

MINUTES
PTRC Board of Delegates
June 15, 2016

Present

Marikay Abuzuaiter, City of Greensboro
Kevin Austin, Yadkin County
Jimmy Blake, Town of Biscoe
Buddy Boggs, Town of Haw River
Frank Bruno, Town of Stokesdale
Renee Bryant, City of Randleman
Jeff Bullins, Town of Mayodan
Mary Cameron, Village of Clemmons
Sharon Conaway, Town of Walnut Cove
Perry Conner, Town of Franklinville
John Ferguson, Davie County
Alvin Foster, Town of Yanceyville
Carissa Graves, Town of Green Level
Nathaniel Hall, Caswell County
Ernest Lankford, Stokes County
Bonnie Lasky, Town of Boonville
Molly Leight, City of Winston-Salem
Walter Marshall, Forsyth County
Rick McCraw, City of King
John McDermon, Town of Rural Hall
Joyce McGee, Town of Tobaccoville
Wayne Moore, Town of Jonesville
Jackie Morris, Montgomery County
Mark Richardson, Rockingham County
Bert Lance Stone, City of Archdale
Don Truell, Davidson County
Keith Volz, Town of Jamestown
Brent Ward, Town of Mocksville
Larry Ward, Town of Denton
Steve Yokeley, City of Mount Airy
Filmore York, Town of Liberty

Absent

Latimer Alexander, City of High Point
Lori Armstrong, Town of Stoneville
Dwight Atkins, Town of Pilot Mountain
Wayne Atkins, Town of Dobson

Absent (Continued)

Layton Booker, Town of Candor
Alan Branson, Guilford County
Mark Brown, Town of Summerfield
Jim Butler, City of Burlington
John Byrum, Town of Midway
Darryl Carter, City of Eden
James Festerman, City of Reidsville
Darrell Frye, Randolph County
Archie Hicks, Town of East Bend
Jesse Hill, City of Trinity
Ed Hooks, City of Mebane
Lestine Hutchens, Town of Elkin
Peggy Leight, Town of Walkertown
Michelle Leonard, Town of Bethania
Linda Massey, Alamance County
Dennis Paschal, Town of Wentworth
John Peterson, Town of Elon
Larry Phillips, Surry County
Brenda Platt, Town of Madison
Damon Prince, Town of Troy
Kenneth Rethmeier, Town of Bermuda Run
Chris Sapp, Town of Bethania
Naydine Sharpe, Village of Alamance
Danny Shaw, Town of Ramseur
Tobin Shepherd, City of Lexington
David Smith, City of Asheboro
Ed Smith, Town of Lewisville
Mike Stone, Town of Oak Ridge (*sent alternate Doug Nodine*)
Ron Surgeon, Town of Pleasant Garden
Chris Thompson, Town of Kernersville
Chip Turner, City of Graham
Branson Webb, Town of Mount Gilead
Janet Whitt, Town of Danbury
Lenny Williams, Town of Gibsonville
Steve Yokeley, Town of Wallburg
Raleigh York, City of Thomasville

Chairman Hall welcomed the PTRC Board of Delegates and called the meeting to order. He requested a moment of silence and then led the Board in the Pledge of Allegiance.

1. Public Hearing, Nathaniel Hall, PTRC Chair

- a. A motion was made by Jimmy Blake to enter into the Public Hearing. It was seconded by Molly Leight.
- b. Chairman Hall announced that a public hearing would now be open in order to discuss the Piedmont Triad Regional Council's proposed budget. He stated that any comments on the proposed budget will be received from any interested persons.
- c. He added that the proposed budget was presented to the Executive Committee on May 4, 2016 and is available for public inspection on PTRC's website.
- d. There being no comments or questions, a motion was made by Molly Leight to close the Public Hearing and the motion was seconded by Marikay Abuzuaiter.
- e. The Public Hearing was closed.

