

## MEMBERS

### Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

### Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville  
Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilthead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville



# Piedmont Triad Regional Council Executive Committee Minutes

Wednesday, August 3<sup>rd</sup> 2016

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive

Kernersville, NC 27284

### **Members Present:**

Commissioner Kevin Austin, Yadkin County  
Mayor Jimmy Blake, Town of Biscoe  
Mayor Buddy Boggs, Town of Haw River  
Sharon Conaway, Town of Walnut Cove  
Mayor Alvin Foster, Town of Yanceyville  
Chairman Darrell Frye, Randolph County  
Commissioner Nathaniel Hall, Caswell County  
Commissioner Ernest Lankford, Stokes County  
Councilwoman Molly Leight, City of Winston-Salem  
Commissioner Walter Marshall, Forsyth County  
Commissioner Wayne Moore, Town of Jonesville  
Chairman Jackie Morris, Montgomery County  
Vice Chairman Larry Phillips, Surry County  
Commissioner Mark Richardson, Rockingham County  
Mayor Bert Lance Stone, City of Archdale  
Commissioner Don Truell, Davidson County  
Commissioner Brent Ward, Town of Mocksville  
Mayor Larry Ward, Town of Denton

### **Members Absent**

Councilwoman Marikay Abuzuaiter, City of Greensboro  
Councilman Latimer Alexander, City of High Point  
Mayor Dwight Atkins, Town of Pilot Mountain  
Councilman Jim Butler, City of Burlington  
Commissioner Alan Branson, Guilford County  
Councilman Darryl Carter, City of Eden  
Commissioner John Ferguson, Davie County  
Councilwoman Peggy Leight, Town of Walkertown  
Commissioner Linda Massey, Alamance County  
Mayor Keith Volz, Town of Jamestown  
Commissioner Steve Yokeley, City of Mount Airy

**Chairman Nathaniel Hall welcomed the PTRC Executive Committee and called the meeting to order at 12:00 p.m. He requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.**

- 1. Action Item: Request for approval of May 4, 2016 PTRC Executive Committee minutes, Nathaniel Hall, PTRC Chairman**
  - a. There being no questions, a motion was made by Ms. Molly Leight.
  - b. The motion was seconded by Mr. Larry Phillips.
  - c. Request for approval of May 4, 2016 PTRC Executive Committee minutes was approved.
  
- 2. Action Item: Request for authorization to administer Caswell County Housing Rehabilitation grant from the NCHFA, Michael Blair, Housing Director**
  - a. Caswell County has been awarded \$175,000 by the NCHFA for the Essential Single Family Rehabilitation Loan Pool 2016 (ESFRLP16) to perform repairs on low income homeowner's homes. PTRC staff assisted with the application for the funding and the County requests that the PTRC administer the grant. This includes project management, cost estimates, work write ups, the bidding of work and construction oversight.
  - b. PTRC Housing Department staff is requesting that the PTRC Executive Committee approve the PTRC to contract with Caswell County to manage the 2016 ESFRLP16 grant. Mr. Reece would like to see us 5% behind average to market scores. It's so important to recruit talent and retain. This adds market pressure.
  - c. There being no questions, a motion was made by Mr. Alvin Foster.
  - d. The motion was seconded by Mr. Buddy Boggs.
  - e. Request for authorization to administer Caswell County Housing Rehabilitation Grant from the NCHFA was approved.
  
- 3. Action Item: Request for authorization to administer Randolph County Housing Rehabilitation grant from the NCHFA, Michael Blair, Housing Director**
  - a. Randolph County has been awarded \$175,000 by the NCHFA for the Essential Single Family Rehabilitation Loan Pool 2016 (ESFRLP16) to perform repairs on low income homeowner's homes. PTRC staff assisted with the application for the funding and the County requests that the PTRC administer the grant. This includes project management, cost estimates, work write ups, the bidding of work and construction oversight.
  - b. PTRC Housing Department staff is requesting that the PTRC Executive Committee approve the PTRC to contract with Randolph County to manage the 2016 ESFRLP16 grant.
  - c. There being no questions a motion was made by Mr. Buddy Boggs.
  - d. The motion was seconded by Mr. Kevin Austin.
  - e. Request for authorization to administer Randolph County Housing Rehabilitation Grant from the NCHFA was approved.



