

# PIEDMONT TRIAD RURAL PLANNING ORGANIZATION

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## MINUTES

### Joint Meeting of the Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

February 21, 2018

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#### **Meeting Attendees**

##### TAC Members

Jimmy Blake (Chair)	Town of Biscoe
Alvin Foster (Vice Chair)	Town of Yanceyville
Walker Moffitt	City of Asheboro
Mark Richardson	Rockingham County
Jackie Morris	Montgomery County
Sterling Carter	Caswell County
Stan Haywood	Randolph County
Filmore York	Town of Liberty

##### NCDOT BOT

Mike Fox	Division 7
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##### RPO Staff

Kelly Larkins	PTRC
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##### TCC Members

Hemang Surti	NCDOT, TPD
Ed Lewis	NCDOT, Division 7
Bryan Kluchar	NCDOT, Division 8
Roger King	RCATS
Trevor Nuttall	City of Asheboro
Jeff York	Randolph County
Greg Patton	City of Randleman
Donna Setliff	City of Reidsville
Tonya Caddle	Rockingham County
George T. Murphy	Town of Wentworth

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The meeting began at 3:33 pm.

#### **Welcome**

- I. **Welcome & Conflict of Interest Statement.** Mr. Jimmy Blake welcomed those in attendance, reviewed the agenda, opened the meeting, and read the conflict of interest statement. No one indicated any conflict(s) of interest.
- II. **Public Comment.** Mr. Blake asked for public comment, but no comments were offered.

#### **Presentation**

- III. **Piedmont Legacy Trails.** Mr. Kelly Larkins introduced Ms. Kayla Kohlman who gave a presentation on Piedmont Legacy Trails which is a project coordinated by both the Piedmont Land Conservancy and the Piedmont Triad Regional Council. Her presentation discussed the current trail system in the region and the overall benefit trails bring to communities. After the presentation, Ms. Kohlman asked the PTRPO to approve a Resolution of Support for Piedmont Legacy Trails. She reminded the audience that this resolution does not seek funding from the PTRPO for trails but seeks to acknowledge that the organization will support partnerships in neighboring communities to implement a system of regional trails. Mr. Mark

Richardson made a motion to approve the Resolution of Support for Piedmont Legacy Trails and Mr. Alvin Foster seconded the motion. The motion passed unanimously.

### **Action Items**

- IV. **October 18, 2017 Meeting Minutes.** Mr. Blake shared the meeting minutes with the group. Mr. Greg Patton made a motion to approve the minutes from the October 18, 2017, meeting and Mr. Mark Richardson seconded the motion. The motion passed unanimously.
- V. **Prioritization 5.0 Policy.** Mr. Larkins presented the final draft of the Prioritization 5.0 Policy. He reminded members that the Prioritization 4.0 Policy was revised to reflect changes to the statewide Prioritization process and to clarify public outreach efforts that will be undertaken by the PTRPO. The Policy revision process consisted of review by the PTRPO Prioritization Policy Committee, public review during a 14-day period, and finally a review by the NCDOT Methodology Review Committee and SPOT Office. Mr. Mark Richardson made a motion to approve the Prioritization 5.0 Policy, and Mr. Alvin Foster seconded the motion. The motion passed unanimously.

### **Discussion Items**

- VI. **TAC Membership Appointments.** Mr. Larkins announced that three new TAC members were selected to serve as alternates to municipal representatives. He noted that the new members are Cathia Stewart of the Town of Milton serving as an alternate to Alvin Foster; Filmore York of the Town of Liberty serving as an alternate to Walker Moffitt; and James Festerman of the City of Reidsville serving as an alternate to Darryl Carter. Mr. Larkins also noted that Montgomery County is the only remaining member county that has not decided on an alternate to Jimmy Blake.
- VII. **Prioritization 5.0 Update.** Mr. Larkins presented the preliminary timeline for future PTRPO activities related to Prioritization 5.0.
- VIII. **Draft FY 18-19 Planning Work Program.** Mr. Larkins presented the draft Planning Work Program (PWP) for the upcoming fiscal year. Several categories in the PWP allow for local technical assistance to support customized transportation planning needs. Final approval of the PWP will occur at the April meeting. Items identified in the PWP include the following: continued work on the Prioritization 5.0 process; providing assistance with public transportation planning; collecting of regional data; infrastructure mapping; continuing the Streetscape Assessment program; reviewing and updating of PTRPO administration documents as needed; updating the Public Involvement Plan (PIP); fulfilling federal Title VI requirements; attending relevant conferences and trainings; and funding an RPO internship position. He also noted that if there are specific requests for projects for the RPO, they can be added at this time.
- IX. **Draft FY 18-19 Local Match Amounts.** Mr. Larkins presented the draft local match amounts for the upcoming fiscal year. He noted that the overall total funding amounts were stable and that there were only minor differences in what each county pays due to changes to population totals.
- X. **State Ethics Reminder for TAC Members.** Mr. Larkins reminded TAC members to complete their state ethic requirements before the April 16 deadline to avoid criminal and financial penalties.

### **Other Business**

- XI. **NCDOT Board of Transportation Update.** Mr. Mike Fox, Chair of the NCDOT Board of Transportation and member for Division 7, gave a verbal report.
- XII. **Division Updates**
  - **Division 7** – Mr. Ed Lewis provided a written and verbal report.
  - **Division 8** – Mr. Bryan Kluchar provided a written and verbal report.

- XIII. **TPD Update.** Mr. Hemang Surti provided in the agenda packet a newsletter highlighting activities from the Transportation Planning Division that would be of interest to PTRPO members. Mr. Surti also gave a verbal report.
- XIV. **Local Updates.** No update was provided.
- XV. **RPO Update.** Mr. Larkins stated that Assistant Planning Director, Elizabeth Jernigan, is leaving the PTRC which includes her role with the Northwest Piedmont Rural Planning Organization. He also noted that the PTRC is in the process of hiring an intern that will focus on assisting both RPOs with special projects.
- XVI. **New Business.** No update was provided.
- XVII. **Adjourned.** Mr. Blake adjourned the meeting.

The meeting was adjourned at 4:41 pm.

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James (Jimmy) Blake, TAC Chair

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Date

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Kelly Larkins, Secretary

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Date