2. Presentation: Broadband Initiatives Update from the NC Department of Information Technology, Jeffrey Surrall, Director

- a. Mr. Jeffrey Surrall stated that our state leads the Southeast in percentage of households with access to broadband. However even though we are a leader in this area, significant numbers of our citizens are still without adequate access. We find that 90% of rural areas do not have access. This is due to the investment in new technologies, population density and deployment costs.
- b. But our problems aren't limited to supply. Many counties show significant adoption challenges including affordability, relevancy, and digital literacy.
- c. Our communities must be engaged and proactive to overcome these barriers. They must be an active participant and be open to leveraging existing assets to incent deployment and investment.
- d. Mr. Surrall shared that the goal of his department is that every North Carolinian have affordable broadband access if they so choose, by 2020. In addition, they would like to increase the percentage of households with access to fiber optic cable to 50 percent and access to broadband by 100 percent by 2020. Other objectives include increasing household adoption rates to over 60 percent by 2020; increase affordable access to internet outside of school for 100 percent of K-12 students by 2020; ensure high speed internet access is available at all libraries by 2020 and present a state-wide model for the development and deployment of local, community-based digital literacy programs.
- e. Recommendations from this department includes enhance and incent next generation, future- proof infrastructure investment and reduce barriers to

investment; encourage creation of community-based adoption and utilization programs and initiatives; close the homework gap for K-12 students without access at home; facilitate integration of broadband into economic development strategies; recognize and leverage telehealth technologies on broadband adoption and use; and enhance public safety and first responder connectivity by continuing the pursuit of a state-wide, interoperable data network and the Next-Generation 911 initiative.

- f. Mr. Surrel also shared the technical advisor part of the plan. The goal of this team is to help communities organize themselves through task forces or working groups, goal setting, asset identification and strategy development. This technical advisor team will instruct community leaders on ways to leverage assets and reduce barriers to attract providers.
- g. Visit www.Ncbroadband.gov for more information.
- h. Mr. Matthew Dolge stated he looks forward to working with this agency to make sure there are healthy discussions in areas that don't have good coverage.

3. Presentation: Region G Aging Network LLC Formation, Blair Barton-Percival, AAA Director

- a. Mr. Blair Barton-Percival shared the hopes of the AAA to generate a business model that supports its mission, to ensure funding for the valuable services provided and to help payers to achieve quality goals and cost-savings. This will be accomplished through developing an LLC with funded partners. In the past years we've been told that the aging network must change. More of a business model is needed to keep the aging network relevant and moving forward.
- b. Mr. Barton-Percival shared three letters of support he received from NC Aging and Adult Services, Department of Health and Human Services and the National Association of Area Agencies on Aging. These letters show that our AAA has support at the local, state and federal levels.
- c. This plan has been introduced to our funded partners and all are willing to sit at the table and discuss this possibility.
- d. Significant progress has been made over the last month when we started this journey. Ultimately our goal is to make money that will make it possible to grow and expand our services to seniors who can't afford it. The needs in our communities are outgrowing the resources available.
- e. Mr. Dolge added that in each of our counties we are looking for ways to cut costs and keep people out of the hospital. We can accomplish this through pulling our resources together to create a for fee service system. Any money made can be used to serve seniors who can't afford it. PTRC wants to be a facilitator of this new system and in turn our county agencies will be strengthened.

4. Action Items, Request for approval of April 20, 2016 PTRC Board of Delegates Minutes, Nathaniel Hall, PTRC Chair

- a. There being no questions, a motion was made by Mr. Keith Volz.
- b. The motion was seconded by Ms. Don Truell.

c. The April 20, 2016 minutes were approved.

5. Action Item: Request for authorization to become self-insured beginning July 1, 2016, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that our current insurance coverage consists of basic, full insurance from United Healthcare with a supplemental self-insurance component (called a Health Reimbursement Account or HRA) to mitigate out-of-pocket expenses. Our quote for continued coverage from United Healthcare is an increase of 38%. This change will increase our per employee cost from \$460 per person to \$635 per person per month. Our representative shopped our business to other providers (including BCBS-NC, Cigna, and the NC Municipal Insurance Trust), and the projected premiums were comparable or higher.
- b. With the assistance of our healthcare consulting group, we have developed a plan that, even with a sizeable increase this year, will allow us to better control our long-term costs more effectively. This plan is that PTRC become self-insured beginning July 1, 2016. To become self-insured, the PTRC will trade a full-service insurance plan for several components that will work together to cover the healthcare needs of staff. The pieces of this plan are the current HRA; a contract with a medical services provider to administer the PTRC's coverage of first-level costs for all medical expenses incurred under the plan; stop loss coverage for high usage by any individual who is covered; and stop loss coverage for high aggregate claims.
- c. The HRA portion of our plan covers the \$6,250 of employee costs once an initial out-of-pocket minimum is reached. This is a reimbursement to the employee, who then uses it to pay their healthcare provider. The PTRC currently uses this process and will continue to administer the process through the same administrator, Pro-Benefits.
- d. All other costs for healthcare will be handled through MedCost as our program administrator. They will process all costs for basic healthcare, prescriptions, and advanced procedures. Employees will present their MedCost card to providers for any healthcare needs. MedCost will process the providers' bill for appropriateness. They will then forward invoices to the PTRC to transfer money for payment of the provider invoices. Finally, MedCost will pay the providers.
- e. To prevent PTRC from undue exposure from high usage due to an individual illness, the individual stop-loss policy is in place. All of the expenses incurred by an individual employee, including doctor visits, prescriptions, and any procedures, are compiled and applied to their account. If the cost for an individual reaches \$40,000, any additional expenses for that employee will be covered 100% by MedCost.
- f. To limit the liability of PTRC for wide, high-level usage of the plan, there is also an aggregate stop loss policy in place. The expected claims for the PTRC based on current usage is \$403,384 annually. If our actual costs for all covered staff reaches \$504,230, the aggregate stop-loss policy will cover 100% of the costs above this amount.

