

MINUTES

PTRC Board of Delegates

December 21, 2016

Present

Marikay Abuzuaiter, City of Greensboro
Kevin Austin, Yadkin County
Jimmy Blake, Town of Biscoe
Buddy Boggs, Town of Haw River
Alan Branson, Guilford County
Frank Bruno, Town of Stokesdale
Jeff Bullins, Town of Mayodan
John Byrum, Town of Midway
Sharon Conaway, Town of Walnut Cove
Perry Conner, Town of Franklinville
Alvin Foster, Town of Yanceyville
Darrell Frye, Randolph County
Nathaniel Hall, Caswell County
Archie Hicks, Town of East Bend
Ernest Lankford, Stokes County
John Larson, Winston-Salem
Bonnie Lasky, Town of Boonville
Molly Leight, City of Winston-Salem
Peggy Leight, Town of Walkertown
Walter Marshall, Forsyth County
John McDermon, Town of Rural Hall
Rick McGraw, City of King
Wayne Moore, Town of Jonesville
Jackie Morris, Montgomery County
Larry Phillips, Surry County
Damon Prince, Town of Troy
Mark Richardson, Rockingham County
Chris Sapp, Town of Bethania
Naydine Sharpe, Village of Alamance
Tobin Shepherd, City of Lexington
David Smith, City of Asheboro
Don Truell, Davidson County
Keith Volz, Town of Jamestown
Brent Ward, Town of Mocksville
Steve Yokeley, City of Mount Airy
Filmore York, Town of Liberty

Absent

Latimer Alexander, City of High Point
Lori Armstrong, Town of Stoneville
Dwight Atkins, Town of Pilot Mountain
Wayne Atkins, Town of Dobson
Layton Booker, Town of Candor
Renee Bryant, City of Randleman
Jim Butler, City of Burlington
Mary Cameron, Village of Clemmons
Darryl Carter, City of Eden
John Ferguson, Davie County
David Fernandez, Town of Seagrove
James Festerman, City of Reidsville
Carissa Graves, Town of Green Level
Jesse Hill, City of Trinity
Ed Hooks, City of Mebane
Joyce McGee, Village of Tobaccoville
Chip Miller, Town of Mt. Gilead
Dennis Paschal, Town of Wentworth
John Peterson, Town of Elon
Brenda Platt, Town of Madison
Kenneth Rethmeier, Town of Bermuda Run
Danny Shaw, Town of Ramseur
Ed Smith, Town of Lewisville
Bert Lance Stone, City of Archdale
Mike Stone, Town of Oak Ridge
Ron Surgeon, Town of Pleasant Garden
Chris Thompson, Town of Kernersville
Chip Turner, City of Graham
Larry Ward, Town of Denton
Janet Whitt, Town of Danbury
Lenny Williams, Town of Gibsonville
Steve Yokeley, Town of Wallburg
Raleigh York, City of Thomasville

Chairman Hall welcomed the PTRC Board of Delegates and called the meeting to order. He requested a moment of silence and then led the Board in the Pledge of Allegiance.

1. Presentation: PTRC Audit for Fiscal Year ended June 30, 2016, Richard Tamer, Cannon & Company

- a. Mr. Tamer presented the financial highlights of the PTRC Audit, which can be found below. He stated that it was submitted in late October and approved in mid-November. He commended the finance staff for its excellent and timely work.
 - i. The general fund ended the year with assets of \$1,756,686 which included \$1,754,529 in unrestricted cash and investments. The General Fund balance at year end was \$1,749,403 of which \$1,747,246 was unassigned.
 - ii. The Grant Project fund ended the year with assets of \$2,305,402 which included \$181,667 of unrestricted cash and investments. The Grant Project Fund balance at year end was \$531,728. The unassigned portion was a deficit of \$1,601,582.
 - iii. PTRC ended the year with unrestricted cash in the bank of \$1,951,582 compared to \$1,396,824 last year.
 - iv. Cannon and Company conducted tests of compliance with laws, regulations, contracts and grants applicable to the PTRC for the year and found no instances of noncompliance or exceptions to be reported.
- b. Mr. Matthew Dolge reiterated the hard work of our finance staff and all PTRC staff for making this such a successful audit.

2. Action Item: Request for approval of October 19, 2016 PTRC Board of Delegate Minutes, Nate Hall, Chair

- a. There being no questions a motion was made by Mr. Jimmy Blake.
- b. The motion was seconded by Mr. Darrell Frye.
- c. The October 19, 2016 Board of Delegate minutes were approved.

