** Piedmont Triad Regional Council**

 **Executive Committee**

 **Minutes**

 Wednesday, October 2, 2019

 12:00 noon

 PTRC Headquarters

 1398 Carrollton Crossing Drive

 Kernersville, NC 27284
**These Members Present:**

Councilwoman Marikay Abuzuaiter, City of Greensboro

Commissioner Kevin Austin, Yadkin County

Mayor Jimmy Blake, Town of Biscoe

Mayor Buddy Boggs, Town of Haw River

Alderwoman Renee Bryant, City of Randleman

Councilman Darryl Carter, City of Eden

Commissioner Benita Finney, Davie County

Mayor Alvin Foster, Town of Yanceyville

**MEMBERS**

**Counties**

**Alamance**

Caswell

**Davidson**

**Davie**

**Forsyth**

**Guilford**

**Montgomery**

**Randolph**

**Rockingham**

**Stokes**

**Surry**

**Yadkin**

**Municipalities**

**Archdale**

**Asheboro**

**Bermuda Run**

**Bethania**

**Biscoe**

**Boonville**

**Burlington**

**Candor**

**Clemmons**

**Cooleemee**

**Danbury**

**Denton**

**Dobson**

**East Bend**

**Eden**

**Elkin**

**Elon**

**Franklinville**

**Gibsonville**

**Graham**

**Green Level**

**Greensboro**

**Haw River**

**High Point**

**Jamestown**

**Jonesville**

**Kernersville**

**King**

**Lewisville**

**Lexington**

**Liberty**

**Madison**

**Mayodan**

**Mebane**

**Midway**

**Mocksville**

**Mount Airy**

**Mt. Gilead**

**Oak Ridge**

**Pilot Mountain**

**Pleasant Garden**

**Ramseur**

**Randleman**

**Reidsville**

**Rural Hall**

**Seagrove**

 **Sedalia**

**Stokesdale**

**Stoneville**

**Summerfield**

**Thomasville**

**Tobaccoville**

**Trinity**

**Troy**

**Village of Alamance**

**Walkertown**

**Wallburg**

**Walnut Cove**

**Wentworth**

**Winston-Salem**

**Yadkinville**

**Yanceyville**

Chairman Darrell Frye, Randolph County

Commissioner Nathaniel Hall, Caswell County

Councilman John Larson, City of Winston-Salem

Councilman Rick McCraw, City of King

Commissioner Scott Needham, Town of Pilot Mountain

Commissioner Mark Richardson, Rockingham County

Commissioner Dottie Robinson, Montgomery County

Councilman Donald Scarborough, City of High Point

Commissioner Don Truell, Davidson County

Commissioner Brent Ward, Town of Mocksville

Mayor Larry Ward, Town of Denton

Commissioner Steve Yokeley, City of Mount Airy

**Members Absent**

Commissioner Eddie Boswell, Alamance County

Commissioner Alan Branson, Guilford County

Council Member Jim Butler, City of Burlington

Commissioner Fleming El-Amin, Forsyth County

Councilwoman Peggy Leight, Town of Walkertown

Commissioner Wayne Moore, Town of Jonesville

Commissioner Rick Morris, Stokes County

Commissioner Terry Renegar, Davie County

Councilwoman Ann Schneider, Town of Oak Ridge

Commissioner Van Tucker, Surry County

**Chairman Steve Yokeley welcomed the PTRC Executive Committee and called the meeting to order at 12:06 p.m. Mr. Yokeley requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.**

