

MINUTES

PTRC Board of Delegates

June 17, 2015

Present

Marikay Abuzuaiter, City of Greensboro
Latimer Alexander, City of High Point
Joe Bennett, City of Thomasville
Jimmy Blake, Town of Biscoe
Buddy Boggs, Town of Haw River
Frank Bruno, Town of Stokesdale
Jeff Bullins, Town of Mayodan
Dillard Burnette, City of King
Mary Cameron, Village of Clemmons
Sharon Conaway, Town of Walnut Cove
John Ferguson, Davie County
Darrell Frye, Randolph County
Buck Golding, Surry County
Nathaniel Hall, Caswell County
Ed Hooks, City of Mebane
Ernest Lankford, Stokes County
Molly Leight, City of Winston-Salem
Will Marklin, Town of Mocksville
Walter Marshall, Forsyth County
John McDermon, Town of Rural Hall
Billy McHone, Village of Tobaccolville
Wayne Moore, Town of Jonesville
Damon Prince, Town of Troy
Dan Pugh, Town of Lewisville
Tobin Shepherd, City of Lexington
Tracey Shifflette, Town of Kernersville
Mike Stone, Town of Oak Ridge
Don Truell, Davidson County
Larry Ward, Town of Denton
Lenny Williams, Town of Gibsonville

Absent

Lori Armstrong, Town of Stoneville
Dwight Atkins, Town of Pilot Mountain
Wayne Atkins, Town of Dobson
Kevin Austin, Yadkin County
William Baity, Town of Boonville
Layton Booker, Town of Candor
Zane Cardwell, Rockingham County
Darryl Carter, City of Eden
Terry Caviness, Town of Liberty
Perry Conner, Town of Franklinville
Monta Davis-Oliver, Town of Yadkinville
Mike Dawkins, City of Randleman
John "Jay" Donecker, City of Reidsville
Alvin Foster, Town of Yanceyville
Debra Frazier, City of Trinity
Carissa Graves, Town of Green Level
Lestine Hutchens, Town of Elkin
Peggy Leight, Town of Walkertown
Michelle Leonard, Town of Bethania
Linda Massey, Alamance County
Jackie Morris, Montgomery County
Dennis Paschal, Town of Wentworth
John Peterson, Town of Elon
Larry Phillips, Surry County (*sent alternate*)
Brenda Platt, Town of Madison
Kenneth Rethmeier, Town of Bermuda Run
Tim Sessoms, Town of Summerfield
Naydine Sharpe, Village of Alamance
Danny Shaw, Town of Ramseur
David Smith, City of Asheboro
Bert Stone, City of Archdale
Ron Surgeon, Town of Pleasant Garden
Laurence Todd, Town of East Bend
Chip Turner, City of Graham
Keith Volz, Town of Jamestown
Ronnie Wall, City of Burlington
Branson Webb, Town of Mount Gilead
Janet Whitt, Town of Danbury
Norman Wilkes, Town of Midway

Chairman Leight welcomed the PTRC Board of Delegates and called the meeting to order at 12:00 p.m. She requested a moment of silence and then led the Board in the Pledge of Allegiance. Mr. Dolge stated that although attendance was low and quorum was not met, the Charter states that action may nevertheless be taken upon any questions which can be decided by an affirmative vote of two-thirds of the delegates, if such action shall be supported by the same absolute number of delegate votes as would be required for action at a meeting at which a quorum is assembled.

1. Public Hearing, Molly Leight, PTRC Chair

- a. Chairman Leight announced that a public hearing would now be open in order to discuss the Piedmont Triad Regional Council's proposed budget. She stated that any comments on the proposed budget will be received from any interested persons.
- b. She added that the proposed budget was presented to the Executive Committee on June 3, 2015 and is available for public inspection on PTRC's website.
- c. There being no comments or questions, the Public Hearing was closed.

