

## MEMBERS

### Counties

Alamance  
Caswell  
Davidson  
Davie  
Forsyth  
Guilford  
Montgomery  
Randolph  
Rockingham  
Stokes  
Surry  
Yadkin

### Municipalities

Archdale  
Asheboro  
Bermuda Run  
Bethania  
Biscoe  
Boonville  
Burlington  
Candor  
Clemmons  
Cooleemee  
Danbury  
Denton  
Dobson  
East Bend  
Eden  
Elkin  
Elon  
Franklinville  
Gibsonville  
Graham  
Green Level  
Greensboro  
Haw River  
High Point  
Jamestown  
Jonesville  
Kernersville  
King  
Lewisville  
Lexington  
Liberty  
Madison  
Mayodan  
Mebane  
Midway  
Mocksville  
Mount Airy  
Mt. Gilead  
Oak Ridge  
Pilot Mountain  
Pleasant Garden  
Ramseur  
Randleman  
Reidsville  
Rural Hall  
Seagrove  
Stokesdale  
Stoneville  
Summerfield  
Thomasville  
Tobaccoville  
Trinity  
Troy  
Village of Alamance  
Walkertown  
Wallburg  
Walnut Cove  
Wentworth  
Winston-Salem  
Yadkinville  
Yanceyville



# Piedmont Triad Regional Council Board of Delegates Agenda

Wednesday, December 20, 2017

12:00 noon

PTRC Headquarters  
1398 Carrollton Crossing Drive  
Kernersville, NC 27284

## Item

### **Lunch**

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Katie Mitchell at (336)904-0345 or by email at [kmitchell@ptrc.org](mailto:kmitchell@ptrc.org).

### **A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance**

### **B. Presentation of the Audit**

### **C. Consent Items**

- 1) Request for approval for the 2018 municipal caucus to be held electronically via email
- 2) Request for approval to apply for grant funds from the city of Winston Salem in the amount of \$53,609
- 3) Request for approval to submit application to the NCDOT for \$18,916 in renewal funds
- 4) Request for approval to adopt the resolution regarding application to the Water Resources Development Grant program of NC DEQ
- 5) Request for consideration of adoption of the CEDS document (*attachment*)
- 6) Request for approval to apply for the NCHFA ESFRLP18 grants

## Official

**Katie Mitchell**  
Clerk to the Board

**Steve Yokeley**  
Vice Chair

**Richard Tamer**  
**Valerie Kiger**  
*Cannon & Company*

**Steve Yokeley**  
Vice Chair

**D. Action Items**

- |  |   |
|--|---|
| <b>1) Request for approval of October 18, 2017 PTRC Board of Delegate Minutes (attachment)</b> | <b>Steve Yokeley</b><br><i>Vice Chair</i>         |
| <b>2) Nomination of 2018 Officers</b>  | <b>Darrell Frye</b><br><i>Past Chair</i>          |
| <b>3) Request for authorization to enter into contract with the Yadkin Riverkeeper</b>         | <b>Cameron Colvin</b><br><i>Regional Planner</i>  |
| <b>4) Resolution of Membership-Town of Sedalia</b>   | <b>Matthew Dolge</b><br><i>Executive Director</i> |

**E Executive Director's Report**

**Matthew Dolge**  
*Executive Director*

**F. Old Business**

**Steve Yokeley**  
*Vice Chair*

**G. New Business**

**Steve Yokeley**  
*Vice Chair*

**H. Around the Region**

*At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.*

**Steve Yokeley**  
*Vice Chair*

**I. Chairman's Remarks and Announcements**

**Steve Yokeley**  
*Vice Chair*

- 1) PTRC Executive Committee Meeting**  
Wednesday, February 7, 2018 11:45 a.m.  
**Piedmont Triad Regional Council**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**
- 2) PTRC Board of Delegates Meeting**  
Wednesday, February 21, 2017 12:00  
**Piedmont Triad Regional Council**  
**1398 Carrollton Crossing Drive**  
**Kernersville, NC 27284**
- 3) 2018 PTRC Meeting Dates (attached)**

**J. Informational Items**

- 1) Monitoring Review of Funded Program**

**K. Special Presentation**

- 1) PTRC Delegate Recognition**

## CONSENT ITEM 1

### M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Matthew Dolge, Executive Director  
DATE: December 20, 2017  
RE: Municipal Caucus Procedure 2018

The Executive Committee is composed of one delegate from each county, one delegate from any municipality with 50,000 or more in population, and one municipal delegate from each county representing municipalities under 50,000. The Executive Committee is authorized to act for the Council on all matters other than the adoption of the annual budget and the adoption of the annual program of work. The Executive Committee meets 10 times per year (every month except January and July) and may conduct all the business of the Council in the months the full board does not meet.

