

Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville  
Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville



# Piedmont Triad Regional Council Executive Committee

## Agenda

Wednesday, May 3, 2017

12:00 noon

PTRC Headquarters  
1398 Carrollton Crossing Drive  
Kernersville, NC 27284

### Item

### Official

#### **Lunch**

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Katie Mitchell at (336)904-0345 or by email at [kmitchell@ptrc.org](mailto:kmitchell@ptrc.org).

**Katie Mitchell**  
Program Assistant

#### **A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance**

**Nathaniel Hall**  
Chair

#### **B. Action Items**

- |   |  |
|---|--|
| <p><b>1) Request for approval of April 5, 2017 PTRC Executive Committee Minutes (attachment)</b></p>  | <p><b>Nathaniel Hall</b><br/>Chair</p>                       |
| <p><b>2) Request for approval of addition of weighted preferences for Section 8 Housing Choice Voucher Program</b></p>  | <p><b>Michael Blair</b><br/>Housing Director</p>             |
| <p><b>3) Request for approval to enter into contract to provide professional planning services to the Village of Clemmons for the services outlined above totaling \$40,250 during FY 16-17 and FY 17-18.</b></p>   | <p><b>Elizabeth Jernigan</b><br/>Asst. Planning Director</p> |
| <p><b>4) Request for authorization to submit the State Fiscal Year 2018 Family Caregiver Support Program plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2017 – June 30, 2018</b></p> | <p><b>Blair Barton-Percival</b><br/>AAA Director</p>         |
| <p><b>5) Request for approval of the REVISED Indirect and fringe benefit rate for 2017-2018</b></p>   | <p><b>Robin Shelton</b><br/>Finance Director</p>             |
| <p><b>6) Request for approval of second budget revision for FY 2016-2017 (attachment)</b></p>   | <p><b>Robin Shelton</b><br/>Finance Director</p>             |

**C. Executive Director's Report**

**Matthew Dolge**  
*Executive Director*

**D. Old Business**

**Nathaniel Hall**  
*Chair*

**E. New Business**

- 1) Discussion of health care, fringe and indirect benefits**

**Nathaniel Hall**  
*Chair*  
**Matthew Dolge**  
*Executive Director*

**F. Around the Region**

*At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.*

**Nathaniel Hall**  
*Chair*

**G. Chairman's Remarks and Announcements**

**Nathaniel Hall**  
*Chair*

- 1) PTRC Executive Committee Meeting**

Wednesday, June 7, 2017 11:45 a.m.  
**Piedmont Triad Regional Council**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**

- 2) PTRC Board of Delegates Meeting**

Wednesday, June 21, 2017 12:00  
**Piedmont Triad Regional Council**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**

- 3) 2017 PTRC Meeting Dates *(attached)***

**H. Informational Items**

- 1) 2017 Urgent Repair Program awarded funds**

**Michael Blair**  
*Housing Director*

- 2) Area Agency on Aging Announcements**

**Blair Barton-Percival**  
*AAA Director*

- 3) FY2017 Omnibus Spending Package**

**Matthew Dolge**  
*Executive Director*

## **ACTION ITEM 2**

### **M-E-M-O-R-A-N-D-U-M**

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Michael Blair, Housing Director  
DATE: May 3, 2017  
RE: Request for approval of addition of weighted preferences for Section 8 Housing Choice Voucher Program

Last year, the board approved the addition of weighted preferences for folks on the waiting list for the Section 8 Housing Choice Voucher Program. Those preferences added were Veteran Status, Homeless Status, Disabled, Elderly and families with children under 16.

The department would like to request an additional category of chronically poor. There are times where we have people on the waiting list that meet no other category but the income level, and without a weight preference, they just remain on the waiting list until all others with preferences receive assistance. We would like to add that once they have been on the waiting list for a certain period of time, 3 or 4 years, they would get a weighted point level that would allow them to access assistance through the program.

#### **ACTION REQUESTED:**

Request for approval of addition of weighted preferences for Section 8 Housing Choice Voucher Program

## **ACTION ITEM 3**

# **M-E-M-O-R-A-N-D-U-M**

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Elizabeth Jernigan, Assistant Regional Planning Director  
DATE: May 3, 2017  
RE: Local Technical Assistance Contracts

The Planning Department requests to enter into contract for planning services with the following local governments in the current and upcoming fiscal year.

