



Piedmont Triad Regional Council Executive Committee

Minutes

Wednesday, April 5, 2017

12:00 noon

PTRC Headquarters

1398 Carrollton Crossing Drive

Kernersville, NC 27284

- Counties
- Alamance
- Caswell
- Davidson
- Davie
- Forsyth
- Guilford
- Montgomery
- Randolph
- Rockingham
- Stokes
- Surry
- Yadkin

- Municipalities
- Archdale
- Asheboro
- Bermuda Run
- Bethania
- Biscoe
- Boonville
- Burlington
- Candor
- Clemmons
- Cooleemee
- Danbury
- Denton
- Dobson
- East Bend
- Eden
- Elkin
- Elon
- Franklinville
- Gibsonville
- Graham
- Green Level
- Greensboro
- Haw River
- High Point
- Jamestown
- Jonesville
- Kernersville
- King
- Lewisville
- Lexington
- Liberty
- Madison
- Mayodan
- Mebane
- Midway
- Mocksville
- Mount Airy
- Mt. Gilead
- Oak Ridge
- Pilot Mountain
- Pleasant Garden
- Ramseur
- Randleman
- Reidsville
- Rural Hall
- Seagrove
- Stokesdale
- Stoneville
- Summerfield
- Thomasville
- Tobaccoville
- Trinity
- Troy
- Village of Alamance
- Walkertown
- Wallburg
- Walnut Cove
- Wentworth
- Winston-Salem
- Yadkinville
- Yanceyville

Members Present:

- Councilwoman Marikay Abuzuaiteer, City of Greensboro
- Commissioner Kevin Austin, Yadkin County
- Mayor Jimmy Blake, Town of Biscoe
- Mayor Buddy Boggs, Town of Haw River
- Alderman Renee Bryant, City of Randleman
- Commissioner Sharon Conaway, Town of Walnut Cove
- Commissioner Fleming El-Amin, Forsyth County
- Commissioner John Ferguson, Davie County
- Mayor Alvin Foster, Town of Yanceyville
- Chairman Darrell Frye, Randolph County
- Commissioner Nathaniel Hall, Caswell County
- Commissioner Ernest Lankford, Stokes County
- Councilman John Larson, City of Winston-Salem
- Councilwoman Peggy Leight, Town of Walkertown
- Chairman Jackie Morris, Montgomery County
- Vice Chairman Larry Phillips, Surry County
- Commissioner Mark Richardson, Rockingham County
- Commissioner Don Truell, Davidson County
- Mayor Keith Volz, Town of Jamestown
- Commissioner Brent Ward, Town of Mocksville
- Mayor Larry Ward, Town of Denton
- Commissioner Steve Yokeley, City of Mount Airy

Members Absent

- Councilman Latimer Alexander, City of High Point
- Mayor Dwight Atkins, Town of Pilot Mountain
- Commissioner Eddie Boswell, Alamance County
- Commissioner Alan Branson, Guilford County
- Councilman Jim Butler, City of Burlington
- Councilman Darryl Carter, City of Eden
- Commissioner Wayne Moore, Town of Jonesville

Chair Nathaniel Hall welcomed the PTRC Executive Committee and called the meeting to order at 12:01 p.m. Moment of silence, pledge of allegiance

1. Presentation: Response to Federal Budget, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that they President released his budget requests for the next fiscal year. This budget is a dramatic shift from current funding priorities. The shift in funding priorities, if carried forward to the actual appropriations, will have adverse effects on several programs administered by the PTRC.
- b. The greatest concern for PTRC is the elimination of the HOME, Weatherization, ARC, and EDA. The HOME program impacts the Surry County HOME Consortium, and also would eliminate the housing rehab program administered through the housing finance agency. The elimination of Weatherization will include the Weatherization Assistance and Heating and Air programs. ARC pays for some administration functions and funds economic development projects in our 5 ARC counties. EDA funding provides \$70,000 for support of economic development planning in the region and funds projects as well.
- c. There aren't clear numbers on workforce development or aging programs. We also do not include indirect impacts to our members from the elimination of CDBG funding and USDA funding for infrastructure. If CDBG is eliminated most every local government will be affected.
- d. The staff has begun advocating for our programs by highlighting their impacts. I am requesting a resolution of support for our programs that will allow staff to access your assistance in our advocacy efforts.
- e. With this budget we are looking at losing up to 20 staff persons and an almost 12 million budget cut.
- f. Mr. Dolge stated he met with congressional delegates in DC and was assured that while there will most likely be cuts, most programs won't be entirely eliminated. We are still preparing for the worst and will have more information about our programs distributed.