3. Action Item: Request for authorization to apply for rehabilitation funding from North Carolina Housing Finance Agency (NCHFA) for Guilford and Davidson Counties, Michael Blair, Housing Director

- a. The PTRC applied for and was awarded the 2014 NCHFA Single Family Rehabilitation Loan Pool (SFRLP14) grants for both Guilford and Davidson counties. The individual county grants were originally for \$170,000, for three houses, and by utilizing the NCHFA Pool 10 units have been either completed or are underway in Guilford County with 9 units in Davidson County. The SFRLP14 grants must be fully closed out by June 30, 2017.
- b. The applications for the 2016 NCHFA Essential Single Family Rehabilitation Loan Pool (ESFRLP16) grants for both Guilford and Davidson counties are due December 9th 2016. The new ESFRLP16 grants are different from the SFRLP14 grants in that they are limited to \$25,000 per home, SFRLP14 was \$45,000 per

home, and homeowners in the City of High Point are now eligible for participation which was not the case with the 2014 grant.

- c. PTRC Housing Department staff is requesting that the PTRC Board approve the PTRC applying directly for ESFRLP16 funding in Guilford and Davidson Counties.
- d. PTRC Housing Department staff is requesting that the PTRC Board approve the PTRC applying directly for ESFRLP16 funding in Guilford and Davidson Counties.
- e. There being no questions, a motion was made by Ms. Marikay Abuzuaiteer.
- f. The motion was seconded by Mr. Alan Branson.
- g. Request for authorization to apply for rehabilitation funding from North Carolina Housing Finance Agency (NCHFA) for Guilford and Davidson Counties was approved.

4. Action Item: Nomination of 2017 PTRC Officers, Darrell Frye, Past Chair

- a. The Nominating Committee, comprised of current officers and four additional delegates (Marikay Abuzuaiteer, Darrell Frye, Alvin Foster, and Walter Marshall), met immediately following the November Executive Committee meeting to agree on the new 2017 PTRC Officers. Their recommendation to the Board can be found below.
 - i. Chair: Nate Hall, Caswell County
 - ii. Vice-Chair: Steve Yokeley, City of Mount Airy
 - iii. Treasurer: Kevin Austin, Yadkin County
 - iv. Secretary: Jimmy Blake, Town of Biscoe
 - v. Immediate Past Chair: Darrell Frye, Randolph County (In Molly's absence we reverted back to Darrell)
- b. There being no questions a motion was made by Mr. Mark Richardson.
- c. The motion was seconded by Mr. Walter Marshall.
- d. The election of 2017 PTRC Officers was approved.

5. Action Item: Request for approval for the PTRDC Board Members to be reappointed for the term of 3 years to end in December 2019.

- a. The following county appointments to the PTRDC board were made in December of 2014 and expire in December 2016
 - i. Rockingham- Jan Critz, Director of Economic Development
 - ii. Stokes- Ernest Lankford, Commissioner
 - iii. Yadkin-Wayne Moore, Councilman
- b. The following at-large appointments were made in December 2014 and expire in December 2016
 - i. City of Mebane- Ed Hooks, Mayor Pro Tem
 - ii. Randolph County- Phil Kemp, he was not up for reelection in 2016
- c. The following private
 - i. TriStar Builders- Gary Blake
 - ii. Hospice of Piedmont- William Cockerham
 - iii. Capital Bank- Jim Lewis
 - iv. SunTrust- Mark Moran

- v. PART-Scott Rhine
- vi. Bank of NC-Mike Whitehead
- d. All members except Phil Kemp have agreed to a reappointment term of 3 years. The county appointments have been approved by their respective boards.
- e. It is recommended that these members be reappointed for a term of 3 years to expire in 2019.
- f. There being no questions, a motion was made by Mr. Kevin Austin.
- g. The motion was seconded by Mr. Darrell Frye.
- h. Request for approval for the PTRDC board members to be reappointed for a term of 3 years ending in December 2019 was approved.

6. Action Item: Approval to submit a full application to Golden LEAF and the Economic Development Administration for a Piedmont Triad based investment fund, Jesse Day, Regional Planning Director

- a. The Piedmont Triad Regional Development Corporation (PTRDC) submitted a letter of inquiry to match funding for an Economic Development Administration revolving loan fund application which would capitalize a Piedmont Triad based Investment Fund. As part of the CBGI program of Golden LEAF for 11 of the 12 PTRC counties, the request was submitted for \$1,000,000 to capitalize half of the \$2,000,000 initial revolving loan fund amount. The PTRDC has been invited to submit a full proposal to Golden LEAF due on January 20, 2016. Jointly, an Economic Development Administration revolving loan fund application will be requested for the other \$1,000,000 in initial capitalization of the fund in January, but this is a rolling deadline. Each funding source will match the other 50% as required by the granting agencies.
- b. The Investment Fund when fully implemented would be used to address job creation, small business and entrepreneurial support, redevelopment, housing and community infrastructure. The investment fund overview information was provided in past meetings but is attached here for reference.
- c. There being no questions, a motion was made by Ms. Bonnie Lasky.
- d. The motion was seconded by Ms. Marikay Abuzuaiter.
- e. Approval to submit a full application to Golden LEAF and the Economic Development Administration for a Piedmont Triad based investment fund was approved.

