



N.C. ETHICS COMMISSION

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MPO and RPO TAC MEMBERS 2017 SEI AND RED FILING REMINDERS:

- Complete SEIs and Real Estate Disclosure Forms (REDs) must be filed on or before **APRIL 17, 2017**.
- Use **INTERNET EXPLORER** web browser (instead of Firefox, Safari or Google Chrome) to access SEI and RED forms.
- We strongly recommend that you file online at:
http://www.ethicscommission.nc.gov/sei/blankForm.aspx?type=MPO_RPO. Online filing is fast, easy, ensures immediate confirmation of your filing and saves your information for all future filings.
- Follow the simple instructions on our website to get an NCID user id and password, prior to your initial online filing. **At the New User Registration page, you must choose "Individual Account" as your user type.**
- **ONLINE FILING:** The SEI and the RED are connected; therefore, when you file your SEI online you are simultaneously filing your RED. **PLEASE NOTE: There is no need to manually file a separate RED when you file online.** Multiple filings create duplicate records and confusion, and all filings are available for public review.
- **MANUAL FILING:** The SEI and RED are **not** connected. **Therefore, manual filers must print out both the SEI and the RED forms and then complete, sign and file the original SEI and the original RED with the Commission. Filers should keep a copy of their SEI and RED for their records.**
- If you filed a 2016 SEI **and** you have had **no changes** since your 2016 filing, you should file a 2017 SEI **No Change Form**, located on our website.
- All filers **MUST** complete a 2017 RED, even those who file a 2017 SEI No Change Form.
- You **MUST** file a 2017 SEI Long Form if either of the following apply to you:
 - a. You filed a 2016 SEI but you have had changes since your 2016 filing; or
 - b. You are a first time filer or have been appointed to a new or additional position/board.
- **New members must file a 2017 SEI and RED and receive an evaluation letter from our office prior to participating or voting.**
- If you need to supplement your SEI or RED due to an omission, **call the Commission.**

RELATED PENALTIES AND SANCTIONS

- A \$250 fine **will be levied** for the late, incomplete or non-filing of an SEI.
- A \$250 penalty **will be levied** for the late, incomplete or non-filing of an RED.
- Failure to file a complete SEI within 60 days of notice is a Class 1 misdemeanor and **must be reported** to the Director of the State Bureau of Investigation (SBI) for investigation and possible prosecution.
- Failure to file a complete RED within 60 days of notice is a Class 1 misdemeanor and **must be reported** to the Director of the State Bureau of Investigation (SBI) for investigation and possible prosecution.