

MEMBERS

Counties

Alamance
Caswell
Davidson
Davie
Forsyth
Guilford
Montgomery
Randolph
Rockingham
Stokes
Surry
Yadkin

Municipalities

Archdale
Asheboro
Bermuda Run
Bethania
Biscoe
Boonville
Burlington
Candor
Clemmons
Cooleemee
Danbury
Denton
Dobson
East Bend
Eden
Elkin
Elon
Franklinville
Gibsonville
Graham
Green Level
Greensboro
Haw River
High Point
Jamestown
Jonesville
Kernersville
King
Lewisville
Lexington
Liberty
Madison
Mayodan
Mebane
Midway
Mocksville
Mount Airy
Mt. Gilead
Oak Ridge
Pilot Mountain
Pleasant Garden
Ramseur
Randleman
Reidsville
Rural Hall
Seagrove
Sedalia
Stokesdale
Stoneville
Summerfield
Thomasville
Tobaccoville
Trinity
Troy
Village of Alamance
Walkertown
Wallburg
Walnut Cove
Wentworth
Winston-Salem
Yadkinville
Yanceyville



Piedmont Triad Regional Council Board of Delegates Agenda

Wednesday, June 20, 2018

12:00 noon

PTRC Headquarters
1398 Carrollton Crossing Drive
Kernersville, NC 27284

Item

Lunch

Please note the 11:45 a.m. lunch start time and join us as you are able. RSVP to Katie Mitchell at (336)904-0345 or by email at kmitchell@ptrc.org.

A. Call to Order, Welcome, Moment of Silence, and Pledge of Allegiance

B. Public Hearing

C. Presentation- New PTRC Website

D. Consent Items

- 1) Request to enter into contract with Foothills Planning and Design for \$7,000; the Town of Mayodan for \$25,000; the Town of Gibsonville for \$3,000; and the Town of Mt. Gilead for \$2,500 which will be divided between FY 2017-18 and 2018-19**
- 2) Request for approval to terminate retiree healthcare benefit**
- 3) Request for approval of the third budget revision for FY 2017-2018**

Official

Katie Mitchell
Clerk to the Board

Steve Yokeley
Chair

Steve Yokeley
Chair

E. Action Items

1) Request for approval of April 18, 2018 PTRC Board of Delegates minutes (attachment) **Steve Yokeley**

2) FY 2018-2019 PTRC Budget **Robin Shelton**
Finance Director

F. Executive Director's Report **Matthew Dolge**
Executive Director

G. Old Business **Steve Yokeley**
Chair

H. New Business **Steve Yokeley**
Chair

I. Around the Region **Steve Yokeley**
Chair
At this time, Board members are asked to discuss any upcoming events or informational items that pertain to their local government or region.

J. Chairman's Remarks and Announcements **Steve Yokeley**
Chair

1) PTRC Executive Committee Meeting
Wednesday, August 1, 2018 11:45 a.m.
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

2) PTRC Board of Delegates Meeting
Wednesday, August 15, 2018 12:00
Piedmont Triad Regional Council
1398 Carrollton Crossing Drive
Kernersville, NC 27284

3) 2018 PTRC Meeting Dates (attached)

CONSENT ITEM #1

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Jesse B. Day, Regional Planning Director
DATE: June 20, 2018
RE: Planning Department Technical Assistance Projects

Mocksville Land Development Plan

The Planning Department requests to enter into contract for planning services with Foothills Planning and Design for providing GIS and plan development support on the Mocksville Land Development Plan. The effort will be led by Foothills Planning + Design, with support from the PTRC Planning department on key planning functions. Contract Amount: \$7,000

Mayodan Park Plan

The Planning Department request to enter into contract with the Town of Mayodan to complete a Mayo River Park Plan. This will provide conceptual design options for the Washington Mill Site along the Mayo River. We would like to sub-contract \$17,000 of this contract amount to Foothills Planning and Design for landscape architecture design, facilitation and report writing services. Contract Amount: \$25,000

Gibsonville GIS Services

The Planning Department requests to enter into contract with the Town of Gibsonville to complete an online and paper GIS map of current zoning classifications and districts, including a training for the Town staff. Contract Amount: \$3,000

Mt. Gilead GIS Services

The Planning Department requests to enter into contract with the Town of Mt Gilead to complete an online and paper GIS map of current zoning classifications and districts. Contract Amount: \$2,500

ACTION REQUESTED:

Request for approval to enter into contract with Foothills Planning and Design for **\$7,000** to support the Mocksville Land Development Plan, the Town of Mayodan for **\$25,000** to complete a Mayo River Park Plan, the Town of Gibsonville for **\$3,000** and the Town of Mt. Gilead for **\$2,500** to deliver GIS services. The total planning budget impact will be **\$37,500** divided between fiscal year 2017-18 and 2018-19.