According to Article III Section 2, regarding the composition of the Executive Committee, it is necessary for caucuses (for municipalities under fifty-thousand in population) to be held for the purpose of selecting a delegate to represent each county. In order to be on the Executive Committee, members need to be available to meet up to sixteen times per year, which will be six board meetings and ten executive committee luncheon meetings.

Caucuses will be held for the municipalities of Alamance, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin.

This year we propose to hold the caucuses electronically via email primarily. You will receive an email on January 12<sup>th</sup>. You will be asked to respond by January 19<sup>th</sup>. If you would still like to discuss it further we will set up the teleconference line for a teleconference on January 19<sup>th</sup>.

**Action Requested:**

Approval for the 2018 municipal caucus to be held electronically via email and phone as necessary and according to the schedule provided.

## **CONSENT ITEM 2**

### **M-E-M-O-R-A-N-D-U-M**

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Robin Howell, Criminal Justice Program Director  
DATE: December 20, 2017  
RE: Approval for City of Winston-Salem CDBG and SOAR funding applications

The Criminal Justice Department requests authorization to apply for \$53,609 in grant funds from the City of Winston-Salem's Community Development Block Grant (CDBG) and Successful Outcomes After Release (SOAR) funding programs. Funds will be used to support staff salaries, travel and general services/operating costs of the "Project Reentry" program.

Applications will be reviewed by City of Winston-Salem Review Committees in January – February 2018.

**ACTION REQUESTED:**

Approval to apply for \$53,609 in grant funds from City of Winston-Salem.

## CONSENT ITEM 3

# M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Robin Howell, Criminal Justice Program Director  
DATE: December 20, 2017  
RE: Approval for Department of Transportation Traveler's Aid Application

The Criminal Justice Department requests approval to submit application to the North Carolina Department of Transportation for \$18,916 in renewal funds from the FY 18-19 Traveler's Aid grant program. Funds will be used to support transportation services for disadvantaged justice-involved CJ program participants who are transitioning back into the community post-prison, jail and/or probation/post-release supervision and without financial means and/or consistent, reliable support systems to assist them in having transportation for personal, work and other needs.

Traveler's Aid grant funds will be matched by funds secured from other Department grants.

**ACTION REQUESTED:**

Approval to request \$18,916 in renewal grant funds from NC Department of Transportation Traveler's Aid grant program.

## CONSENT ITEM 4

# M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Jesse B. Day, Regional Planning Director  
DATE: December 20, 2017  
RE: City of Randleman City Lake Dam Removal  
Water Resources Development Grant, Division of Water Resources (NCDEQ), On Behalf of City of Randleman and Piedmont Conservation Council

The Planning Department was requested by the City of Randleman Manager and Piedmont Conservation Council to be the lead applicant on a feasibility study for the removal of a dam on Polecat Creek.

The Water Resources Development Grant will be matched with funding from the National Fish and Wildlife Federation to explore design and feasibility of the dam removal. Construction funding will be requested in future grant cycles from various sources. Public involvement, design and feasibility of the project will be explored with this grant funding. American Rivers is an additional partner on the grant request.

### **ACTION REQUESTED:**

Request for adoption of the attached resolution regarding application to the Water Resources Development Grant program of the Division of Water Resources (NCDEQ).

## **CONSENT ITEM 4 CONTINUED**

# **Resolution**

## **City of Randleman City Lake Dam Removal Feasibility Project**

### **Water Resources Development Grant**

WHEREAS, the Piedmont Triad Regional Council desires to apply for Water Resources Development Grant funding for the City of Randleman City Lake Dam Removal Feasibility Study to determine the feasibility of dam removal for an outdated and structurally deficient dam on Polecat Creek. The impoundment was formerly the drinking water supply for the City of Randleman, which is no longer being used.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1)The Piedmont Triad Regional Council requests the State of North Carolina to provide financial assistance to the Piedmont Triad Regional Council for the City of Randleman City Lake Dam Removal Feasibility Study in the amount of \$76,300, which is less than 50 percent of the study costs;
- 2)The Piedmont Triad Regional Council assumes full obligation for payment of the balance of study costs;
- 3)The Piedmont Triad Regional Council will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.

