

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Board of Delegates

Agenda

Wednesday, June 15, 2016

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive
Kernersville, NC 27284

Item

Official

Lunch

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Katie Mitchell at (336) 904-0345 or by email at kmitchell@ptrc.org

Katie Mitchell
Program Assistant

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

Nathaniel Hall
Chair

B. Public Hearing

Nathaniel Hall
Chair

C. Presentations

1) Broadband Initiatives Update from NC Department of Information Technology

Jeffrey Surrall
Director

2) Region G Aging Network LLC Formation

Blair Barton-Percival
AAA Director

D. Action Items

1) Request for approval of April 20, 2016 Board of Delegates minutes (handout)

Nathaniel Hall
Chair

2) Request for authorization to become self-insured beginning July 1, 2016

Matthew Dolge
Executive Director

3) FY 2016-2017 PTRC Budget (handout)

Robin Shelton
Finance Director

4) Request for approval to maintain current procurement standards

Robin Shelton
Finance Director

5) Request for authorization to submit contract Bids for NC Department of Safety's "Recidivism Reduction Services"

Matthew Dolge
Executive Director

**6) Request for approval to request grant funds
From NC Department of Transportation
Traveler's Aid grant program** **Matthew Dolge**
Executive Director

**7) Request for approval to enter into contract to
provide professional planning services to the
Town of Jonesville, Town of Walnut Cove,
Town of Yanceyville and the City of Thomasville
in the amount of \$73,300** **Jesse Day**
Planning Director

**8) Request for authorization of the FY 2015-2016
budget revision** **Robin Shelton**
Finance Director

F. Executive Director's Report **Matthew Dolge**
Executive Director

G. Old Business **Nathaniel Hall**
Chair

H. New Business **Nathaniel Hall**
Chair

I. Around the Region **Nathaniel Hall**
Chair
*At this time, Board members are asked to discuss any
upcoming events or informational items that pertain to
their local government or region.*

J. Chairman's Remarks and Announcements **Nathaniel Hall**
Chair

1) PTRC Executive Committee Meeting **2) PTRC Board of Delegates Meeting**
Wednesday, August 3, 2016, 12:00 p.m. Wednesday, August 17, 2016, 12:00 p.m.
Piedmont Triad Regional Council **Piedmont Triad Regional Council**
1398 Carrollton Crossing Drive **1398 Carrollton Crossing Drive**
Kernersville, NC 27284 **Kernersville, NC 27284**

3) 2016 PTRC Meeting Dates (attached)

K. Informational Items

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: The Board of Delegates
FROM: Matthew Dolge, Executive Director
DATE: June 15, 2016
RE: Request to adopt a self-insured funding model for healthcare insurance.

At your April 20, 2016 meeting, the budget for fiscal year 2016 – 2017 was presented for your initial consideration. One of the major issues yet to be resolved at that time was the provision of health insurance for the staff of the PTRC. Our current coverage consists of basic, full insurance from United Healthcare with a supplemental self-insurance component (called a Health Reimbursement Account or HRA) to mitigate out-of-pocket expenses. Our quote for continued coverage from United Healthcare is an increase of 38%. This change will increase our per employee cost from \$460 per person to \$635 per person per month. Our representative shopped our business to other providers (including BCBS-NC, Cigna, and the NC Municipal Insurance Trust), and the projected premiums were comparable or higher.

With this information in hand, our management team began to explore other options. With the assistance of our healthcare consulting group, we believe we have developed a plan that, even with a sizeable increase this year, will allow us to better control our long-term costs more effectively. I am proposing that the PTRC become self-insured beginning July 1, 2016. The financial and philosophical reasons for this change demonstrate the potential benefits for the organization.

To become self-insured, the PTRC will trade a full-service insurance plan for several components that will work together to cover the healthcare needs of staff. The pieces of this plan are the current HRA; a contract with a medical services provider to administer the PTRC's coverage of first-level costs for all medical expenses incurred under the plan; stop loss coverage for high usage by any individual who is covered; and stop loss coverage for high aggregate claims. Each component is explained below.

The HRA portion of our plan covers the \$6,250 of employee costs once an initial out-of-pocket minimum is reached. This is a reimbursement to the employee, who then uses it to pay their healthcare provider. The PTRC currently uses this process and will continue to administer the process through the same administrator, Pro-Benefits.

All other costs for healthcare will be handled through MedCost as our program administrator. They will process all costs for basic healthcare, prescriptions, and advanced procedures. Employees will present their MedCost card to providers for any healthcare needs. MedCost will process the providers' bill for appropriateness. They will then forward invoices to the PTRC to transfer money for payment of the provider invoices. Finally, MedCost will pay the providers.