2. Presentation: Focus on Members – Yadkin County, Lisa Hughes, County Manager

- a. Mr. Kevin Austin introduced the Manager for Yadkin County, Lisa Hughes. Ms. Hughes stated that it was a pleasure to be at the meeting and that Yadkin County is a great place to live and work.
- b. She showed a video that included highlights ranging from local government information to recreational activities offered. The video touched on the wide variety of scenery, entertainment, and attractions that the county has to offer, including information on the 14 award-winning wineries in the area.
- c. She also briefly spoke about the new Yadkin Memorial Park, speaking of the recreational activities available and the three different stages to the project.
- d. Chairman Leight thanked Ms. Hughes for presenting and commented on how wonderful Yadkin County is.

3. Consent Items, Molly Leight, PTRC Chair

- a. Request for approval of May 6, 2015 Executive Committee minutes
- b. Request for approval of April 15, 2015 Board of Delegates minutes
- c. Request for authorization to submit the State Fiscal Year 2016 Aging Funding Plan
- d. Request for approval of Weatherization Assistance Program Funds for FY 2015-2016
- e. Request for approval of third (final) Budget Revision for FY 2015-2016
- f. There being no questions, a motion was made by Mr. Lenny Williams.
- g. The motion was seconded by Mr. Walter Marshall.
- h. All consent items were approved.

4. Action Item: Request for authorization to enter into contract for \$90,000 with the North Carolina Division of Aging and Adult Services for Local Contact Agency funding for the period of July 1, 2015 to June 30, 2016, Blair Barton-Percival, Area Agency on Aging Director

- a. Mr. Barton-Percival explained that the PTRC AAA will continue to coordinate Local Contact Agency efforts in Region G for the third consecutive year. He explained that PTRC has an individual that works with the region's long-term care facility social workers to train them to perform transition work on behalf of their residents who wish to return to the community.
- b. The Local Contact Agency Coordinator is implementing a training regimen for new and existing facility social work staff and community service providers. The training regimen is comprehensive and assists long-term care facility staff to connect patients with community agencies and other resources to allow for a seamless transition from an institutional setting to home.
- c. In addition to the grant amount, the request includes reimbursing current providers administering an 11 month and 24-month Quality of Life Survey for \$100 per completed survey, as they follow-up on a successful transition.
- d. There being no questions, a motion was made by Mr. Darrell Frye and seconded.
- e. Request for authorization to enter into contract for \$90,000 with the North Carolina Division of Aging and Adult Services for Local Contact Agency funding was approved.

5. Action Item: FY 2015-2016 PTRC Budget, Robin Shelton, Finance Director

- a. **Please refer to the FY 2015-2016 Budget Packet, which can be found online at www.ptrc.org or by emailing Cassidy Pritchard at cpritchard@ptrc.org.*
- b. Mr. Dolge stated that he was pleased to present the fourth annual budget of the Piedmont Triad Regional Council for consideration. He noted that the budget packet consists of five distinct sections, which include the budget ordinance, the budget program by area, the dues schedule for member governments, the fringe benefit plan, and the indirect cost allocation plan.
- c. He mentioned that the revenue projections for fiscal 2015 – 2016 are a combination of historical information, current known budgetary decisions by state and federal funding sources, and executed or immediately pending contracts. Robin Shelton and the finance staff have used all available information to project a revenue stream of \$34,365,706 for the Piedmont Triad Regional Council for its fourth year of operation.
 - i. Aging: He added that this figure includes a slight increase in funding from the North Carolina Division of Aging. This increase is due to the restoration of block grant funds the general assembly removed from last year's budget.
 - ii. Workforce: It also reflects a sizeable decrease in Workforce Investment Act funding based on projected reductions in federal dollars which pass through the state.