Adopted by the Piedmont Triad Regional Council this 6th day of December 2017.

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Clerk to the Board  
Katie Mitchell  
Piedmont Triad Regional Council

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Vice Chairman  
Executive Committee  
Piedmont Triad Regional Council

## CONSENT ITEM 5

# M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Jesse Day, PTRC Regional Planning Director  
DATE: December 20, 2017  
SUBJECT: Comprehensive Economic Development Strategy  
Request for Consideration of Adoption

The PTRC Planning Department requests the Executive Committee consider adoption of *Triad Tomorrow*, the Comprehensive Economic Development Strategy (CEDS) for our 12-county Piedmont Triad region. This plan has been developed by the PTRC and PTRDC, updating the previous plan and supports the approach to economic development planning across our state. PTRC adoption of this CEDS will benefit communities in our region in three important ways:

1. Upon approval of our CEDS by the Economic Development Administration (EDA), organizations and communities in our region will be eligible to compete for assistance under several EDA funding programs;
2. The CEDS highlights key priorities which communities across our region can work on together to share resources, build partnerships and achieve results in critical areas;
3. The CEDS identifies cross-cutting regional interests which communities can use to demonstrate how the funding of local projects can help to support and advance broader regional interests.

In early December a draft version of the CEDS was sent to a wide range of city, county and regional economic development stakeholders for their review and comment. It is also available for download from the home page: [www.ptrc.org/ptrdc](http://www.ptrc.org/ptrdc) .

### **ACTION REQUESTED:**

Request for adoption of the updated CEDS document sent out for public review and incorporating comments received during the 30 day review period.

*(You can find the CEDS document at the above link: [www.ptrc.org/ptrdc](http://www.ptrc.org/ptrdc) )*



## CONSENT ITEM 6

# M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, PTRC  
FROM: Michael Blair, Housing Director  
DATE: December 20, 2017  
RE: NCHFA upcoming application for ESFRLP18 funds

The North Carolina Housing Finance Agency has released the dates for the ESFRLP18 grant cycle. The PTRC Housing Department Staff requests Executive Committee approval to move forward with the PTRC applying for funds for Alamance, Ashe, Montgomery, Surry, Rockingham and Wilkes Counties.

The PTRC Housing Department has been successful in being awarded this grant in nine counties currently, with three of the applicant counties being ones the PTRC has been awarded previously.

The new applicant counties (Ashe, Montgomery and Wilkes) are counties with low production from previous grant recipients and the NCHFA has encouraged the PTRC to apply, as there has been little interest from other entities applying for these grants.

The grants are set up on a loan pool system, so once the initial five units are completed, the PTRC can continue to apply for funding for homes until the funding supply is depleted. As an example, in the current grant cycle for Rockingham, PTRC committed to completing three units for \$175,000 and will close out the grant cycle with fourteen units completed totaling \$787,530 in home repairs for residents of the county.

### **ACTION REQUESTED:**

The PTRC Housing Department is requesting approval from the board to move forward with applying for the NCHFA ESFRLP18 grants.

## ACTION ITEM 2

# M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Darrell Frye, Past Chair  
DATE: December 20, 2017  
RE: Nomination of 2018 PTRC Officers

The Nominating Committee, comprised of current officers and three additional delegates (John Ferguson, Alvin Foster, and Marikay Abuzwaiter), met at the regularly scheduled Executive Committee meeting (which had been cancelled) to agree on the new 2018 PTRC Officers. Their recommendation to the Board can be found below.

Position	Incumbent
Chair	Steve Yokeley, City of Mount Airy
Vice-Chair	Kevin Austin, Yadkin County
Treasurer	Jimmy Blake, Town of Biscoe
Secretary	Don Truell, Davidson County
Immediate Past Chair	Nate Hall, Caswell County

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For reference, verbiage from the Bylaws regarding officers can be found below.

### Article II. Officers

#### Section 1. Officer Positions

The officers of the Piedmont Triad Regional Council shall consist of a Chair, Vice-Chair, Treasurer, and Secretary, all of whom are to be selected from among the Council members. Appointment of Immediate Past Chair to serve as an ex-officio of the nominating committee. *Section 3 Terms also defines the qualifications and eligibility of delegates to serve as officers.*

#### Section 2. Annual Election of Officers

The current officers, along with four additional Executive Committee members appointed by the Chair, will present a proposed slate of officers to the Executive committee for their approval. The Executive Committee will present their nominations annually at the regular December meeting, which shall be considered the annual meeting of the Council.