ACTION ITEM #2 CONTINUED

To prevent PTRC from undue exposure from high usage due to an individual illness, the individual stop-loss policy is in place. All of the expenses incurred by an individual employee, including doctor visits, prescriptions, and any procedures, are compiled and applied to their account. If the cost for an individual reaches \$40,000, any additional expenses for that employee will be covered 100% by MedCost.

To limit the liability of PTRC for wide, high-level usage of the plan, there is also an aggregate stop loss policy in place. The expected claims for the PTRC based on current usage is \$403,384 annually. If our actual costs for all covered staff reaches \$504,230, the aggregate stop-loss policy will cover 100% of the costs above this amount.

Employees will see no difference in the current process and the move to self-insurance. They will have a MedCost enrollment card with the same co-payments and prescription costs clearly outlined. The differences will be behind the scenes. Philosophically, this plan will allow us to continue to effectively cover our staff, while providing the PTRC with better long-term control of our costs and giving us total control over the structure of our offerings. Currently, we receive no information about claims or program usage from our insurer. They are not required to provide it and choose not to release it. Self-insurance is our plan, designed and implemented by us. We will get all the data about how much we use the plan for what types of issues. This will allow us to develop plans and strategies around wellness and put in cost control methods.

The bottom line for PTRC is that if we self-insure and have a normal usage year we save around \$70,000 which can be put into reserves. If we have a horrendous year and far outpace our normal costs our additional exposure is a maximum of \$80,000. To gain more control and have better long-term options, I feel this risk is minimal. Without some change in our relationship to our insurance costs, we will continue to operate at the whim of the market place with limited options and less information to impact our decisions. The enclosed table, self-funded financial exhibit, details the compares of our current plan, renewed plan, and self-funded model.

PTRC staff recommends the adoption of a self-insured funding model for healthcare insurance.

ACTION ITEM #2 CONTINUED

Piedmont Triad Regional Council			
Self-Funded Financial Exhibit			July 1, 2016
	Current UHC	Renewal UHC	Self-Funded MedCost / CRU
Stop Loss Contract Terms			
Pooling Level / SSL Deductible	Unknown	Unknown	\$40,000
Aggregating Specific Deductible	-	-	-
Laser (N/A)	-	-	-
Uninsured Laser Liability	-	-	-
Specific Contract Basis	Incurred	Incurred	12/12
Specific Run-In Limit	-	-	-
Products included in SSL	-	-	Med / Rx
Specific Lifetime Maximum	-	-	Unlimited
Aggregate Corridor	-	-	125%
Aggregate Contract Basis	Incurred	Incurred	12/12
Aggregate Run-In Limit	-	-	-
Products included in Aggregate	-	-	Med / Rx
ASL Annual Maximum	-	-	\$1,000,000
Enrollment			
Employee Only	75	75	75
Employee + Spouse	2	2	2
Employee + Child(ren)	10	10	10
<u>Family</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total	89	89	89
Fixed Costs			
ACA Taxes and Fees			
ACA Taxes and Fees (PEPM)	\$20.13	\$23.26	\$1.73
ACA Taxes and Fees Annual	\$21,495	\$24,838	\$1,849
Dollar Change from Current		\$3,343	(\$19,645)
Percentage Change from Current		15.6%	-91.4%
Plan Administration			
TPA Admin Fee (PEPM)	-	-	\$61.85
<u>Annual Reporting Fee</u>	-	-	<u>\$0.00</u>
Total Admin (PEPM)	-	-	\$61.85
Total Admin (Annual)	-	-	\$66,056
Specific Stop Loss (SSL)			
Employee Only	-	-	\$118.73
<u>Family</u>	-	-	<u>\$275.95</u>
Total (PEPM)	-	-	\$143.46
Total SSL (Annual)	-	-	\$153,217
Aggregate Stop Loss (ASL)			
<u>ASL Rate</u>	-	-	<u>\$7.62</u>
Total (PEPM)	-	-	\$7.62
Total ASL (Annual)	-	-	\$8,138
Total Fixed Costs			
Total Fixed Costs (PEPM)	-	-	\$214.66
Total Fixed Costs (Annual)	-	-	\$229,260

