



## Technical Coordinating Committee (TCC) Meeting

Tuesday, February 20, 2018 • 12:00 p.m.

217 East Willow Street

Yadkinville, NC 27055

## MINUTES

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### Attendance

Andrew Meadwell, Davie County  
Chris Knoph, Surry County  
Dawn Vallieres, Yadkin County  
Josh Smith, Dobson  
Michael Pardue, Jonesville  
Sarah Harris, Boonville  
Elizabeth Jernigan, NWRPPO

Jesse Day, NWRPPO  
Mike Pettyjohn, Div 11  
Sean Sizemore, Div 11  
John Rhyne, Div 9  
Kyle Laird, PART  
Jeff Cockerham, YVEDDI

### Welcome and Ethics Statement

Sarah Harris welcomed members and read the ethics statement. There were no conflicts of interest.

### Action Items

- I. TCC Minutes – December 19, 2017*

Ms. Harris asked if committee members had a chance to review minutes from the last meeting and asked for a motion to approve the minutes. Ms. Vallieres made a motion to approve the minutes. Ms. Meadwell seconded the motion. All were in favor.
- II. NWRPPO FY 2019 Budget Allocation & Dues*

Ms. Jernigan presented the dues for FY18-19 and summarized the NCDOT and local match amounts. Mr. Meadwell requested PTRC clearly identify NWRPPO dues on the PTRC invoice to local governments. Ms. Jernigan stated she would follow up with PTRC staff. Ms. Harris asked for a motion to recommend approval to the TAC. Mr. Smith made a motion to approve the recommendation. Ms. Vallieres seconded the motion. All were in favor.
- III. Prioritization 5.0 Methodology*

Ms. Jernigan summarized changes to the methodology based on NCDOT feedback. She stated the

methodology itself has not changed since the last meeting, however she did clean up the document and used required headers and other terminology as required by NCDOT.

Ms. Jernigan handed out memo from Scott Needham in Pilot Mountain and summarized his comment recommending bicycle and pedestrian projects be ranked by the projects ability to create access to public transit, other forms of travel, schools, and parks. Ms. Jernigan recommended considering replacing “plan consistency” in the methodology with a connectivity measure. Mr. Rhyne suggested being very clear on how we identify “connectivity.” TCC members discussed how to incorporate connectivity and concluded connectivity was already identified in the “Local Priority Score” component of the criteria. Members expressed concerns about how to best capture the definition of connectivity since it means very different things to different communities. TCC members were in agreement to leave the methodology as is. Ms. Harris asked for a motion to approve recommendation to the TAC. Mr. Smith made a motion to approve the recommendation. Ms. Vallieres seconded the motion. All were in favor.

#### **Discussion Items**

##### **IV. *Draft FY 18-19 Planning Work Program***

Ms. Jernigan summarized the FY 18-19 Planning Work Program and stated she would be submitting a draft to NCDOT by the end of the month for review. She summarized the purpose of the PWP and identified major differences from previous PWPs including changes to how direct and indirect is documented. Ms. Jernigan requested members review the PWP and let NWRPO staff know of any needs or recommendations prior to adoption at the April meeting.

##### **V. Title VI Requirements**

Ms. Jernigan reviewed new requirements for NWRPO TAC members to comply with FHWA ethics requirements. She stated the NWRPO and PTRPO are pursuing an intern to assist both organizations in meeting Title VI requirements.

##### **VI. *State Ethics Reminder for TAC Members***

Ms. Jernigan reminded members to help TAC members complete ethics requirements and advised members complete the requirements online so filing annually will be easier.

#### **Informational Items**

##### **VII. *Division 9 Updates***

John Rhyne provided an update for Division 9.

##### **VIII. *Division 11 Updates***

Mike Pettyjohn provided an update for Division 11.

##### **IX. *TPD Update***

Mr. Upchurch was unable to attend. Ms. Jernigan stated TPD was in the process of rolling out a new Comprehensive Transportation Planning document that should be more user friendly for local governments.

X. RPO Updates

Ms. Jernigan announced this would be her last meeting and thanked TCC members for their participation and dedication to the transportation planning process. She stated Jesse Day would be filling in until her position was filled. Members are also welcome to reach out to Kelly Larkins, the PTRPO Coordinator.

Mr. Day discussed CommunityViz efforts PART and the MPOs are undertaking to develop a Piedmont Triad model and asked for feedback on whether local governments would prefer to do the work themselves, or work with PTRC to hire interns. TCC members preferred utilizing interns to aid in CommunityViz efforts.

**New Business**

There was no new business.

**Adjournment**

Ms. Harris asked for a motion to adjourn. Mr. Knoph asked for a motion to adjourn. Mr. Rhyne seconded the motion. All were in favor.

**Next Meeting:** Tuesday, April 17, 2017, Boonville

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Sarah Harris, Chair  
*Transportation Coordinating Committee*

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Elizabeth Jernigan, Secretary  
*Northwest Piedmont Rural Planning Organization*