7. Action Item: Approval to submit a full application to The Department of Environment and Natural Resources Division of Water Resources for “Planning for a Resilient Future – Protecting the Region’s Water Resources” proposal, Elizabeth Jernigan, Senior Regional Planner

- a. The Department of Environment and Natural Resources Division of Water Resources has additional funding available for Fiscal Year 2017 and requested that the Piedmont Triad Regional Council Planning Department submit a proposal. The Planning Department is requesting funding to implement recommendations from “Climate Adaptation in North Carolina’s Piedmont Triad Region,” a report compiled as part of Piedmont Together, a HUD Sustainable

Communities initiative. This report addresses a number of issues to decrease the Piedmont Triad's vulnerability to climate change, including protecting the region's water supply and quality.

- b. If funded, the project will target and identify resilience strategies to mitigate changing weather patterns which can decrease river and lake water quality in many ways, including increases in sediment, nitrogen, and other pollutant loads. Changes in precipitation and runoff, combined with changes in consumption and withdrawal also increase the likelihood of water shortages for many users and may also result in increased flooding.
 - c. The PTRC Planning Department is requesting \$20,000 in funding. 205(j) proposals do not have a match requirement.
 - d. There being no questions a motion was made by Ms. Marikay Abuzuaiter.
 - e. The motion was seconded by Mr. Rick McCraw.
 - f. Approval to submit a full application to The Department of Environment and Natural Resources Division of Water Resources for "Planning for a Resilient Future – Protecting the Region's Water Resources" proposal was approved.
- 8. Action Item: Approval for the 2017 municipal caucus to be held electronically via email and phone as necessary and according to the schedule provided, Matthew Dolge, Executive Director**
- a. According to Article III Section 2, regarding the composition of the Executive Committee, it is necessary for caucuses (for municipalities under fifty-thousand in population) to be held for the purpose of selecting a delegate to represent each county. In order to be on the Executive Committee, members need to be available to meet up to sixteen times per year, which will be six board meetings and ten executive committee luncheon meetings.
 - b. Caucuses will be held for Alamance, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin.
 - c. This year we propose to hold the caucuses electronically via email primarily. You will receive an email on January 12th. You will be asked to respond by January 19th. If you would still like to discuss it further we will set up the teleconference line for a teleconference on January 19th.
 - d. There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
 - e. The motion was seconded by Mr. Rick McCraw.
 - f. Approval for the 2017 municipal caucus to be held electronically via email and phone as necessary and according to the schedule provided was approved.
- 9. Executive Director's Report, Matthew Dolge, Executive Director**
- a. The housing monitor showed that our staff is doing an exceptional job. We have been very successful moving the program ahead in a positive direction.
 - b. We have now had our Weatherization program for four years and we are thrilled with the progress. Duke Energy funding is coming to a close but we are receiving additional money because of the good job we do.
 - c. Thank you to the finance staff for doing such good work with the audit. Thank you to staff as well for being cooperative in meeting timelines.

- d. Happy holidays to everyone! Just a reminder that we will not meet in January. We will see you all back in February.

10. Around the Region, Nate Hall, Chairman

- a. Mr. Nate Hall acknowledged guests from Caswell County- Bryan Miller, County Manager and Ms. Dolly Clayton, Health Director.
- b. Mr. Hall also greeted the new Mocksville City Manager, Cecil Wood.
- c. Mr. Blair Barton-Percival announced that the Caswell Family Medical Center in Yanceyville was selected to receive the Messer Award. This award recognizes a community that excelled in addressing the needs of its older citizens.

11. Special presentations, Nate Hall, Chairman

- a. A special recognition of our past chairperson and board member, Molly Leight was held. Mr Matthew Dolge added that Molly is a great friend and a champion to us all. Molly will be sincerely missed. We wish her all the best in her retirement.
- b. Ms. Molly Leight thanked the board for being a pleasure to work with and beside. She also introduced her predecessor, John Larson, who will also be our new delegate.

There being no other business, the meeting was adjourned.


Nate Hall, PTRC Chair


Katie Mitchell, Acting Clerk