#### Section 3. Terms

The officers shall serve for one year or until their successors have been duly elected. The officers, starting with the Chair, must alternate being a Delegate of a county or municipal government. Delegates in contiguous officer positions must come from different counties. An officer may not serve more than two consecutive one-year terms in the same office. Eligibility to hold a Council office shall be a minimum of one year as a Council Delegate.

## **ACTION ITEM 2 CONTINUED**

### Section 4. Duties of Officers

- A. **The Chair** shall preside at all meetings of the Council and shall conduct meetings in an orderly and impartial manner so as to permit a free and full discussion by the Delegates of such matters as may be brought to the Council. The Chair shall have the same voting rights as other Delegates. The Chair may appoint such advisory committees as he/she finds to be necessary or desirable.
  
- B. **The Vice-Chair** shall perform all the duties of the Chair in the absence of the Chair, or in the event of the inability of the Chair to act, and shall perform such other duties as the Council may delegate.
  
- C. **The Treasurer** shall review the financial transactions of the Council, including the audit, prior to the audit's presentation to Delegates, and shall perform such other duties as may be prescribed by the Council or by the Chair.
  
- D. **The Secretary** shall review all minutes of the Council, and shall perform such other duties as may be prescribed by the Council or the Chair.

### **ACTION REQUESTED:**

To approve the nominating committee's recommendation regarding 2018 Officers.

## **ACTION ITEM 3**

# **M-E-M-O-R-A-N-D-U-M**

TO: Board of Delegates, Piedmont Triad Regional Council  
FROM: Cameron Colvin, Regional Planner I  
DATE: December 20, 2017  
RE: Authorization to enter into contract with the Yadkin Riverkeeper to assess nonpoint source pollution in the High Rock Lake Watershed

In the fall of 2017, the PTRC Executive Committee voted to permit the PTRC Planning Department to apply for a water quality planning grant from the NC Division of Water Resources' 205(j) grant program, which would have helped fund a nonpoint source assessment of the High Rock Lake Watershed in partnership with the Yadkin Riverkeeper. Although this project was not selected for 205(j) funding, there is still an opportunity to provide meaningful planning and technical expertise toward this effort.

The Yadkin Riverkeeper has proposed to allocate \$7,000 of a National Fish and Wildlife Foundation grant that was awarded toward the study last year. This funding will support PTRC Planning staff time in updating a GIS-based watershed model to identify potential sources of pollution, meeting with stakeholders, and drafting pieces of the final report. The proposed project would directly serve communities within the Upper Yadkin River Basin, including Surry, Stokes, Yadkin, Forsyth, Davie, Davidson, Randolph, and Montgomery County.

### **ACTION REQUESTED:**

The PTRC Planning Department requests that the Board of Delegates authorize staff to enter into contract with the Yadkin Riverkeeper to complete a scope of work not to exceed \$7,000.

## **ACTION ITEM 3 CONTINUED**

Mr. Will Scott  
Yadkin Riverkeeper  
Yadkin Riverkeeper, Inc  
846 West Fourth Street  
Winston Salem, NC 27101

Dear Mr. Scott,

Thank you for inviting the Piedmont Triad Regional Council (PTRC) to provide a proposal for assisting the Yadkin Riverkeeper in developing a nonpoint source assessment tool and report to improve water quality throughout the High Rock Lake Watershed. We are excited to partner on such a project and are happy to provide planning and technical assistance.

Planning and technical expertise for this project will be provided by PTRC's watershed planner and GIS manager, with assistance from the Yadkin Riverkeeper staff. The proposed planning process will analyze topography, soil types, precipitation, and existing land use development in order to predict nonpoint sources of pollution throughout the High Rock Lake Watershed and inform a comprehensive strategy to reduce impairments.

The following project steps are proposed to assist in the assessment of nonpoint source pollutants throughout the Yadkin River Basin and develop a pollutant reduction strategy, while establishing a strong set of data to inform the process. A graphical representation of a proposed timeline and delivery of scope of work elements has been included on the final page for reference.

