr. Steve Yokeley.
  - d. Request for authorization to apply for Rehabilitation Funding from NCFHA was approved.
- 9. Action Item: Request for authorization to accept additional surplus Title IIID Health Promotion. Disease Prevention Funding from the DAAS for SFY 16, Adrienne Calhoun, Assistant Area Agency on Aging Director**
- a. Ms. Adrienne Calhoun stated that the funds will be used at the regional level to focus on helping adults manage chronic conditions, improve quality of life, lower health care costs and increase sustainability of evidence-based programming through a fee-for service business model across the region. Mr. Matthew Dolge said that it is a goal for the classes to become a resource for medical systems to keep people from going back to the hospital through education and self-management of conditions.

- b. Mr. Darrell Frye asked if the funds would be distributed through normal allocations. Ms. Calhoun reported that they would be.
- c. There being no more questions, a motion was made by Mr. Darrell Frye.
- d. The motion was seconded by Mr. Don Truell.
- e. Request for authorization to accept additional surplus Title IIID Health Promotion. Disease Prevention Funding from the DAAS for SFY 16 was approved.
- f. Mr. Dolge wanted to give an update on Blair Barton-Percival. Blair had a recent, brief hospital stay but is remains positive and upbeat. The surgery was successful in removing the cancer and he is completing 6 months of chemotherapy as a precaution. Blair is always appreciative of the support he receives. He also expressed his gratefulness for the insurance benefits that PTRC provides. Mr. Dolge wanted to express appreciation to the board for supporting such a comprehensive benefits package for employees.

**10. Action Item: Request for authorization to apply for City of Winston-Salem CDBG and SOAR funding applications, Robin Howell, Criminal Justice Program Director**

- a. On behalf of Robin Howell, Matthew Dolge informed the board that the \$55,000 in grant funds will be used to support staff salaries, travel and general operating costs of the "Project Reentry" program.
- b. A motion was made by Mr. Walter Marshall.
- c. The motion was seconded by Ms. Marikay Abuzuaiter.
- d. Request for authorization to apply for City of Winston-Salem CDBG and SOAR funding applications was approved.

**11. Action Item: Joint Regional Forum Delegation- Steve Yokeley, Matthew Dolge, Executive Director**

- a. Mr. Matthew Dolge reported that there hasn't been anyone in this position for the past couple of years. This forum that consists of elected officials and community leaders promotes and supports regional collaborative solutions to complex challenges in the state. The delegate must be someone who is able to travel and is very active on our committee. That being said, Mr. Dolge believes that Steve Yokeley would be an excellent choice to serve as our Joint Regional Forum delegate.
- b. There being no questions, a motion was made by Mr. Darrell Frye.
- c. The motion was seconded by Ms. Marikay Abuzuaiter.
- d. The appointment of Mr. Steve Yokely as the Joint Regional Forum delegate was approved.

**12. Action Item: Nomination of 2016 PTRC Officers, Matthew Dolge, Executive Director**

- a. Darrell Frye thanked Molly Leight for her service as chair. The nominating committee met in November to agree on the new 2016 PTRC Officers. The following recommendation was presented to the board:

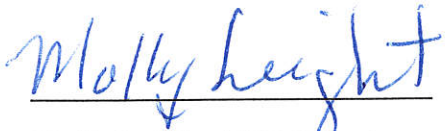
Position	Incumbent
Chair	Nate Hall, Caswell County
Vice-Chair	Steve Yokeley, City of Mount Airy
Treasurer	Kevin Austin, Yadkin County
Secretary	Jimmy Blake, Town of Biscoe
Immediate Past Chair	Molly Leight, City of Winston-Salem

- b. There being no questions, a motion was made by Mr. Darrell Frye.
- c. The motion was seconded by Mr. Keith Volz.
- d. The Nominating Committee's recommendation of 2016 Officers was approved to present to Board of Delegates.

**13. Executive Director's Report, Matthew Dolge, Executive Director**

- a. Matthew Dolge encouraged the committee to take part in our AAA survey online about aging issues. Over 300 surveys have been received so far and we would love to hear your voice.
- b. Mr. Dolge recognizes the busyness of the season but encouraged everyone to attend the December meeting.
- c. Dan Pugh is retiring and we will miss him. He appreciates the relationships made with this body.

**There being no other business, the meeting was adjourned at 12:51 p.m.**

  
 Molly Leight, PTRC Chairman

  
 Katie Mitchell, Acting Clerk