- iii. Criminal Justice: He added that PTRC continues to experience growth in criminal justice programs as we expand our service areas to meet state needs.
- iv. Planning: The planning staff continues to pursue fee based and grant based revenue. There has been tremendous improvement in revenue projections from direct planning contracts and new initiatives.
- v. Weatherization: The PTRC continues to experience growth in our Weatherization revenues. The programmatic expansion to Alamance and Caswell Counties is included in the revenue projections since those counties are now a permanent part of the PTRC service area. Continuation of the Duke Energy weatherization initiative is also a positive factor in revenue growth.
- d. The majority of the total revenue in PTRC's four major programs, Aging, Workforce, Housing, and Weatherization, pass through to participants and service providers for the direct benefit of the citizens of the region.
- e. The dues rate remains constant at \$.21 per capita. The dues are used to match grant allocations from various programs and to cover the general operation and support to the board of delegates. It is a point of pride to the PTRC staff that over 65% of dues go right back into the community as direct services through match for our aging program. He told the Executive Committee that PTRC strives to be good stewards of their funds and commit to maximizing their return on investment each and every budget cycle.
- f. Lastly, he added that the finance staff has worked diligently to provide this document for their consideration. He acknowledged the long hours they have worked. **As noted above, please refer to the FY 2015-2016 Budget Packet, which can be found online at www.ptrc.org or by emailing Cassidy Pritchard at cpritchard@ptrc.org.*
- g. Mr. Dolge added that there were a couple of administrative positions that he did not refill due to changes in structure. Overall, there has been growth in permanent positions, which is reflected in the size of the budget.
- h. A comment was made that it would be helpful to have an explanation of RPO and Stormwater dues in next year's table.
- i. There being no other questions, a motion was made by Mr. Walter Marshall.
- j. The motion was seconded by Mr. Darrell Frye.
- k. PTRC's FY 15-16 Budget was approved.

6. Action Item: WAP Interpretation of the new "Super Circular" rules, Matthew Dolge, Executive Director

- a. Mr. Dolge presented the Board with a "Retainer for Professional Services" document. He stated that he is seeking approval to enter into contract for \$2,500 with a consultant, Robert M. Lloyd, to help mitigate the issues regarding the Weatherization Assistance Program's interpretation of the new Super Circular rules. He did mention that this was a time sensitive issue, and that a response is needed by the end of the fiscal year.

- b. Mr. Jimmy Blake commented that he sees no other option but to retain this consultant. The rest of the Board shared this view. There were a few opinions stated, including selling the building to a non-profit and then renting from the group, and information regarding "reasonable use".
- c. There being no other questions, a motion was made by Mr. Latimer Alexander.
- d. The motion was seconded by Ms. Marikay Abuzuaiter.
- e. Request to enter into contract with Consultant Robert M. Lloyd was approved.

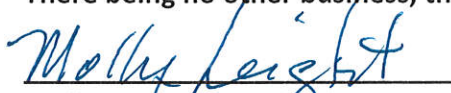
7. Action Item: CDBG Program – Disparity between allocations to the East and West, Matthew Dolge, Executive Director

- a. Mr. Dolge presented the Board with a copy of an email he sent to Steve Wyatt, giving options for redirecting CDBG funds so that western counties receive some benefit. He stated that PTRC is requesting input for possible actions.
- b. Currently, 83% of the CDBG Infrastructure Funds (\$54.4 million) went to the Eastern Third of North Carolina. He provided three items to the Board, including a list of the current awards, an awards map, and a table that showed the non-entitlement city populations. Ultimately, Mr. Dolge is proposing for the State method of distribution to be modified by creating two CDBG Consortia out of the Western Regional Council Boundaries to act as sub-grantees. He added that these two Consortia would receive a proportional share of the state CDBG allocation based on population, currently 53.4%. They would be allowed to program that funding for any CDBG eligible use as approved by the local elected officials' on each consortium board.
- c. Mr. Darrell Frye stated that there are others with this same concern. Mr. Latimer Alexander asked what the argument would be to keep it the way it is. Mr. Dolge responded that the East says they have more need, however that is not accurate. He added that if communities are managed well, you are at a loss in the program because there are also needs in the Western part of the state.

8. Around the Region, Molly Leight, PTRC Chair

- a. Ms. Marikay Abuzuaiter stated that she was very proud that the City of Greensboro and Guilford County collaborated and successfully opened a Family Justice Center. She added that this is a one-stop place for people experiencing violence in their families and covers anything from child abuse to elder abuse. For more information, please visit this website:
<http://www.myguilford.com/family-justice-center/>
- b. Ms. Tracey Shifflette stated that the Town of Kernersville has just closed on a new piece of property and plans are moving forward with construction of Kernersville's new library.

There being no other business, the meeting was adjourned.


Molly Leight, PTRC Chair


Cassidy Pritchard, Acting Clerk