1. Collect Data and Analyze Existing Conditions \$2,460

In order to model nonpoint sources of pollution and inform decision making, it is necessary to first understand existing impairments and environmental conditions. This will involve reviewing previous watershed models, water quality data, and collecting GIS layer data.

**Deliverables:**

- Collect and process data inputs for nonpoint source model including but not limited to: topography, soil types, land use, land cover, hydrology, animal operations, and sewer overflows.
- Analyze existing conditions including: previous watershed models, TMDLs, land use and development patterns; and
- Identify examples of successful nutrient management strategies in similarly situated watersheds (dependent on time requirements of other project items).

2. Update GIS Model to Predict Nonpoint Source Pollutants \$3,120

PTRC will update a GIS-based watershed model that has been developed for previous watershed planning efforts throughout the Piedmont Triad region in order to apply it to the High Rock Lake Watershed. This will involve delineating subwatershed boundaries, aligning input data, reviewing and modifying input weighting in coordination with the Yadkin Riverkeeper and "task force" group, and analyzing model results. PTRC's GIS-based watershed model has proven effective at predicting areas that are likely contributors of nonpoint source pollutants, both at a regional and sub-basin scale.

## ACTION ITEM 3 CONTINUED

### Deliverables:

- Model development in consultation with Yadkin Riverkeeper staff and “task force” group; and
- A raster layer and map identifying areas that are likely contributors of nonpoint source pollution that would benefit from restoration efforts.

### 3. Help Draft “Roadmap to a Cleaner Yadkin” Report \$1,420

The *Roadmap to a Cleaner Yadkin* report will describe existing conditions, summarize the results of the nonpoint source assessment, and identify strategies to manage and mitigate nonpoint source pollution within the High Rock Lake Watershed. PTRC will assist in drafting this report, by providing a summary of existing impairments, model development and methodology, as well as model results.

### Deliverables:

- A summary of existing conditions including water quality monitoring data, existing watershed plans, TMDLs, and development patterns;
- A summary of methods used during model development; and
- An analysis of watershed model results and implications for nonpoint source management.

### **Invoicing and Billing Schedule**

The total budget for the proposed work schedule is not to exceed **\$7,000**. We are prepared to begin work on this project as soon as January 1<sup>st</sup>, 2018 and would anticipate completion by the end of July 2018. A budget estimate and projected timeline is provided below.

<b>Task List</b>	<b>Timeline/Schedule</b>	<b>Estimated Costs</b>	<b>Notes</b>
Task 1 – Collect Data and Analyze Existing Conditions	January-March 2018	\$2,460	
Task 2 – Update GIS Model	April-June 2018	\$3,120	Present initial model results to Task Force
Task 3 – Help Draft Report	June-July 2018	\$1,420	
<b>Project Totals</b>		<b>\$7,000</b>	

## ACTION ITEM 3 CONTINUED

Yadkin River Nonpoint Source Assessment - Proposed Work Plan and Timeline									
Task #	Sub-Task	Task Description	Month						
			1	2	3	4	5	6	7
<b>1</b>		<b>Collect Data and Analyze Existing Conditions</b>							
	1.1	Data collection and processing	█	█					
	1.2	Review of existing models, TMDLs, and water quality data	█	█	█	▲			
<b>2</b>		<b>Update GIS Model/Nonpoint Source Assessment</b>							
	2.1	Initial model development		█	█				
	2.2	Model review and revision				█	█	█	█
<b>3</b>		<b>Help Draft "Roadmap to a Cleaner Yadkin" Report</b>							
	3.1	Summarize model results and other data						█	█

- ★ Steering Committee or Small Group Meeting  
 ▲ Deliverable

If the Yadkin Riverkeeper concurs with the project as described herein and below, please sign this contract letter and return a copy to me for our records. We look forward to the opportunity to work with you and your staff in improving water quality within the Yadkin River Basin.

Sincerely,

Jesse Day, AICP  
 Regional Planning Director

Proposal Accepted by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ACTION ITEM 4



**RESOLUTION OF MEMBERSHIP AND RATIFYING THE CHARTER OF  
THE PIEDMONT TRIAD REGIONAL COUNCIL**



**WHEREAS**, NC General Statutes 160A-470 and 153A-445 authorize municipalities and counties to form and to join regional councils of governments; and

**WHEREAS**, the Town of Sedalia desires to join with other municipalities and counties which are members of the Piedmont Triad Regional Council; and

**WHEREAS**, the Town Council affirms the benefits of cooperation among local governments within a region and their elected and appointed officials;

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Sedalia that the attached Charter of the Piedmont Triad Regional Council is hereby ratified and that membership in the Piedmont Triad Regional Council for the Town of Sedalia is hereby authorized, pending a majority vote of the member governments in the Piedmont Triad Regional Council.