ACTION ITEM #2 CONTINUED

Variable Claims Costs			
Expected Claims Liability			
Expected Claims (PEPM)	-	-	\$377.70
Expected Claims (Annual)	-	-	\$403,384
Maximum Claims Liability			
Employee Only	-	-	\$389.67
Family	-	-	\$913.85
Total (PEPM)	-	-	\$472.13
Total (Annual)	-	-	\$504,230
Total Liability			
Total Expected Liability			
(Expected Claims + Fixed Costs)			
Total (PEPM)	-	-	\$592.36
Total (Annual)	-	-	\$632,643
Total Maximum Liability			
(Maximum Claims + Fixed Costs)			
Total (PEPM)	-	-	\$686.79
Total (Annual)	-	-	\$733,489
Reserves at End of Plan Year			
Subscribers	-	-	
2 Months of Mature Expected (PEPM)	-	-	\$453.24
2 Months of Mature Expected (Total)	-	-	\$80,677
Fully Insured Equivalent Rates / Budgeted Costs (100% of Expected Claims)			
	<u>Current Rates</u>	<u>Renewal Rates</u>	<u>Includes Reserves</u>
Employee Only	\$459.93	\$634.70	\$578.13
Employee + Spouse	\$890.29	\$1,228.59	\$1,119.10
Employee + Child(ren)	\$852.68	\$1,176.69	\$1,071.82
Family	<u>\$1,243.80</u>	<u>\$1,716.43</u>	<u>\$1,563.46</u>
Total (PEPM)	\$531.35	\$733.25	\$667.90
HRA Expense	\$100,000.00	\$100,000.00	\$100,000.00
Total (Annual)	\$667,477	\$883,113	\$813,320
Dollar Change from Current		\$215,637	\$145,843
Percentage Change from Current		38.0%	25.7%
Notes:			
1. ACA Taxes and Fees for Current and Renewal are based on the 2015 and 2016 renewal respectively. ACA Taxes and Fees for Options include the Transitional Reinsurance Fee (\$13.50 PMPY) and PCOR Fee (\$2.17 PMPY), based on current members.			
2. Fully Insured Equivalent Costs for all Options include total fixed costs, 100% of Expected Claims Liability, and reserves.			

ACTION ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Robin Shelton, Finance Director
DATE: June 15, 2016
RE: FY 2016-2017 PTRC Budget (*handout*)

Please reference the FY 2016-2017 Budget Packet.

ACTION ITEM #4

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates
FROM: Robin C. Shelton, Finance Director
DATE: June 15, 2016
RE: Request for Approval to Maintain Current Procurement Standards

The Finance Department requests approval to maintain our current procurement policies through June 30, 2017, this utilizes the grace period outlined in the OMB Uniform Guidance 2 CFR 200.

Excerpt from §200.110 (a): "For the procurement standards in §200.317-200.326, non-Federal entities may continue to comply with the procurement standards in previous OMB guidance (superseded by this part as described in §200.104) for two additional fiscal years after this part goes into effect. If a non-Federal entity chooses to use the previous procurement standards for an additional fiscal year before adopting the procurement standards in this part, the non-Federal entity must document this decision in their internal procurement policies."

We will begin modifying and developing procurement procedures to become consistent with the Uniform Guidance. All awards received after June 30, 2017 will be subject to the new purchasing procedures.

It is recommended that the board adopt request to maintain the current policies.

ACTION ITEM #5

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Program Director
DATE: June 15, 2016
RE: Request for Authorization to Submit Contract Bids for North Carolina Department of Public Safety's "Recidivism Reduction Services"

The Criminal Justice Department requests approval to submit bids proposals to the Department of Public Safety for development of "Recidivism Reduction Services" programming in Guilford and Rowan Counties.

This program supports contracts for local community corrections programs that provide evidence-based cognitive behavioral instruction classes, substance abuse treatment and support services to high-risk/high-need adult probationers. The Department will work with local "Project Reentry" community partners in delivering the services.

ACTION REQUESTED: Authorization to Submit Contract Bids for North Carolina Department of Public Safety's "Recidivism Reduction Services"

ACTION ITEM #6

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Robin Howell, Criminal Justice Program Director
DATE: June 15, 2016
RE: Approval for Department of Transportation Traveler's Aid Award

The Criminal Justice Department requests approval to submit final request to the North Carolina Department of Transportation for \$17,250 in funds from the Traveler's Aid grant program. Funds will be used to support transportation services for disadvantaged former offenders and court-involved participants who are transitioning back into the community post-prison, jail and/or probation/post-release supervision and without financial means and/or consistent, reliable support systems to assist them in having transportation for personal, work and other needs.

Traveler's Aid grant funds will be matched by funds secured from other Department grants and contracts.

ACTION REQUESTED:

Approval to request grant funds from NC Department of Transportation Traveler's Aid grant program.