1. **Action Item: Request for approval of the August 7, 2019 PTRC Executive Committee minutes, Steve Yokeley, PTRC Chairman**
	1. There being no questions, a motion was made by Mr. Mark Richardson.
	2. The motion was seconded by Ms. Marikay Abuzuaiter
	3. Request for approval of the August 7, 2019 PTRC Executive Committee minutes was approved.
2. **Action Item: Request authorization to amend the existing Family Caregiver Support Program contract with three funded partners in the amount of $30,000 for the amended contract period of October 1, 2019 – June 30, 2020, Ms. Adrienne Calhoun, AAA Interim Director**
	1. The PTRC Area Agency on Aging has additional Family Caregiver Support Program funding available. Funding in the amount of $30,000 was made available to three counties in the region. This funding has no required local match. The grant amount was based on the lack of respite services through the Family Caregiver Support Program in three counties.
	2. The three organizations representing Davidson, Guilford and Surry counties and their plans for this additional Family Caregiver Support Program funding are as follows:
		1. The Life Center of Davidson County, Inc. Home requesting $10,000 to provide a new service—home respite.
		2. Senior Resources of Guilford is requesting $10,000 to provide a new service—home respite.
		3. The Surry County Health and Nutrition Center is requesting $10,000 to target respite for recently discharged patients from two local health systems that meet FCSP priorities, to extend innovative grant services.
	3. Mr. John Larson asked where this $30,000 comes from. Ms. Adrienne Calhoun stated that it is money that wasn’t allocated through the Family Caregiver Support Program.
	4. There being no questions, a motion was made by Mr. Mark Richardson.
	5. The motion was seconded by Mr. John Larson.
	6. Request for authorization to amend the existing Family Caregiver Support Program contract with three funded partners in the amount of $30,000 for the amended contract period of October 1, 2019 – June 30, 2020 was approved.
3. **Action Item: Request authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local funded partners for state Senior Center General Purpose funding for the period July 1, 2019 to June 30, 2020, Ms. Adrienne Calhoun, AAA Interim Director**
	1. Ms. Calhoun explained that each year after approval by the North Carolina General Assembly, the North Carolina Division of Aging and Adult Services allocates funding to senior centers based on certification status throughout the region. This year, the North Carolina Division of Aging and Adult Services allocated funding based on the certified biennium budget from last year. This year’s total allocation to Region G is $232,626 the highest allocation to any region in North Carolina. Our region’s allocation is the result of a high number of senior centers who received Center of Excellence or Center of Merit designation.
	2. We request authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local service providers for state Senior Center General Purpose funding for the period July 1, 2019 to June 30, 2020.
	3. *To see the chart that was included in the agenda packet email Katie Mitchell at* *kmitchell@ptrc.org**.*
	4. Mr. Buddy Boggs asked how the amount of state allocated funds is decided. Ms. Calhoun stated that it depends on the level of certification and the number of Senior Centers at each level.
	5. There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
	6. The motion was seconded by Mr. Kevin Austin.
	7. Request for authorization to enter into contract with the North Carolina Division of Aging and Adult Services and local funded partners for state Senior Center General Purpose funding for the period July 1, 2019 to June 30, 2020 was approved.
4. **Action Item: Authorization to receive NC Division of Water Resources’ 205(j) Water Quality Planning Grant funding to support the development of a watershed restoration plan for Richland Creek, Mr. Jesse Day, Regional Planning Director**
	1. Mr. Day stated that the PTRC Planning Department is seeking approval for accessing 205(j) Water Quality Planning Grant funding to support the development of a watershed restoration plan for Richland Creek. Richland Creek is a headwater stream of the Deep River that runs through the City of High Point and Guilford County. It has been listed as an impaired waterbody since 1998 for failing to adequately support a diverse fish community and meet water quality standards for fecal coliform bacteria. The PTRC Planning Department has utilized NC DWR 205(j) grants as a critical component of its annual budgets to support local, regional, and superregional water quality planning, restoration, and outreach work. 205(j) grant proposals for this upcoming year must be received by September 13, 2019. The proposed project would help evaluate the causes of impairment and identify strategic goals and projects to restore water quality. This proposed scope of work is valued at a total of $19,660.
	2. The NCDEQ 205(j) grants do not require any cost share for the agreement, however, in-kind match will be provided by project partners, including the City of High Point, Guilford County Soil & Water, and the Southwest Renewal Foundation of High Point to increase grant competitiveness. Project partners will serve on an advisory committee to provide plan input and help coordinate community events related to water. In addition, the 205(j) program will only reimburse up to 10% costs for indirect expenses. PTRC indirect costs not covered by the grant (approximately $4,640) will be used as additional matching funds.
	3. Mr. Mark Richardson asked if there’s an opportunity for outside organizations to become involved. Mr. Day answered yes, possibly, as contract workers.
	4. There being no more questions, a motion was made by Mr. Mark Richardson.
	5. The motion was seconded by Mr. Scott Needham.
	6. Request for authorization to receive 205 (j) funding from the NC Division of Water Resources totaling up to $19,660 and commit to cover indirect expense beyond 10% in support of developing a watershed restoration plan for Richland Creek was approved.
5. **Request for approval to formally participate in the Cities Initiative, Anna Leonard, Environmental Programs Coordinator**
	1. The Planning Department requests to participate in the Cities Initiative. The Cities Initiative is a collaborative effort among North Carolina local governments that are working to reduce their Greenhouse Gas (GHG) emissions. The Environmental Defense Fund (EDF) is leading the initiative. NC Department of Environmental Quality (NC DEQ) plans to incorporate action items in the State’s new Clean Energy Plan.
	2. The goal of the initiative is to identify opportunities and action items to speed up GHG reductions in NC. Action opportunities include changes to transportation scoring (STIP, CMAQ, etc.), NC building code, utility billing, and establishing green energy banks to include GHG reduction considerations.
	3. PTRC’s involvement includes attendance to six (6) meetings annually to increase representation for the Triad, voice opinions and concerns, and prioritize action items concerned with GHG reductions in North Carolina.
	4. Currently involved are 21 local governments from across the state, including in-region representatives from Greensboro and Winston-Salem and three COGS (High Country COG, LRCOG, TJCOG).
	5. Mr. Darrell Frye asked if this will create a budget amendment. Mr. Day answered that no, existing grant funds will be used to cover time and travel.
	6. Mr. John Larson stated that because this is an important, state wide issue it makes sense for the PTRC to be involved.
	7. There being no more questions, a motion was made by Mr. Darrell Frye.
	8. The motion was seconded by Mr. Jimmy Blake.
	9. Request for approval to formally participate in the Cities Initiative was approved.
6. **Action Item: Request for authorization to apply to be the Lead Pilot Entity (LPE) for the Healthy Opportunities Pilot,** **Matthew Dolge, Executive Director**
	1. Mr. Matthew Dolge explained over the past year PTRC has been meeting with local human service organizations, health systems and interested stakeholders in preparing to bring a Medicaid Healthy Opportunities Pilot to the Piedmont Triad Region. Recognizing PTRC’s existing structure and scope of work, the community nominated PTRC to be the Lead Pilot Entity (LPE) for this initiative.
	2. This would entail us engaging our service organizations to help mediate the costs of Medicaid by dealing with issues outside of the medical field. KBR and BCBS supports us in this designation and has already provided us with funding.
	3. There will only be two- four pilots chosen across the state.
	4. When the DHHS sent out the request for interest they received 18 applications with only about four- five viable groups that will actually apply. With the help of KBR and BCBS, great partnerships with hospitals and human service organizations, we have an advantage. On top of money from KBR, BCBS, the NFF and other national leads are already on board. We also have the support of Cone Health.
	5. North Carolina DHHS is releasing this RFP this Fall to procure LPEs for the Healthy Opportunities Pilot. We are asking your permission to apply for this designation.
	6. Mr. Buddy Boggs asked who nominated PTRC for this designation. Mr. Dolge answered that the human service organizations feel we would be a good fit due to our existing relationships with community agencies.
	7. Mr. Buddy Boggs asked how staffing will be handled. Mr. Dolge answered that Mr. Blair Barton-Percival has been leading the effort. With his current health status he is not able to do that. I have asked Ms. Adrienne Calhoun to think about staffing solutions. Currently we know that Mr. Bob Cleveland will be giving more time to the project. We will need to reorganize internally.
	8. There being no more questions, a motion was made by Mr. Buddy Boggs.
	9. The motion was seconded by Mr. Alvin Foster.