This the 4<sup>th</sup> day of December, 2017.

Attest:

  
Clerk

  
Mayor



# INFORMATIONAL ITEM



September 19, 2017

**Community Development  
Department**

City of Winston-Salem  
P.O. Box 2511  
Winston-Salem, NC 27102  
CityLink 311 (336.727.8000)  
Fax 336.727.2878  
[www.cityofws.org](http://www.cityofws.org)

Mr. Matthew Dolge, Executive Director  
Piedmont Triad Regional Council of Governments  
1398 Carrollton Crossing Drive  
Kernersville, NC 27284

Re: Monitoring Review of Funded Program

Dear Mr. Dolge: *Matthew*

On June 22, 2017, Ms. Diane Greer met with Ms. Robin Howell, Criminal Justice Department Director, and Ms. Robin Shelton, Finance Director for a review of Project Re-Entry's financial files. Ms. Wanda Nichols met with Ms. Rebecca Sauter, Project Re-Entry Director, Mr. Michael Thomas, Project Re-Entry Coordinator, and Ms. Tonja Fultz, Employment Specialist for a site review of the program at the Goodwill office location.

Project Re-Entry provides pre-release and post-release transitional services for ex-offenders returning to Forsyth County after completing active prison sentences. The program helps ex-offenders rehabilitate and become successful members of the community, while promoting community safety. An assigned case manager conducts specific assessments, selects participants, provides case management and arranges clinical services.

Ms. Nichols discussed eligibility requirements of participants of the program with Ms. Sauter, and proper participant documentation. Six (6) participant files were reviewed for compliance (T. Jones, A. Lowe, R. Kilmer, J. Marley, J. Nesmith, and R. Smith). All files reviewed had satisfactory documentation of eligibility. Documentation of services and follow-up to clients was found in each participant file reviewed. Periodic progress reports have been submitted to the City on a timely basis and indicate operation within proposed service levels.

The pre-visit review showed that Piedmont Triad Regional Council has submitted a total of two (2) requests under the FY17 Project Re-Entry grant, totaling \$29,230.02, leaving a balance of \$1,919.98. Ms. Greer reviewed financial and grant management procedures with Ms. Howell and Ms. Shelton.



Call 311 or 336-727-8000  
[citylink@cityofws.org](mailto:citylink@cityofws.org)

City Council: Mayor Allen Joines; Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Denise D. Adams, North Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; John C. Larson, South Ward; Jeff MacIntosh, Northwest Ward; Derwin I. Montgomery, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity

# INFORMATIONAL ITEM CONTINUED

Mr. Matthew Dolge, Executive Director  
Project Re-Entry Monitoring Review  
September 19, 2017  
Page 2

We are pleased to report that no findings or concerns were found during this monitoring review period. Thank you for your time and assistance during the visit and for your ongoing assistance in the administration of the program. If you have any questions, please contact me at (336) 734-1310 or [mellinp@cityofws.org](mailto:mellinp@cityofws.org) or Wanda Nichols at (336) 734-1307 or [wandan@cityofws.org](mailto:wandan@cityofws.org).

Sincerely,



Mellin L. Parker  
Planning Senior Project Supervisor

c: D. Ritchie Brooks, Director  
Sharon Richmond, Deputy Director  
Tim West, Planning Supervisor  
Diane Greer, Program Coordinator  
Wanda Nichols, Program Coordinator

# Meeting Dates 2018

1398 Carrollton Crossing Drive

Kernersville, NC 27284

12:00 noon

<b>PTRC Executive Committee 1<sup>st</sup> Wednesday</b>	<b>PTRC Board of Delegates 3<sup>rd</sup> Wednesday</b>
January - none	January - none
February 7, 2018	February 21, 2018
March 7, 2018	March - none
April 4, 2018	April 18, 2018
May 2, 2018	May - none
June 6, 2018	June 20, 2018
July - none	July - none
August 1, 2018	August 15, 2018
September 5, 2018	September - none
October 3, 2018	October 17, 2018
November 7, 2018	November - none
December 5, 2018	December 19, 2018