

Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville  
Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville



# Piedmont Triad Regional Council Executive Committee

## Agenda

Wednesday, October 5, 2016

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive  
Kernersville, NC 27284

### Item

#### **Lunch**

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Katie Mitchell at (336)904-0345 or by email at kmitchell@ptrc.org.

#### **A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance**

#### **B. Presentation: Golden Leaf Grant Update**

#### **C. Action Items**

- 1) **Request for approval of September 7, 2016 PTRC Executive Committee Minutes (attachment)**
- 2) **Request for authorization to enter into contract with the NCDAAS and local service providers for state Senior Center General Purpose funding for the period July 1, 2016- June 30, 2017**
- 3) **Request for approval to adjust the FMR in Surry, Stokes, Yadkin and Davie to 90% of the HUD FMR**
- 4) **Request for approval to enter into contract with the Town Of Jamestown providing professional planning services totaling \$2,750 per month**
- 5) **Request for approval of PTRDC Board Reappointments**

#### **D. Executive Director's Report**

### Official

**Katie Mitchell**  
*Program Assistant*

**Nathaniel Hall**  
*Chair*

**Jesse Day**  
*Planning Director*

**Nathaniel Hall**  
*Chair*

**Blair Barton-Percival**  
*AAA Director*

**Michael Blair**  
*Housing Director*

**Jesse Day**  
*Planning Director*

**Jesse Day**  
*Planning Director*

**Matthew Dolge**  
*Executive Director*

**E. Old Business**

**Nathaniel Hall**  
*Chair*

**F. New Business**

**Nathaniel Hall**  
*Chair*

**G. Around the Region**

*At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.*

**Nathaniel Hall**  
*Chair*

**H. Chairman's Remarks and Announcements**

**Nathaniel Hall**  
*Chair*

- 1) **PTRC Executive Committee Meeting**  
Wednesday, November 2, 2016 11:45 a.m.  
**Piedmont Triad Regional Council**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**
- 2) **PTRC Board of Delegates Meeting**  
Wednesday, October 19, 2016 12:00  
**Triad Park , Shelter #6**  
**9652 West Market Street**  
**Kernersville, NC 27284**
- 3) **2016 & 2017 PTRC Meeting Dates** *(attached)*

**I. Informational Items**

**Matthew Dolge**  
*Executive Director*

## **ACTION ITEM 2**

### **M-E-M-O-R-A-N-D-U-M**

TO: PTRC Executive Committee  
FROM: Blair Barton-Percival, Director, Area Agency on Aging  
DATE: October 5, 2016  
RE: Request authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local service providers for state Senior Center General Purpose funding for the period July 1, 2016 to June 30, 2017.

Each year after approval by the General Assembly, the North Carolina Division of Aging and Adult Services allocates funding to senior centers based on certification status across North Carolina. This year's total allocation to Region G is \$246,565, the highest allocation to any region in North Carolina. Our region's allocation is the result of a high number of senior centers who have achieved and received Center of Excellence or Center of Merit designation.

The attached chart lists all of the senior centers in the region and the proposed contract amount. Of the 26 senior centers in Region G, there are 19 centers of Excellence, 4 centers of Merit, and 3 noncertified centers. The level of certification dictates the amount of Senior Center General Purpose funds allocated to a senior center. The chart reflects the amount by certification and the appropriate match.

#### **ACTION REQUESTED:**

I am requesting authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local service providers for state Senior Center General Purpose funding for the period July 1, 2016 to June 30, 2017.

**ACTION ITEM 2 CON'T**

**Senior Center General Purpose Funds  
State Fiscal Year 2017**

<b>Senior Center General Purpose</b>		
<b>Contractor</b>	<b>Senior Center</b>	<b>State Allocation</b>
<b>Alamance</b>		
City of Burlington/ Burlington Recreation and Parks Department	***J. R. Kernodle Senior Center	<b>\$10,878</b>
<b>Caswell</b>		
Caswell County	Caswell County Senior Services	<b>\$3,625</b>
<b>Davidson</b>		
Davidson County	***Lexington Senior Center	<b>\$10,878</b>
	***Thomasville Senior Center	<b>\$10,878</b>
<b>Davie</b>		
Davie County	*** Davie County Senior Center	<b>\$10,878</b>
<b>Forsyth</b>		
Shepherd's Center of Kernersville	***Kernersville Senior Enrichment Center	<b>\$10,878</b>
Shepherd's Center of Greater Winston-Salem	***Shepherd's Center of Greater Winston-Salem	<b>\$10,878</b>
<b>Guilford</b>		
City of Greensboro /Greensboro Parks & Recreation Department	***Mabel Smith Senior Center	<b>\$10,878</b>
City of High Point / High Point Parks and Recreation Department	***Roy B. Culler Senior Center	<b>\$10,878</b>
Senior Resources of Guilford	***Greensboro Senior Center	<b>\$10,878</b>