2. Action Item: Request for approval of March 1, 2017 PTRC Executive Committee minutes, Nathaniel Hall, PTRC Chairman

- a. There being no questions, a motion was made by Mr. Keith Volz.
- b. The motion was seconded by Ms. Marikay Abuzuaiter
- c. Request for approval of March 1, 2016 PTRC Executive Committee minutes was approved.

3. Action Item: Request for approval to assist the Town of Lewisville in providing current planning services on a part time basis in the amount of \$3,900 per month, Jesse Day, Planning Director

- a. The Planning Department requests to assist the Town of Lewisville in providing current planning services on a part time basis. These services will include assistance on zoning and subdivision administration, permitting assistance, code enforcement

and Zoning Board administration as necessary. This will be on a monthly basis at the rate of \$3,900 per month to cover up to 60 hours of service as necessary.

- b. There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
- c. The motion was seconded by Mr. Keith Volz.
- d. Request for approval to assist the Town of Lewisville in providing current planning services on a part time basis in the amount of \$3,900 per month was approved.

4. Action Item: Request for authorization to submit the State Fiscal Year 2018 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2017 – June 30, 2018, Blair Barton-Percival, Area Agency on Aging Director

- a. Mr. Blair Barton-Percival explained that each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. The following funding allocations need approval at this time:
- b. The Home and Community Care Block Grant funds are administered by the PTRC AAA and are allocated to our 12 counties based on the North Carolina Intrastate Funding Formula (IFF). The formula is weighted based on population with each county receiving a base of \$60,000. Funded Partners for HCCBG are recommended by County Planning Committees and contracts are with PTRC AAA and each county. The total for HCCBG allocations for our 12 counties for SFY 2018 is \$9,224,693 with a decrease of \$167,934 from last year.
- c. Legal Services for the State Fiscal Year 2018. These services are required and mandated by the Older Americans Act and distributed through Legal Aide of NC, Davie County, and YVEDDI, Inc. The total allocations for SFY 2018 is \$72,794 with no change from 2017.
- d. There being no questions, a motion was made by Mr. Mark Richardson.
- e. The motion was seconded by Mr. Don Truell.
- f. Request for authorization to submit the State Fiscal Year 2018 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging and Adult Services, county governments, and funded partners for the grant period July 1, 2017 – June 30, 2018 was approved.

5. Action Item: Request for approval of our voluntary withdrawal from the SBA 504 program, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that the Piedmont Triad Regional Council currently serves as a certified lending agency for the 504 loan program through the Small Business Administration (SBA). This relationship dates back over twenty years and was previously a service of the Northwest Piedmont Council of Governments. In the past it has been a good tool for economic development, providing gap financing for new and expanding businesses in the region. The current portfolio includes 16 loans with a monetary value of \$7million. Throughout the history of the program we funded 105 loans, for a loan value of \$32.5 million, creating around 1300 jobs.

- b. The strength of this program has been the ability to partner with community banks of projects that need a capital injection to make them viable. Over the past few years, as community banks have been absorbed by larger institutions the environment for this program has changed. Larger banks have the internal infrastructure to use other SBA instruments, like the 7A program, which provide them an opportunity to generate more revenue. Therefore, our loan volume has steadily decreased.
- c. The SBA requires certified lenders to produce four new loans during every two year period. Our loan volume first dipped during the economic downturn, and we have only had three new loans over the past eight years. Based on the market changes, I do not foresee our program generating enough loans to remain in compliance with program requirements. Rather than risk SBA attempting to decertify our program, I recommend that we begin the process of voluntary decertification. This will transfer our portfolio to SBA for continued servicing. It will also allow us to participate in future opportunities with SBA should economic changes or future programmatic changes lend themselves to our participation.
- d. Mr. Dolge added that Mr. Ruben Gonzales has done a great job with these loans and we hope to keep him in some capacity. The current loans would be taken over by SBA.
- e. Mr. Larry Phillips asked if we can become recertified in the future after a withdrawal. Mr. Dolge stated that would be a possibility if we voluntarily withdrawal. If we are forced to drop our program it will be harder to become recertified in the future.
- f. There being no more questions, a motion was made by Mr. Darrell Frye.
- g. The motion was seconded by Mr. Ernest Lankford.
- h. Request for approval of our voluntary withdrawal from the SBA 504 program was approved.