- g. Employees will see no difference in the current process and the move to self-insurance. They will have a MedCost enrollment card with the same co-payments and prescription costs clearly outlined. The differences will be behind the scenes. Philosophically, this plan will allow us to continue to effectively cover our staff, while providing the PTRC with better long-term control of our costs and giving us total control over the structure of our offerings. Currently, we receive no information about claims or program usage from our insurer. They are not required to provide it and choose not to release it. Self-insurance is our plan, designed and implemented by us. We will get all the data about how much we use the plan for what types of issues. This will allow us to develop plans and strategies around wellness and put in cost control methods.
- h. The bottom line for PTRC is that if we self-insure and have a normal usage year we save around \$70,000 which can be put into reserves. If we have a horrendous year and far outpace our normal costs our additional exposure is a maximum of \$80,000. To gain more control and have better long-term options, I feel this risk is minimal. Without some change in our relationship to our insurance costs, we will continue to operate at the whim of the market place with limited options and less information to impact our decisions.
- i. Ms. Mary Cameran asked what this change would mean staff-wise. Mr. Dolge explained that Medcost will receive bills and manage claims. Outside of a few extra tasks for finance and HR we don't anticipate any additional staff responsibilities. Medcost will handle the majority of responsibilities
- j. Mr. Rick McCraw asked how this will affect the available group of doctors. Mr. Dolge stated that Medcost has a huge coverage area. Doctors will still be grouped by in network and out of network.
- k. Mr. Ernest Lankford asked if there will be a trial period. Mr. Dolge answered that we can drop out at any point. This system is all about flexibility. If it doesn't work we can switch back. The only issue with that would be claims made after the budget year ends.
- l. There being no questions, a motion was made by Mr. Keith Volz.
- m. The motion was seconded by Ms. Molly Leight.
- n. Request for authorization to become self-insured beginning July 1, 2016 was approved.

6. Action Item: Request to adjust the retiree health plan, Matt Reece, Assistant Director *(this item was a handout and not on the agenda)*

- a. Mr. Matt Reece explained that the Board of Delegates approved a schedule of benefits as a part of the merger process on May 31, 2011. This schedule of benefits included retiree health benefits. The intention of the retiree benefits was to supplement the expense of retiree coverage thereby allowing retirees to purchase coverage for themselves at the cost of group coverage. As PTRC has changes to self-funded health insurance plan, a change in the authorizing language of the retiree health provisions is recommended. The italic emphasized text below is the recommended addition.
- b. Employees who have a service retirement with the LGERS are eligible to participate in the retiree portion of PTRC's health plan. Retirees can

continue their participation until becoming Medicare eligible. Only retirees and not dependent(s) or spouse are eligible for coverage. Rates and corresponding PTRC paid contributions are set annually by the Board of Delegates. Employees who have 20 or more years of service (with NWP/PT-COGs and/or PTRC) and a service retirement that is not reduced by more than 15% are offered a monthly contribution according to the following schedule:

Previous years of service NW/PT-COGs and/or PTRC		Amount of service retirement reduction allowed due to early retirement		Monthly contribution to PTRC's retiree group health plan	Monthly Retiree Rates Non-Tobacco FY 2017*	Monthly Retiree Rates Tobacco Use FY 2017*
30	+	Not to exceed 15%	=	\$200.00	\$634.70	\$684.70
29	+		=	\$190.00	\$644.70	\$694.70
28	+		=	\$180.00	\$654.70	\$704.70
27	+		=	\$170.00	\$664.70	\$714.70
26	+		=	\$160.00	\$674.70	\$724.70
25	+		=	\$150.00	\$684.70	\$734.70
24	+		=	\$140.00	\$694.70	\$744.70
23	+		=	\$130.00	\$704.70	\$754.70
22	+		=	\$120.00	\$714.70	\$764.70
21	+		=	\$110.00	\$724.70	\$774.70
20	+		=	\$100.00	\$734.70	\$784.70
0-19		No contribution is made. Employee may participate.			\$834.70	\$884.70

- c. The contribution may not result in retirees paying less for coverage than the costs to cover an employee. (* Note: these rates are pending confirmation with our benefits consultants. The base rate, \$634.70, should be equivalent to our COBRA rate. The COBRA rate is being confirmed with the healthcare plan's underwriters at the time of this memo's composition.)
- d. There being no questions, a motion was made by Ms. Mary Cameron.
- e. The motion was seconded by Ms. Molly Leight.

7. Action Item: Request for approval of the 2016-2017 PTRC Budget, Robin Shelton, Finance Director

- a. **Please refer to the FY 2015-2016 Budget Packet, which can be found online at www.ptrc.org or by emailing Katie Mitchell at kmitchell@ptrc.org*
- b. Mr. Matthew Dolge stated that funding in our major programs has remained relatively consistent and our staff has worked diligently to access additional sources of funding to expand programming. Our projections continue to be positive in most areas of operation. Aging programs across the region will have increased resources to program in each county. Our housing program continues to expand across the region, competing for and receiving new

grants to assist the elderly, disabled, and families with children by developing and rehabilitating affordable housing options. This year we will continue to move this program in the direction of a community development focus that will more broadly impact the needs of our member governments and their citizens. Weatherization has continued to expand as well. This eight county program added funding from Duke Energy to its portfolio of offerings last year and will receive additional funding this year. In three years this program has gone from a new offering to a \$5.5 million dollar operation serving over 300 families a year. Planning and Administrative Services are experiencing sizeable growth through an entrepreneurial approach and strong products. Contracted services with member governments have increased significantly as the economy and fiscal environment have improved.

- c. Our projections show a decrease in funding for two of our major programs this coming year. Workforce is expecting continued cuts to revenue as the unemployment rate continues to drop. Over the two years from 2015 to 2017 our workforce programs have absorbed about one million dollars in cuts. Strong growth in placements for work experience and on the job training this year has also caused a reduction in carry over funding for the 2016 – 17 fiscal year. As always, we will adjust expenditures in this program to maximize the services available to our customers, both businesses and individuals. The criminal justice program did not receive a couple of contracts that they had previously managed. This impacts mainly contract workers. Funds have been allocated to assist with the startup costs for new TECS programs in several counties.
- d. The total projected revenues for the PTRC for fiscal year 2016 – 17 are \$32,238,468. A decrease of \$2,127,238 from our current year figures.
- e. Personnel costs are the largest expenditure item for the PTRC outside of pass through of funds for services. The current pay and classification system for the PTRC has a ten step progression to job rate. This was changed from an eight step progression during the recession. The ten step plan has added to the issue of compression of staff in the lower levels of our pay ranges. The improved economy and competition for staff has exacerbated the effects of compression. Several steps have been introduced in this budget to alleviate this issue. The pay scale is being rolled over to increase beginning pay ranges. It is also proposed that the PTRC pay and classification system be reverted to its original form with eight steps to the job rate. Otherwise, the same combination of one time and recurring merit increases are requested. There are no cost of living increases in our system. The total impact of personnel changes for the year are a 3.5% increase from the current year.
- f. Piedmont Triad Regional Council is a voluntary membership organization which charges dues to members. These dues are used to provide matching funds for various grants and awards as well as covering some basic board support or general expenses of the council. The rate schedule for member assessments will remain unchanged at .21 per capita with a minimum of

\$550 for the 2016 – 17 fiscal year. The rate is applied to the most recent estimate of population provided by the North Carolina Demographer’s Office.