ACTION ITEM #7

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Jesse B. Day, Regional Planning Director
DATE: June 15, 2016
RE: Local Technical Assistance Contracts

The Planning Department requests to enter into contract for planning services with the following local governments in the upcoming fiscal year.

Current Planning Support

The Piedmont Triad Regional Council would like to renew contracts with the following Towns to provide planning and code enforcement services. The work is typically completed on location in each Town and varies depending on each Town's needs.

Town of Jonesville Code Enforcement
18 hours/month, \$15,000 FY 16-17

Town of Walnut Cove Current Planning
31 hours/month, \$25,200 FY 16-17

Town of Yanceyville Code Enforcement
16 hours/month, \$12,600 FY 16-17

City of Thomasville Land Development Plan and Ordinance Updates (Phase 1)

- Review and update General Statute references for each Zoning Ordinance Article and the Subdivisions regulations to insure compliance with NC General Statutes;
- Remove or include sections that are required by General Statute; e.g. changes around land usage, protest petitions, board of adjustment, etc.; and
- Review and revise the City of Thomasville Land Development plan to include updated demographics (Section Three: Background Research) and future land use map (Section Six: 2030 Vision & Land Use Development Concept) using feedback from the planning board, staff and other stakeholders.

Phase 1 Deliverables: a) Updated Land Development Plan document; b) updated future land use map; c) updated ordinance sections to include new General Statute references; d) two workshops with staff, planning board or other stakeholders and e) one public meeting.

ACTION ITEM #7 CONTINUED

Phase 1 Cost: \$20,500

ACTION REQUESTED:

Request for approval to enter into contract to provide professional planning services to the Town of Jonesville, Town of Walnut Cove, Town of Yanceyville and the City of Thomasville for services outlined above totaling \$73,300 during FY 16-17.

ACTION ITEM #8

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegate
FROM: Robin C. Shelton, Finance Director
DATE: June 15, 2016
RE: Request for Approval of Third (Final) Budget Revision for FY 2015-2016

The Finance Department requests approval of a revision to the 2015-2016 budget of the Piedmont Triad Regional Council. This revision shows an increase, from the second revision of the budget, of \$465,618. The following pages include the revised Budget Ordinance and a summary of the changes by area.

It is recommended that the board adopt this budget revision to recognize a net increase of \$465,618 in the 2015-2016 budget.

ACTION ITEM #8 CONTINUED

PIEDMONT TRIAD REGIONAL COUNCIL						
BUDGET ORDINANCE 2015 - 2016						
3RD REVISION 6/15/16						
Be it ordained by the Piedmont Triad Regional Council (PTRC):						
Section 1. The following amounts are hereby appropriated in the General Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016 in accordance with the Chart of Accounts heretofore established for PTRC:						
	General / Council					\$ 70,110
	TOTAL GENERAL FUND APPROPRIATION					\$ 70,110
Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:						
	Fund Balance					\$ -
	COG Dues					68,110
	Interest					2,000
	TOTAL GENERAL FUND ESTIMATED REVENUES					\$ 70,110
Section 3. The following amounts are hereby appropriated in the Special Revenue Fund - Grant Project Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016 in accordance with the Chart of Accounts heretofore established for PTRC:						
	Administration					\$ 344,537
	Crime Control and Public Safety					588,491
	Environmental Protection					329,733
	Health and Human Services (Aging)					12,946,595
	Housing					5,606,997
	Planning					186,038
	Transportation					241,738
	Workforce Development					7,394,134
	Weatherization					2,889,520
	TOTAL GRANT PROJECT APPROPRIATION					\$ 30,527,783

ACTION ITEM #8 CONTINUED

Section 4. It is estimated that the following revenues will be available in the Special Projects Fund - Grant Project Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:						
	Federal Grants					23,464,965
	State Grants					6,317,037
	Appropriated Fund Balance					-
	Dues					567,656
	Interest					-
	Local Projects & Fees					178,125
	TOTAL GRANT PROJECT ESTIMATED REVENUES					30,527,783
Section 5. The following amounts are hereby appropriated in the Special Revenue Fund- Local Projects Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016 in accordance with the Chart of Accounts heretofore established for PTRC:						
	Administrative Services					458,919
	Crime Control and Public Safety					691,083
	Environmental Protection					111,100
	Health and Human Services (Aging)					158,000
	Housing					5,397
	Misc. Local Projects					732,249
	Planning					388,486
	Workforce Development					226,638
	Weatherization					2,138,648
	TOTAL LOCAL PROJECTS APPROPRIATION					4,910,520
Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund - Local Projects Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:						
	APPROPRIATED FUND BALANCE					-
	COG DUES and INTEREST					183,806
	LOCAL PROJECT FUND FEES					4,726,714
	TOTAL LOCAL PROJECT ESTIMATED REVENUES					4,910,520
	TOTAL APPROPRIATIONS					35,508,413
					Page 15	June 15, 2016
Section 7: The Executive Director is hereby authorized to transfer appropriations as contained herein under the following conditions:						
	a.	He may transfer amounts between line item expenditures within a grant without limitation and without a report being required.				