### **Village of Clemmons 2030 Comprehensive Plan Update: \$40,250**

The update will serve to assess existing land development conditions and make recommendations for future growth, while revising recommendations that are no longer relevant in the existing 2030 Comprehensive Plan.

The scope of work is as follows:

1. Collect, analyze and update demographic and GIS data
2. Facilitate public meetings and other public involvement
3. Scenario modeling and traffic impact analysis using CommunityViz modeling software
4. Comprehensive plan update report development

The contract has been approved by the Village of Clemmons, which includes a sub-contract for Dr. Russell Smith, PhD Independent Contractor to lead scope of work elements 2 and 4 above.

### **ACTION REQUESTED:**

Request for approval to enter into contract to provide professional planning services to the Village of Clemmons for the services outlined above totaling \$40,250 during FY 16-17 and FY 17-18.

## ACTION ITEM 3 CONTINUED



### PIEDMONT TRIAD REGIONAL COUNCIL

1398 CARROLLTON CROSSING DRIVE  
KERNERSVILLE, NC 27284

(336) 904-0300

MATTHEW L. DOLGE • EXECUTIVE DIRECTOR

March 2, 2017

Ms. Megan Ledbetter  
Planning Director  
Village of Clemmons  
PO Box 1710  
Clemmons, NC 27012

Dear Megan:

Thank you for the opportunity to submit this proposal from the Piedmont Triad Regional Council (PTRC) planning department to assist the Village of Clemmons in updating the 2030 Comprehensive Plan. The update will serve to assess existing land development conditions and make recommendations for future growth, while revising recommendations that are no longer relevant in the existing 2030 Comprehensive Plan. The staff assigned to the project will be Jesse Day, Planning Director PTRC, Malinda Ford, GIS Manager PTRC and Dr. Russell Smith, PhD Independent Contractor, utilizing support from other planning staff as needed. The hourly rates range from \$75 - \$100/hr. A summary of the work products for this Comp Plan update are as follows:

1. Review and update existing conditions charts, graphs and maps, including text and map edits to reflect changes in existing land use, transportation networks, sidewalks, trails and other existing conditions data.
2. Facilitate public meetings and public input relating to land development plan recommendations and updates, including community round tables, planning board meetings, council meetings and coordination meetings with transportation and County representatives. Build an online platform for compiling meeting data and providing for public comment.
3. Recommend regulatory policies, ordinances in response to recent trends in development based upon meeting outcomes.
4. Analysis of plan build out and impacts on transportation using Community Viz modeling and other modeling techniques in consultation with transportation consultant.

The PTRC services would include: a) facilitation of four public roundtable meetings, b) up to 2 planning board meetings, 2 Village council meetings, a Forsyth county & Lewisville coordination meeting and 2 meetings with a transportation consultant c) Updates to the zoning, land use, recreation, natural resource, transportation and other existing conditions maps, d) future land use maps, e) written updates to demographics and existing conditions and f) policy recommendations.

The following components will serve to update the 2030 Comprehensive Plan, providing excellent public involvement opportunities, while balancing the development of a framework of facts.

# ACTION ITEM 3 CONTINUED

1. Collect, Analyze & Update Demographic and GIS Data      80 hours      \$6,000 (\$75/hr)

Update demographics and existing condition maps. The demographics and existing condition maps will reflect growth and development since the original plan was completed and include other adopted plans and policy changes at the Village, County and metropolitan level.

2. Public Involvement and Build Consensus      165 hours      \$16,500 (\$100/hr)

Public involvement is a critical piece of the plan update and will help to identify community values, while sharing important demographic and existing conditions changes since the last Comprehensive Plan. The public will be involved through the following ways:

**Public Meetings**

- Facilitate four (4) public meetings to gather and solicit feedback on updated existing conditions maps and to gather input into recommendations on future land use, transportation improvements, service areas, ordinance revisions and policies. Each of the four meetings will utilize facilitated small group discussion to identify, record and refine land development issues.

**Planning Board and Council Meetings**

- Present plan update progress at up to four (4) planning board and Village council meetings to gather input and feedback on existing conditions, public meeting results and proposed recommendations.