- g. Indirect cost is the accumulated costs that jointly benefit two or more programs or other cost objectives and costs that benefit the organization as a whole and are not considered to be, nor are easily attributable to a direct cost or to a particular program or service. Indirect cost expenditures typically include: Administrative salaries and fringe benefits associated with overall financial and organizational administration; operation and maintenance cost for facilities and equipment and payroll and procurement services. The OMB Super Circular provides a more detailed list of what costs are allowed in an indirect cost pool. The PTRC charges indirect to all salaries for staff within the Kernersville office.
- h. An Indirect Cost rate is a tool for determining the proportion of indirect costs each program should bear. The direct cost base selected should result in each award bearing a fair share of the indirect costs in reasonable relation to the benefits received from those cost. PTRC uses total direct salaries with fringe benefits as a base. The 2016 – 17 rate represents a .5% increase over the current year’s rate.
- i. The fringe benefit rate is calculate as a proportion of total salaries for all PTRC staff. The rate includes Social Security taxes, Medicare, workers compensation, unemployment, retirement, health care, and wellness programs. A detailed listing of these costs are in your budget packet. The 2016 – 17 rate represents a 7.5% increase from the current rate.
- j. The expansion of the Piedmont Triad Regional Development Corporation will continue to have a positive impact on the coordination of efforts across a broad range of issues for the triad. We have high hopes that our brown fields programs will expand and bear even more fruit in the coming year. Community development initiatives are helping to drive the success of our member governments and demonstrating new growth in areas like food production, downtown revitalization, and workforce development.
- k. There being no questions, a motion was made by Ms. Bonnie Lasky .
- l. The motion was seconded by Ms. Marikay Abuzuaiter.
- m. Request for approval of the 2016-2017 Budget was approved.

8. Action Item: Request for approval to maintain current procurement standards, Robin Shelton, Finance Director

- a. Ms, Robin Shelton explained that the finance department would like to maintain our current procurement policies through June 20, 2017 which utilizes the grace period outlined in the OMB Uniform Guidance 2 CFR 200:
- b. *Excerpt from §200.110 (a): “For the procurement standards in §200.317-200.326, non-Federal entities may continue to comply with the procurement standards in previous OMB guidance (superseded by this part as described in §200.104) for two additional fiscal years after this part goes into effect. If a non-Federal entity chooses to use the previous procurement standards for an additional fiscal year before adopting the procurement standards in this part,*

the non-Federal entity must document this decision in their internal procurement policies.”

- c. The finance department will begin modifying and developing procurement procedures to become consistent with the Uniform Guidance. All awards received after June 30, 2017 will be subject to the new purchasing procedures.
- d. There being no questions a motion was made by Ms. Molly Leight
- e. The motion was seconded by Ms. Marikay Abuzuaiter
- f. Request for approval to maintain our current procurement policies through June 30, 2017 was approved.

9. Action Item: Request for authorization to submit contract bids for North Carolina Department of Public Safety’s “Recidivism Reduction Services,” Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that The Criminal Justice Department requests approval to submit bids proposals to the Department of Public Safety for development of “Recidivism Reduction Services” programming in Guilford and Rowan Counties.
- b. Mr. Dolge explained that this program supports contracts for local community corrections programs that provide evidence-based cognitive behavioral instruction classes, substance abuse treatment and support services to high-risk/high-need adult probationers. The Department will work with local “Project Reentry” community partners in delivering the services.
- c. There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
- d. The motion was seconded by Ms. Mary Cameron.
- e. Request for authorization to submit contract bids for North Carolina Department of Public Safety’s “Recidivism Reduction Services” was approved.

10. Action Item: Request for approval to request funds from the NC Department of Transportation Traveler’s Aid Award, Matthew Dolge, Executive Director

- a. Mr. Matthew Dolge stated that the Criminal Justice Department requests approval to submit final request to the North Carolina Department of Transportation for \$17,250 in funds from the Traveler’s Aid grant program. Funds will be used to support transportation services for disadvantaged former offenders and court-involved participants who are transitioning back into the community post-prison, jail and/or probation/post-release supervision and without financial means and/or consistent, reliable support systems to assist them in having transportation for personal, work and other needs.
- b. Mr. Dolge explained that Traveler’s Aid grant funds will be matched by funds secured from other Department grants and contracts.
- c. There being no questions a motion was made by Ms. Bonnie Lasky.
- d. The motion was seconded by Ms. Mary Cameron.
- e. Request to request grant funds from the NC Department of Transportation Traveler’s Aid grant program was approved.