ACTION ITEM #8 CONTINUED

PIEDMONT TRIAD REGIONAL COUNCIL					
BUDGET BY AREA					
7/1/15 to 6/30/16					
3RD REVISION 6/15/16					
	Fund		Fund		% of Total
	001		002 & 003	Total	Budget
Administration	344,537			344,537	1.0%
Administrative Services			458,919	458,919	1.3%
Crime Control and Public Safety	588,491		691,083	1,279,574	3.6%
Environmental Protection	329,733		111,100	440,833	1.2%
General Fund / Dues			70,110	70,110	0.2%
Health and Human Services (Aging)	12,946,595		158,000	13,104,595	36.9%
Housing	5,606,997		5,397	5,612,394	15.8%
Misc. Local Projects			732,249	732,249	2.1%
Planning	186,038		388,486	574,524	1.6%
Transportation	241,738			241,738	0.7%
Workforce Development	7,394,134		226,638	7,620,772	21.5%
Weatherization	2,889,520		2,138,648	5,028,168	14.2%
Totals	30,527,783		4,980,630	35,508,413	
	30,527,783		4,980,630	35,508,413	
	-		-		

ACTION ITEM #8 CONTINUED

PIEDMONT TRIAD REGIONAL COUNCIL									
BUDGET BY AREA									
7/1/15 to 6/30/16									
3RD REVISION 6/15/16									
			Total after 3rd Revision Budget	Total 2nd Revision Budget	Total 1st Revision Budget	Total Original Budget	Difference between 3rd Revision & 2nd Revision		
Administration	Fund 001	344,537	Total 344,537	344,537	341,235	260,738	(0)		
Administrative Services	Fund 002 & 003	458,919	458,919	448,919	413,005	198,150	10,000		
Crime Control and Public Safety		588,491	1,279,574	1,279,574	1,948,257	2,623,154	-		
Environmental Protection		329,733	111,100	440,833	441,388	467,921	-		
General Fund / Dues			70,110	70,110	69,110	63,160	-		
Health and Human Services (Aging)		12,946,595	158,000	13,104,595	12,795,300	12,683,291	309,295		
Housing		5,606,997	5,397	5,612,394	5,518,500	5,513,500	5,257,690	93,894	
Misc. Local Projects			732,249	732,249	707,249	671,065	-		
Planning		186,038	388,486	574,524	555,120	413,858	19,404		
Transportation		241,738	241,738	241,738	241,631	241,631	-		
Workforce Development		7,394,134	226,638	7,620,772	7,613,238	6,617,627	7,534		
Weatherization		2,889,520	2,138,648	5,028,168	5,002,677	4,857,056	25,491		
Totals		30,527,783	4,980,630	35,508,413	35,042,795	34,642,376	34,365,706	465,618	
		30,527,783	4,980,630	35,508,413	35,042,795	34,642,376	34,365,706	465,618	
		-	-	-	-	-	-	-	

Meeting Dates 2016

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 3, 2016	February 17, 2016
March 2, 2016	March - none
April 6, 2016 - cancelled	April 20, 2016
May 4, 2016	May - none
June 1, 2016 - cancelled	June 15, 2016
July - none	July - none
August 3, 2016	August 17, 2016
September 7, 2016	September - none
October 5, 2016	October 19, 2016
November 2, 2016	November - none
December 7, 2016	December 21, 2016

Meeting Dates 2017

1398 Carrollton Crossing Drive
Kernersville, NC 27284
12:00 noon

PTRC Executive Committee 1st Wednesday	PTRC Board of Delegates 3rd Wednesday
January - none	January - none
February 1, 2017	February 15, 2017
March 1, 2017	March - none
April 5, 2017	April 19, 2017
May 3, 2017	May - none
June 7, 2017	June 21, 2017
July - none	July - none
August 2, 2017	August 16, 2017
September 6, 2017	September - none
October 4, 2017	October 18, 2017
November 1, 2017	November - none
December 6, 2017	December 20, 2017