- f. Mr. Michael Blair told the group that they are in need of general contractors. If they know of anyone who might be interested, please tell them to contact our Housing Department.
- g. Mr. Larry Phillips asked where a person should apply for these repairs. Mr. Blair responded that they should contact our Housing Department.

**4. Action Item: Request authorization to enter into contract with the North Carolina Division of Aging and Adult Services in the amount of \$90,000 and enter into subcontracts with two local funded partners for Local Contact Agency (LCA activities) in the amount of \$32,984 for the contract period of July 1, 2016 – June 30, 2017, Blair Barton-Percival, Area Agency on Aging Director**

- a. Federal funding has been available to help residents in skilled nursing facilities transition back to community living. This process requires a Local Contact Agency (LCA) to respond to a resident’s request to discuss with a certified options counselor about the possibility of leaving the facility and returning to the community to live and receive services.
- b. This process has taken place at the regional level for the last five years. Currently the position at the regional level supports 10 counties (Caswell, Davidson, Davie, Forsyth, Montgomery, Randolph, Rockingham, Stokes, Surry, and Yadkin). We are working with two counties to roll out this function at the local level in Alamance and Guilford at their request. All 12 counties had the opportunity to do the same.
- c. The chart below shows how much funding will be made available to the 2 county partners. This allocation is based on number of beds, square mileage per county and average number of referrals over a 5 year period.

County	Number of Nursing Home Beds	Square Mileage Per County	Average Number of Referrals over 5 years	Amount
Alamance	888	435	6	\$ 9,029
Guilford	2422	657.7	17	\$23,955

- d. There being no questions a motion was made by Mr. Walter Marshall.
- e. The motion was seconded by Ms. Molly Leight.
- f. Request for authorization to enter into contract with the North Carolina Division of Aging and Adult Services in the amount of \$90,000 for the contract period of July 1, 2016 – June 30, 2017. I am also requesting to enter into contract with local funded partners for Local Contact Agency (LCA activities) in the aggregate amount of \$32,984 was approved.

**5. Action Item: Request for authorization to accept grant funds from the City of Winston Salem’s “Successful Outcomes after Release” (SOAR) program in the amount of \$10,000, Matthew Dolge, Executive Director**

- a. The Criminal Justice Department requests approval to accept funds in the amount of \$10,000 from the City of Winston-Salem's "Successful Outcomes After Release" grant program.
- b. Funds will be used to support operating costs of the Department's "Project Reentry" program.
- c. There being no questions a motion was made by Mr. Kevin Austin.
- d. The motion was seconded by Ms. Molly Leight.
- e. Request for Authorization to Accept Grant Funds from the City of Winston-Salem's "Successful Outcomes after Release" (SOAR) Grant Program was approved.

**6. Action Item: Request for authorization to accept grant funds in the amount of \$31,150 from the City of Winston-Salem's Community Development Block Grant program, Matthew Dolge, Executive Director**

- a. The Criminal Justice Department requests approval to accept funds in the amount of \$31,150 from the City of Winston-Salem's Community Development Block Grant program.
- b. Funds will be used to support operating costs of the Department's "Project Reentry" program.
- c. Mr. Darrell Frye asked if there is a match requirement to these grants. Mr. Dolge responded that no, there is no match requirement.
- d. There being no other questions a motion was made by Mr. Kevin Austin.
- e. The motion was seconded by Ms. Molly Leight.
- f. Request for Authorization to Accept Grant Funds from the City of Winston-Salem's Community Development Block Grant program was approved.

**7. Action Item: Request adoption of submitted grant applications for consideration by the NC ARC representative Olivia Collier, Elizabeth Jernigan, Regional Planner**

- a. The following ARC Emerging Opportunities pre-applications have been submitted to the PTRC for approval. The grant amount range is from \$20,000 to \$50,000. The available funding from the PTRC is \$100,000.
- b. **Mt Airy – Mount Airy, NC Water...It starts with the best ingredients Video and Outreach Initiative**  
**Total Project Cost: \$28,580 ARC Funds: \$20,000 Match Funds: \$8,580**  
 The proposed project will utilize a video and companion literature to highlight and expand economic development opportunities as it relates to Mount Airy's extraordinary water quality and water capacity. The video outreach goal is to reach a minimum of 800 water users and generate a minimum of 10 serious inquiries from potential businesses as a result of the campaign. This video would act as an additional outreach component to the water data and samples already being sent to target breweries and bakeries.
- c. **Surry County – Yadkin Valley Heritage Corridor Partnership Project Surry County Wayfinding Signage**  
**Total Project Cost: \$29,000 ARC Funds: \$20,000 Match Funds: \$9,000**