11. Action Item: Request for approval to enter into contract to provide professional planning services to the Town of Jonesville, Town of Walnut Cove, Town of Yanceyville and the City of Thomasville for services outlined above totaling \$73,300 during FY 16-17, Jesse Day, Planning Director

- a. Mr. Jesse Day explained that the Piedmont Triad Regional Council would like to renew contracts with the following Towns to provide planning and code enforcement services. The work is typically completed on location in each Town and varies depending on each Town's needs.
 - i. Town of Jonesville Code Enforcement: 18 hours/month, \$15,000 FY 16-17
 - ii. Town of Walnut Cove Current Planning: 31 hours/month, \$25,200 FY 16-17
 - iii. Town of Yanceyville Code Enforcement: 16 hours/month, \$12,600 FY 16-17
- b. Mr. Day also gave an update on the City of Thomasville Land Development Plan and Ordinance:
 - i. Review and update General Statute references for each Zoning Ordinance Article and the Subdivisions regulations to insure compliance with NC General Statutes;
 - ii. Remove or include sections that are required by General Statute; e.g. changes around land usage, protest petitions, board of adjustment, etc.; and
 - iii. Review and revise the City of Thomasville Land Development plan to include updated demographics (Section Three: Background Research) and future land use map (Section Six: 2030 Vision & Land Use Development Concept) using feedback from the planning board, staff and other stakeholders.
 - iv. Phase 1 Deliverables: a) Updated Land Development Plan document; b) updated future land use map; c) updated ordinance sections to include new General Statute references; d) two workshops with staff, planning board or other stakeholders and e) one public meeting.
 - v. Phase 1 Cost: \$20,500
- c. There being no questions a motion was made by Ms. Mary Cameron.
- d. The motion was seconded by Ms. Marikay Abuzuaiter.
- e. Request for approval to enter into contract to provide professional planning services to the Town of Jonesville, Town of Walnut Cove, Town of Yanceyville and the City of Thomasville for services outlined above totaling \$73,300 during FY 16-17 was approved.

12. Action Item: Request for approval of the third (final) budget revision for FY 2015-2016, Robin Shelton, Finance Director

- a. Ms. Robin Shelton stated that the Finance Department requests approval of a revision to the 2015-2016 budget of the Piedmont Triad Regional Council. This revision shows an increase, from the second revision of the budget, of \$465,618.
- b. The increase reflects changes in the following areas: Administrative services, Aging, Housing, Planning, Workforce Development and Weatherization.

- c. There being no questions a motion was made by Ms. Molly Leight.
- d. The motion was seconded by Ms. Bonnie Lasky.
- e. The request to approve this budget revision to recognize a net increase of \$465,618 in the 2015-2016 budget was approved.

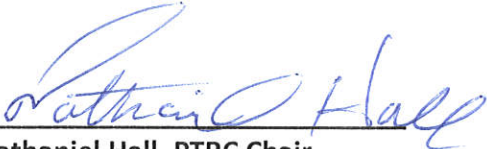
13. Action Item: Request for authorization to accept rehabilitation funding from North Carolina Housing Finance Agency (NCHFA) for Stokes and Davie Counties, Michael Blair, Housing Department (*this item was a handout and not on the agenda*)

- a. Mr. Blair explained that PTRC applied for and has been awarded the 2016 NCHFA Essential Single Family Rehabilitation Loan Pool (ESFRLP16) grants for both Stokes and Davie counties.
- b. The individual county grants are for \$175,000 and if satisfactory progress is made within 18 months additional funds can be secured from a statewide rehabilitation fund. Five to 12 units will be rehabilitated in both counties.
- c. In addition PTRC staff assisted both Caswell County and Randolph County with ESFRLP16 grant applications and both counties were awarded the funding. PTRC Housing staff will assist both counties in the administration of the ESFRLP16 grants.
- d. There being no questions a motion was made by Mr. Jimmy Blake.
- e. The motion was seconded by Ms. Molly Leight.
- f. The request for authorization to accept rehabilitation funding from North Carolina Housing Finance Agency (NCHFA) for Stokes and Davie counties was approved.

14. Executive Director's Report, Matthew Dolge, Executive Director

- a. Mr. Dolge expressed his appreciation for everyone's patience and participation for this important (and long) meeting.
- b. Weatherization Appreciation Day is on June 30th at Triad Park.
- c. Mr. Dolge commended Reginald McCaskill on his 30th anniversary working for Winston Salem and PTRC.
- d. A reminder that there will be no board meetings next month.

There being no other business, the Board of Delegates regular meeting was adjourned.


Nathaniel Hall, PTRC Chair


Katie Mitchell, Acting Clerk