## ACTION ITEM 2 CON'T

<b>Montgomery</b>		
Town of Troy	***Troy-Montgomery Senior Center	\$10,878
<b>Randolph</b>		
Randolph County Senior Adults Association	**Archdale Senior Center	\$7,252
	***Liberty Senior Center	\$10,878
	***Asheboro Senior Center	\$10,878
	**Randleman Senior Center	\$7,252
<b>Rockingham</b>		
City of Eden / Parks and Recreation Department	Garden of Eden Senior Center	\$3,625
City of Reidsville	***Reidsville Senior Center	\$10,878
Madison/Mayodan Recreation Commission	**Madison/Mayodan Senior Center	\$7,252
Aging, Disability & Transit Services	***Center for Active Retirement	\$10,878
<b>Stokes</b>		
Stokes County	***Walnut Cove Senior Center	\$10,878
City of King	**City of King Senior Center	\$7,252
<b>Surry</b>		
YVEDDI	***Surry County Senior Center	\$10,878
YVEDDI	Pilot Mountain Senior Center (satellite center)	\$3,625
<b>Yadkin</b>		
YVEDDI	***East Bend Senior Center	\$10,878
YVEDDI	***Yadkin County Senior Center	\$10,878
YVEDDI	***Yadkin Valley Senior Center	\$10,878
		<b>TOTAL STATE ALLOCATION</b>
		<b>\$246,565</b>
		<b>STATE ALLOCATION WITH MATCH</b>
		<b>\$328,751</b>
** Center Noncertified (3)	25% Local Match (Cash or In-Kind)	
** Center of Merit (4)	Noncertified Centers	\$ 1,208
*** Center of Excellence (19)	Centers of Merit	\$ 2,417
	Centers of Excellence	\$ 3,626

### ACTION ITEM 3

## M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Michael Blair, Housing Director  
DATE: October 5, 2016  
RE: Adjust Section 8 Payment Standards to 90% of Fair Market Rent

Each year HUD, in accordance with 24 CFR Part 982 issues Fair Market Rent (FMR) data for the PTRC's Section 8 Voucher Program (HCV) in Surry Stokes Yadkin and Davie. This data is to be used by the PTRC as a starting point in the determination of Payment Standards for purposes of administration of the HCV program.

The PTRC Housing Department determines a Payment Standard that is the amount generally needed to rent a moderately-priced dwelling unit in the local housing market which is then used to calculate the amount of housing assistance a family will receive.

Housing Department staff has reviewed rent burdens in the area and determined that all four counties are impacted by being in or adjacent to the Winston Salem MSA which has higher market and subsidized rents than in the four rural countries.

Staff has determined that the Payment Standard for all units need to be decreased to 90% which is within the basic range of 90% to 110% of HUD published 2016 FMR's and is in the best interest of the Section 8 HCV program, and program participants.

#### Fair Market Rent/Payment Standards Davie, Stokes & Yadkin Co.

Bedroom Size	2016 FMR	90% PTRC FMR
0	\$556	\$500
1	\$569	\$512
2	\$698	\$628
3	\$974	\$877
4	\$1105	\$994

#### Surry Co.

Bedroom Size	2016 FMR	90% PTRC FMR
0	\$564	\$508
1	\$583	\$525
2	\$685	\$616
3	\$978	\$880
4	\$1196	\$1076

**ACTION REQUESTED:** Staff is requesting Board approval to adjust the FMR in Surry Stokes Yadkin and Davie to 90% of the HUD FMR.

## ACTION ITEM 4

### M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Jesse B. Day, Regional Planning Director  
DATE: October 5, 2016  
RE: Jamestown Current Planning Services

The Planning Department requests to enter into contract for planning services with the Town of Jamestown for the following services.