**Other Meetings**

- Facilitate three (3) other meetings with County planning representatives and transportation consultant to look at impacts of future development trends on service areas and traffic impacts.

**Website and Online Feedback Platform**

- Create and maintain a project website or landing page with public comment form, plan update information and integrate with current communication channels for the Village and citizens to ensure meeting information and outcomes are clearly communicated to citizens and stakeholders.

3. Scenario Modeling & Traffic Impact Analysis      80 hours      \$6,000 (\$75/hr)

PTRC will develop a CommunityViz model based on existing land use, vacancies, environmental impacts, and current household and job counts. The model will examine scenarios based on future land use, build out capacity, projected household and job growth. PTRC will work with Kimley-Horn staff to feed the CommunityViz model output into their travel demand model to determine traffic impacts along the main redevelopment corridors. PTRC will compile final results, including maps, graphs and tables, for the final report.

4. Comprehensive Plan Update Report Development      150 hours      \$11,250 (\$75/hr)

The planning process and final plan will incorporate facts and public input and frame the development of final policy recommendations and the production of map products to reflect these policy recommendations. Additional maps produced will include an updated future land use map, greenway and trail map and others.

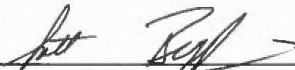
# ACTION ITEM 3 CONTINUED

The finished plan will consist of replacements maps, updates to existing conditions and recommendations on policies and ordinance changes. The final draft plan update will be presented to the Village Council for approval.

The travel required for completing the plan will not exceed \$500, bringing the total budget for the entire plan update to \$40,250. If the Village concurs with the project as described herein and below, please sign this contract letter and return a copy to me for our records. We are prepared to begin work on this project in Late April/May 2017, and look forward to working with you and your staff, in serving the citizens of Clemmons.

Sincerely,

Jesse Day, AICP  
PTRC Planning Director

  
\_\_\_\_\_  
Mr. Scott Buffkin, Village Manager

4-17-17  
\_\_\_\_\_  
Date

"This instrument has been preaudited in the manner required by the local government budget and fiscal control act."

  
\_\_\_\_\_  
Ms. Ann Stroud, Finance Officer

4-17-17  
\_\_\_\_\_  
Date

## ACTION ITEM #4

# M-E-M-O-R-A-N-D-U-M

TO: Executive Committee, Piedmont Triad Regional Council  
FROM: Blair Barton-Percival, Area Agency on Aging Director  
DATE: May 3, 2017  
RE: Request for authorization to submit the State Fiscal Year 2018 Family Caregiver Support Program plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2017 – June 30, 2018.

Each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. Attached for your review and approval are funding allocations for the FCSP:

- Family Caregiver Support Program (FCSP)

The attached chart indicates Family Caregiver Support Program (FCSP) funds for State Fiscal Year 2018 to our 12 counties. Each county receives a base of \$5,000 and additional funds based on the population over age 70.

County	Base Amount	2017 70+ Rate	Allocation	2018 Preliminary Total
Alamance	\$5,000	9.79%	\$29,862	\$34,862
Caswell	\$5,000	1.60%	\$4,880	\$9,880
Davidson	\$5,000	10.18%	\$31,052	\$36,052
Davie	\$5,000	3.01%	\$9,181	\$14,181
Forsyth	\$5,000	20.10%	\$61,310	\$66,310
Guilford	\$5,000	26.84%	\$81,869	\$86,869
Montgomery	\$5,000	1.95%	\$5,948	\$10,948
Randolph	\$5,000	8.69%	\$26,507	\$31,507
Rockingham	\$5,000	6.54%	\$19,949	\$24,949
Stokes	\$5,000	3.29%	\$10,035	\$15,035
Surry	\$5,000	5.31%	\$16,197	\$21,197
Yadkin	\$5,000	2.70%	\$8,236	\$13,236
Total	\$60,000	100%	\$305,026	\$365,026