6. Action Item: Request for approval to change the purpose of the Bob Pate Fund to allow general support for activities on the Yadkin River and approval to clear the account for the defunct organization and deposit them into the fund with the Winston-Salem Foundation, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that the Bob Pate Fund was established to provide scholarships for the support of the Yadkin River Trail Association. It has a balance of around \$9,000 and produces about \$750 a year for disbursement. No scholarships have been made from the fund for several years. In order to encourage regular disbursement the Winston-Salem Foundation has recommended changing the allowable uses.
- b. The Yadkin River Trail Association is no longer an active 501 c-3. NWPCOG acted as it's fiduciary, and still holds about \$6,500 in an account from when it was active. I am requesting approval to change the purpose of the Bob Pate Fund to allow general support for activities on the Yadkin River, and would like to clear the account for the

defunct organization and deposit them into the fund with the Winston-Salem Foundation.

- c. Mr. Darrell Frye asked if the \$6500 is an addition. Mr. Dolge stated that yes, it is an addition that would make the fund total \$17,000.
- d. Ms. Peggy Leight asked if the fund would be turned over to Winston-Salem Foundations. Mr. Dolge responded that they hold the funds but we direct where the funds go. The board would make final decision.
- e. Mr. John Ferguson asked if we should just give all control the Winston Salem Foundation since it is such a small amount. Mr. Dolge stated that we are able to determine need and control where the money goes. There is opportunity and the money can be used toward something worthwhile.
- f. Mr. Mark Richardson stated that we have an obligation to the Bob Pate family and should see that the money goes to a good purpose.
- g. There being no more questions, a motion was made by Mr. Kevin Austin.
- h. The motion was seconded by Mr. Fleming Al-Emin.
- i. Request for approval to change the purpose of the Bob Pate Fund to allow general support for activities on the Yadkin River and approval to clear the account for the defunct organization and deposit them into the fund with the Winston-Salem Foundation was approved.

7. Action Item: Request for Approval of the Indirect and Fringe Benefit Rates for 2017-2018, Robin Shelton, Finance Director

- a. Ms. Robin Shelton stated that the Finance Department requests approval of the Fringe and Indirect Plans for the fiscal year of 2017-2018.
- b. The fringe rate for the period will be 40% a 1.5% increase from 16-17, most of the increase is directly related to the anticipated increase in health insurance costs.
- c. The indirect rate for the period will remain stable at 36.5%.
- d. There being no questions, a motion was made by Mr. Mark Richardson.
- e. The motion was seconded by Mr. Jimmy Blake.
- f. Request for Approval of the Indirect and Fringe Benefit Rates for 2017-2018 was approved.

8. Informational Items, Matthew Dolge, Executive Director

- a. Mr. Dolge shared that we received a letter from the NC Housing Finance Agency stating that PTRC has met all requirements to close out its 2012 Single-Family Rehabilitation Program project. "The nine dwelling units rehabilitated with these funds will enhance the lives of the occupants and the appearance of their communities." PTRC was congratulated on this accomplishment.
- b. In a second letter, the NC Housing Finance Agency, stated that the actions performed in the response to our monitoring report dated August 19, 2016 were "appropriate and sufficient to address the monitoring concerns and recommendations expressed in the monitoring report with regards to SFRLP 1321 for Stokes County."
- c. Ms. Wendy Walker-Fox shared information about the upcoming Dream It. Do It. Symposium on April 26th. All board members are invited to attend.

- d. Mr. Dolge shared the letter from EDA stating that the PTRC Revolving Loan fund proposal is “responsive to the Federal Funding Opportunity” and we have been invited to submit a full application. This is exciting news!

9. Closed Session

- a. A motion was made by Ms. Marikay Abuzuaiter and seconded by Mr. Jimmy Blake to enter into closed session to discuss a personnel issue.
- b. After discussion a motion was made by Mr. Ernest Lankford and seconded by Ms. Marikay Abuzuaiter to leave closed session.

There being no other business, a motion to adjourn was made by Mr. Keith Volz and seconded by Ms. Marikay Abuzuaiter. The meeting was adjourned at 1:00 p.m.

Nathaniel Hall, Chair

Katie Mitchell, Clerk to the Board