CONSENT ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates
FROM: Matt Reece, Assistant Director
DATE: June 20, 2018
RE: Request to terminate retiree healthcare benefit

The Board of Delegates approved a schedule of benefits as a part of the merger process on May 31, 2011 including retiree health benefits. The supplement for retiree health benefits was amended in June of 2015. The Board of Delegates annually authorizes the continuation or discontinuation of the plan as a part of the budget process. The intention of these actions was to extend group health insurance coverage to retirees without placing undue financial burden on PTRC operations. The goal was to allow retirees access to coverage that would be paid by the retiree. The plan was further intended to provide this access to healthcare coverage to retirees less than age 65.

No retirees are currently covered under the plan and PTRC has not had retirees opt for this coverage in over a year.

Changes in the standards for governmental accounting and specifically the requirements that PTRC establish a reserve for post-retirement healthcare benefits have resulted in the recommendation to terminate retiree healthcare coverage. Continuing retiree healthcare would require having an actuarial study completed and establishing a reserve that could exceed \$150,000. PTRC staff consulted with our benefits broker and their technical experts to determine if modifications to the retiree benefit could be made to preserve some semblance of a benefit. There were no options available, therefore, the recommendation of staff is to terminate retiree healthcare benefits retro-active to July 1, 2017. This action will avoid having to incur costs of the actuarial study for fiscal year 2017-2018.

CONSENT ITEM #3

M-E-M-O-R-A-N-D-U-M

TO: PTRC Board of Delegates
FROM: Robin Shelton, Finance Director
DATE: June 20, 2018
RE: Request for Approval of Third Budget Revision for FY 2017-2018

The Finance Department requests approval of a revision to the 2017-2018 budget of the Piedmont Triad Regional Council. This revision shows an increase, from the second revision of \$197,311 - and increase from the original budget of \$2,012,884. The following pages include the revised Budget Ordinance and a summary of the changes by area.

It is recommended that the board adopt this budget revision to recognize this increase in the 2017-2018 budget.

CONSENT ITEM #3

BUDGET ORDINANCE 2017 - 2018 THIRD REVISION 6/18

Be it ordained by the Piedmont Triad Regional Council (PTRC):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Chart of Accounts heretofore established for PTRC:

General / Council	\$	143,023
TOTAL GENERAL FUND APPROPRIATION	\$	143,023

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Fund Balance	\$	-
COG Dues		136,023
Interest		7,000
TOTAL GENERAL FUND ESTIMATED REVENUES	\$	143,023

Section 3. The following amounts are hereby appropriated in the Special Revenue Fund - Grant Project Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Chart of Accounts heretofore established for PTRC:

Administration	\$	414,753
Crime Control and Public Safety		1,060,378
Environmental Protection		60,737
Health and Human Services (Aging)		13,033,991
Housing		5,408,944
Planning		193,652
Transportation		277,078
Workforce Development		5,674,653
Weatherization		2,815,656
TOTAL GRANT PROJECT APPROPRIATION	\$	28,939,842

Section 4. It is estimated that the following revenues will be available in the Special Projects Fund - Grant Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Federal Grants		21,354,358
State Grants		6,942,316
Appropriated Fund Balance		-
Dues		570,846
Interest		-
Local Projects & Fees		72,322
TOTAL GRANT PROJECT ESTIMATED REVENUES		28,939,842

CONSENT ITEM #3

Section 5. The following amounts are hereby appropriated in the Special Revenue Fund- Local Projects Fund for the operation of PTRC and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Chart of Accounts heretofore established for PTRC:

Administrative Services	901,908
Crime Control and Public Safety	575,552
Environmental Protection	136,600
Health and Human Services (Aging)	128,500
Housing	-
Misc. Local Projects	658,645
Planning	478,412
Workforce Development	295,405
Weatherization	1,176,070
TOTAL LOCAL PROJECTS APPROPRIATION	4,351,092

Section 6. It is estimated that the following revenues will be available in the Special Revenue Fund - Local Projects Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

APPROPRIATED FUND BALANCE	-
COG DUES and INTEREST	115,637
LOCAL PROJECT FUND FEES	4,235,455
TOTAL LOCAL PROJECT ESTIMATED REVENUES	4,351,092

TOTAL APPROPRIATIONS 33,433,957

Section 7: The Executive Director is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a grant without limitation and without a report being required.

CONSENT ITEM #3

PIEDMONT TRIAD REGIONAL COUNCIL

BUDGET BY AREA

7/1/17 to 6/30/18

THIRD REVISION 6/18

	Fund 001	Fund 002 & 003	Total	% of Total Budget
Administration	414,753		414,753	1.2%
Administrative Services		901,908	901,908	2.7%
Crime Control and Public Safety	1,060,378	575,552	1,635,930	4.9%
Environmental Protection	60,737	136,600	197,337	0.6%
General Fund / Dues		143,023	143,023	0.4%
Health and Human Services (Aging)	13,033,991	128,500	13,162,491	39.4%
Housing	5,408,944	-	5,408,944	16.2%
Misc. Local Projects		658,645	658,645	2.0%
Planning	193,652	478,412	672,064	2.0%
Transportation	277,078		277,078	0.8%
Workforce Development	5,674,653	295,405	5,970,058	17.9%
Weatherization	2,815,656	1,176,070	3,991,726	11.9%
Totals	28,939,842	4,494,115	33,433,957	
		4,494,115	33,433,957	

CONSENT ITEM #3

**PIEDMONT TRIAD REGIONAL COUNCIL
BUDGET CHANGES BY AREA**

7/1/17 to 6/30/18

THIRD REVISION 6/18

	Fund	Fund	Total after 3rd Budget Revision	Difference between 2nd Revision and 3rd Revision	Original Budget	Difference between Original and 3rd Revision
	001	002 & 003				
Administration	414,753		414,753	50,662	302,144	112,609
Administrative Services		901,908	901,908	113,150	438,539	463,369
Crime Control and Public Safety	1,060,378	575,552	1,635,930	23,996	1,498,356	137,574
Environmental Protection	60,737	136,600	197,337	-	184,861	12,476
General Fund / Dues		143,023	143,023	3,961	139,062	3,961
Health and Human Services (Aging)	13,033,991	128,500	13,162,491	534,382	12,584,713	577,778
Housing	5,408,944	-	5,408,944	(920,983)	6,606,698	(1,197,754)
Misc. Local Projects		658,645	658,645	-	636,455	22,190
Planning	193,652	478,412	672,064	29,637	329,972	342,092
Transportation	277,078		277,078	-	277,078	-
Workforce Development	5,674,653	295,405	5,970,058	370,134	5,005,477	964,581
Weatherization	2,815,656	1,176,070	3,991,726	(7,628)	3,417,718	574,008
Totals	28,939,842	4,494,115	33,433,957	197,311	31,421,073	2,012,884

ACTION ITEM #2

M-E-M-O-R-A-N-D-U-M

TO: Board of Delegates, Piedmont Triad Regional Council
FROM: Robin Shelton, Finance Director
DATE: June 20, 2018
RE: FY 2018-2019 PTRC Budget (*handout*)

Please reference the FY 2018-2019 Budget Packet.

Meeting Dates 2018

1398 Carrollton Crossing Drive
 Kernersville, NC 27284
 12:00 noon

PTRC Executive Committee 1 st Wednesday	PTRC Board of Delegates 3 rd Wednesday
January - none	January - none
February 7, 2018	February 21, 2018 -cancelled
March 7, 2018	March - none
April 4, 2018	April 18, 2018
May 2, 2018	May - none
June 6, 2018	June 20, 2018
July - none	July - none
August 1, 2018	August 15, 2018
September 5, 2018	September - none
October 3, 2018	October 17, 2018
November 7, 2018	November - none
December 5, 2018	December 19, 2018