## ACTION ITEM #4 CONTINUED

### FAMILY CAREGIVER SUPPORT PROGRAM

<b>Provider</b>	<b>SFY 2017 Allocation</b>	<b>SFY 2018 Allocation</b>	<b>Change</b>
<b>Alamance Eldercare, Inc.</b>	31,724	31,724	0
<b>Friendship Adult Day Services, Inc.</b>	3,138	3,138	0
<b>Caswell County</b>	9,880	9,880	0
<b>The Life Center of Davidson County</b>	36,052	36,052	0
<b>Davie County</b>	14,181	14,181	0
<b>Senior Services, Inc. (Forsyth)</b>	66,310	66,310	0
<b>Senior Resources of Guilford</b>	47,778	47,778	0
<b>Adult Center for Enrichment, Inc.</b>	39,091	39,091	0
<b>Montgomery County Council on Aging, Inc.</b>	10,948	10,948	0
<b>Randolph County Senior Adults Assn., Inc.</b>	10,097	13,056	+2,959
<b>Regional Consolidated Services</b>	4,103	5,248	+1,145
<b>Randolph Hospital, Inc.</b>	17,307	13,203	-4,104
<b>Aging, Disability &amp; Transit Services, Inc. (Rockingham)</b>	24,949	24,949	0
<b>Stokes County (DSS)</b>	15,035	15,035	0
<b>Surry County (Health &amp; Nutrition)</b>	21,197	21,197	0
<b>New Horizons Home Care, Inc. (Yadkin)</b>	13,236	13,236	0
<b>TOTAL</b>	<b>\$365,026</b>	<b>365,026</b>	0

Request for authorization to submit the State Fiscal Year 2018 Family Caregiver Support Program plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2017 – June 30, 2018.

## **ACTION ITEM #5**

# **M-E-M-O-R-A-N-D-U-M**

TO: PTRC Executive Committee  
FROM: Robin C. Shelton, Finance Director  
DATE: May 3, 2017  
RE: Request for Approval of the REVISED Indirect and Fringe Benefit Rates for 2017-2018

The Finance Department requests approval of the Fringe and Indirect Plans for the fiscal year of 2017-2018.

- The fringe rate for the period has been revised to 41.5 % a 3% increase from 16-17, costs for health insurance came in at a higher rate than anticipated.
- The indirect rate for the period will remain stable at 36.5%.

### **ACTION REQUESTED:**

It is recommended that the board adopt these plans for the 2017-2018 fiscal year.

# INFORMATIONAL ITEM 1



PTRC was awarded grant funds from the NCHFA for the Urgent Repair Program (URP) in the amount of \$200,000 for homeowner repairs in Surry, Stokes, Yadkin and Rockingham Counties.

As a reminder the Housing Department currently has active SFR and ESFR grants in three of those four counties being, Surry, Rockingham and Stokes Counties.

April 13, 2017

A self-supporting  
public agency

Mr. Matthew Dolge, Executive Director  
Piedmont Triad Regional Council  
1398 Carrollton Crossing Drive  
Kernersville, NC 27284

Scott Farmer  
Executive Director

Dear Mr. Dolge:

PO Box 28066  
Raleigh, NC  
27611-8066

I am pleased to inform you that Piedmont Triad Regional Council has been conditionally approved to receive an amount not to exceed \$200,000 under the 2017 cycle of the Urgent Repair Program (URP17).

3508 Bush Street  
Raleigh, NC  
27609-7509

The URP17 Program attracted applications from a broad variety of housing providers across the state. Fifty-six applications were received, with funding requests totaling \$6.756 million. Our total commitment to URP17 of \$3.775 million funded thirty-five projects this year (63% of all applicants) and will provide urgently needed repairs or modifications to the homes of 612 households in 48 counties. Success in this competition reflects your organization's commitment and capacity to respond to the need for urgent repair assistance in your service area.

Tel. 919-877-5700  
Fax. 919-877-5701  
www.nchfa.com

A one-day Implementation Workshop is scheduled for June 6, 2017 in Raleigh. Detailed workshop information will be emailed to you and the person identified in your application as the Program contact. An URP17 Funding Agreement will be sent to you after you submit some required post-approval documentation and key staff have attended the workshop. Please do not begin work on your project until a Funding Agreement has been forwarded to you and properly executed.

On behalf of the Agency, I congratulate you on your successful application. If you have any questions regarding this award, please contact Chuck Dopler at (919) 981-5008.