The purpose of this proposed project is the creation and installation of a series of five wayfinding signs located at strategic locations on roads in Surry County, conveying a brand promoted by the Yadkin Valley Heritage Corridor Partnership. A similar ARC wayfinding signage project was completed in 2015.

- d. Ms. Jernigan added that the counties have to come up with the matches. PTRC just oversees the application process.
- e. Mr. Darrell Frye asked how many counties are eligible. Mr. Dolge answered that 5 counties in the ARC region can apply- Surry, Yadkin, Davie, Stokes and Forsyth. He encourages anyone in these areas to consider applying. This opportunity allows areas to be creative. There is still \$60,000 available.
- f. Mr. Larry Phillips added that this would be great in targeting groups that want to relocate to our area. We need to be competitive and this is a great opportunity.
- g. There being no questions a motion was made by Mr. Larry Phillips.
- h. The motion was seconded by Mr. Mark Richardson.
- i. Request for adoption of submitted grant applications for consideration by the NC ARC representative Olivia Collier was approved.

**8. Action Item: Request for authorization to utilize Weatherization funds in the amount of \$2,674,825 for fiscal year 2016-2017, Reginald McCaskill, Weatherization Assistance Program Director**

- a. The PTRC Weatherization Assistance Program's mission is to enhance the well-being of low-income residents, particularly those persons who are most vulnerable such as the elderly, individuals with disabilities, and children through the installation of energy efficient and energy-related health and safety measures, thus benefiting clients through reduced energy bills, enhanced comfort, and the mitigation of energy related health risks.
- b. Mr. Dolge added that our WAP covers seven counties in our region. We have a 110% completion rate for HARP and 99.5% for WAP. We are very excited about the progress that has been made.
- c. There being other questions a motion was made by Mr. Jimmy Blake.
- d. The motion was seconded by Ms. Molly Leight.
- e. Request for authorization to utilize Weatherization funds in the amount of \$2,674,825 for fiscal year 2016-2017 was approved.

**9. Closed Session**

- a. A motion was made by Mr. Larry Phillips to enter into closed session.
- b. The motion was seconded by Ms. Molly Leight.
- c. A discussion was held in reference to a personnel issue. After adequate discussion, a motion was made by Mr. Mark Richardson to leave closed session.
- d. That motion was seconded by Mr. Alvin Foster.
- e. In open session, Mr. Darrell Frye made a motion to approve the recommendation of Matt Reece to pay out a portion of an employee's accrued sick leave.
- f. The motion was seconded by Mr. Buddy Boggs.

- g. The recommendation made by Matt Reece regarding pay out of an employee's accrued sick leave was approved.

**10. Executive Director's Report, Matthew Dolge, Executive Director**

- a. Mr. Dolge reported that our Workforce Department has received an 18% cut from the state. He met with the Workforce Development Board this morning to apprise them of the changes that will be taking place. The changes include a reduction in the amount of space used in Rockingham. We are also in discussions about changing the location of our offices in Winston-Salem to cut costs. Our emphasis is on serving people so we are looking at all options to cut costs while maintaining our standard of service. Mr. Dolge hopes that there will be a new Workforce Development Director in place by the end of the month.
- b. Our Weatherization Assistance Program is also facing cuts. It could potentially be as much as 20%. Mr. Dolge will keep the group apprised of the situation as it unfolds.

**11. Around the Region**

- a. Mr. Larry Phillips encourages everyone to see the movie, "The Real Mayberry" about a small town. It's a great movie and with a unique perspective on small towns.

**There being no other business, a motion to adjourn was made by Mr. Darrell Frye and seconded by Mr. Buddy Boggs. The meeting was adjourned at 12:50 p.m.**



**Nathaniel Hall, PTRC Chairman**



**Katie Mitchell, Acting Clerk**