#### Jamestown Current Planning Scope of Services

<b>Subdivision Administration</b>	<ul style="list-style-type: none"><li>• Assist Town staff, as requested, with Subdivision Administration:<ul style="list-style-type: none"><li>○ Preliminary and final plat review;</li><li>○ General questions about subdividing or recombining land;</li><li>○ Plat review and approval.</li></ul></li></ul>
<b>Zoning Administration</b>	<ul style="list-style-type: none"><li>• Assist Town staff, as requested, with zoning administration:<ul style="list-style-type: none"><li>○ Development proposal review;</li><li>○ Special use permits;</li><li>○ Text amendments;</li><li>○ Re-zoning requests;</li><li>○ Technical Review Committee;</li><li>○ Public notice requirements.</li></ul></li></ul>
<b>Planning Board Administration</b>	<ul style="list-style-type: none"><li>• Assist Town staff, as requested, with Planning Board administration:<ul style="list-style-type: none"><li>○ Planning Board meeting facilitation;</li></ul></li></ul>
<b>Code Enforcement</b>	<ul style="list-style-type: none"><li>• Assist Town staff, as requested, with code enforcement:<ul style="list-style-type: none"><li>○ Reports of violations of municipal code;</li><li>○ Property owner notifications;</li><li>○ Code violation postings;</li><li>○ Code compliance;</li><li>○ Property owner abatements.</li></ul></li></ul>
<b>Program / Project Administration</b>	<ul style="list-style-type: none"><li>• Assist Town staff, as requested, with other Town programs and projects:<ul style="list-style-type: none"><li>○ Road and sidewalk projects</li><li>○ Stormwater projects (e.g. easement survey, BMP inspections);</li><li>○ Ordinance Amendments;</li><li>○ Parks and Recreation.</li></ul></li></ul>

The Town of Jamestown administration has already approved the contract.

#### **ACTION REQUESTED:**

Request for approval to enter into contract providing professional planning services to the Town of Jamestown for the services outlined above totaling \$2,750/month for up to 9 months until a full-time planner is hired or other circumstances end the need for services.

## ACTION ITEM 5

### M-E-M-O-R-A-N-D-U-M

TO: Executive Committee  
FROM: Jesse Day, Regional Planning Director  
DATE: October 5, 2016  
RE: PTRDC Board Member Reappointments

In December of 2014 we made appointment recommendations that were approved by this body for our PTRDC Board. Due to the newness of the PTRDC board, some term expirations were overlooked.

#### County Representatives

As it states in the PTRDC bylaws "*Twelve shall be appointed by their respective boards of county commissioners. Each county board of commissioners shall assure that municipal as well as county representatives, either elected or staff, are considered for appointment to represent that county.*"

The following county representatives' term ended in December of 2015: Mr. David Owen, Caswell County and Mr. Larry Phillips, Surry County. Both members have agreed to remain on our PTRDC Board as county representatives until December 2019. Their respective boards will have to approve this reappointment.

<b>County</b>	<b>Delegate</b>	<b>Title</b>	<b>New Term Ending</b>
<b>Caswell</b>	David Owen	Commissioner	December 2019
<b>Surry</b>	Larry Phillips	Vice Chairman	December 2019

#### At-Large Representatives

The following At-Large Representatives' terms ended in December of 2015: Mr. Derwick Paige, Winston Salem and Ms. Sharon Conaway, Walnut Cove. Both members have been asked and have accepted the new term of 3 years, expiring in December 2019

<b>Location</b>	<b>Delegate</b>	<b>Title</b>	<b>New Term Ending</b>
<b>Winston Salem</b>	Derwick Paige	Asst. City Manager	December 2019
<b>Walnut Cove</b>	Sharon Conaway	Commissioner	December 2019



## **ACTION ITEM 5 CON'T**

### Private Sector & Non Profit

The following Private Sector and Non-Profit Sector seats ended in December of 2015: Mr. Andy Anderson, Yadkin Bank; Mr. Walt Denning, BB&T; Dr. Harold Martin, A&T State University; Mr. Alan Murdock, Forsyth Technical Community College; Ms. Mary Rittling, Davidson Community College.

<b>Location</b>	<b>Delegate</b>	<b>New Term Ending</b>
<b>Yadkin Bank</b>	Andy Anderson	December 2019
<b>BB&amp;T</b>	Walt Denning	December 2019
<b>A&amp;T State Univ</b>	Harold Martin	December 2019
<b>Forsyth Tech CC</b>	Alan Murdock	December 2019
<b>Davidson CC</b>		

### **ACTION REQUESTED:**

Request approval for the PTRDC Board Members to be reappointed for the term of 3 years to end in December 2019.

# Meeting Dates 2016

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

<b>PTRC Executive Committee 1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates 3<sup>rd</sup> Wednesday</b>
October 5, 2016	October 19, 2016
November 2, 2016	November - none
December 7, 2016	December 21, 2016

# Meeting Dates 2017

<b>PTRC Executive Committee 1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates 3<sup>rd</sup> Wednesday</b>
January - none	January - none
February 1, 2017	February 15, 2017
March 1, 2017	March - none
April 5, 2017	April 19, 2017
May 3, 2017	May - none
June 7, 2017	June 21, 2017
July - none	July - none
August 2, 2017	August 16, 2017
September 6, 2017	September - none
October 4, 2017	October 18, 2017
November 1, 2017	November - none
December 6, 2017	December 20, 2017