Request for authorization to apply to be the Lead Pilot Entity (LPE) for the Healthy Opportunities Pilot was approved.

1. **Executive Director’s Report, Matthew Dolge, Executive Director**
	1. Mr. Matthew Dolge gave an update on Blair Barton-Percival’s health. As many of you all know, he has been battling cancer for four years. His last day with PTRC was on September 20th due to health issues. Our Human Resource department has done a great job of supporting him through the retirement system. In addition, our staff have donated time and money to him and his family. Blair was able to stop by our Staff Outing in September and we were glad to see him. Staffing wise, we are moving forward. We are very fortunate to have someone of Adrienne’s stature to step in as interim. We have complete confidence in her taking over that role. Ms. Adrienne Calhoun added that she has worked with Blair for 18 years. He is a great visionary and she will carry on in his honor.
	2. We are happy to present this year’s Annual Report. Our Engagement Specialist, Victoria Randria, did a great job putting this together and I think it’s the best one yet. As in year’s past, we will also have individual reports for each member. We will be emailing them and we will have copies available at upcoming meetings.
	3. Don’t forget about our Annual Awards Presentation at our next Board of Delegates meeting at the North Carolina Zoo. Please be sure to RSVP.
2. **Around the Region, Steve Yokeley, PTRC Chair**
	1. Mr. Darrell Frye reminded the group that Jimmy Blake did not run for reelection. We hope to honor Jimmy and other outgoing delegates at our December meeting.
	2. Ms. Adrienne Calhoun invited everyone to attend PTRC’s chapter of Toastmasters. .
	3. Ms. Renee Bryant announced Nascar Days in Randleman on October 12th and the Fall Festival in Asheboro the first weekend in October.
	4. Mr. Kevin Austin invited everyone to the Yadkin Grape Festival on October 19th.
	5. Mr. Scott Needham announced Pilot Mountain’s Halloween Parade on October 19th followed by a movie night. On October 5th there will be a drag racing event.
	6. Mr. Rick McCraw invited everyone to King Fest this Saturday in King.
	7. Mr. Mark Richardson announced the City of Reidsville’s Business expo next Thursday and Friday. This is a great example of how Chambers get together to promote small businesses.
	8. Ms. Benita Finney announced the October 12th Oaks Festival and the Fish Fry on October 19th in Mocksville.
	9. Mr. Steve Yokeley invited everyone to the Mt. Airy Autumn Leaves Festival October 11th- 13th.

**There being no other business, a motion of adjournment was made by Mr. Buddy Boggs and seconded by Mr. Mark Richardson. The meeting was adjourned at 12:53 p.m.**

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**Steve Yokeley, PTRC Chair Katie Mitchell, Clerk to the Board**