Sincerely,

Scott Farmer  
Executive Director

cc. Michael Blair, Housing Director

# INFORMATIONAL ITEM 3

**Matthew Dolge**

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**From:** Susan Howard <showard@nado.org>  
**Sent:** Monday, May 1, 2017 1:20 PM  
**To:** Susan Howard  
**Subject:** NADO Alert: Congress Releases FY2017 Omnibus Spending Package



## **NADO Alert: Congress Releases FY2017 Omnibus Spending Package**

Early Monday morning, congressional appropriators released an omnibus spending bill for the remainder of fiscal year (FY) 2017. The bill, the Consolidated Appropriations Act of 2017, funds federal programs through September 30, 2017. The House and Senate are expected to pass the package this week before the current short-term continuing resolution (CR) keeping programs operating expires May 5. It is important to note that most funding to be formally appropriated has already spent since federal programs have been operating under a CR since the beginning of the current fiscal year on October 1, 2016. There are five months remaining in FY2016, so programmatic increases over FY2016 levels will apply to remainder of the current fiscal year.

### FY2017 Funding for Key NADO Federal Agencies and Programs

#### ***Economic Development Administration***

\$237 million for Economic Development Assistance Programs, \$15 million above the FY2016 level (specific programmatic funding is not yet available)

#### ***USDA-Rural Development***

\$2.94 billion for Rural Development Program, \$166 million above the FY2016 enacted level

- \$920 million for Business and Industry loans, level funding from last year
- \$1.25 billion for rural water and waste program loans, level funding from last year
- \$527 million for rural water and waste program grants, \$49 million above the FY2016 enacted level

#### ***Federal-State Regional Commissions***

\$152 million for the Appalachian Regional Commission

- \$10 million for high-speed broadband deployment in distressed counties in the Central Appalachian region most negatively impacted by the downturn in the coal economy, level funding from last year
- \$16 million for a program of industrial site and workforce development in Southern and South Central Appalachia focused primarily on the automotive supply sector and the aviation sector (up to \$13.5 million is specified for activities in Southern Appalachia), level funding from last year
- \$6 million for a program of basic infrastructure improvements in distressed counties in Central Appalachia (new funding)
- \$50 million for the POWER initiative, a multi-agency effort designed to assist communities and workers impacted by changes in the coal power industry, level funding from last year

\$25 million for the Delta Regional Authority, level funding from last year

# INFORMATIONAL ITEM 3

\$15 million for the Denali Commission, \$4 million above the FY2016 level

\$10 million for the Northern Border Regional Commission, \$2.5 million above the FY2016 level

\$250,000 for the Southeast Crescent Regional Commission, level funding from last year

## ***HUD – Community Planning and Development***

\$3 billion for Community Development Block Grant formula grants, level funding from last year

\$950 million for HOME, level funding from last year

## ***DOT-FHWA-FTA***

\$500 million for TIGER grants, level funding from last year

\$44 billion for federal-aid highway programs, consistent with the FAST Act authorized level and \$905 million above the FY2016 level

\$12.4 billion for Federal Transit Administration, \$657 million above the FY2016 level

## ***DOL-Employment and Training Administration***

\$9.97 billion for ETA, \$90 million below the FY2016 level

- \$2.7 billion WIOA Adult, Youth, and Dislocated Worker Training Programs, level funding from last year
- \$1.7 billion for Job Corps, \$15 million above the FY2016 level

## ***HHS-Administration for Community Living***

\$1.9 billion for aging programs

## ***Additional Resources***

NADO will continue to provide updates as the House and Senate consider the omnibus package.

[Full Bill Text](#)

[Link to House Appropriations Committee Summary](#)

[Link to Senate Appropriations Committee Summary](#)

# Meeting Dates 2017

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

<b>PTRC Executive Committee 1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates 3<sup>rd</sup> Wednesday</b>
<del>January - none</del>	<del>January - none</del>
<del>February 1, 2017</del>	<del>February 15, 2017 - cancelled</del>
<del>March 1, 2017</del>	<del>March - none</del>
<del>April 5, 2017</del>	<del>April 19, 2017</del>
May 3, 2017	May - none
June 7, 2017	June 21, 2017
July - none	July - none
August 2, 2017	August 16, 2017
September 6, 2017	September - none
October 4, 2017	October 18, 2017
November 1, 2017	November - none
December 6, 2017	December 20, 2017